

## County Clerk Recorder

### Recorder Announcement

#### Collection of Senate Bill 2 Housing and Jobs Act - \$75 fee

The California Legislature passed and the Governor signed Senate Bill 2, Chapter 2.5 of the Statutes of 2017 changing that effective January 1, 2018, recordable documents may be charged a fee to support the Building Homes and Jobs Act.

The bill imposes a mandate on County Recorders to charge an additional \$75 at the time of recording every real estate instrument, paper, or notice required or permitted by law to be recorded, except those expressly exempt from payment of recording fees, per each transaction per parcel of real property, not to exceed \$225.

Documents believed to be exempt from paying the \$75 Building Homes and Jobs Act fee must have an exemption on the face of the document when submitted for recording. The following exemptions which may apply include:

- Govt Code 27388.1 (a) (2) - documents recorded concurrently "in connection with" a transfer subject to the documentary transfer tax (DTT);
- Govt Code 27388.1 (a) (2) - documents recorded concurrently "in connection with" a transfer of real property that is an owner occupied residential dwelling;
- Govt Code 27388.1 (a) (1) - documents recorded concurrently "in connection with" a transfer in which fee cap of \$225 has been already reached; or,
- Govt Code 27388.1 (a) (1) - documents not related to real property.

Failure to declare an exemption will result in the imposition of the \$75 Building Homes and Jobs Act fee. Fees collected are deposited to the state and may not be available for refund.

For your convenience, we will provide individual labels which have been pre-printed with the above listed exemptions.

We've prepared and made available a [fee grid](#) describing how the fee will be implemented in Humboldt County. The fee grid does not include the usual existing recording fees. The notes at the bottom of the [fee grid](#) further define how the Recorder's Office will interpret "parcel" and "transaction."

We will provide further updates when possible but we would like to offer this information for those that need to prepare closing disclosures for transactions following December 31, 2017.

Kelly Sanders, Humboldt County Clerk Recorder

#### [SB2 fee grid](#)

#### Responsibilities

The Clerk-Recorder's Office records or files various authorized documents and maps, collects transfer tax and other fees, and registers all births, deaths, and public marriages occurring



#### Contact Us

**Kelly E. Sanders**  
County Clerk-Recorder

**825 5th Street**  
**5th Floor**  
**Eureka, CA 95501**

**County Clerk / Recorder**  
**(707) 445-7593**

**Vital Records Division**  
**(707) 445-7382**

**Toll Free**  
**(888) Humb-Rec**  
**(888) 486-2732**

#### Operating Hours

Monday - Friday  
8:30 a.m. - 5:00 p.m.\*

\*Marriage license applications, copy requests, and documents to be recorded **must be submitted by 4:30 p.m. to allow for processing time.**

#### [Staff Directory](#)

within Humboldt County. Once recorded or filed, the documents and certificates are made available for examination within the office for interested parties. Exact copies are issued, upon payment of proper fees, by mail or in person in the office.

- [Clerk recorder fee schedule](#)
- [Record a document](#)
- [Recording process time and return](#)
- [Basic recording requirements](#)
- [Documentary transfer tax table](#)
- [Recording tips](#)
- [Apply for a marriage license](#)
- [Obtain a certified copy of birth, death, or marriage](#)
- [Clerk functions](#)
- [Real estate forms](#)
- [SB2 fee grid](#)

**Clerk functions** in the Clerk-Recorder's Office include, issuing marriage licenses, performing marriage ceremonies, and registering public and confidential marriages. The office also performs services related to the filing of **fictitious business name statements**, **filing of notary bonds**, registration of professional agents and similar services.

### Legal Advice

The office of the Clerk-Recorder is prohibited from giving legal advice; nor can staff assist the public in the preparation of legal documents. If you have questions concerning which document form is appropriate for your transaction, or if you are in need of assistance in the preparation of that document, you should consult an attorney or obtain other professional advice.