

# ELLA<sup>®</sup> Version 9

## Employment – Labor Law Audit<sup>™</sup>

### The premier HR auditing and risk assessment tool.

In today's climate of increasing employment litigation and soaring damage awards against employers, you can't be too careful about personnel policies and procedures.

ELLA<sup>®</sup> is designed to help you:

- ◆ Understand important workplace legal issues
- ◆ Ask the right questions
- ◆ Identify and prioritize the tasks necessary to achieve a positive employment relations climate; and reduce the risk of employment related claims and lawsuits.

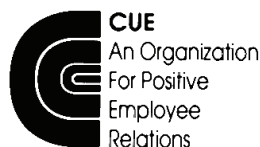
ELLA<sup>®</sup> covers the following subject areas:

- ◆ Employee Handbooks
- ◆ Positive Employee Relations
- ◆ Application Forms
- ◆ Sexual Harassment
- ◆ Plant Closing
- ◆ Leaves of Absence
- ◆ Drug-Free Workplace
- ◆ AIDS in the Workplace
- ◆ Job Performance Review
- ◆ Immigration Law Compliance
- ◆ Discrimination in the Workplace
- ◆ Americans With Disabilities Act
- ◆ Family & Medical Leave Act
- ◆ Comply with recent U.S. Supreme Court decisions on the FMLA and ADA
- ◆ Comply with EEOC, DOL, DHS, and NLRB regulations and guidelines
- ◆ Unemployment Insurance
- ◆ Recruitment, Selection & Hiring
- ◆ Advice on Reference Checking
- ◆ Terminations/Involuntary Layoffs
- ◆ Responding to Reference Inquiries
- ◆ Wage and Hour Requirements Under FLSA
- ◆ Employee Files and Notices
- ◆ A *Profile* on Conflict Resolution
- ◆ Material on FMLA and the ADA
- ◆ Material on *Immigration Issues and Downsizing, Layoffs, and Plant Closings*
- ◆ Metrics for benchmarking best practices
- ◆ Information on additional HR resources
- ◆ Perform employment practiced due diligence
- ◆ Develop a strategic HR plan
- ◆ Implement employment practices risk man-

The Ninth edition of ELLA<sup>®</sup> includes:

- ◆ Includes a new ELLA *Profile on Diversity Management*
- ◆ Incorporates the five critical components of HR auditing
- ◆ Emphasizes the use of human capital measurements and HR metrics
- ◆ Incorporates HR auditing into the internal auditing process
- ◆ Includes a new HR auditing tool: ELLA HR Auditing Worksheets<sup>™</sup>
- ◆ Includes a new HR auditing tool: ELLA HR Audit Maps<sup>™</sup>

*This product available from CUE, Inc. Place your order today!*



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## Employment – Labor Law Audit™

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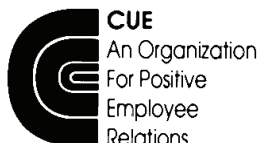
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