

Certified Director (SA)

Application for Exemption from Being a Director Part 5

Being a Director Part 5 is a board simulation aimed at providing aspiring directors with an opportunity to experience a board meeting.

There are delegates who already have board experience who would like to apply for exemption from this module of Certified Director Part 1: Training and MCQs.

Exemption from this module can be awarded to delegates who meet the following requirements:

- You have 1 years' experience as a director on the board of an organisation of substance
- Evidence is provided that you are appointed as a director
- Evidence is provided that you have served for 1 year or more
- Evidence is provided that the company is an organisation of substance (complete Section B of the form)

If you meet these requirements, then please complete the details below and send the completed form, along with the proof of your designation to certification@iodsa.co.za.

Section A: Personal Information and Declaration

Name:				
Surname:				
IoDSA membership no.				
I have 1 or more years' experience as a director on a board of a company of substance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
I attach proof of my appointment to the board	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
I attach proof that I have served on the board as director for 1 year or more	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
The company is an organisation of substance (see Section B)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
I attach proof that I have attended at least 2 of the board meetings in the past year	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

I confirm that the information provided above in this document, substantiating my request for the exemption from Being a Director Part 5 is both true and correct and binding on my conscience.

Signed: _____

Date: _____

Section B: Organisation of Substance Information

Name of organisation	
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Criteria	Yes / No
The organisation has founding documents and board/committee charters which govern	
Annual report or annual integrated report published	
Audited annually	
Governing body is established and meets at least 4 times a year	
Board Committees meet at least 2 times a year	
The organisation has the following board committees:	
Audit and risk	
Human resource or Remuneration committee	
Nominations committee	
Social and ethics committee	
Other board committees that fulfil similar functions	
The organisation has a majority non-executives directors on the governing body	
The organisation has appointed a company secretary or governance professional advising the board	
The organisation has shareholders or members	
The organisation holds an annual general meeting (AGM) or annual shareholder or stakeholder meeting	

This is / is not an organisation of substance	Yes		No	
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