



2016 Careers in Commercial Real Estate Professional Scholarship Guidelines

Application Filing Period: **November 1, 2015 - December 31, 2015**

Building Owners and Managers Association of Sacramento & the Central Valley (BOMA), actively represents and promotes the interests of the commercial real estate industry in the greater Sacramento region through effective leadership & advocacy, through the collection, analysis and dissemination of information, and through professional development.

The BOMA Careers in Commercial Real Estate (CCRE) Committee works to increase awareness of the benefits associated with and foster the development of individuals seeking careers in commercial real estate. **The CCRE committee is pleased to announce the availability of the 2016 Professional Scholarship.**

Scholarship Award (one of the following):

- ✓ **Fees paid in full for Foundations in Real Estate Management Class**
 - March 4, 11, 18, 25 and April 1 (must attend all classes).
 - A soup-to-nuts, 5-module, 28-hour entry-level course, covering the fundamentals of commercial real estate administration, management, building systems, accounting and reporting, contract management, and more.
- ✓ **Fees paid in full for a Real Property Administrator (RPA) Course:**
 - Law & Risk Management - February 22, 23, 24
 - The Design, Operations & Maintenance of Building Systems, Part 1 – March 21, 22, 23
 - Budget & Accounting - April 25, 26, 27
 - The Design, Operations & Maintenance of Building Systems, Part 2 – June 6, 7, 8
 - Real Estate Investment & Finance – September 12, 13, 14
 - Asset Management – October 17, 18, 19
- ✓ **BOMA Sacramento Membership**
 - 2016 Annual membership with BOMA Sacramento & the Central Valley
- ✓ **Fees paid to obtain California Real Estate sales person license**
 - Not to Exceed \$750

Professional Eligibility Guidelines:

1. Current commercial real estate professional in good standing.
2. Seeking career advancement.
3. Ability to give back to the field in the future.

Awardees will be notified via email no later than **January 13, 2016**. If awarded, winners **must** attend BOMA Sacramento's recipient luncheon on January 21, 2016.

The below items must be submitted in order to process your application. Incomplete packages will not be considered. Scholarship Package:

1. **Scholarship Application:** Must be complete and signed
2. **Applicant Essay:** Essay topic is "How this scholarship will help me achieve my goals"
3. **Letter of Recommendation:** This can be from an employer or an instructor
4. **Resume:** Must be a current
5. **Copy of degree or certifications:** This is optional to show prior dedication and interest.

Please mail, fax, or email your scholarship package to the below items no later than **December 31, 2015** to:

BOMA Sacramento & the Central Valley
1215 K Street Suite 940, Sacramento, California 95814
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