

**AGENDA**  
**GIS/LIS Consortium Board**  
**Friday April 11, 2007**  
**10:00 a.m. to 1 p.m.**  
**Location – ddms, inc.**  
**1217 Bandana Boulevard North**  
**Saint Paul, Minnesota 55108**

**Board Directors**

**Steve Benson - State Government**  
**Rebecca Foster - Chair Elect**  
**Kari Geurts - Conference Chair**  
**Leanne Knott - At-Large**  
**Tim Loesch - Treasurer**  
**Mark Packard - Private Sector**  
**Ben Richason - Higher Education**  
**Sarah Schrader - Secretary**  
**Jeff Storlie - Conference Chair Elect**  
**Sally Wakefield - Board Chair**  
**Jennifer Wittkopf, Local Government**

**Ex-Officio Members**

**Will Craig - Governor's Council**  
**Chad Martini - Past Chair**  
**Nancy Rader - LMIC**

**Committee Chairs**

**Banette Kritzky - Scholarship/Database**  
**Jane Mueller - Professional Development**  
**Don Yaeger - Newsletter**

If you are unable to attend or will be late to this meeting, please call Sally @ 651-312-1000, or cell phone 651-442-5629 or send an e-mail to: [swakefield@1000fom.org](mailto:swakefield@1000fom.org).

**Dial in instructions:**

1-866-394-4146

Participant code: 11191230#

**AGENDA**

**Approval of Agenda / Additions to Agenda**  
**Secretary's Report Approval of Minutes**  
**Treasurer's Report Approval of Report**

Wakefield  
Schrader  
Loesch

**Action Items\New Business**

- **08 Spring Workshops update** ???
- **Document Portal** Packard
- **Conference Committee Update** Geurts
  - Affiniscape registration module
  - Mailing List Issues - Reliable database information for brochure numbers (contest?) and mailings. Question about government mailing.
  - Exhibitor database and brochure mailing
  - Liability for new 5k fun run and hot dog eating contest
  - Help with additional Keynote Speaker possibilities
- **2008 Budget** All
- **Consortium Booth Purchase** Martini
- **Mailing List request policy** Martini



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## Committee Reports – April 2008

### Awards

Call for nominations are in the current newsletter. Dan Ross has agreed to develop a team of past Polaris winners to run that competition. This would restructure and revitalize that part of the awards committee, while adding credibility and durability.

### Governor's Council

- We continue to work on Drive to Excellence, and have added a webpage of information about the project: <http://www.gis.state.mn.us/committe/MSDI/dte.htm>

- Last month's speakers were:

1. Captain Tom Fraser from the State Highway Patrol who gave us some insight into security at the upcoming Republican National Convention in St. Paul. He would say nothing about GIS or specific maps.

2. John Hoshal from LMIC who spoke about a new project to improve structures location data (hospitals, schools, fire and police stations). See slides at:

[http://www.gis.state.mn.us/Minutes/handouts/08\\_Mar/GCGI\\_3-26-08\\_CAP\\_Award.ppt](http://www.gis.state.mn.us/Minutes/handouts/08_Mar/GCGI_3-26-08_CAP_Award.ppt)

- Next meeting in Rochester MN on May 28.

### Conference Committee Report

1.) Conference Committee meeting

- The conference committee met on April 3.
- Sub-committee reports:
  - Workshop committee
    - 1. First round of workshop questionnaire complete
    - 2. Posting second questionnaire 4/4/08
    - 3. Working with Winona State for laptop rental
    - 4. U of M Rochester computer labs not available
  - Sessions committee
    - 1. Call for Presentation to print (2550 members? See item below for agenda item discussion)
    - 2. How do we do the Government mailing?
  - Facilities committee
    - 1. No report
  - Entertainment committee
    - 1. Reserved Goonies for Wednesday event
    - 2. Researching alternative beer tasting venues
    - 3. Discussed new events, 5k fun run and hot dog eating contest (agenda item for discussion)
  - Silent Action committee
    - 1. No report
  - Communications committee
    - 1. Jeff did extensive work on the exhibitor database

2. Kari is reviewing/editing the exhibitor brochure and will send to Ewald

- Do we really have 2550 members? This is the number Ewald has from the database that have legitimate addresses. What about having a contest to get members to update their information?
- Keynote and closing speakers:
  - Hudson Bay Expedition has been confirmed as a speaker
  - Lansing Shepherd – PBS documentary “History of the Land” Not available
  - Need more ideas???
- The next meeting is set for May 1

## **2.) Budget**

- The board approved the proposed 2008 conference rate changes
- Continuing to refine budget

## **3.) On-line Registration**

- We had a conference call/demonstration with a rep from Affiniscape to go through there new each of these questions
- Summary of new registration module:
  - Can customize all wording/layout/graphics
  - Single and multiple person registrations
  - Date triggered early and late registration fees
  - Fees can be linked to events the member registers for
  - Error checks for conflicting registration
  - Summary page listing what the member register for and total amount due
  - No waiting list function
  - Still have problems with fitting with our conference; workshop and conference multiple rates etc.

## **Professional Development Committee**

Plans for the 2008 Spring Workshop event are proceeding well. Sally Wakefield worked with Ewald to set up the necessary online registration which went live last Friday, April 4<sup>th</sup>. Early registration will end as of May 2<sup>nd</sup> and the cutoff for online registration will be noon on Monday, May 12<sup>th</sup>. At that time a download of participant names and the corresponding workshops they've registered for will be sent to Jane Mueller who will in turn create name tags. She is also creating a 1-page flyer outlining the various morning and afternoon workshops, their associated room numbers and information regarding break times to be distributed to participants when they register that morning. Signs denoting the various workshop titles, room numbers and time of day (morning or afternoon) are also being created by her to be posted at each room entrance to as an aid for participants.

Heidi Gaedy and Ben Richason are handling the recruitment of student moderators for the event. We are expecting to recruit six students to assist instructors within classrooms. Committee members have also volunteered to assist wherever needed that day.

Sally is also currently working with Matt Koukol of MN DOT to ensure all software required by instructors is obtained and installed prior to the day of the event.

Leanne Knott will be contacting Nelson Catering shortly before the event with a final count for the catering based off of registration numbers and volunteers attending.

Chad Martini and Ben Richason developed the post card mock-up and worked with a local printer to produce the cards and mail them out. Cards were mailed late last week. ADDRESS SERVICE REQUESTED was printed on the cards which should assist with membership database cleanup efforts.

As of 4:00pm Tuesday, April 8<sup>th</sup>, workshop registrations were as follows:

AM Half Day - Enterprise Data Management with ArcGIS Server 9.2 – 9 (60 seats)

AM Half Day - Integrating Google SketchUp into the GIS Workflow - Introductory – 4 (8 seats)

AM Half Day - Introduction to Geospatial Programming using Python – 10 (12 seats)

AM Half Day - Introduction to Model Builder – FULL (10 seats)

AM Half Day - Using LiDAR Data in ArcGIS – FULL (18 seats)

PM Half Day - ArcGIS Server 9.2 Web Applications & Services – Getting Started with Implementation – 4 (60 seats)

PM Half Day - Expanding Model Functionality (Hands on) – 8 (10 seats)

PM Half Day - Hydrologic Modeling with ArcHydro (Hands on) – 3 (18 seats)

PM Half Day - Integrating Google SketchUp into the GIS Workflow - Intermediate - 5 (8 seats)

PM Half Day - Intermediate Geospatial Programming with Python (Hands on) – 7 (12 seats)

PM Half Day - LiDAR Demonstration with LiDAR Data in 3D Analyst & Use of LiDAR data for Hydraulic Analysis using the HEC-GeoRAS Extension in ArcGIS – 6 (40 seats)

As of 9:30 Wednesday morning, the Introduction to Geospatial Programming Using Python was also filled.

### **Database Committee**

No Report this month

### **Web Committee**

No Report this month

### **LMIC Report**

1. **FSA photo update:** The FSA webpage has been streamlined:

[http://www.lmic.state.mn.us/chouse/airphoto\\_usda.html#fsa](http://www.lmic.state.mn.us/chouse/airphoto_usda.html#fsa)

with a new section on the planned 2008 flight:

[http://www.lmic.state.mn.us/chouse/airphoto\\_usda\\_2008.html](http://www.lmic.state.mn.us/chouse/airphoto_usda_2008.html)

2. **2006 photos for 40 counties** have been added to LMIC's WMS service. They are natural color, 1-meter:

[http://www.lmic.state.mn.us/chouse/wms\\_image\\_server\\_description.html](http://www.lmic.state.mn.us/chouse/wms_image_server_description.html)

3. **SSURGO soils data** is now available for Fillmore and Wabasha counties:

[http://www.lmic.state.mn.us/chouse/soil\\_ssurgo.html](http://www.lmic.state.mn.us/chouse/soil_ssurgo.html)

### **Newsletter**

Spring newsletter posted: <http://www.mngislis.org/displaycommon.cfm?an=1&subarticlenbr=310>

Summer newsletter deadline May 1st.

### **Scholarship**

No Report this month

### **Policy**

No Report this month

### **History**

No Report this month