

**2018 BIRMINGHAM BAR ASSOCIATION YOUNG LAWYERS SECTION
COMMUNITY OUTREACH GRANT**

Thank you for your interest in the 2018 Birmingham Bar Association Young Lawyers Section (BBAYLS) Community Outreach Grant. Last year we were pleased to award the grant to Restoration Academy to fund their new varsity baseball team. This year, the BBAYLS will hold its YLS Charity Trivia Night on April 26, 2018 at Rogue Tavern to benefit the recipient of this grant. The non-profit selected will not only receive a charitable donation from the BBAYLS, but will also have the opportunity to participate in the YLS Charity Trivia Night.

To apply, please complete the below application and submit it by email to Tempe Smith at tempe@hwnn.com by 5:00 p.m. **February 16, 2018**. Finalists for the Grant will be notified by March 2, 2018 and invited to make a short presentation to the BBAYLS Executive Board on **March 13, 2018** at which time the recipient will be selected.

1. Organization's Name: _____

2. Organization's Website/Links: _____

3. Point of Contact: _____

a. Phone: _____

b. Email: _____

4. Organization's Mission (250 words or less):

5. 2016 Annual Operating Budget: _____

BY SUBMITTING AN APPLICATION, YOU ARE AGREEING TO THE FOLLOWING TERMS AND CONDITIONS:

1. That the above-listed applicant is a tax-exempt organization as described in Section 501(c)(3) and either registered as a non-profit with the Alabama Secretary of State or has an exemption from the Alabama Secretary of State.
2. That any funds received will be expended only for the purpose stated in the grant application and in accordance with Section 501(c)(3), Section 4954, and other similar provisions of the Internal Revenue Code or Treasury Regulations promulgated thereunder. The BBAYLS may monitor and conduct an evaluation of operations under this Grant. You must immediately notify BBAYLS of any change in your organization's federal tax status or that of your fiscal agent during the time the funds are being spent.
3. The Grant may be discontinued, modified or withheld if, in the sole judgment of the BBAYLS, such action is necessary.
4. Any portion of the Grant funds not used in accordance with these terms and conditions will result in immediate forfeiture of grant funds and all such monies received must be immediately returned to BBAYLS, unless a request for change in purpose for use of Grant funds is submitted in writing to the BBAYLS and approved by the BBAYLS.
5. Publicity concerning the Grant award or the YLS Charity Trivia Night is welcomed by the BBAYLS and the BBAYLS reserves the right to publicize its funding of the recipient's project. Any promotional materials, including press releases, produced in connection with or to publicize the funded program or the YLS Charity Trivia Night should note that it was funded in part or sponsored by BBAYLS.
6. The Grant recipient may receive up to the amount requested; however, the BBAYLS does not guarantee that the recipient will receive the entire amount requested.
7. That if selected as a finalist, the above listed applicant will have a representative present March 13, 2018 at the BBAYLS Executive Board meeting to make a brief presentation.
8. That the above listed applicant will not submit additional materials or information which is not requested in the application. All information the applicant would like BBAYLS to consider must be included in the applicant's response to question 8.