



2017 Company Participation Guide

NEW FOR 2017 A few items listed in the guide are new for this year; please make a note of them...

- **LICENSE RESTRICTION:** Drivers cannot have a manual transmission restriction listed on their CDL.
- **HOTEL:** Rooms, Lake houses and Villas at Lake Lanier will only be available to reserve after your company has registered and paid for their drivers in the competition. The number of rooms you can reserve is based on your paid driver count and number of volunteers for the event.
- **NO PRACTICING:** Contestants must finish all practice for the competition prior to 12 noon Thursday. Participants found practicing after 12 Thursday will be disqualified.
- **NO PEEKING:** No one is allowed in the TDC Course area, Grand Hall Lot or Pavilion unless it is during Registration, the written exam or the competition. Anyone found in the restricted areas before or after hours will be subject to disqualification of themselves and/or their company. This includes drivers, spouses, children, friends, company officials or anyone who should not be in the Competition area.
- **IMPORTANT DATES:**
 - **March 10th** – Company Reservations Deadline
 - **April 6th** – Driver Application Deadline
 - **April 6th** – Onsite Activity, Safety Awards & Scholarship Deadline
 - **May 11th** – Company Tent Set up before 12 noon, closed course after 12 noon.
 - **May 12th-13th** – Competition Dates
 - **May 13th** – Awards Ceremony

CHAMPIONSHIP INFORMATION

- **Badge Pick Up:** Friday at 9:00 am at the Grand Hall, drivers who are not present for registration and course instructions will not be able to compete.
- **Course, Pre-Trip and Volunteer Instructions:** Friday @ 9:30 am in the Grand Hall.
- **Parking:** There will be no parking at the Grand Hall. There will be a shuttle at the hotel that will bring you to the Grand Hall. If you choose to drive, parking is available only in the water park parking lot to the right of the entrance to Grand Hall. Follow the signs and please park in the assigned areas.
- **Weather:** Come prepared. All events will be held rain or shine!
- **Don't Get Lost!** Please note the directions to Lake Lanier Islands, Legacy Lodge and the Grand Hall, and the times and rules for all events.
- **Families with children:** We want to keep the competition family-friendly however children should not be riding skateboards, throwing balls or doing anything around the course that may compromise their safety or distract the competitors. Please advise the families with children to monitor their activity around the course.
- **Driver Scores & Certificates:** You may pick up your packet with driver certificates and their individual scores after the awards ceremony on Saturday or they will be mailed to you the following week.
- **Running Order:** We will post the running order in the hotel lobby Thursday afternoon.
- **Written Test:** Saturday at 7:30 am at the Grand Hall
 - Drivers need to sit in the section marked with their class of competition.
 - Drivers may not sit next to or across from drivers from their same company
 - After drivers complete their written exam drivers are to return to their company tents until the beginning of competition.

RULES FOR DRIVERS

- **Driver Info Packets:** You will need to distribute an information packet to each of your drivers. This will be their guide to the championships and contain all the rules and instructions.

Complete listings of all rules are covered in the Driver Info Packets, but these are a few here are a few highlights of the rules and championship information you will want to cover with your participants:

- All Drivers must report to the Grand Hall by 9:00 am on Friday morning.
- **Badge Pick Up:** Friday at 9:00 am at the Grand Hall, drivers who are not present for registration and course instructions will not be able to compete.
- Course, Pre-trip and Volunteer Instructions: Friday at 9:30 am at the Grand Hall.
- **Written Test:** Saturday at 7:30 am at the Grand Hall
 - Drivers need to sit in the section marked with their class of competition.
 - Drivers may not sit next to or across from drivers from their same company
 - After drivers complete their written exam drivers are to return to their company tents until the beginning of competition.
- **NO CELL PHONES, NO CAMERAS, NO RECORDING DEVICES, no devices that can receive data, send data and/or signal notifications ARE ALLOWED AT REGISTRATION, IN THE GRAND HALL, ON THE COURSE, OR IN THE DRIVERS POSSESSION DURING ANY PHASE OF THE COMPETITION** (Registration Friday –End of competition Saturday). This includes smart watches, fit bands or any device viewed as questionable by TDC Officials. Participants having these devices in your possession **will be** disqualified. This includes Friday morning at registration! You will not receive your badge to participate if you have an electronic device on your person!
- **No Practicing:** Contestants must finish all practice for the competition prior to 12 noon Thursday. Participants found practicing after 12 Thursday will be disqualified.
- **No Peeking:** No one is allowed in the TDC Course area, Grand Hall Lot or Pavilion unless it is during Registration, the written exam or the competition. Anyone found in the restricted areas before or after hours will be subject to disqualification of themselves and/or their company. This includes drivers, spouses, children, friends, company officials or anyone who should not be in the Competition area.
- **Driver Holding:** All drivers will be assigned holding groups and approx. competition times. While in holding, you will be given further instruction for the competition. Once you have completed your event for Friday, report back to your assigned holding area and check out with an official.
- **Free Time & Driver Discussion:** During free time, you can watch the competition but you are not allowed on the course or in the pre-trip area. If you are observed violating any of these regulations, you will be disqualified from the competition. You should not discuss the details of the course, pre-trip or written exam with other contestants
- **Uniforms:** Drivers are required to wear their company uniform, if provided. If not, pressed work pants and shirt are acceptable
- **License Restriction:** Drivers cannot have a manual transmission restriction listed on their CDL.

ONSITE ACTIVITIES, BANQUET & AWARDS CEREMONY

- **Onsite Activities:** April 6th is the deadline for onsite activity registration.
- **Banquet:** The awards dinner begins at 6:30 pm on Saturday, May 13, at Peachtree Point
- **Attire:** Dress for the dinner may be casual but no t-shirts, shorts or flip-flops.... PLEASE.
- **Banquet Tickets:** The 2017 Banquet will be held at Peachtree Point and is limited to 500 guests. All driver entry fees cover the driver and a guest for the banquet. All other banquet reservations are \$60. Each company is limited to purchasing 1 additional banquet ticket per registered driver.
 - Everyone...drivers, spouses, children, guests and company representatives must have a wrist band to enter the pavilion. Please no car seats or strollers at the banquet.
 - You may pick up your tickets to the banquet on Saturday after 11:00 at the GMAT Tent.
- **Awards Ceremony:** The 2017 Awards Ceremony will be held at the Peachtree Point Amphitheatre and is open to all friends and family of the drivers. Presentations for the Georgia Fleet Safety Awards, Safety Professional of- the-Year, Driver of-the-Year, and Georgia's Driving Champions will begin at approximately 8:00. No tickets are needed, but seating at the ceremony will begin following dinner.

DRIVER REGISTRATION INSTRUCTIONS

- **Facts for Drivers:** Facts for Drivers books will be sent to companies who have paid for their driver entries.
 - As soon as you receive the books, please give them to your drivers - This is the study guide for the written exam and the driving competition.
- **Driver Info Packets:** You will need to distribute an information packet to each of your drivers. This will be their guide to the championships and contain all the rules, instructions and registration forms.
 - **Driver Information and Entry & Release Forms:** Each contestant must complete a typed information form (front and back) and return to GMTA by April 6th – no exceptions.
- **Submission & Acceptance Guidelines for Driver Forms:**
 - Driver forms must be typed – no handwritten forms will be accepted.
 - Submit Completed forms paper clipped together in this order or electronically scanned and sent:
 - Driver Information Sheet – this is the form that must be typed
 - Entry and Release – must be signed by driver and company official
 - Current MVR – must have been ran in 2017
 - CDL License copy – driver must have the proper endorsements for the class entered to be eligible. Participating drivers must not have a manual transmission restriction on their CDL. If a drivers CDL expires before the competition, a new license will need to be provided before they are eligible to compete.
- After we receive your information you will receive a confirmation with each driver's name and the class they will be participating in – please review this confirmation form and send an approval that all your information is correct to GMTA.
- If a driver changes classes before the 6th, a new signed entry and release and registration form must be submitted.
- No class or driver changes will be accepted after the 6thth of April – this includes onsite. Each company official must confirm with each participant their proper class for registration and have their signed confirmation form submitted before April 6th.

TENT & SET UP INFO

- **Tent Reservations:** Maximum size is 40' wide x 20' deep. Spaces will be assigned and marked at the pavilion parking lot on Wednesday May 10th.
- **Tent Set Up:** Tents may be set up from noon on Wednesday until noon on Thursday. After that the course will be closed. No one except course officials will be allowed on or around the course, no exceptions.
- **Tent Tear Down:** To show respect for all the participants, tents may not be taken down until after the last driver has run on Saturday. All tents must be picked up before 5:00 on Sunday unless you have made special arrangements with Lake Lanier Islands.
- **Tent Company:** Each company is assigned a specific spot around the course. Please make sure that your tent company puts your tent in the assigned spot. If they are unsure, they can ask a TDC Official onsite if they have questions.