



Conference Call Agenda/Minutes November 14, 2012

1. **Welcome - Michelle Owens- Gary (CDC),
Joan Ware and Adeline Yerkes (NACDD)**

Members on Conference call: Michelle Owens-Gary (CDC), David Grimes and Bonnie Bradley, (AR), Marianna Tutwiler (FL) Nicole Runner (ID), Glenn W Studebaker and Teresa Goslin-Thomas (MO), April Reese and Chris Bryant (NC), Beth Conrey and Danielle(OH) Shon McGage (Chickasaw Nation), Janet Maddox(Choctaw) Amy Carte, Adeline Yerkes, Rita Reeve, and Peng Li (OK), Joan Ware and Laurie Baksh, (UT) Stephanie Makihele (UT Navajo Health System) Gina Wood, Denise Smith and Dara Seybold, (WV)

2. **Quarterly reports: What CDC Needs to Know Michelle Owens-Gary**

Gestational Diabetes receiving a lot of attention – more literature and research published and presented. Michelle is receiving a lot of requests about the collaborative and its activities and accomplishments. She will present a GDM update at a HHS meeting concurrent to the rescheduled Consensus Conference in January or February 2013 (outcomes/accomplishments). CDC loved the report Joan sent highlighting the accomplishments and outcomes based on the 4 CDC domains. Michelle presented November 7 at the HHS Office on Women's Health Regional Coordinator and state liaison call. During her presentation she highlighted the activities of the Diabetes Translation Division, the Women, Diabetes and Public Health Network and the GDM Collaborative activities.

Michelle stated that it was important to discussion both types of outcomes (health or data outcomes along with process activity outcomes). Gina Wood requested examples. It was suggested process outcomes such as: (1) participant evaluation outcomes based on a training video on postpartum care or (2) partner satisfaction survey outcomes based on an all-day collaborative meeting where partners attended and were engaged in the GDM action planning process.

3. **MOU's, Invoices and Action Plans** **Joan Ware and Adeline Yerkes**
- MOU for 2013 will be sent by NACDD Administrative staff by email and Joan and Adeline will be copied. These will be sent in a timely manner this year. MOU for Collaborative partners is a contract of specific scope of work based on your annual action plan.
 - NACDD has established policy that all MOUs must be completed no later than June 30, 2013 and we will need to have all cost extensions done by August 30, 2013.
 - MOU must be signed, scanned and returned to: email address of legal@chronicdisease.org. Please copy Consultant when returning MOU. Also mail one original contract to the NACDD office. Please notify your contract personnel to copy consultants on the contract distributions so that consultants can monitor contract process.
 - Action Plan – will be based on the 4 domains – Consultants will work with states/tribes to ensure that this is happening
 - Action Plan – keep them realistic and what you can do for the contract dollars. MOU dollar amounts will be the same base as 2012 dollar amounts.
 - Invoices, submitted as separate documents without reports, to ap.nacdd@chronicdisease.org Copy your consultant so they can monitor for payments. Please notify your finance personnel.
 - Send the annual and quarterly reports to the Consultants Ware and Yerkes and they will submit to NACDD Administration as they must approve the invoice payments

4. **State and Tribal Updates** **All Partners**
Please see separate attachment

5. **Website Update** **Adeline Yerkes**
- Introduced Amy Carte, consultant hired to assist with keeping the website current. Adeline reviewed the new site pages and asked for comments. Projects would like to be able to post their webinars and video conferencing on the web events page and also the link to archived webinars. States and tribal projects are to send to Adeline which tools that they would like to be posted on the website (adelineyerkes@adelineyerkes.com). Tools and products should be 2010 and later. NACDD has adopted a policy of having current materials starting at 2010. Older items will be kept and accessed by an archives folder. Adeline stated that the Women's Health Council has gained permission to post resource articles back to 2008 due to the bulk of GDM research with changing trends and management being published during 2008 and later.

6. **Next Webinar:** December 4, 2012 1:30-3:00 EST
"Postpartum Gestational Diabetes Follow-up and Care: What Do Women Really Want?" The speakers will be Ellen Seely, MD and focus groups from Brigham Young Hospital,
Elizabeth Conrey, Ph.D on focus group with women of color and
Emily Lu, MPH and WIC women focus groups.

Registration flyer will be sent later this week or first of next week.

Michelle, Joan and Adeline thanked everyone for all their work.