EXHIBITOR MANUAL

FOR CANO/ACIO
ANNUAL CONFERENCE 2017

Head Office:
750 West Pender Street, Suite 301
Vancouver, BC, Canada, V6C 2T7
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Dear CANO/ACIO Exhibitor,

Thank you for choosing to exhibit at the CANO/ACIO 2017 Annual Conference taking place in Gatineau, Quebec at the Hilton Lac-Leamy Hotel from October 27-30, 2017.

The Exhibitor Service Manual is intended to assist you with your exhibiting needs for the conference and provides you with all the necessary information and forms. Please read each section thoroughly and feel free to contact us should you have any questions or concerns at kim.shand@malachite-mgmt.com.

For the 2017 conference we have made our exhibitor information and forms available online. This should be more convenient and quicker for you to complete but please do not hesitate to contact us should have any additional questions or need any help with regards to this.

Thank you again for your support and participation at the CANO/ACIO 2017 Annual Conference, we look forward to working with you.

Regards,

CANO / ACIO Head Office
Canadian Association of Nurses in Oncology
Association canadienne des infirmières en oncologie
Information at a Glance

Conference Dates:
Friday, October 27 – Monday, October 30, 2017

Conference Venue:
Hilton Lac-Leamy
3 Boulevard du Casino,
Gatineau, QC J8Y 6X4
CANADA
T: +1 819 790-6444

Accommodation:
To make room reservations please go to:
Hilton Accommodation Link

Alternatively call +1 819 790 6444 and ask for the CANO block rate.

Exhibitor Deadlines:
Please see exhibitor deadlines outlined below:

- Booth Preference & Exhibitor Description: Thursday, August 31, 2017
- Advance storage warehouse open: Thursday, October 5, 2017
- Exhibitor Registration Form: Friday, October 6, 2017
- Hotel Accommodation booking: Monday October 9, 2017 (subject to availability)
- GES Discount Deadline: Thursday, October 12, 2017
- Advance storage warehouse closes: Friday, October 20, 2017
Information at a Glance (continued)

Key Contacts:
If you have any questions about the conference please contact:

Sharon Leung                      Kim Shand
Executive Director, CANO/ACIO    Manager of Conferences and Events
T: +1 604 874 4322               T: +1 604 630 5510
E: sharon.leung@malachite-mgmt.com E: kim.shand@malachite-mgmt.com

Otherwise, please connect with CANO/ACIO Head Office at:

T: +1 604 874 4322
F: +1 604 874 4378
E: CANO@malachite-mgmt.com

The conference exhibitor services are provided by:

GES (Global Event Specialists)
Ghislain Boucher | Représentant Service à la clientèle / Customer service representative
Principal 514-861-9694 *219 | Téléc 514-392-1577

GES

800 De la Gauchetière O, Suite 1165, Montréal, Qc, H5A 1K6
gesexpo.ca | gboucher@ges.com

Online ordering – GES via Expresso
https://ordering.ges.com/CA-00049954

Please note that online link will be live from Wednesday, August 23, 2017

Onsite Schedule:

Exhibit Move in              Thursday, October 26              10:00 – 17:00
Exhibit Hours
Friday, October 27            10:00 – 18:00 (with Welcome Reception)
Saturday, October 28          10:15 – 16:15
Sunday, October 29            09:45 – 16:45
Exhibitor Lounge             will be open one hour pre and post official show hours
Exhibitor Move Out            Sunday, October 29             17:00 – 19:00
Booth Preference Form & Exhibitor Description

Please review the exhibition floor plan found on page 8.

Please complete the booth preference online form by:

**Thursday, August 31st, 2017**

The form can be found here:

[http://www.cano-acio.ca/?page=CANO2017Exhibit](http://www.cano-acio.ca/?page=CANO2017Exhibit)
Exhibitor Registration Form

Please complete the online registration at the link below to ensure that we are properly prepared for your participants.

http://www.can-o-acio.ca/event/sponsor_exhibitor_2017

Exhibitor Registrations:

<table>
<thead>
<tr>
<th></th>
<th>Full Conference</th>
<th>Includes conference sessions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Platinum</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Gold</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Silver / Bronze</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Exhibit Space</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Non-Profit</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

The deadline for this is **Friday, October 6, 2017**
Legend:
Green denotes non-profit booth assignment
FORMULAIRES DE COMMANDE

ORDER FORMS

CANO/ACIO ANNUAL CONFERENCE 2017

October 27-30 octobre 2017

gesexpo.ca
Dear Exhibitor,

We are pleased that GES Canada Ltd. has been selected as your Official Service Contractor for:

**CANO/ACIO ANNUAL CONFERENCE 2017**

We strive to offer you the best possible service to facilitate a successful show experience. Please review this manual carefully. It contains information and order forms for each of the many services offered by GES Canada Ltd. In order to provide efficient service for you it is important that you return these forms to us promptly.

By placing your orders in advance. You can have a valuable rebate on most decorating items. Advance orders also make for a smoother, more efficient move-in avoiding unnecessary waits, the possibility of selecting a sold out item and showsite delivery delays.

To qualify for discount prices, orders must be received in our office on or before the deadline date on the order forms. Please be sure to reference each order form as deadline dates may vary. GES requires payment in full at the time services are ordered. For your convenience, we require that you provide a credit card authorization with your initial order. This may be used to charge labour and material handling services not covered in your advance order. We accept Visa, Mastercard, American Express, as well as cheques. Please note that onsite pricing will include a premium.

We realize that exhibiting in a tradeshow can be complicated. If you need assistance with your orders or additional information, please call our offices at 514-861-9694 from Monday to Friday from 8:30am until 4:30pm and ask to speak to a Customer Service Representative (CSR). In addition, our GES Service centre staff will be available throughout the show to assist you.

Thank you in advance for your valued business. We look forward to serving you and wish you a successful event.

_Save time, order online. Place orders and manage your budget in one place._

Sincerely,

Customer Service Team

GES Canada Ltd.
800, de la Gauchetière W. St., suite 1165
Montréal, QC, H5A 1K6
Tél.: 514-861-9694          Fax.: 514-392-1577
clarkson@ges.com
CANO/ACIO ANNUAL CONFERENCE 2017
October 27-30, 2017
Hilton Lac-Leamy Gatineau-Ottawa Hotel

BOOTH EQUIPMENT (Each Exhibit space includes)
This package includes:
8' high background and 3' high side dividers in black drape
One 6' table with black skirt
Two grey fabric chairs
One waste paper basket
One 48” x 8” booth ID

Exhibitors are responsible for providing all additional furniture, equipment, power and lighting for their booths.

ELECTRICITY
Electricity is not included with the space. For all electrical needs please refer to the order form and return to the electrical supplier.

EXHIBIT HALL CARPET
The exhibit hall IS carpeted.

DISCOUNT PRICE DEADLINE DATE
In order to receive advance order discount rates listed on the price sheet, we must receive your order and payment by:
Oct. 12

SHOW SCHEDULE
EXHIBITOR MOVE-IN
October 26, 2017 10:00-17:00

GES SERVICE DESK
October 26, 2017 10:00-17:00

EXHIBITOR MOVE-OUT
October 29, 2017 17:00-21:00

EXHIBITOR MOVE-OUT
October 29, 2017 10:00-18:00
October 28, 2017 10:15-16:15
October 29, 2017 9:45-16:45

SHIPPING INFORMATION
Please review this section of the Exhibitor Kit thoroughly for: the proper shipping address to the facility, all information relating to advance freight, storage, and material handling of your goods during the move-in and move-out process.

OFFICIAL DECORATOR AND TRANSPORT COMPANY
GES Canada Ltd.
800 Place Bonaventure, Suite 1165
Montréal, Québec H5A 1K6
Phone: 514 861-9694 Fax: 514 392-1577

TRANSPORTER (INTL) & CUSTOMS BROKER
CONSULTEXPO
John Santini/Director of Operations
johns@consultexpoinc.com
514.482.8886 Ext. 1
# Payment & Credit Card Authorization

**CANO/ACIO ANNUAL CONFERENCE 2017**  
October 27-30, 2017  
Hilton Lac-Leamy Gatineau-Ottawa Hotel

<table>
<thead>
<tr>
<th>COMPANY NAME:</th>
<th>BOOTH #</th>
<th>CONTACT NAME</th>
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<th>EMAIL</th>
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<thead>
<tr>
<th>CITY</th>
<th>FAX</th>
<th>SHOW SITE CONTACT AND PHONE NUMBER</th>
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<th>PROVINCE/STATE</th>
<th>POSTAL CODE</th>
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**Payment for Services** - GES Canada Ltd. requires payment in full at the time services are ordered. Further, GES requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labour and material handling, not covered by your initial payment. All applicable taxes will be added and charged to your credit card. Discount Pricing - To qualify for discount pricing, orders must be received with payment on or before the discount price deadline.

**Method of Payment** - GES Canada Ltd. accepts American Express, Mastercard, Visa, cheque and wire transfers. Purchase orders are not considered payment. Exhibitors will be charged a fee for NSF cheques or wire transfers (to cover the bank fees).

**Third Party Billing** - Each exhibiting firm is ultimately responsible for all charges incurred on it’s behalf. GES Canada Ltd. reserves the right to institute collection action against the exhibitor if the authorized third party does not pay.

**Tax Exempt** - If you are tax exempted in Canada you must provide a GST and/or QST Exemption Certificate. Please send the above information to the GES Canada Ltd. office for this show. Taxes vary by location and will be added to your invoice if you do not submit your tax exemption certificate prior to the deadline.

**Adjustments & Cancellations** - It is the responsibility of the exhibitor to advise GES Canada Ltd. on-site representative(s) of any problem(s) with any of their orders. No adjustments will be made to invoices after the close of the show. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order based upon the status of move-in, work performed, and/or GES Canada Ltd. setup costs or expenses. Please refer to the individual forms for cancellation fees.

---

**Complete Payment**  
Check must be labeled to GES CANADA Ltd. Your check must be received 2 weeks prior to set up.

<table>
<thead>
<tr>
<th>COMPANY</th>
<th># STAND</th>
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</table>
Please complete and return this form to: Jolanta Baloniak, Accounts Receivable
GES Canada Limited
Email: ar@ges.com Fax: 905-283-0501

Your Company Name: ________________________________________________
Contact Name: ____________________________________________________
Contact Number: ________________________________________________
Booth Number: ___________ Event Name: ________________________________

GES BANK INFORMATION

PLEASE INCLUDE ALL OF THE FOLLOWING INFORMATION TO ENSURE YOUR FUNDS REACH OUR BANK

Beneficiary’s Name: GES Canada Limited
Bank Name: Bank of Montreal
Address: 350 - 7th Avenue SW
          Calgary, AB
          T2P 3N9

IF YOU ARE SENDING CANADIAN DOLLARS ($CDN)
 IF YOU ARE SENDING AMERICAN DOLLARS ($US)
        EFT/Direct Deposit
Institution code #: 001
Transit #: 00109
Account #: 4773-410

Wire Transfers
Account #: 4773-410
Beneficiary’s Bank: //CC000100109
Swift Code: PNBUS3NNY
Routing / BIC / NCC / BSC or ABA Number: 026005092

Invoicing Amount: ____________________________ Date of Transfer: __________
*Minimum Bank Charge: $20.00 (North American) $40.00 (International)
Total: __________________________________________

Please Note: Please ensure transfer is made by the deadline date on your Order Form or Quotation.
Additional charges will be incurred for late payments, and services may be delayed.
*Minimum Bank Charges as shown above, reflect GES’s bank charges only.
Any additional wire transfer and EFT fees are the exhibitor’s responsibility.
Material Handling is the unloading of your exhibit materials, delivery to your booth, handling of empty containers to and from storage, and removal of your materials from your booth for reloading onto your outbound carrier. This is not to be confused with the cost to transport your exhibit material to and from the event.

Benefits of Advance Shipping to the GES Warehouse
- Storage of materials for up to 15 days prior to your show.
- Delivery of shipments to your booth on your first day of move-in (schedule permitting).
- Some convention centres and hotels do not have facilities for receiving or storing freight.
- Saves valuable set-up time.

How to ship in Advance to the GES Warehouse
- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Advance Shipping Labels.
- Complete the enclosed Advance Material Handling order form.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Take the time to ensure that your display and products are packed neatly and securely.
- Do not ship uncrated materials to the warehouse.
- Please note that when utilizing a ground carrier other than the official supplier, U.S. shipments will require customs clearance before delivery to the advance warehouse. Clearance delays may occur.

Uncrated●
- Dock with no additional handling required.
- Loading, and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.

How to Ship to Exhibit Site
- Consign all shipments c/o GES Canada Ltd.
- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Direct Shipping labels.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Take the time to ensure that your display and products are packed neatly and securely.
- If you are shipping your carpet and/or lighting trusses, make sure it is loaded last so it can be unloaded first.

Freight Carriers
Select a carrier with experience in handling exhibition materials. Make sure to give your carrier explicit information as to where and when to check-in. Delivery and pick up times are often out of the range of "normal" delivery hours, make sure your carrier is committed to meeting your target dates and times. While making shipping plans to the show, also plan for the return shipment.

How to Ship to Exhibit Site
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Tracking Shipments
Confirm your delivery date and time with your carrier, and have all pertinent shipping information in the hands of your representative at showsite. You may also want to review the return of your goods at the end of the show.

Estimating Material Handling Charges
Handling charges are based on the weight of the freight. Shipments are billed by the hundredweight and rounded up to the nearest hundred. A minimum per shipment may apply, see enclosed Material Handling Order Form for details. Please prepay all shipping charges - GES Canada Ltd. cannot accept or be responsible for collect shipments. Crated and uncrated shipments must be separated and clearly identified on your bill of lading.
- **Crated** - Material that is skidded or is any type of shipping container that can be unloaded at the dock with no additional handling required.
- **Uncrated** - Material that is shipped loose or pad-wrapped and/or unskidded machinery without proper lining bars or hooks.
- **Special Handling** - Defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading, and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.

**Overtime Surcharges** - Shows that move-in or move-out on weekends or late in the day may be subject to overtime surcharges. See enclosed Material Handling Order Form for details.

**Late Surcharges** - A surcharge may apply if advance freight is received after the published deadline date for shipments to arrive at the warehouse. See enclosed Material Handling Order Form for details.

Storing Empty Containers
Properly labeled empty shipping cartons will be picked up, stored and returned after the show. Labels are available at the [GES Service centre](#) or from your GES service representative and are for empty storage only. Depending on the size of the show, it can take from one (1) to four (4) hours to return empty crates. Do not store any items in crates marked empty.

**Forced Freight**
Shipments left on-site after dismantle hours will be transferred to a storage warehouse. Charges relating to such shipping and handling will be charged to the exhibitor.

**Outgoing Shipments**
An OMMF (Outbound Material Handling Form / Bill of Lading) must accompany all outgoing shipments. Shipping information, outbound forms and labels will be available at the [GES Service centre](#). Exhibitors selecting non-official carriers will need to make their own arrangements for pickup. Make sure that someone from your company will be on-site to oversee the outbound shipment of your display and product.

**Machinery, Labour and Equipment**
Labour and equipment for uncrating, unskidding, positioning, leveling, dismantling, recrating, and reskidding machinery and/or equipment must be ordered separately. Place your order for this using the In-Booth Forklift and Labour Order Form. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

**Insurance**
All of your goods should be insured by your own insurance policy. Although we do our best to handle your goods as our own, there are many variables in shipping and handling that can affect your exhibit and products. GES Canada Ltd. as published GES Terms & Conditions of Contract that are in your exhibitor service manual. Please read them carefully. It is recommended that your goods be insured.

**GES Limits of Liability**
- **Liability** - GES Canada Ltd. is liable for loss or damage to your goods ONLY if the loss or damage was caused by GES Canada Ltd. negligence.
- **Measure of Damage** - If GES was negligent and the negligence caused either loss or damage to your goods, then the measure of that damage will be determined by the following:
  a. Measure of damages in all situations (including b. below) will be limited by the Depreciated Value of the goods or repair costs, whichever is less.
  b. The lesser of $0.30 per pound per piece, $50 per piece, or $1000 per occurrence.
- GES Canada Ltd. does not offer or sell insurance. GES Canada Ltd. is not liable and will not owe for loss or damage to your goods if the damage was not caused by GES Canada Ltd.
CANO/ACIO ANNUAL CONFERENCE 2017
October 27-30 octobre 2017
Hilton Lac-Leamy Gatineau-Ottawa Hotel

A/S (C/O)  GES c/o DEMARK
888, rue Belfast, suite 100
Ottawa, ON  K1G 0Z6

Ce service inclut le déchargement à l'entrepôt et la livraison à votre kiosque au: Hilton Lac-Leamy

The rate for this service includes unloading at the warehouse and delivery to: Shipment arriving between: October 5 to 20, 2017

Ce service n'inclut pas le retour à l'entrepôt à la fin de l'exposition. Votre transporteur doit ramasser votre matériel au débarcadère du lieu de l'exposition avant la fin du démонтage sinon des frais d'entreposage vous seront chargés.

This service does not include returning the shipments to the warehouse at the end of the show. Your transporter must pick-up your shipment(s) at the loading dock of the venue before the end of the move-out or you will be charged for storage or for transport fees.

IDENTIFIEZ ET ADRESSEZ TOUT VOTRE MATÉRIEL "TOUS FRAIS PRÉPAYÉS" / MARK AND CONSIGN SHIPMENTS "BILL ALL CHARGES TO SHIPPER"

GED Canada Ltée n’assumera aucune responsabilité pour la marchandise non emballée, mal emballée ou avec des dommages déjà apparents, la perte, le vol ou la disparition de toute marchandise après qu'elle soit livrée au kiosque de l'exposant ni avant la cueillette au kiosque de l'exposant pour le chargement après l'exposition. / GES Canada Ltd. shall not be responsible for damage to uncrated materials, improperly packed materials, concealed damage, loss or theft of exhibitor materials after being delivered to booth during installation; nor before being picked up for shipping out from the building.

Si vos transporteurs désignés ne ramassent ou ne livrent vos matériaux à temps, ni le promoteur ni GES Canada Ltée ne sera responsable des délais subséquents. / If your designated carriers do not pick up or make destination delivery of your shipment on time, neither show management nor contractor will be liable for any resulting delays.

MÉTHODE DE CALCUL DES FRAIS / METHOD OF CALCULATION OF CHARGES
Il est entendu que votre calcul est un estimé. La facturation sera faite à partir du poids réel. Les ajustements seront effectués en conséquence. / We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

<table>
<thead>
<tr>
<th>Nombre de morceaux / Total Pieces:</th>
<th>Dimensions de la plus grosse unité / Size of largest piece:</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENVOI/SHIPMENT = + 50 LBS</td>
<td>PRIX PAR/PRICE BY 100 LBS (200 LBS minimum)</td>
</tr>
<tr>
<td>PETIT ENVOI / SMALL SHIPMENT - 50 LBS</td>
<td>PRIX PAR ENVOI / PRICE BY SHIPMENT</td>
</tr>
<tr>
<td>MANUTENTION SPÉCIALE / SPECIAL HANDLING</td>
<td>PRIX PAR / PRICE BY 100 LBS (200 LBS minimum)</td>
</tr>
<tr>
<td></td>
<td>X 89.00 $</td>
</tr>
<tr>
<td></td>
<td>X 63.00 $</td>
</tr>
<tr>
<td></td>
<td>X 109.00 $</td>
</tr>
</tbody>
</table>

Le montant / Amount:
- 100406296 - TPS 5% GST
- D001673382 - TVQ 9.975% QST

TOTAL

COMPAGNIE - # STAND
COMPANY - BOOTH #
Aucune marchandise ne peut être acceptée avant: **26 octobre, 2017**
No shipment will be accepted before: **October 26, 2017**

Ce service n’inclut pas le retour à l’entrepôt à la fin de l’exposition. Votre transporteur doit ramasser votre matériel au débarcadère du lieu de l’exposition avant la fin du démontage sinon des frais d’entreposage vous seront chargés.

This service does not include returning the shipments to the warehouse at the end of the show. Your transporter must pick-up your shipment(s) at the loading dock of the venue before the end of the move-out or you will be charged for storage or for transport fees.

**IDENTIFIEZ ET ADRESSEZ TOUT VOTRE MATÉRIEL “TOUS FRAIS PRÉPAYÉS” / MARK AND CONSIGN SHIPMENTS “BILL ALL CHARGES TO SHIPPER”**

Veuillez vous référer aux étiquettes d'expédition de ce manuel. / Please refer to the shipping labels in this manual.

GES Canada Ltée n’assumera aucune responsabilité pour la marchandise non emballée, mal emballée ou avec des dommages déjà apparents, la perte, le vol ou la disparition de toute marchandise après qu'elle soit livrée au kiosque de l'exposant ni avant la cueillette au kiosque de l’exposant pour le chargement après l’exposition. Toute réclamation doit être faite sur les lieux avant la fermeture de l'événement. / GES Canada Ltd .hall not be responsible for damage to uncrated materials, improperly packed materials, concealed damage, loss or theft of exhibitor materials after being delivered to booth during installation; nor before being picked up for shipping out from the building. Claims must be filed by the exhibitor before close of show.

Si vos transporteurs désignés ne ramassent ou ne livrent vos matériaux à temps, ni le promoteur ni GES Canada Ltée ne sera responsable des délais subséquents. / If your designated carriers do not pick up or make destination delivery of your shipment on time, neither show management nor contractor will be liable for any resulting delays.

**MÉTHODE DE CALCUL DES FRAIS / METHOD OF CALCULATION OF CHARGES**

Il est entendu que votre calcul est un estimé. La facturation sera faite à partir du poids réel. Les ajustements seront effectués en conséquence. / We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

Transporteur :

<table>
<thead>
<tr>
<th>Nombre de morceaux / Total Pieces:</th>
<th>Heure d’arrivée:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dimensions de la plus grosse unité / Size of largest piece:</strong></td>
<td><strong>Poids de la plus grosse unité / Weight of largest piece:</strong></td>
</tr>
<tr>
<td>ENVOI/SHIPMENT = + 50 LBS PRIX PAR/PRICE BY 100 LBS (200 LBS minimum)</td>
<td>X 85.00 $</td>
</tr>
<tr>
<td>PETIT ENVOI / SMALL SHIPMENT - 50 LBS PRIX PAR ENVOI / PRICE BY SHIPMENT</td>
<td>X 63.00 $</td>
</tr>
<tr>
<td>MANUTENTION SPÉCIALE / SPECIAL HANDLING PRIX PAR / PRICE BY 100 LBS (200 LBS minimum)</td>
<td>X 109.00 $</td>
</tr>
</tbody>
</table>

Vos devoir OBLIGATOIREMENT joindre le formulaire d’autorisation de carte de crédit à ce formulaire. Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce catalogue de l’exposant.

**Frais d’annulation:** Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.

The payment & credit card authorization form MUST accompany this form.

All orders are governed by the GES Canada Ltd. Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

**Cancellation fees:** Items cancelled after move-in begins will be charged at 100% of the original price.
Hilton Lac-Leamy
3 Boulevard du Casino
Gatineau, QC, J8Y 6X4

IMPORTANT! SVP VOUS RÉFÉREZ AUX HEURES D'INSTALLATION DANS CE CATALOGUE DES EXPOSANT

Number _____________ de _____________ morceaux

A/S (C/O) Hilton Lac-Leamy
3 Boulevard du Casino
Gatineau, QC, J8Y 6X4

IMPORTANT! PLEASE REFER TO THE MOVE-IN DATES IN THIS EXHIBITOR'S KIT

Number _____________ of _____________ pieces
**CANO/ACIO ANNUAL CONFERENCE 2017**
October 27-30 octobre 2017
Hilton Lac-Leamy Gatineau-Ottawa Hotel

### INFORMATION DE L'EXPÉDITEUR / SHIPPER INFORMATION

| Nom de la compagnie / Company name: |  |
| Adresse / Address: |  |
| Ville / City: |  |
| Province / État / State: |  |
| Téléphone / Phone: |  |
| Télécopieur / Fax: |  |
| Code postal / Postal code: |  |
| Personne ressource / Contact: |  |
| Courriel / Email: |  |
| Date de cueillette / Pick up date: |  |
| Heure de cueillette / Pick up time: |  |
| Heures d'affaire / Business hours: |  |
| Quai de déchargement / Loading dock: |  |
| Courtier en douanes / Customs broker: |  |
| Oui/ Yes ☐ No / Non ☐ |  |
| J'expédie à l'entrepôt à l'avance / I will be shipping to the advance warehouse |  |
| Oui / Yes ☐ Non / No ☐ |  |
| Documents de douanes ci-joints / Customs paperwork attached |  |
| Oui / Yes ☐ Non / No ☐ |  |

### CONSIGNATAIRE / DESTINATION

| Nom de l'exposition / Show name: | CANO/ACIO ANNUAL CONFERENCE 2017 |
| Lieu de l'exposition / Exhibition Facility: | Hilton Lac-Leamy Gatineau-Ottawa Hotel |
| Personne contact / Contact person: |  |
| Téléphone / Phone: |  |
| Date de livraison / Delivery date: |  |
| Heure de livraison / Delivery time: |  |

### SERVICE DEMANDÉ / REQUIRED SERVICE

☐ Aller-simple / One way
☐ Montage / Move-in
☐ Démontage / Move-out
☐ Aller - retour / Round Trip

### ITEM À EXPÉDIER / ITEM TO SHIP

<table>
<thead>
<tr>
<th>Total de morceaux / Total # of pieces</th>
<th>Dimensions</th>
<th>Poids estimé / Estimated weight</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Valeur déclarée / Declared value:**

**Poids total / Total weight:**

### Signature de relâche / Release signature

Pour autoriser la livraison sans une signature

To authorize delivery without obtaining signature

### COMPAGNIE / COMPANY

<table>
<thead>
<tr>
<th># STAND / BOOTH #</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce manuel de l’exposant.

All orders are governed by the GES Canada Ltd. Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

Faite parvenir votre commande par / Please send your order by:  
Télécopieur / Fax: 514-392-1577 - Courriel / E-mail: clarkson@ges.com
## Service de main d'œuvre
**Installation & dismantling**

### CANO/ACIO ANNUAL CONFERENCE 2017
October 27-30 octobre 2017
Hilton Lac-Leamy Gatineau-Ottawa Hotel

### RENSEIGNEMENTS IMPORTANTS ET TARIFS / IMPORTANT INFORMATION AND RATES

#### TARIFS HORAIRE / HOURLY RATES

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Heures / Time</th>
<th>Tarif / Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>0595-IR</td>
<td>Temps régulier / Straight Time</td>
<td>Lundi au vendredi entre 08h00 et 16h00 / Between 8:00AM and 4:00 PM Weekdays</td>
<td>90.00 $</td>
</tr>
<tr>
<td>0595-IO</td>
<td>Temps supplémentaire / Overtime</td>
<td>Avant 08h00 et entre 16h00 et 18h00 du lundi au vendredi; Entre 08h00 et 16h00 le samedi et dimanche. / Before 8:00AM and between 4:00PM and 6:00PM Weekdays; Between 8:00AM and 4:00PM Saturdays and Sundays</td>
<td>134.00 $</td>
</tr>
<tr>
<td>0595-ID</td>
<td>Temps double / Double time</td>
<td>Après 18h00 du lundi au vendredi; Après 16h00 le samedi et dimanche et lors de congés fériés. / After 6:00PM Weekdays; After 4:00PM Saturdays and Sundays on all holidays.</td>
<td>178.00 $</td>
</tr>
</tbody>
</table>

#### NOTES
- Supervisée sans la présence de l’exposant / GES supervised (OK TO PROCEED)
- GES Canada Ltée supervisera tout le travail effectué pour: / GES Canada Ltd. will supervise labour to:
- Déballer et installer le matériel d’exposition avant l’arrivée de l’exposant. / Unpack and install display before exhibitor arrival at showsite.
- Démonter et emballer le matériel à la fin du salon. / Dismantle and pack display after show closing.
- Une surcharge de 25% ($50.00 minimum) du total de la facture de main-d’œuvre sera ajoutée pour ce service additionnel. / A 25% ($50.00 minimum) surcharge will be added to the labour rates above for the professional supervision.
- Veuillez cocher les cases appropriées / Please check off the appropriate boxes:
  - Photos / Photos
  - Directives ci-incluses - Set-up instructions attached
  - Dans la caisse / in crate
  - ci-incluses / attached

#### Veuillez indiquer le plan choisi / Please indicate service

- AGISSEZ SANS LA PRÉSENCE DE L’EXPOSANT / GES SUPERVISED
- GES Canada Ltée supervisera tout le travail effectué pour: / GES Canada Ltd. will supervise labour to:
  - L’heure du début des travaux ne peut être garantie que lorsque la main-d’œuvre est réservée pour le début de la journée (à compter de 8h00). / Starting time can only be guaranteed where labourers are requested for the start of the working day, which is 8:00am.
  - L’exposant doit se présenter au comptoir de services pour prendre en charge les ouvriers réservés, et après que le travail soit terminé / The exhibitor representative has to check in at the service desk to pick up labourers ordered. The exhibitor representative also has to check labourers out at the service desk upon completion of the work.
- GES Canada Ltée ne sera pas responsable pour aucune perte ou dommage causé durant l’installation, le déballage, le démontage ou l’emballage du matériel de l’exposant. / GES Canada Ltd. will not be responsible for any loss or damage arising from the installation, unpacking, dismantling or packing of exhibitor property.

#### Placez la commande ici / Place order here

<table>
<thead>
<tr>
<th># d’ouvrier / # of labourers</th>
<th>Dates / Dates</th>
<th>Heure début / Start Time</th>
<th>Heure fin / End Time</th>
<th>Total d’heures / Total hours</th>
<th>Tarif / Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Installation / Set-Up</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Démontage / Dismantle</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### FEES IMPORTANTES
- Montant / Amount: $104060264 - TPS 5% GST $1001673382 - TVQ 9.975% QST
- Tarif / Rate: $175.00

#### LES POURBOIRES, INCLUANT ARGENT COMPTANT OU HEURES POUR TRAVAIL NON-EFFECTUÉS NE SONT PAS PERMIS PAR GES CANADA LTEE. GES CANADA LTEE DEMANDE LE PLUS HAUT NIVEAU D’INTEGRITÉ DE TOUS SES EMPLOYÉS. GRATUITIES IN ANY FORM, INCLUDING CASH GIFTS, OR LABOUR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED BY GES Canada Ltd. GES Canada Ltd. requires the highest standards of integrity from all employees.

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Faîte parvenir votre commande par / Please send your order by:
Télécopieur / Fax: 514-392-1577 · Courriel / E-mail: clarkson@ges.com
Chaises / Chairs

- **0503**: Chaise fines grises
  - Side chair gray fabric

- **0504**: Fauteuil fixing gris
  - Armchair gray fabric

- **0502**: Fauteuil aluminium
  - Aluminium armchair

Tabourets / Stools

- **0512**: Tabouret Alice
  - Alice stool

- **0514**: Tabouret de bar noir
  - Black bar stool

- **0512**: Tabouret fixes gris
  - High stool gray fabric

Tables / Tables

- **0521**: Table à café
  - Coffee table

- **0523**: Table
  - Table

- **0527 A30**: Table carrée aluminium
  - Square aluminium table

- **0527 A40**: Table ronde aluminium bord aluminium table
  - Round aluminium table

- **0553**

- **0551**: Table avec jupes Draped table
  - Draped table

  Disponible 42" haut / Available 42" high
Comptoirs, présentoirs, divers
Counters, showcases, misc.

Comptoirs, bureau / Counters, Desk

0651-CC-06
Comptoir courbé, portes coulissantes
Curved counter with sliding doors
48" x 32" x 48"H

0651-06
Comptoir, portes coulissantes
Counter with sliding doors
48" x 20" x 48"H

0650-06
Comptoir vitrine
Showcase counter
48" x 20" x 48"H

Présentoirs / Displays

0532
Chevalet
Tripod easel
61" H

0632-A
Porte affichage
Sign holder
60" H

0654-0
Présentoir vitrine
Showcase
40" x 20" x 80"H
16" x 30" wide display / 16" wide also available

0621
Présentoir vitrine
Showcase
36" x 20" x 60"H
16" x 30" wide display / 16" wide also available

Divers / Miscellaneous

0608
Boîte de tirage pour table
Raffle cube for table
12" x 12" x 12"H

0606-06
Boîte de tirage
Raffle Box
18.5" x 18.5" x 40"H

0532-A
Support à brochure
Literature rack
3" x 35"H
### Table de 6’ de longueur avec jupe 30’’ (h) / Skirted 6’ long table with 30’’ high skirt

<table>
<thead>
<tr>
<th>Qté/Qty</th>
<th>Code</th>
<th>Description</th>
<th>$ Escompté Discount $</th>
<th>$ Régulier Regular $</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0551</td>
<td>Table de 4’ de longueur avec jupe 30’’ (h) / Skirted 4’ long table with 30’’ high skirt</td>
<td>82.00 $</td>
<td>119.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0553</td>
<td>Table de 6’ de longueur avec jupe 30’’ (h)/ Skirted 6’ long table with 30’’ high skirt</td>
<td>92.00 $</td>
<td>133.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0542</td>
<td>Table de 6’ de longueur avec jupe 42’’ (h)/ Skirted 6’ long table with 42’’ high skirt</td>
<td>134.00 $</td>
<td>194.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0549</td>
<td>Jupe 4e côté (optionnel) / 4th side skirted (optional)</td>
<td>27.00 $</td>
<td>39.00 $</td>
<td></td>
</tr>
</tbody>
</table>

Le noir sera la couleur choisie par défaut si aucun choix n’a été fait. Black will be provided if no other colour choice has been made.

### Tables

#### Tables avec jupes / Skirted Tables (recouverte de vinyle blanc / White Vinyl Top)

<table>
<thead>
<tr>
<th>Qté/Qty</th>
<th>Code</th>
<th>Description</th>
<th>$ Escompté Discount $</th>
<th>$ Régulier Regular $</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0551</td>
<td>Table de 4’ de longueur avec jupe 30’’ (h) / Skirted 4’ long table with 30’’ high skirt</td>
<td>82.00 $</td>
<td>119.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0553</td>
<td>Table de 6’ de longueur avec jupe 30’’ (h)/ Skirted 6’ long table with 30’’ high skirt</td>
<td>92.00 $</td>
<td>133.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0542</td>
<td>Table de 6’ de longueur avec jupe 42’’ (h)/ Skirted 6’ long table with 42’’ high skirt</td>
<td>134.00 $</td>
<td>194.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0549</td>
<td>Jupe 4e côté (optionnel) / 4th side skirted (optional)</td>
<td>27.00 $</td>
<td>39.00 $</td>
<td></td>
</tr>
</tbody>
</table>

### Tables sans jupes (recouvert de vinyle seulement) / Un-skirted Tables (White Vinyl Top Only)

<table>
<thead>
<tr>
<th>Qté/Qty</th>
<th>Code</th>
<th>Description</th>
<th>$ Escompté Discount $</th>
<th>$ Régulier Regular $</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0550</td>
<td>Table de 4’ de longueur et 30’’ (h) / 4’ long and 30’’ high table</td>
<td>45.00 $</td>
<td>65.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0552</td>
<td>Table de 6’ de longueur et 30’’ (h) 6’ long and 30’’ high table</td>
<td>50.00 $</td>
<td>73.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0544</td>
<td>Table de 4’ de longueur et 42’’ (h) / 4’ long and 42’’ high table</td>
<td>77.00 $</td>
<td>112.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0545</td>
<td>Table de 6’ de longueur et 42’’ (h) / 6’ long and 42’’ high table</td>
<td>84.00 $</td>
<td>122.00 $</td>
<td></td>
</tr>
</tbody>
</table>

### Chaises / Chairs

<table>
<thead>
<tr>
<th>Qté/Qty</th>
<th>Code</th>
<th>Description</th>
<th>$ Escompté Discount $</th>
<th>$ Régulier Regular $</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0502-A</td>
<td>Fauteuil aluminium / Aluminum Armchair</td>
<td>84.00 $</td>
<td>122.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0503</td>
<td>Chaise de tissu gris (sans bras) / Grey Side Chair</td>
<td>67.00 $</td>
<td>97.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0504</td>
<td>Fauteuil de tissu gris / Grey Arm Chair</td>
<td>81.00 $</td>
<td>117.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0512</td>
<td>Tabouret de bar noir (sans dossier) / Black Bar Stool (no back)</td>
<td>45.00 $</td>
<td>65.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0514</td>
<td>Tabouret de tissu gris (avec dos) / Grey Stool (with back)</td>
<td>81.00 $</td>
<td>117.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0514-AL</td>
<td>Tabouret Alice Noir / Black Alice Stool</td>
<td>109.00 $</td>
<td>158.00 $</td>
<td></td>
</tr>
</tbody>
</table>

### Comptoirs / Counters

<table>
<thead>
<tr>
<th>Qté/Qty</th>
<th>Code</th>
<th>Description</th>
<th>$ Escompté Discount $</th>
<th>$ Régulier Regular $</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0651-06</td>
<td>Comptoir blanc avec portes 40” x 20” x 40”H White counter with doors</td>
<td>228.00 $</td>
<td>331.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0651-CC-06</td>
<td>Comptoir courbé blanc 40” x 32” x 40”H White curved counter</td>
<td>324.00 $</td>
<td>470.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0650-06</td>
<td>Comptoir vitrine 40” x 20” x 40”H Showcase counter</td>
<td>294.00 $</td>
<td>426.00 $</td>
<td></td>
</tr>
</tbody>
</table>
### Liste de PRIX / Price List

<table>
<thead>
<tr>
<th>Qté/Qty</th>
<th>Code</th>
<th>Description</th>
<th>$ Escompté Discount $</th>
<th>$ Régulier Regular $</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Tapis standard / Standard Carpet</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10' x 10'</td>
<td>0576</td>
<td>Tapis standard / Standard Carpet</td>
<td>196.00 $</td>
<td>284.00 $</td>
<td></td>
</tr>
<tr>
<td>10' x 20'</td>
<td>0577</td>
<td>Tapis standard / Standard Carpet</td>
<td>391.00 $</td>
<td>567.00 $</td>
<td></td>
</tr>
<tr>
<td>10' x 30'</td>
<td>0579</td>
<td>Tapis standard / Standard Carpet</td>
<td>587.00 $</td>
<td>851.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Tapis grandeur spéciale / Custom-Cut Carpet</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0578</td>
<td>' X ' = Pi.Ca/ Sq. Ft.</td>
<td>2.99 $</td>
<td>4.34 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10' x 10'</td>
<td>0564-B</td>
<td>Sous-tapis / Underpadding</td>
<td>125.00 $</td>
<td>181.00 $</td>
<td></td>
</tr>
<tr>
<td>10' x 20'</td>
<td>0566-B</td>
<td>Sous-tapis / Underpadding</td>
<td>249.00 $</td>
<td>361.00 $</td>
<td></td>
</tr>
<tr>
<td>10' x 30'</td>
<td>0566-B</td>
<td>Sous-tapis / Underpadding</td>
<td>374.00 $</td>
<td>542.00 $</td>
<td></td>
</tr>
<tr>
<td>10' x 30'</td>
<td>0566-B</td>
<td>Sous-tapis / Underpadding</td>
<td>1.65 $</td>
<td>2.39 $</td>
<td></td>
</tr>
<tr>
<td>0564-AX</td>
<td>' X ' = Pi.Ca/ Sq. Ft.</td>
<td>0.77 $</td>
<td>1.12 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Recouvrement de plastique / Plastic Covering for Protection</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0564-AX</td>
<td>' X ' = Pi.Ca/ Sq. Ft.</td>
<td>0.77 $</td>
<td>1.12 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Forfait Tapis (Inclut le tapis et le sous-tapis) / Carpet Package (Includes carpet and underpadding)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10' x 10'</td>
<td>0570-BA</td>
<td>Forfait tapis 10' x 10' Carpet Package</td>
<td>259.00 $</td>
<td>376.00 $</td>
<td></td>
</tr>
<tr>
<td>10' x 20'</td>
<td>0570-CA</td>
<td>Forfait tapis 10' x 20' Carpet Package</td>
<td>779.00 $</td>
<td>1,130.00 $</td>
<td></td>
</tr>
<tr>
<td>10' x 30'</td>
<td>0570-CA</td>
<td>Forfait tapis 10' x 30' Carpet Package</td>
<td>519.00 $</td>
<td>753.00 $</td>
<td></td>
</tr>
<tr>
<td>10' x 30'</td>
<td>0570-CA</td>
<td>Forfait tapis 10' x 30' Carpet Package</td>
<td>3.97 $</td>
<td>5.76 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Montant / Amount</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>104060264 - TPS 5% GST</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>1001673382 - TVQ 9.975% QST</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

### Couleur de tapis / Colour Choice

- ** Noir/Black **
- ** Bleu/Blue **
- ** Gris/Grey **
- ** Rouge/Red **

*Vous devez OBLIGATOIREMENT joindre le formulaire d’autorisation de carte de crédit à ce formulaire. Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce catalogue de l’exposant.*

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### LISTE DE PRIX / PRICE LIST

<table>
<thead>
<tr>
<th>Qté/Qty</th>
<th>Code</th>
<th>Description</th>
<th>Discount $</th>
<th>$ Régulier</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0282</td>
<td>Projecteur ajustable sur tige noire 75 watts / 75 watt Black Arm-Clamp Spotlight</td>
<td>55.00</td>
<td>80.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0532</td>
<td>Chevalet / Tripod Easel</td>
<td>46.00</td>
<td>67.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0532-A</td>
<td>Présentoir à littérature / Literature Rack</td>
<td>116.00</td>
<td>168.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0534</td>
<td>Corbeille à papier / Wastebasket</td>
<td>14.00</td>
<td>20.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0534-B</td>
<td>Bac de recyclage / Recycling bin</td>
<td>14.00</td>
<td>20.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0539</td>
<td>Porte manteaux en chrome / Chrome Garment Rack</td>
<td>60.00</td>
<td>87.00</td>
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<tr>
<td></td>
<td>0606</td>
<td>Boîte de tirage 20”x20”x40”H Raffle Box</td>
<td>123.00</td>
<td>178.00</td>
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<tr>
<td></td>
<td>0621</td>
<td>Présentoir Vitrine 20” x 20” x 80”H Showcase</td>
<td>450.00</td>
<td>653.00</td>
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<tr>
<td></td>
<td>0632-A</td>
<td>Porte affiche 60”h / 60”H sign holder</td>
<td>56.00</td>
<td>81.00</td>
<td></td>
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<tr>
<td></td>
<td>0654-0</td>
<td>Présentoir (ouverte sur 4 côtés) 40” x 20” x 80” H Showcase (open on 4 sides)</td>
<td>617.00</td>
<td>895.00</td>
<td></td>
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<tr>
<td></td>
<td>0661-40H</td>
<td>Cube 18” x 18” x 40”H cube (plus d'options (couleurs, dimensions) disponibles / More options (colours, size) available)</td>
<td>125.00</td>
<td>181.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0693-A</td>
<td>Panneau d'affichage 4’x8” / 4’x8” Poster Panel</td>
<td>116.00</td>
<td>168.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0694</td>
<td>Support pour sac / Bag holder</td>
<td>77.00</td>
<td>112.00</td>
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</tr>
</tbody>
</table>

Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire. Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce catalogue de l'exposant.

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<table>
<thead>
<tr>
<th>Montant / Amount</th>
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<tbody>
<tr>
<td>104060264 - TPS 5% GST</td>
</tr>
<tr>
<td>1001673382 - TVQ 9.975% QST</td>
</tr>
<tr>
<td>TOTAL</td>
</tr>
</tbody>
</table>

### COMPAGNIE / COMPANY

Faite parvenir votre commande par / Please send your order by:
Télécopieur / Fax: 514-392-1577 - Courriel / E-mail: clarkson @ges.com

# STAND BOOTH #
## CANO/ACIO ANNUAL CONFERENCE 2017

**October 27-30 octobre 2017**

**Hilton Lac-Leamy Gatineau-Ottawa Hotel**

### LISTE DE PRIX / PRICE LIST

<table>
<thead>
<tr>
<th>Qté/Qty</th>
<th>Code</th>
<th>Description</th>
<th>$ Escompté Discount $</th>
<th>$ Régulier Regular $</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0689</td>
<td>Pochette à littérature en plexiglass 8 1/2&quot; X 12&quot; Clear Plexi Literature Pocket</td>
<td>45.00 $</td>
<td>65.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0690</td>
<td>Pochette à littérature en plexiglass 8 1/2&quot; X 12&quot; Clear Plexi Literature Pocket</td>
<td>54.00 $</td>
<td>78.00 $</td>
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<tr>
<td></td>
<td>0687-C</td>
<td>Cascade avec six crochets / Waterfall with six hooks</td>
<td>54.00 $</td>
<td>78.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0681</td>
<td>Tablette en mélamine / Melamine Shelf</td>
<td>45.00 $</td>
<td>65.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0688</td>
<td>Panneau perforé blanc 38 1/8&quot; x 85&quot;(H) White pegboard Panel</td>
<td>54.00 $</td>
<td>78.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0689</td>
<td>Pochette à littérature en plexiglass 8 1/2&quot; X 12&quot; Clear Plexi Literature Pocket</td>
<td>37.00 $</td>
<td>54.00 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0690</td>
<td>Pochette à littérature en plexiglass 8 1/2&quot; X 12&quot; Clear Plexi Literature Pocket</td>
<td>37.00 $</td>
<td>54.00 $</td>
<td></td>
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</table>

### Panneaux muraux spéciaux / Special Wall Panels

<table>
<thead>
<tr>
<th>Description</th>
<th>$</th>
<th>$</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Panneau fibrex blanc 38 1/8&quot; x 91&quot;(H) White Fibrex Panel</td>
<td>141.00</td>
<td>204.00</td>
<td></td>
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<tr>
<td>Panneau velcro 38 1/8&quot; x 91&quot; (H) Velcro Panel</td>
<td>141.00</td>
<td>204.00</td>
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</tr>
<tr>
<td>Panneau rainuré blanc 38 1/8&quot; x 91&quot;(H) White Slatwall Panel</td>
<td>164.00</td>
<td>238.00</td>
<td></td>
</tr>
<tr>
<td>Panneau perforé blanc 38 1/8&quot; x 85&quot;(H) White pegboard Panel</td>
<td>143.00</td>
<td>207.00</td>
<td></td>
</tr>
</tbody>
</table>

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---

**Faite parvenir votre commande par / Please send your order by:**

**Télécopieur / Fax:** 514-392-1577  
**Courriel / E-mail:** clarkson@ges.com

---

**Compagnie / Company:**

<table>
<thead>
<tr>
<th>Montant / Amount</th>
<th>104060264 - TPS 5% GST</th>
<th>1001673382 - TVQ 9.975% QST</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>$</td>
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# LISTE DE PRIX / PRICE LIST

<table>
<thead>
<tr>
<th>Qté/Qty</th>
<th>Code</th>
<th>Description</th>
<th>Prix réduits</th>
<th>Prix réguliers</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Les prix incluent la location, la livraison, l'installation et le démontage / Prices include rental, delivery, installation and dismantle</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Tentures / Drapes</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>0590</td>
<td>tentures 8’ haut (pi.lin.) incluant métal / Drapes 8’ high (lin.ft) metal included</td>
<td>8.24 $</td>
<td>11.95 $</td>
<td></td>
</tr>
<tr>
<td></td>
<td>0591</td>
<td>tentures 3’ haut (pi.lin.) incluant métal / Drapes 3’ high (lin.ft) Metal included</td>
<td>6.18 $</td>
<td>8.96 $</td>
<td></td>
</tr>
</tbody>
</table>

**Tentures de couleur: noir □-bleu □-or □-rouge □-blanc □**  
**Drapes color: black □-blue □-gold □-red □-white □**

**Poteaux, Bases / Posts and Bases**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Prix réduits</th>
<th>Prix réguliers</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>0588-E</td>
<td>Poteaux et Bases de 3 pieds / Posts and Bases 3 ft.</td>
<td>37.00 $</td>
<td>54.00 $</td>
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<tr>
<td>0588-F</td>
<td>Poteaux et Bases de 8 pieds / Posts and Bases 8 ft.</td>
<td>37.00 $</td>
<td>54.00 $</td>
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<tr>
<td>0588-G</td>
<td>Poteaux et Bases de 10 pieds / Posts and Bases 10 ft.</td>
<td>37.00 $</td>
<td>54.00 $</td>
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**Tringles / Sliders**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Prix réduits</th>
<th>Prix réguliers</th>
<th>Total</th>
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<tbody>
<tr>
<td>0588-04</td>
<td>Tringles de 4 pieds / Sliders 4 ft.</td>
<td>29.00 $</td>
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<tr>
<td>0588-06</td>
<td>Tringles de 6 pieds / Sliders 6 ft.</td>
<td>32.00 $</td>
<td>46.00 $</td>
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<tr>
<td>0588-08</td>
<td>Tringles de 8 pieds / Sliders 8 ft.</td>
<td>36.00 $</td>
<td>52.00 $</td>
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<tr>
<td>0588-10</td>
<td>Tringles de 10 pieds / Sliders 10 ft.</td>
<td>38.00 $</td>
<td>55.00 $</td>
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</table>

**Montant / Amount**  
104060264 - TPS 5% GST  
1001673382 - TVQ 9.975% QST  
**TOTAL**  

**Nom et Adresse / Name and address:**

**STAND #**

---

**Faite parvenir votre commande par / Please send your order by:**  
Télécopieur / Fax: 514-392-1577  
Courriel / E-mail: clarkson@ges.com

---

Les frais d’annulation : Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.  
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---

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<table>
<thead>
<tr>
<th>Qté</th>
<th>Code</th>
<th>Description</th>
<th>$ Escompté Discount $</th>
<th>$ Régulier Regular $</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>11A/CHB WLT (SF-10)</td>
<td>Fauteuil en cuir noir □ ou blanc □ / Black □ or white □ leather tub chair</td>
<td>143.00 $</td>
<td>207.00 $</td>
<td></td>
<td></td>
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<tr>
<td>2B (SF-20)</td>
<td>Causeuse en tissu couleur charbon / Charcoal fabric loveseat</td>
<td>213.00 $</td>
<td>309.00 $</td>
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</tr>
<tr>
<td>2A (SF-11)</td>
<td>Fauteuil en tissu couleur charbon / Charcoal fabric chair</td>
<td>143.00 $</td>
<td>207.00 $</td>
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<td></td>
</tr>
<tr>
<td>7L (SF-50)</td>
<td>Chaise exécutive, dossier haut en cuir noir / High back, black leather executive swivel chair</td>
<td>109.00 $</td>
<td>158.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7G (SF-51)</td>
<td>Chaise exécutive, dossier bas en cuir noir / Low back, black leather executive swivel chair</td>
<td>92.00 $</td>
<td>133.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>S1000 C (SF-30)</td>
<td>Sofa &quot;retro&quot; en cuir noir / Retro black leather sofa</td>
<td>445.00 $</td>
<td>645.00 $</td>
<td></td>
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<tr>
<td>S1001 (SF-21)</td>
<td>Causeuse &quot;retro&quot; en cuir noir / Retro black leather loveseat</td>
<td>316.00 $</td>
<td>458.00 $</td>
<td></td>
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<tr>
<td>S1002 (SF-12)</td>
<td>Fauteuil &quot;retro&quot; en cuir noir / Retro black leather chair</td>
<td>222.00 $</td>
<td>322.00 $</td>
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</tr>
<tr>
<td>BAR-CK-CW-CB (SF-52)</td>
<td>Chaise en cuir rouge □ ou blanc □ / Barcelona Red □ ou white □ ou black □ leather Barcelona chair</td>
<td>351.00 $</td>
<td>509.00 $</td>
<td></td>
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</tr>
<tr>
<td>BAR-CW (SF-40)</td>
<td>Pouffe en cuir blanc Barcelona / White leather Barcelona ottoman</td>
<td>184.00 $</td>
<td>267.00 $</td>
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</tr>
<tr>
<td>CE-BTT (SF-60)</td>
<td>Table à café en verre fumé noir, base en bois noir / Black wood base, smoked glass top coffee table</td>
<td>121.00 $</td>
<td>175.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CE-BTE (SF-61)</td>
<td>Table de coin en verre fumé noir, base en bois noir / Black wood base, smoked glass top end table</td>
<td>92.00 $</td>
<td>133.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CE-BCT (SF-62)</td>
<td>Table à café en verre fumé noir, base en métal chromé / Chrome metal base, smoked glass top coffee table</td>
<td>121.00 $</td>
<td>175.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CE-BCE (SF-63)</td>
<td>Table de coin en verre fumé noir, base en métal chromé / Chromed metal base, smoked glass top end table</td>
<td>99.00 $</td>
<td>144.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5B (SF-80)</td>
<td>Tabouret en cuir noir / Black banana stool</td>
<td>103.00 $</td>
<td>149.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5C (SF-81)</td>
<td>Tabouret noir dossier haut / Black leather fanback stool</td>
<td>103.00 $</td>
<td>149.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHB-TIN (SF-82)</td>
<td>Tabouret de bar Tintori / Tintori bar stool bleu/bleu □ ou gris/gray □ ou vert/green □</td>
<td>125.00 $</td>
<td>181.00 $</td>
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<tr>
<td>CE-ACG (SF-64)</td>
<td>Table de coin rond en verre, base en métal chrome (hauteur ajustable) / Chrome metal base, glass top, round end table (adjustable height)</td>
<td>109.00 $</td>
<td>158.00 $</td>
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<tr>
<td>5A (SF-65)</td>
<td>Table ronde bistro 30”d / 30”d round bar table</td>
<td>144.00 $</td>
<td>209.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3A (SF-66)</td>
<td>Table de conférence 42”d / 42”d round meeting table</td>
<td>144.00 $</td>
<td>209.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CE-GRW (SF-67)</td>
<td>Table à café en verre, base en bois / Coffee table, glass top, black wood base</td>
<td>220.00 $</td>
<td>319.00 $</td>
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<tr>
<td>CHB-BOU (SF-53)</td>
<td>Chaise Bounce / Bounce chair</td>
<td>167.00 $</td>
<td>242.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHB-GHO (SF-54)</td>
<td>Chaise Fantome / Ghost chair</td>
<td>69.00 $</td>
<td>100.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHB-PORI (SF-55)</td>
<td>Chaise Pori / Pari arm chair rouge/red □ ou vert/green □ ou bleu/bleu □</td>
<td>167.00 $</td>
<td>242.00 $</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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<tr>
<th># STAND BOOTH #</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>101673382 - TVQ 9.795% QST $</td>
</tr>
</tbody>
</table>
**Forfait spécial salon / Show Special**

**CANO/ACIO ANNUAL CONFERENCE 2017**
**October 27-30 octobre 2017**
**Hilton Lac-Leamy Gatineau-Ottawa Hotel**

**Forfait spécial / GEM Show Special**

**Inclus / Includes:**
- Affiche d'identification (Lettrage noir) / Header sign (Black text)
- Rail de 3 projecteurs / 3 spot tracklight
- Corbeille à papier / Waste Paper Basket

**Choix d'aménagement / Furniture Package Choice**
- 2,654.00 $

<table>
<thead>
<tr>
<th>Choix de couleur de panneaux velcro / Velcro Panel Colour Choice</th>
<th>Choix de couleur de panneaux fibrex / Fibrex Panel Colour Choice</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Noir / Black</td>
<td>☐ Noir / Black</td>
</tr>
<tr>
<td>☐ Bleu / Blue</td>
<td>☐ Blanc / White</td>
</tr>
<tr>
<td>□ Cognac / Cognac</td>
<td>☐ Gris / Grey</td>
</tr>
<tr>
<td>□ Espresso / Espresso</td>
<td>□ Espresso / Espresso</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Montant / Amount</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Logo (75,00$ )</td>
<td>$</td>
</tr>
<tr>
<td>104060264 - TPS 5% GST</td>
<td>$</td>
</tr>
<tr>
<td>1001673382 - TVQ 9.975% QST</td>
<td>$</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$</td>
</tr>
</tbody>
</table>

Ce forfait n'inclut pas de tapis. Vérifiez si la salle est recouverte de tapis et vous référer au bon de commande de tapis pour en faire la location au besoin.

This package does not include carpet. Please verify if your room is carpeted and refer to the carpet order form if you need to place an order.

Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire. Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce catalogue de l'exposant.

Frais d'annulation: À partir du début du montage du salon, toute annulation sera facturée à 100% du coût original.

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Cancellation fees: Items cancelled after move-in begins will be charged at 100% of the original price.

Faite parvenir votre commande par / Please send your order by :
Télécopieur / Fax: 514-392-1577 - Courriel / E-mail: clarkson@ges.com
The benefits of renting a customized booth:
- Turnkey solutions according to your budget
- Powerful visual impact
- Infinite design possibilities
- Priority set-up
- Professional on-site service throughout the event

Your successful trade show is just a phone call or click away...
- 514-367-4848
- stand@ges.com
Enhance your presence on the show floor!

- Backlit signs
- Banners & hanging signs
- Floor/carpet decals
- Easel & freestanding signs

- Posters
- Custom cut signs & decals
- Backwall murals
- Branding graphics
Communiquez avec nous pour personnaliser le stand à votre image!

Demandez votre soumission maintenant

Contact us to customize Exhibit Rentals to your brand!

Ask for a quote

Choix de couleur de panneaux
Choice of panels colour

Choix de couleur de tapis
Choice of carpet colour
MB-25

* IMAGE/LOGO: OPTION

MB-27

* IMAGE/LOGO: OPTION

MB-26

* IMAGE/LOGO: OPTION

Communiquez avec nous pour personnaliser le stand à votre image!

Demandez votre soumission maintenant

Contact us to customize Exhibit Rentals to your brand!

Ask for a quote

Choix de couleur de panneaux
Choice of panels colour

Choix de couleur de tapis
Choice of carpet colour
**MB-28**

* IMAGE/LOGO: OPTION

**MB-29**

**Communiquez avec nous pour personnaliser le stand à votre image!**

**Demandez votre soumission maintenant**

**Contact us to customize Exhibit Rentals to your brand!**

**Ask for a quote**

**Choix de couleur de panneaux**

Choice of panels colour

<table>
<thead>
<tr>
<th>Noir</th>
<th>Gris</th>
<th>Blanc</th>
<th>Rouge</th>
<th>Bleu</th>
<th>Vert</th>
<th>Bourgogne</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black</td>
<td>Grey</td>
<td>White</td>
<td>Red</td>
<td>Blue</td>
<td>Green</td>
<td>Burgundy</td>
</tr>
</tbody>
</table>

**Choix de couleur de tapis**

Choice of carpet colour

<table>
<thead>
<tr>
<th>Noir</th>
<th>Gris</th>
<th>Rouge</th>
<th>Bleu</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black</td>
<td>Grey</td>
<td>Red</td>
<td>Blue</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cognac</th>
<th>Espresso</th>
<th>Rainuré</th>
<th>Slatted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brown</td>
<td>Espresso</td>
<td>Slatted</td>
<td></td>
</tr>
</tbody>
</table>
## LISTE DE PRIX / PRICE LIST

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Qté Qty</th>
<th>$ Escompté Discount</th>
<th>$ Régulier Regular</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>MB-21</td>
<td>10' x 10' - 1 comptoir, 2 tabourets, tapis, 1 tablette, 1 corbeille à papier et 1 rail de 3 projecteurs / 10' x 10' - 1 counter, 2 bar stools, carpet, 1 shelf, 1 waste basket and 1 x 3 spot tracklight</td>
<td></td>
<td>1,319.00 $</td>
<td>1,913.00 $</td>
<td></td>
</tr>
<tr>
<td>MB-22</td>
<td>10' x 10' - 1 table ronde, 2 chaises, tapis, 1 tablette, 1 corbeille à papier / 10' x 10' - 1 round table, 2 chairs, carpet, 1 shelf, 1 waste basket</td>
<td></td>
<td>1,433.00 $</td>
<td>2,078.00 $</td>
<td></td>
</tr>
<tr>
<td>MB-23</td>
<td>10' x 10' - 1 comptoir courbé, 1 tabouret, tapis, 1 tablette, 1 corbeille à papier, 1 rail de 3 projecteurs / 10' x 10' - 1 curved counter, 1 bar stool, carpet, 1 shelf, 1 waste basket, 1 x 3 spot tracklight</td>
<td></td>
<td>1,578.00 $</td>
<td>2,288.00 $</td>
<td></td>
</tr>
<tr>
<td>MB-24</td>
<td>10' x 20' - 1 comptoir courbé, 2 tabourets, tapis, 1 tablette, 1 corbeille à papier, 1 rail de 3 projecteurs / 10' x 10' - 1 counter, 2 bar stools, carpet, 1 shelf, 1 waste basket, 1 x 3 spot tracklight</td>
<td></td>
<td>1,721.00 $</td>
<td>2,495.00 $</td>
<td></td>
</tr>
<tr>
<td>MB-25</td>
<td>10' x 20' - 1 comptoir, 2 tabourets, 1 table ronde, 2 chaises, tapis, 2 tablettes, 1 corbeille à papier et 2 rail de 3 projecteurs / 10' x 20' - 1 counter, 2 bar stools, 1 round table, 2 chairs, carpet, 2 shelves, 1 waste basket and 2 x 3 spot tracklight</td>
<td></td>
<td>2,145.00 $</td>
<td>3,110.00 $</td>
<td></td>
</tr>
<tr>
<td>MB-26</td>
<td>10' x 20' - 1 comptoir courbé, 2 tabourets, tapis, 1 tablette, 1 corbeille à papier et 2 projecteurs ajustables / 10' x 20' - 1 curved counter, 2 bar stools, carpet, 2 shelves, 1 waste basket and 2 adjustable spots</td>
<td></td>
<td>2,167.00 $</td>
<td>3,142.00 $</td>
<td></td>
</tr>
<tr>
<td>MB-27</td>
<td>10' x 20' - 2 comptoirs, 2 tabourets, tapis, 2 tablettes, 1 corbeille à papier et 2 rail de 3 projecteurs / 10' x 20' - 2 counters, 2 bar stools, carpet, 2 shelves, 1 waste basket and 2 x 3 spot tracklight</td>
<td></td>
<td>2,431.00 $</td>
<td>3,525.00 $</td>
<td></td>
</tr>
<tr>
<td>MB-28</td>
<td>10' x 20' - 1 comptoir courbé, 2 tabourets, 1 table ronde, 2 chaises, tapis, 2 tablettes, 1 corbeille à papier, 2 rail de 3 projecteurs / 10' x 20' - 1 curved counter, 2 bar stools, carpet, 1 round table, 2 chairs, 2 shelves, 1 waste basket, 2 x 3 spot tracklight</td>
<td></td>
<td>2,879.00 $</td>
<td>4,175.00 $</td>
<td></td>
</tr>
<tr>
<td>MB-29</td>
<td>10' x 20' - 2 comptoirs, 1 comptoir courbé, 2 tabourets, tapis, 2 tablettes, 1 corbeille à papier, 2 rail de 3 projecteurs / 10' x 20' - 2 counters, 1 curved counter, 2 bar stools, carpet, 2 shelves, 1 waste basket, 2 x 3 spot tracklight</td>
<td></td>
<td>3,181.00 $</td>
<td>4,612.00 $</td>
<td></td>
</tr>
</tbody>
</table>

## NOTES

### Affiches d'identification / Header Signs

**Couleur de tapis**
- Gris/Grey
- Rouge/Red
- Noir/Black
- Bleu/Blue

**Couleur de texte - Enseigne**
- Noir / Black
- Blanc / White
- Cognac / Cognac
- Expresso
- Bleu / Blue
- Vert / Green

**Choix de couleur de panneaux fibrex / Fibrex Panel Colour Choice**
- Noir / Black
- Blanc / White
- Cognac / Cognac
- Expresso

**Choix de couleur de panneaux velcro / Velcro Panel Colour Choice**
- Noir / Black
- Bleu / Blue
- Gris / Grey

J'obligatoirement joindre le formulaire d'autorisation de carte de crédit à ce formulaire. Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce catalogue de l'exposant.

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Cancellation fees: Items cancelled after move-in begins will be charged at 100% of the original price.

### COMPAGNIE / COMPANY

<table>
<thead>
<tr>
<th># STAND / BOOTH #</th>
<th>Montant / Amount</th>
<th>104060264 - TPS 5% GST</th>
<th>1001673382 - TVQ 9.975% QST</th>
<th>TOTAL</th>
</tr>
</thead>
</table>

Faite parvenir votre commande par / Please send your order by:
- Télécopieur / Fax: 514-392-1577
- Courriel / E-mail: clarkson@ges.com
## LISTE DE PRIX / PRICE LIST

<table>
<thead>
<tr>
<th>Qté/Qty</th>
<th>Code</th>
<th>Description</th>
<th>$ Escompté Discount $</th>
<th>$ Régulier Regular $</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>0110</td>
<td>Plantes tropicales vertes / <em>Green tropical plants</em> (3’ - 5’ haut/tall)</td>
<td>85.00 $</td>
<td>123.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0110-A</td>
<td>Plantes tropicales vertes / <em>Green tropical plants</em> (6’ - 8’ haut/tall)</td>
<td>100.00 $</td>
<td>145.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0113</td>
<td>Fougère / <em>Boston Fern</em></td>
<td>82.00 $</td>
<td>119.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0111</td>
<td>Chrysanthème / <em>Chrysanthemums</em></td>
<td>47.00 $</td>
<td>68.00 $</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0112</td>
<td>Azalées / <em>Azaleas</em></td>
<td>82.00 $</td>
<td>119.00 $</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Selon votre budget / Based on your budget

| 0115    | Arrangement de fleurs fraîchement coupées / *Fresh cut flower arrangement* | | | |

Préparation sur demande, en fonction de vos besoins, des couleurs de votre compagnie et de votre budget!

Communiquez avec nous!

Custom-designed as per your needs, brand colours and budget!

Contact us!

clarkson@ges.com
514 861-9694

---

Pour tous les concepts! / For all designs!

Vous devez OBLIGATOIREMENT joindre le formulaire d’autorisation de carte de crédit à ce formulaire. Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce catalogue de l’exposant.

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Transfer for graphic file

Platforms:
PC & Macintosh. All type (fonts) must be converted to curve or outline, or you must supply fonts (screen and printer).

File formats:
- High Resolution PDF
- Vector file:.EPS,.AI,.CDR
- Vector file:.EPS,.AI,.CDR
- Bitmap files (TIF, JPG, BMP, PSD) must be at 100 d.p.i. at final size
(a good tip: work with 400 d.p.i. files as usual, but at 25% of the final size of your sign).

Supported colour mode is CMYK
Always send a printed proof with all the Pantone color correspondance. For E-Mails, and the FTP Users, be sure to include a detailed PDF copy with all the Pantone color correspondance with your file.

Office Programs, logos and or graphics used for your WEB site are useless to produce large format printing.

Supported programs:
Coreldraw X7, Photoshop CC, Illustrator CC, Adobe Acrobat (PDF high resolution),

DO NOT FORGET TO INDICATE THE SOURCE AND NAME OF YOUR FILES (COREL, PHOTOSHOP, ILLUSTRATOR, ETC.)
I. Definitions:
Agents: GES Canada Ltd.'s agents, sub-contractors, carriers, and the agents of each.
Customer: Exhibitor or other party requesting services from GES Canada Ltd.
Carrier: Motor carrier, van line, air carrier, or air or surface carrier / freight forwarder.
Shipper: Party who tenders Goods to Carrier for transportation.
Goods: Exhibits, property, and commodities of any type for which GES Canada Ltd. is requested to perform services.
Cold Storage: Holding of Goods in a climate controlled area.
Accessible Storage: Holding of Goods in an area from which Goods may be removed during shows.
Services: Warehousing, transportation, drainage, unsupervised labour, supervised labour and/or related services.
Show Site: The venue or place where an exposition or event takes place.
Supervised Labour: Labour that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES Canada Ltd.
Un-Supervised Labour: Labour that is provided to a Customer to install or dismantle a booth or exhibit space and where Customer’s election is not supervised and/or directed by GES Canada Ltd. Customer assumes the responsibility for the work of labour when Customer elects to use unsupervised labour.

II. Scope:
These Terms and Conditions shall be binding upon Customer, GES Canada Ltd., and their respective Agents and representatives, including but not limited to Customer contracted labour such as Customer Appointed Contractors and Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.

By acceptance of services of GES Canada Ltd. or Agents, Customer and any other party with an interest in the Goods agree to these Terms and Conditions.

III. Customer Obligations:
Payment for Services. Customer shall be liable for all unpaid charges for services performed by GES Canada Ltd. or Agents. Customer authorizes GES Canada Ltd. to charge its credit card directly for services rendered on its behalf after departure, by placing an order on-line, via fax, phone, or through a work order on site.
Credit Terms. All charges are due before Services are performed unless other arrangements have been made in advance. GES Canada Ltd. has the right to require prepayment or guarantee of the charges at the time of request for Services. A failure to pay timely will result in Customer not paying in cash in advance for future services. If a credit card is provided to GES Canada Ltd., GES Canada Ltd. is authorized to bill to such credit card any unpaid charges for services provided Customer, including charges for return shipping. Any charges not paid within 30 days of delivery will be subject to interest at 1.5% per month until paid.

IV. Mutual Obligations:
Indemnification:
Customer to GES Canada Ltd.: Except to the extent of GES Canada Ltd.'s own negligence and/or willful misconduct, Customer shall defend, hold harmless and indemnify GES Canada Ltd. from and against any claims, lawsuits, demands, liability, costs, and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property, relating to or arising from performance under this Agreement.

Customer agrees to indemnify and hold GES Canada Ltd. harmless for any and all acts of its representatives and agents, including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subtenant or other user of its' space or any agents or employees engaged in business on its' behalf of Customer or present at Customers' invitation.

GES Canada Ltd. to Customer: To the extent of GES Canada Ltd.'s own negligence and/or willful misconduct, and subject to the limitations of liability below, GES Canada Ltd. shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney’s fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. GES Canada Ltd. assumes no liability for bodily injury resulting from Customer's presence in areas which have been marked as "off limits to exhibitors" and during hours and days when exhibitors are present in the facility, prior to the start of and after the conclusion of their space lease with show management.

V. No liability for consequential damages. UNDER NO CIRCUMSTANCES WILL ANY PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME.

VI. GES Liability for Loss or Damage to Goods
Negligence standard: GES Canada Ltd. shall be liable, subject to the limitations contained herein, for loss or damage to Goods only if such loss or damage is caused by the direct negligence or willful misconduct of GES Canada Ltd.
Condition of Goods: GES Canada Ltd. shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GES Canada Ltd. shall not be liable for ordinary wear and tear in handling of Goods or for damage to shrink wrapped Goods. All Goods should be able to withstand handling by heavy equipment, including but not limited to forklifts, cranes, or dollies. It is the Customers' responsibility to ensure that Goods are packaged correctly prior to shipment or movement on or off the Show floor.
Receipt of Goods: GES Canada Ltd. shall not be liable for Goods received without receipts, freight bills, or specified unit counts on receipts or freight bills. Such Goods shall be delivered to booth without the guarantee of piece count or condition.
Force Majeure: GES Canada Ltd. shall not be liable for loss or damage that results from Acts of God, weather conditions, act or default of Customer, shipper, or the owner of the Goods, inherent nature of the Goods, public enemy, public authority, labour disputes, and acts of terrorism or war.
Cold Storage: Goods requiring cold storage are stored at Customer's own risk. GES Canada Ltd. assumes no liability or responsibility for Cold Storage.
Accessible Storage: GES Canada Ltd. assumes no liability for loss or damage to Goods while in Accessible Storage. Storage charges are for the use of space and are not a form of insurance, or a guarantee of security.
Unattended Goods: GES Canada Ltd. assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition. Customer is responsible for insuring it's own Goods for any and all risk of loss.
Labour: GES Canada Ltd. assumes no liability for loss, damage, or bodily injury arising out of Customer's supervision of GES Canada Ltd. provided labour. If GES Canada Ltd. supervises labour for a fee, GES Canada Ltd. shall be liable only for actions or claims arising out of its' negligent supervision. If Customer elects to use unsupervised labour, then Customer assumes all liability for the actions or claims that arise out of such work, and shall provide GES Canada Ltd. and show management with an indemnity, including defense costs, for any claims that result from Customers' supervision or failure to supervise assigned labour.
Terms & Conditions of Contract and Limits of Liability & Responsibility

Empty Storage: GES Canada Ltd. assumes no liability for loss or damage to Goods or crates, or the contents therein, while containers are in storage. It is the Customer’s sole responsibility to affix the appropriate labels available at the GES Canada Ltd. Service centre for empty container storage. Damage that is the direct result of GES Canada Ltd.’s negligence shall be subject to the limitations of liability set forth in this document.

Forced Freight: GES Canada Ltd. shall not be liable for Goods not picked up by Customer’s chosen carrier by the show deadline. It is the Customer’s responsibility to complete accurate paperwork for shipping and ensure its’ Goods are appropriately labeled. Customer acknowledges that it is a lessee of space, and as such has an obligation to remove it’s Goods on or before the targeted time. If Goods remain on the floor after this point, GES Canada Ltd. has the right to remove them in order to restore the premises to its original condition for show management pursuant to the venue’s lease with show management. In such cases GES Canada Ltd. is authorized to proceed in the manner chosen by the Customer on the Order for Material Handling Services/ Straight Bill of Lading. Failure to select one of the provided options will result in re-routing at GES Canada Ltd.’s discretion, and at Customer’s expense assuming the Goods are labeled for return. GES Canada Ltd. retains the right to dispose of Goods left on the show floor without liability if left unattended, left without labels or not correctly labeled.

Concealed Damage: GES Canada Ltd. shall not be liable for concealed loss or damage, uncrated Goods, or improperly package or labeled Goods.

Unattended Booth: GES Canada Ltd. shall not be liable for any loss or damage occurring while Goods are unattended in Customer’s booth at any time, including, but not limited to, the time the Goods are delivered to the dock until the time the Goods are received by Customer’s chosen carrier. All Material Handling Forms and/or Straight Bills of Lading covering outgoing Goods submitted to GES Canada Ltd. will be checked at the time of pickup from the booth and corrections to the count or condition will be documented where discrepancies exist.

Measure of Damage: GES Canada Ltd.’s liability shall be limited to the lesser of 1) the depreciated value of Goods, 2) repair cost, or 3) the limitation of liability. The limitation of liability shall be $0.30 (thirty cents) per pound per piece, $50 (fifty dollars) per article or $1000.00 (one thousand dollars) per shipment.

No Insurance: GES Canada Ltd. is not an insurance company and does not offer or provide insurance. It is the obligation of Customer to ensure Goods are insured at all times. Loss or theft of the Goods in storage or in transit to and from the show and or while on the show floor is the sole responsibility of Customer, unless it is shown that GES Canada Ltd. performed in a manner that constitutes gross negligence in the performance of its services for Customer.

Notice of loss or damage: In order to have a valid claim, notice of loss or damage to Goods must be given to GES Canada Ltd. within 24 hours of occurrence or delivery of Goods, whichever is later.

Filing of Claim: Any claim for loss or damage to Goods must be in writing, containing facts sufficient to identify the Goods, asserting liability for alleged loss or damage, and making claim for the payment of a specified or determinable amount of money. Such claim must be filed with the appropriate party within the time limits specified below.

Damage Reports, incident reports, inspection reports, notations of shortage or damage on freight bills or other documents, do not constitute filing of a claim.

Claim for goods alleged to be lost, stolen or damaged at the Show Site must be received in writing by GES Canada Ltd. within sixty (60) days after the close of the show.

Claims for Goods alleged to be lost or damaged during transit must be received by the responsible party within nine (9) months of the date of delivery of Goods. GES Canada Ltd. Logistics subcontracts the movement of Goods to third party carriers. Claims for damage in transit should be made directly with the Customer’s carrier as shown on the Material Handling form / Straight Bill of Lading. In the event of a dispute with GES Canada Ltd., Customer will not withhold payment or any amount due GES Canada Ltd. for Services as an offset against the amount of the alleged loss or damage. Customer agrees to pay GES Canada Ltd. prior to the close of the show for all such charges and further agrees that any claim or suit against GES Canada Ltd. shall be brought independently by Customer as a separate action to be resolved on its own merits. GES Canada Ltd. reserves the right to pursue collection on amounts owed after show close, without regard to any amount alleged to be owed for damage, or loss.

Filing of Suit: Any action at law regarding loss or damage to Goods must be filed within one (1) years of the date of declaration of any part of a claim.

VII. Jurisdiction, Choice of Forum.

This Agreement shall be governed by and construed in accordance with the applicable laws of Canada or, alternatively, and depending on jurisdiction, the laws of the Province of Quebec.

VIII. Advance Warehousing / Temporary Storage / Long Term Storage.

All terms and conditions relative to Advanced Warehousing / Temporary Storage / Long Term Storage are contained in the separate agreement entitled “Storage Agreement”. In the event that a Storage Agreement is not executed between the parties, the following shall apply with respect to GES Canada Ltd.’s liability for Customer’s Goods:

The responsibility of GES Canada Ltd. lists with respect to Exhibit Material is limited to the exercise of ordinary care and diligence in handling and storing of Customer’s Goods. GES Canada Ltd. shall be liable only for loss or damage to Goods caused by GES Canada Ltd.’ sole negligence. GES Canada Ltd.’s liability is limited to sixty ($0.60) cents per pound or the actual cash value per article. In the case of partial loss or damage, the maximum liability shall be prorated based on weight. GES Canada Ltd. is not responsible for any loss or damage to Goods caused by, but not limited to, fire, theft, the elements, vandalism, moisture, vermin, mechanical breakdown or failure, freezing or changes in temperature, as well as any other causes beyond GES Canada Ltd.’s immediate control. GES Canada Ltd. is not responsible for the marring, scratching, or breakage of glass or other fragile items. GES Canada Ltd. is not liable for the mechanical functions of instruments or appliances even if such articles are packed or unpacked by GES Canada Ltd. In no event shall GES Canada Ltd. be liable for special, incidental, indirect, or consequential damages, including business loss of any kind, resulting from any damage to or loss of Goods or from any act or failure to act. Customer pays storage fees, if any or costs for advance warehousing for use of the space only. There is no guarantee of security or representations made by GES Canada Ltd. as to appropriateness of the conditions for Exhibitors’ Material. This risk of loss remains the Customer’s alone and GES Canada Ltd. recommends the Customer carry and maintain insurance in amounts sufficient to cover its risk.

SPECIAL NOTE: THE CONSIGNMENT OR DELIVERY OF A SHIPMENT TO GES CANADA LTD. OR ITS SUBCONTRACTORS BY A CUSTOMER OR BY ANY SHIPPER ON BEHALF OF THE CUSTOMER SHALL BE CONSTRUED AS AN ACCEPTANCE BY SUCH EXHIBITOR (AND/OR OTHER SHIPPER) OF THE TERMS AND CONDITIONS SET FORTH IN THIS AGREEMENT.
La sécurité est très importante pour toutes les personnes qui travaillent dans la salle d’exposition, surtout la vôtre !

GES Canada Ltée s’engage à la sécurité dans notre compagnie et à travers les fonctions que nous effectuons. Nous vous demandons de prioriser la sécurité lors de vos activités pendant l’événement. Si vous êtes témoin d’une action qui représente un danger, veuillez s.v.p. la rapporter à un superviseur de GES. En témoignant des actions non-sécuritaires, vous aiderez à rendre l’événement plus sécuritaire et agréable pour vous et vos confrères exposants.

Veuillez vous référer et respecter la liste des conseils de prévention de pertes que vous trouverez ci-dessous. Ces directives aideront à améliorer la sécurité de l’événement en général et de prévenir des blessures aux exposants, aux employés et à vous. Amusez-vous et faites-le en toute sécurité ! Merci de votre collaboration !

Guide de conseils de prévention de perte pour les exposants sur le site de l’événement.

- Il est strictement interdit de fumer dans le hall d’exposition.
- Il est INTERDIT de monter debout sur les chaises, tables ou tout autre mobilier. Veuillez utiliser une échelle ou demander de l’aide auprès du personnel de GES.
- Seuls les employés autorisés de GES Canada Ltée ont l’autorisation d’opérer les chariots élévateurs ainsi que les transpalettes. Demandez de l’aide.
- Faites attention aux chariots élévateurs qui circulent dans les allées et sur les débarcadères. Veuillez s.v.p. vous tenir loin de ces appareils, surtout lorsqu’ils transportent une charge ou une palette.
- Ne jamais courir dans le hall d’exposition. S.V.P. veuillez marcher. Attention où vous mettez les pieds dans les allées et restez loin des débarcadères.
- Les fils électriques ainsi que les extensions peuvent être dangereux s’ils sont effilochés ou étendus dans une allée. S.V.P. veuillez vérifier l’état des fils. Pour toute assistance ou pour remplacer un fil endommagé, veuillez aviser le responsable des services électriques. Ne pas surcharger les prises électriques.
- S.V.P. veuillez garder les sorties de feu dégagées. Si vous êtes témoin d’un feu, veuillez le signaler immédiatement ou actionner l’alarme de feu le plus près.
- Si vous renversez quelque chose, ou apercevez un liquide renversé, veuillez le signaler immédiatement.
- Si vous avez des préoccupations ou des questions par rapport à la sécurité, veuillez vous adresser à un représentant de GES.

Safety is very important for everyone working in the exhibit hall, especially you!

GES Canada Ltd. is committed to safety throughout our company and in the work that we do. We request that you make safety a part of your activities during the show. If you see something unsafe or that presents a hazard, please bring it to the attention of a GES Canada Ltd. supervisor. By reporting unsafe or hazardous conditions, you will help make the show safer and more enjoyable for yourself and your fellow exhibitors.

Below you will find a list of Loss Prevention Guidelines that we request you follow while at showsite. These Guidelines will enhance the overall safety of the show and help to prevent injuries to you, our employees, and other exhibitors. Enjoy the show safely. Thank you for your cooperation!

Exhibitor loss prevention guidelines at showsite

- Smoking is prohibited in the exhibit venue.
- Standing on chairs, tables, and other furniture is PROHIBITED. The furniture is not designed to support your standing weight. Please use a ladder or ask GES Canada Ltd. personnel for assistance.
- Forklifts and pallet jacks are to be used by authorized GES Canada Ltd. personnel only. Please do not operate this equipment. Ask for help.
- Be aware of the forklifts moving throughout the aisles and docks. Please stay clear of them, especially when they are carrying a crate or load.
- Never run in the exhibit hall. Please walk. Watch your step in the aisles and stay away from the loading docks.
- Electrical wires and cords can be hazardous if frayed or stretched over a walkway. Please check all cords for damage. Notify the electrical service company if you need assistance repairing or removing a damaged cord. Do not overload outlets or plugs.
- Please keep fire exits clear. Report any fires immediately or pull the nearest fire alarm.
- If you spill something, or notice a spill, clean it up or report it immediately. Please do not walk away from a spill.
- Apply good housekeeping. Dispose of any waste properly and keep materials stacked securely.
- Keep aisles free and clear of any and all debris.
- Protect your valuables while on the show floor. Please keep all expensive or valuable items secured. Unattended items in booths are easy theft targets.
CANO Audio Visual Exhibitor Order Form - ENG

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>EQUIPMENT AVAILABLE</th>
<th>SHOW RATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FLAT SCREEN DISPLAYS &amp; PROJECTORS FOR COMPUTERS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>24&quot; LCD FLAT SCREEN MONITOR (16:10 RATIO)</td>
<td></td>
<td>$300.00</td>
<td></td>
</tr>
<tr>
<td>32&quot; LCD FLAT SCREEN MONITOR (16:9 RATIO, 1366 x 768, VIDEO, SPEAKERS)</td>
<td></td>
<td>$825.00</td>
<td></td>
</tr>
<tr>
<td>40&quot; LCD FLAT SCREEN MONITOR (16:9 RATIO, 1920 x 1080, VIDEO, HDTV, SPEAKERS)</td>
<td></td>
<td>$1,050.00</td>
<td></td>
</tr>
<tr>
<td>42&quot; LCD FLAT SCREEN MONITOR (16:9 RATIO, 1920 x 1080, VIDEO, HDTV, SPEAKERS)</td>
<td></td>
<td>$1,110.00</td>
<td></td>
</tr>
<tr>
<td>52&quot; LCD FLAT SCREEN MONITOR (16:9 RATIO, 1280 x 768, SPEAKERS)</td>
<td></td>
<td>$1,650.00</td>
<td></td>
</tr>
<tr>
<td>60&quot; LCD FLAT SCREEN MONITOR (16:9 RATIO, 1280 x 768, VIDEO, SPEAKERS)</td>
<td></td>
<td>$2,400.00</td>
<td></td>
</tr>
<tr>
<td>FLAT SCREEN MONITOR FLOOR STAND (INCLUDES SHELF)</td>
<td></td>
<td>$270.00</td>
<td></td>
</tr>
<tr>
<td><strong>COMPUTERS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All computers come with 10/100 Ethernet, Windows and Office software</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>STANDARD DESKTOP COMPUTER (I7, 2.8GHZ, 16GB RAM, 400GB HD, CD, 17&quot; LCD MONITOR)</td>
<td></td>
<td>$375.00</td>
<td></td>
</tr>
<tr>
<td>NOTEBOOK COMPUTER (I7, 2.7GHZ, 16GB RAM, 400GB HD, DVD, 17&quot; SCREEN)</td>
<td></td>
<td>$375.00</td>
<td></td>
</tr>
<tr>
<td><strong>COMPUTER ACCESSORIES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LASER PRINTER - B &amp; W, 15 PPM</td>
<td></td>
<td>$600.00</td>
<td></td>
</tr>
<tr>
<td>GALAXY SMALL POWERED SPEAKER</td>
<td></td>
<td>$135.00</td>
<td></td>
</tr>
<tr>
<td><strong>VIDEO PLAYERS &amp; ACCESSORIES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROFESSIONAL DVD PLAYER</td>
<td></td>
<td>$240.00</td>
<td></td>
</tr>
<tr>
<td>VIDEO CART WITH SKIRT</td>
<td></td>
<td>$90.00</td>
<td></td>
</tr>
<tr>
<td><strong>AUDIO EQUIPMENT</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CD PLAYER (C/W GALAXY SMALL POWERED SPEAKER)</td>
<td></td>
<td>$375.00</td>
<td></td>
</tr>
<tr>
<td>BOOTH AUDIO SYSTEM (2 SPEAKERS, MIXER/AMPLIFIER, CD PLAYER, WIRELESS MIC)</td>
<td></td>
<td>$1,020.00</td>
<td></td>
</tr>
<tr>
<td>WIRELESS MICROPHONE (HANDHELD, LAVALIER)</td>
<td></td>
<td>$480.00</td>
<td></td>
</tr>
<tr>
<td><strong>OTHER</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PLEASE CONTACT US SHOULD YOU HAVE ANY QUESTIONS!</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PAYMENT MUST ACCOMPANY YOUR ORDER (CLICK PAYMENT BOX; USE ARROW TO SELECT METHOD)**

<table>
<thead>
<tr>
<th>PAYMENT</th>
<th>EQUIPMENT TOTAL:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$150</td>
<td></td>
</tr>
</tbody>
</table>

**DETECTION & PICKUP:**

<table>
<thead>
<tr>
<th>LABOUR - SETUP/DISMANTLE:</th>
<th></th>
</tr>
</thead>
</table>

| LABOUR - ADDITIONAL: | |
| CABLES & CONSUMABLES: | |

**SUB-TOTAL:**

<table>
<thead>
<tr>
<th>GST/HST</th>
<th>5.0%</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>PST/OQST</th>
<th>9.975%</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>PST EXEMPTION:</th>
<th>30.00</th>
</tr>
</thead>
</table>

| TOTAL: | |

**ADMINISTRATION FEES WILL APPLY FOR ALL CREDIT CARD TRANSACTIONS OVER $5,000.00**

For further information, please contact: Matthew Ward 819-771-4661 PH

e-mail address: matthew.ward@freemanco.com 819-771-4664 FAX

CANO Audio Visual Exhibitor Order Form - ENG
INSTRUCTIONS FOR USE

1. It couldn't be simpler! Just complete the form on-line, save to your desktop, & e-mail to the e-mail address above.

TERMS & CONDITIONS

1. Please forward payment in full with your order.  
INSTRUCTIONS FOR SUBMITTING YOUR CREDIT CARD NUMBER
*For your security, please complete all of the information relating to your credit card except for the Credit Card Number
*E-mail the completed form and provide the Credit Card Number in two separate transmissions so that the one
E-mail does not contain the Full Credit Card Number.
*Another option is to contact us to give the Credit Card Number by phone, or use facsimile transmission if such
a medium is available to you.

2. Orders received less than 7 business days prior to setup date may be subject to additional charges.

3. Written order cancellation must be received at least 5 business days prior to setup date to avoid a 1 day charge.

4. Your authorized representative must be at your booth at specified date & time to accept delivery of equipment.  
Please note: we cannot leave equipment in your booth without your representative there to receive it.

5. The equipment is your responsibility until picked up by an Freeman Audio Visual Canada representative.  
Please do not leave equipment unattended in your booth when the show finishes.

6. Any extension of the rental period must be arranged prior to termination of the original rental period.

7. Customer is liable for full replacement value of rented equipment & is responsible for insuring said equipment.

8. Customer agrees to be bound by all applicable license & copyright laws for software on rented equipment.

9. Freeman Audio Visual Canada is not responsible for any equipment performance problems caused by customer's software.
EXHIBITOR ORDER FORM

Please send to the attention of:
Josianne Rouleau - Banquet & Convention Coordinator
Josianne.rouleau@hiltonlacleamy.com
Fax: 819-790-6450

Date:______________________________________________________________

CANO (Canadian Association of Nurses in Oncology)
Oct 27 – Oct 29, 2017

Booth number: _____________________________________________

Company Name:________________________________________________________________________________

Contact:_____________________________________________Title:______________________________________

Address: ______________________________________________________________________________________

City:_______________________________ Prov: ________________ Postal Code: __________________________

Tel:______________________________ Fax:________________________ Email:___________________________

**Electrical requirements:** Please note CANO does not provide ANY electrical outlets

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Price more than 5 business days prior to the event</th>
<th>Price less than 5 business days prior to the event</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1500 Watt, 120 Volt, Plug approx. 15 amp</td>
<td></td>
<td>$ 75.00</td>
<td>$150.00</td>
<td></td>
</tr>
<tr>
<td>120 Volt, 20 amp, Plug approx. 18 amp.</td>
<td></td>
<td>$100.00</td>
<td>$200.00</td>
<td></td>
</tr>
<tr>
<td>208 Volt, 15 amp (configuration required)</td>
<td></td>
<td>$110.00</td>
<td>$220.00</td>
<td></td>
</tr>
<tr>
<td>208 Volt, 20 amp (configuration required)</td>
<td></td>
<td>$130.00</td>
<td>$260.00</td>
<td></td>
</tr>
<tr>
<td>208 Volt, 30 amp (configuration required)</td>
<td></td>
<td>$150.00</td>
<td>$300.00</td>
<td></td>
</tr>
<tr>
<td>208 Volt, 40 amp (configuration required)</td>
<td></td>
<td>$180.00</td>
<td>$360.00</td>
<td></td>
</tr>
<tr>
<td>208 Volt, 50 amp (configuration required)</td>
<td></td>
<td>$200.00</td>
<td>$400.00</td>
<td></td>
</tr>
<tr>
<td>208 Volt, 60 amp (configuration required)</td>
<td></td>
<td>$275.00</td>
<td>$550.00</td>
<td></td>
</tr>
<tr>
<td>208 Volt, 80 amp (configuration required)</td>
<td></td>
<td>$300.00</td>
<td>$600.00</td>
<td></td>
</tr>
<tr>
<td>Power bar</td>
<td></td>
<td>$10.00</td>
<td>$10.00</td>
<td></td>
</tr>
<tr>
<td>Extension cord</td>
<td></td>
<td>$10.00</td>
<td>$10.00</td>
<td></td>
</tr>
</tbody>
</table>
OTHER: *(added booth cleaning)*

<table>
<thead>
<tr>
<th>Articles</th>
<th>Quantity</th>
<th>Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ADDED</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vacuum cleaning of your booth</td>
<td></td>
<td>$20.00 / day</td>
<td></td>
</tr>
<tr>
<td>Telephone line (analog)</td>
<td></td>
<td>$75.00 / line</td>
<td></td>
</tr>
<tr>
<td>and handset telephone</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(installation by the Hilton Lac-Leamy)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>High speed internet land line</td>
<td></td>
<td>no charge</td>
<td></td>
</tr>
<tr>
<td>(installation by the Hilton Lac-Leamy)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Sub-total</th>
<th>5% GST</th>
<th>9.975% PST</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$_________</td>
<td>$_________</td>
<td>$_________</td>
<td>$_________</td>
</tr>
</tbody>
</table>

**Method of payment:**

VISA______ MASTERCARD_____ AMEX_____

Card Number: ___________________________ Expiry Date: _____/_____

OR

Charge to my room_____ Name of guest: ___________________________

Guestroom confirmation number: ____________________________