

VICE CHAIR

Quick Reference Guide

ROLE

The Vice Chair of the KY/TN Section AWWA is proudly responsible for assisting the Section Chair in the leadership, guidance and implementation of the mission of the Section; as it pertains to the vision, mission, core principles, and strategic goals and objectives of the Section and the Association.

Responsibilities:

1. Serve as Co-Chair of the Annual Water Professionals Conference (WPC) Technical Program Committee established for the purpose of preparing the technical program for the WPC. Work closely with the Conference Planning Committee to coordinate all arrangements for the Conference.
2. Attend meetings at the direction of the Section Chair.
3. Serve as Board Liaison to the WPC Planning, Competitions, and Technical Program Committees. (Refer to Board Liaison *Quick Reference Guide* for list of responsibilities.)
4. Understand all roles on the Board of Trustees.
5. Learn how to run Board meetings. Refer to *Robert's Rules of Order* book or website.
6. Attend and participate in all meetings and conference calls of the Board of Trustees, the Section Fall Leadership Retreat, the Finance Committee Meeting, and the Joint Steering Committee.
7. Attend and participate in the AWWA Region II Meeting of Section Officers (RMSOII) and the AWWA Summer Workshop.