

**AMATYC Executive Board Meeting
SCC 2016**

Tuesday, June 28, 2016

The meeting was called to order at 7:02 PM by President Jane Tanner. The following members of the Executive Board were present:

Jane Tanner	President	Dan Fahringer	Mid-Atlantic Vice President
Nancy Sattler	Past President	Nancy J. Rivers	Southeast Vice President
Jim Ham	President-Elect	Jon Oaks	Midwest Vice President
Michelle Duda	Secretary	Nicole Lang	Central Vice President
David Tannor	Treasurer	Liz Hylton	Northwest Vice President
Ernie Danforth	Northeast Vice President	Mark Harbison	West Vice President

Also present were: Keven Dockter, Conference Coordinator; Wanda Garner, Executive Director

President Tanner reviewed the agenda. **(ATTACHMENT A)**

MOTION: That the AMATYC Executive Board adopts the proposed new section to the PPM, 2.5.3 and give recognition pins to long-term and lifetime members, beginning at the 2016 AMATYC Conference.

PPM 2.5.3 Recognition of Long-term and Lifetime Members

Beginning with the annual AMATYC Conference in 2016, members who have either maintained membership in AMATYC for at least 20 years or are lifetime members will be recognized. Recognition pins will be presented at the regional meetings.

In 2016 all non-lifetime members of 20 or more but less than 30 years of membership will receive a silver pin and lifetime members or those with 30 or more years of membership will receive a gold pin. In subsequent years, all non-lifetime members reaching 20 years of membership will receive a silver pin and all new lifetime members or members reaching 30 years of membership will receive a gold pin. No member shall receive more than one silver and one gold recognition pin.

Made by Nancy Rivers and seconded by Nicole Lang.

Motion approved

MOTION: That a task force be appointed at FBM 2016 to work until December 31, 2017 with an outside consultant to improve long-term annual conference attendance.

Motion withdrawn

The Membership and Marketing Committee will further discuss this item at their meeting during FBM 2016.

MOTION: That the criteria for the Peskoff Award be listed in PPM 2.5.4 as attached. **(ATTACHMENT B)**

Made by Nancy Sattler and seconded by Nicole Lang.

Motion approved

MOTION: That the board approve the changes to 11.5.2.

11.5.2 AMATYC Project ACCESS Team Members

FROM:-----

Program Assistant:

- Work with the APA coordinator to determine the program and presenters for the APA portion of the AMATYC annual conference.
- May include contacting speakers directly and/or finding speakers through various contacts.

Group/Individual Project Assistant(s) – two positions:

- Work with the APA coordinator to manage the projects the Fellows work on between the two AMATYC conferences.
- Archive current and past project information.
- Keep Fellows informed of due dates and requirements of projects.
- Provide assistance with Fellows if there are problems or issues concerning their project.
- Help to find contacts or mentors if Fellows request assistance.

Networking Assistant:

- Work with the APA coordinator to encourage Fellows to attend other professional conferences in addition to the AMATYC conference.
- Provide Fellows with the necessary information about AMATYC affiliate, MAA, NCTM, and other regional conferences.
- Make sure that the AMATYC affiliates are aware of the Fellows attendance and encourage specific activities/events to engage the Fellows with their colleagues.

Listserve Assistant:

- Work with the APA coordinator to manage a listserv.
- Recruit Consulting Colleagues to participate in the listserv.

- Provide prompts (monthly?) for discussion amongst the Fellows and the Consulting Colleagues.

Website Assistant:

- Work with the APA coordinator and AMATYC to keep the website up to date.
- Determine any additions that could be incorporated.

Fellow Selection Committee:

- Two members will work with the APA coordinator and Board liaison to select the Fellows for the new Cohort.
- Applications will be mailed to the members and then discussions will take place via mail and/or email for the selection.

Fundraising Committee: <SBM-2008>

- Two or more AMATYC members will work with the APA coordinator and Board liaison to research funding opportunities for APA, write grants as needed, and secure external funding for the project.
- The members of the Fundraising Committee will work with the Conference Coordinator, Foundation Chair, and Grants Coordinator so the same advertisers, contributors, or funding agencies are not contacted by multiple AMATYC persons.
- Money donated to AMATYC Project ACCESS is payable to the AMATYC Foundation to be distributed as directed by the donor.

TO:-----

Appointment Process

The AMATYC Project ACCESS Team Members are recommended by the President and appointed by the Executive Board. These positions report to the APA Coordinator.

Term of Office

The term length is three years. The starting date of each term is January 1 and the ending date is December 31. The term limit is three consecutive terms; exceptions may be granted by the board to waive the term limit for extenuating circumstances by a 2/3 vote of the entire board, or 9 votes.

Program Assistant:

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Made by Dan Fahringer and seconded by Nicole Lang.

MOTION to amend: See ATTACHMENT C

Made by Dan Fahringer and seconded by Nancy Rivers.

Motion to amend approved
Motion approved

The Board went into Executive Session at 8:01 PM. Wanda Garner and Keven Dockter were invited to stay for Executive Session.

The Board returned from Executive Session at 8:10 PM. At that time President Tanner reported out the following appointment pending membership verification:

- Christy Hediger (chediger@lccc.edu, Lehigh Carbon Community College, Schnecksville, PA) as the AMATYC Project ACCESS Coordinator beginning January 1, 2017 through December 31, 2019.

DISCUSSION

Project ACCESS Schedule for Denver: Keven Dockter and Dan Fahringer shared the Project ACCESS schedule for the Denver conference November 16-20, 2016 with the Board.
(ATTACHMENT D)

Permission to Reprint Journal Article: David Tannor and Liz Hylton will contact *MathAMATYC Educator* Production Manager Johanna Debrecht and Editor George Alexander to assess the appropriateness of the WestEd blog before making the article available to the general public.

Equal Opportunity/TODOS Update: After attending the TODOS conference, Jane Tanner asked Jon Oaks to reach out to José María Menéndez to join the Equal Opportunity in Mathematics Task Force reviewing the current position statement and making recommendations for potential changes.

Membership Promotion Code Update: The membership promotion code approved at SBM has generated 10 new members to date.

Herb Gross Request: The Board discussed Herb Gross' request for endorsement of his website www.mathasasecondlanguage.org. The Board suggested Herb conduct a webinar with links to his videos and website within the webinar. Nancy Sattler will contact Paula Wilhite to investigate sponsorship of a webinar by the Developmental Mathematics Committee. Herb could post a link to the webinar on his website.

Denver Ignite Session: Jane Tanner plans to do a 5 minute, 20 slide “Meet Your Board Members” Ignite Session in Denver using a slide from each Board member’s Ignite presentation at SPO 2016. The Board will review the slide selections before Jane’s Ignite Session in Denver.

Membership Engagement Webinar: Jon Oaks and Nancy Rivers attended a Membership Engagement Webinar on June 28, 2016. Jon and Nancy will share the slides and materials from the webinar with the Board via email.

MathFest: AMATYC received four exhibitor registrations for MathFest in Columbus, OH, August 3-6, 2016. Jane Tanner, Jon Oaks, and Michelle Duda will be in attendance representing AMATYC; however, Jon Oaks is already registered. Board members were encouraged to forward the name of two other AMATYC members for the other registrations.

Name Badges for Committee Chairs/ANet Leaders: Michelle Duda is working with the office staff on getting name badges for the eight academic committee chairs and four ANet leaders. Jane Tanner will check in with Michelle on the status of the name badges.

Update on Toronto 2022: Keven Dockter reported he is working long hours on the contract for the Toronto 2022 Conference. Keven anticipated having the contract finalized in the next 24 hours.

Jane Tanner thanked Keven for his extensive work on the Toronto contract. Jane also expressed her thoughts are with Kate and Ernie Danforth at this time.

Meeting adjourned at 9:05 PM.

Michelle Duda, Secretary 2016-2017

Date: 7/22/16

Jane Tanner, President 2016-2017

Date: 7/22/16

ATTACHMENTS

- A. Agenda – Summer Conference Call
- B. Peskoff Award Criteria
- C. Revised PPM 11.5.2 on AMATYC Project ACCCESS Team Members
- D. ACCCESS Schedule for Denver, CO Nov 16 -20, 2016

ATTACHMENT A

Agenda – Summer Conference Call			Notes
p. 2	Call to Order	Tanner	
	Motions		
p. 3	M: Recognition of Long-Term Members	Rivers/Oaks	
p. 5	M: Consulting	Harbison/Oaks	
p. 6	M: Changing of Criteria for Peskoff Award	Sattler	
p. 9	M: Project ACCESS Team Members	Fahringer/Kozak/ Hilton	
	Executive Session		
p. 13	M: Appointment of the AMATYC Project ACCESS Coordinator	Fahringer	
	Discussion		
p. 14	Project ACCESS Schedule for Denver	Fahringer	
p. 15	Permission to reprint journal article	Tanner	
p. 16	Equal Opportunity/TODOS update	Tanner	
p. 20	Membership Promotion Code Update	Tanner	
p. 21	Herb Gross request	Danforth/Sattler	
Oral Report	Denver Ignite Session	Tanner	
Oral Report	Membership Engagement Webinar	Sattler/Oaks/Rivers	
Oral Report	MathFest	Tanner	
Oral Report	Name badges for committee chairs/ANet leaders	Tanner/Duda	
Oral Report	Update on Toronto 2022	Tanner	

ATTACHMENT B**The Leila and Simon Peskoff Award****Changes shown in yellow**

The Leila and Simon Peskoff Award, made possible through a contribution to the AMATYC Foundation by Fred Peskoff, in memory of his parents, is given annually to an AMATYC Project ACCESS fellow who has contributed to the education profession in **an** area of mathematics taught during the first two years of college.

The Award

The award consists of a lifetime membership in the American Mathematical Association of Two-Year Colleges (AMATYC).

Selection Criteria

The Peskoff Award is given to an individual who has:

- **Completed** the two-year Project ACCESS program **successfully**.
- **Been a member of AMATYC for at least four years and is currently a member.**
- Demonstrated familiarity with the scholarship of teaching.
- Participated actively in professional communities.
- Demonstrated a commitment to continued growth in mathematics.

Nomination and Award Dates

Nominations for the award are due by May 1. The award is presented at the AMATYC annual national conference.

How to Submit a Nomination

Nominations should be submitted as **a single pdf file** that contains the following:

- A nomination letter, no longer than two pages, addressing points in the selection criteria.
- **A letter from the nominee addressing why the candidate feels he/she deserves the award.**
- The nominee's curriculum vitae.
- A maximum of two support letters, each no longer than two pages. **One letter should be from a supervisor.**

Please email the completed nomination package to: amatycfoundation@amatyc.org

If you have questions, please email the AMATYC Foundation chair: amatycfoundation@amatyc.org.

Project ACCESS (Advancing Community College Careers: Education, Scholarship, and Service) is a mentoring and professional development initiative for two-year college mathematics faculty sponsored by the American Mathematical Association of Two-Year Colleges (AMATYC). The goal of Project ACCESS is to facilitate current and continued professional growth for a **cohort** of two-year college mathematics faculty who will become the leaders of their profession.

The Leila and Simon Peskoff Award

Original Version

The Leila and Simon Peskoff Award, made possible through a contribution to the AMATYC Foundation by Fred Peskoff, in memory of his parents, is given annually to an AMATYC Project ACCCESS fellow who has contributed to the education profession in the area of the mathematics taught during the first two years of college.

The Award

The award consists of a lifetime membership in the American Mathematical Association of Two-Year Colleges (AMATYC).

Selection Criteria

The Peskoff Award is given to an individual who has:

- Successfully completed the two-year Project ACCCESS program.
- Demonstrated familiarity with the scholarship of teaching.
- Participated actively in professional communities.
- Demonstrated a commit to continued growth in mathematics. Maintained membership in AMATYC for at least one of the past three years.

Nomination and Award Dates

Nominations for the award are due by May 1. The award is presented at the AMATYC annual national conference.

How to Submit a Nomination

Nominations should be submitted as a complete packet, consisting of the following

- A nomination letter no longer than two pages addressing points in the selection criteria
- The nominee's curriculum vitae.
- A maximum of two support letters, each no longer than two pages.

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ATTACHMENT C

1. MOTION (who, what, when): That the board approve the changes to 11.5.2

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Fellow Selection Committee:

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- Applications will be distributed to the members of the Fellow Selection Committee. Selection will occur according to PPM 11.5.3.

ATTACHMENT D

ACCESS Schedule for Denver, CO Nov 16 -20, 2016

	2016 - 2017 Cohort	2015-2016 Cohort
Wednesday, November 16		
5:30 - 6:30 PM	Getting To Know You Session (Darrell) -- Room:	On your own
6:30 - 7:00 PM	ACCESS Reception with hors d'oeuvres -- Room:	
7:10 - 8:30 PM	Cohort 12 Project Sharing (Coffelt, Lickeri) -- Room:	

Thursday, November 17th	
Room:	
Wake-up	On your own for breakfast
8:00 - 8:15 AM	Welcome to Project ACCESS - AMATYC Leadership
8:15 - 11:15 AM	Cohort 12 Project Sharing (Coffelt, Lickeri)
11:25 - 12:15 PM	Promoting Persistence in Developmental Math Courses - (Miller)
12:15 - 1:15 PM	On your own for lunch
1:15-2:45 PM	How the Brain Learns and Remembers - (Hestwood)
3:00 - 4:30 PM	AMATYC Opening Session
4:30 PM +	On your own for dinner

Friday, November 18th	
Room:	
7:15 - 9:15 AM	Regional Meetings and Breakfast -- See Program for your regions location
9:30 - 12:00 PM	Here's Something that Works (Hediger, Louie) On Your Own at Conference
12:00 - 12:50 PM	Lunch on Your Own
1:00 - 1:50 PM	Open-Ended Projects in a Mathematics Class (Wolf)
2:00 - 2:50 PM	Summer STEM Camp for high school students: lessons learned from 3 years of building a program designed to inspire (McGathey) Poster Session: 1:45 - 3:45

3:00 - 3:50 PM	Adoption of Technology Decision Making (Anderson)	
4:00 - 5:45 PM	AMATYC Committee Meetings - See Conference Schedule for Locations	
5:45 PM +	On your own for dinner	

Saturday, November 19th

Room:

7:45-10:00 AM	AMATYC Breakfast and General Session -- See Program for Location (ACCESS Fellows sit together)	
10:30-12:00 PM	Project Planning (Coffelt, Lickeri)	On your own at the conference
12:00 - 6:30 PM	On your own at the conference	
6:30-8:30 PM	ACCESS dinner together and celebration for Cohort 12	

Sunday, November 20th

8:30-10:45 AM	AMATYC Sessions on your own	
11:00-11:45 AM	AMATYC Closing session	

KEY	Required AMATYC session
	Food Included in the Event
	You Make the Decisions