



***Minnesota GIS/LIS Consortium Board Meeting  
And End of the Year Celebration  
Don Yaeger's home***

471 Suzanne Avenue

Shoreview, MN

***Friday December 8<sup>th</sup> , 2006  
10:00 a.m. to 1:00ish p.m.***



**Board Directors**

Steve Benson - State Government  
Rebecca Foster - Conference Chair Elect  
Dave Gorg - Private Sector  
Tim Loesch - Treasurer  
Chad Martini - Chair Elect  
Jane Mueller - Local Government  
Chris Pouliot - At Large  
Sarah Schrader - Secretary  
Annette Theroux - Chair  
Sally Wakefield - Conference Chair  
Fei Yuan - Higher Education  
Steve Kloiber - At Large Elect

**Ex-Officio Members**

Joella Givens - Past Chair  
Will Craig - Governor's Council  
Nancy Rader - LMIC

**Committee Chairs**

Banette Kritzkzy - Scholarship/Database  
Don Yaeger - Newsletter

From: Annette Theroux , Chair

If you are unable to attend or will be late to this meeting, please call Annette@ 218-547-3374, ext. 108 or cell phone 218-556-4554 or send an e-mail to: [atheroux@prowestgis.com](mailto:atheroux@prowestgis.com)

**AGENDA**

Approval of Agenda / Additions to Agenda  
Secretary's Report Approval of Minutes  
Treasurer's Report Approval of Report  
Committee Reports

Theroux  
Schrader  
Loesch  
Committee Chairs

**Action Items\New Business**

- Conference budget and attendance reports
- Anoka/Ramsey Community College changes
- Pine to Prairie Meeting report
- St. Cloud 2011 and 2012

Wakefield  
Kritzkzy  
Wakefield  
Foster

**\*\*\* REMINDER TO COMMITTEE CHAIRS \*\*\***

Committee reports are distributed prior to the meeting and then included in the meeting minutes following the meeting. If you have more than a written summary that you would like to present, time is reserved under the Agenda of each meeting, or an item can be added under the Action Items if you need discussion.



**Minnesota GIS/LIS Consortium Board Meeting  
December 8<sup>th</sup>, 2006  
Committee Reports**

**Awards Committee**

**Committee Chair: Will Craig**

- No Report

**Conference Committee Report**

**Committee Chair: Sally Wakefield**

- Report on budget and attendance will be presented at the December 8<sup>th</sup> Consortium Board meeting

**Database Committee**

**Committee Chair: Banette Kritzky**

- This team also met before the last meeting and via emails over the past month. Our current task has been identifying exactly what fields exist in the current database and what fields we should track and should be implemented in the new Affiniscape / Membrosia database. We're finalizing this list and our next step will be to meet with Ewald (Kathie) for further discussions.

**Education Committee Report**

**Committee Chair: Sally Wakefield**

- No Report

**Newsletter Committee**

**Committee Chair: Don Yaeger**

- Winter edition should be available soon.

**Nominations Committee**

**Committee Chair: Annette Theroux**

- The voting will be closed on December 5<sup>th</sup> and hopefully we will have all the votes tallied for the December 8<sup>th</sup> Board meeting. Annette will contact each newly elected board member and let them know the date and time for the January meeting.

**Policy Manual Committee**

**Committee Chair: Banette Kritzky**

- The team has been very busy editing the very outdated Policy Manual. We're in the final stage of the final draft, and will provide to the Board (via email) sometime in December for review and comments back (before year-end). The other goal for the document is to provide it online. Beginning next year, the Board will better track new policies on a monthly basis. Discussions are still under way as to which Board member could be responsible for collecting the information; then,

in November, updates will be made to the formal document. It would be helpful if each Committee could review what they've been doing this past year or two, and if you know that you have some policies you'd like incorporated into this document, please get that info to me as soon as you can.

### **Professional Development Committee**

**Committee Chair: Jane Mueller**

- No report

### **Scholarship Committee**

**Committee Chair: Banette Kritzky**

- This team met before the November meeting. No pressing deadlines are occurring right now. Will Craig has provided updates to the website to Gerry; hopefully, this year's pictures of all scholarship winners will be posted soon. The Calendar has been updated and also posted to the web, with the next round of re-qualifying to occur by February 1 and scholarship winners selected by mid-May. Finally, because of the great success of the Silent/Live Auction, we've decided to NOT sell raffle tickets next year (wa-hoo!!!!). We'll review this on a yearly basis, but for now, we just don't raise enough money for the work involved to justify continuing. Plus, we're beginning to get too many fundraising opportunities at the Conference (raffles, auction, beer tasting). The committee is beginning discussions on how to build the scholarship account into an endowment and more information will be provided down the road.

### **Web Committee**

**Committee Chair: Annette Theroux**

- Will and Gerry updated sections of the website:
  - *Awards* section of the website, especially *Scholarships*
  - *Education* section, especially *Higher Education* contacts and *degree programs*
  - *GIS Products & Services*, especially *State Master Contract*

### **Minnesota Governor's Council on Geographic Information**

**Representative: Will Craig**

- New State/DNR representative is Shannon Flynn.  
See [http://www.gis.state.mn.us/Members/2007/07\\_flynn.html](http://www.gis.state.mn.us/Members/2007/07_flynn.html)
- Council presentations about GIS issues at
  - MN Government IT Symposium, River Centre, St Paul, December 12
  - Association of Minnesota Counties – Rochester, December 5.

### **LMIC**

**Representative: Nancy Rader**

- Planning has begun for the Farm Service Agency NAIP 2008 air photo flight in Minnesota. Chris Cialek is coordinating development of a partnership agreement; Jeff Bloomquist is our primary contact at FSA. Anyone interested in helping to plan the agreement may contact Chris ([chris.cialek@state.mn.us](mailto:chris.cialek@state.mn.us))
- Planning has begun for a remote sensing workshop, funded by a grant from the Institute for the Application of Geospatial Technology. It will be held before the end of September 2007. Anyone interested in helping to plan the event is invited to contact Chris Cialek.

- LMIC is assisting the Minnesota Department of Public Safety's Homeland Security and Emergency Management Division to prepare for a training session on new Incident Management System software, DisasterLAN, that has a GIS component. Training will take place the week of January 22.
- The federally developed National Land Cover Dataset 2001 is almost complete for Minnesota. To download the free data or to get more information, including a status map, see <http://www.mrlc.gov/index.asp>
- After 15+ years at LMIC, Scott Freburg has taken a new GIS coordinator position at the Minnesota Department of Education.