

**AGENDA**  
**MN GIS/LIS Consortium Board**  
**Friday, August 21st, 2009**  
**10:00 a.m. to 1:00 p.m. Board Meeting**  
**Location –Ewald**

To: 2009 GIS/LIS Consortium Board Members:

**Board Directors**

Steve Benson - Board Chair Elect  
Carla Coates - Treasurer  
Rebecca Foster - Board Chair  
Heidi Gaedy - Private Sector  
Kari Geurts - State Government  
Leanne Knott - At-Large  
Ben Richason - Higher Education  
Sarah Schrader - Secretary  
Stacey Stark - Conference Chair Elect  
Jeff Storlie - Conference Chair  
Jennifer Wittkopf, Local Government

**Ex-Officio Members**

Josh Gumm - MnGAC  
Nancy Rader - MnGeo  
Sally Wakefield - Past Chair

**Committee Chairs** (Non Board Members)

Al Laumeyer - Awards  
Chad Martini - Scholarship  
  
Gerry Sjerven - Web Administrator

From: Rebecca Foster, Chair

If you are unable to attend or will be late to this meeting, please call Rebecca @ 952-826-0447, or cell phone 612-203-0825 or send an e-mail to: [RFoster@ci.edina.mn.us](mailto:RFoster@ci.edina.mn.us)

**AGENDA**

Approval of Agenda / Additions to Agenda	Foster
Secretary's Report Approval of Minutes (May)	Schrader
Treasurer's Report Approval of Report (May, June, July)	Coates

**Action Items\New Business**

- |  |                 |
|--|-----------------|
| • 2009 Spring Workshop Budget                                    | Wakefield       |
| • Class & Accounting Codes                                       | Coates          |
| • 2009 Conference Budget   | Storlie         |
| • Honorarium Deadline  | Foster          |
| • Polaris & Lifetime Nominees                                    | Laumeyer/Foster |
| • Salary Survey  | Wittkopf        |
| • MnGeo & MnGAC Ex-Officio Members (September 11 <sup>th</sup> ) | Foster          |
| • GEOFEST (October 24 <sup>th</sup> )                            | Foster          |

## Committee Summary Reports

- **Awards Committee** Laumeyer
- **Conference Committee** Storlie
- **Education Committee** Richason
- **Membership Services Committee** Foster
- 1. **Database\Web Committee** Guerts
- 2. **Newsletter Committee** Rader
- 3. **Outreach Committee** Schrader
- 4. **Salary Survey** Wittkopf
- **Professional Development Committee** Wakefield
- **Scholarship Committee** Martini
- **Statewide Community Advisory Body** Gumm
- **MnGeo Update** Rader

## **Conference Call Instructions:**

Dial: 1-866-394-4146

Participant code: 11191230#

Board Chair: 11172589#



Minnesota GIS/LIS Consortium  
1000 Westgate Drive  
Suite 252  
Saint Paul, MN 55114  
[www.mngisllis.org](http://www.mngisllis.org)

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## Committee Reports – August 2009

### Awards

- **Polaris Award:** The Committee received the following five nominations. The names in bold are the three recommendations to the Board to approve as this year's winners. **Rebecca Blue, David Brandt, Nancy Read**, Mike Dolbow, and Tom Ziesler
- **Lifetime Achievement Award:** The Committee received one nomination and is recommending **John Hoshal** to the Board as the newest inductee.

### Conference Committee Report

- All conference sessions, workshops, program and registration is done for the conference.

### Education

- Formally change the name of the representative of Higher Education to simply **Education**. This would indicate to our membership that we are interested in all levels of GIS education in the state which could potentially broaden the extent of participation of K12 individuals.
- Revise/reinstitute the Consortium's Education Subcommittee. This would entail restructuring the membership somewhat to include:

1 member from Nonprofit organizations  
1 member from Minnesota Alliance for Geographic Education (MAGE)  
1 member from Minnesota Council for the Social Studies (MCSS)  
1 member from MnSCU schools  
1 member from Minnesota History Society  
1 member from GIS/LIS  
4 at large members (K12, etc.)

These numbers are arbitrary and can be increased to decreased as the Board sees fit. The total number proposed here was merely an effort to keep the size manageable.

- I would like to update and revise the listing of institutions offering course work or degree programs in GIS across the state. In the past such a listing has been available on the Consortium's website under the Colleges and Universities section of the **Minnesota GIS Educational Sourcebook**. It is my intension to have one of my graduate assistants work this fall to revise and compile this list for presentation on the website.

### MnGAC

- The Minnesota Governor's Council on Geographic Information is transitioning to become an advisory body to MnGeo -- see MnGeo section of this report. Committee work is continuing during the transition.

### MnGeo Report

- (*MnGeo is the new "tag" for the office since it is easier to say than "MGIO"!*)

- **New CGIO:** David Arbeit has been appointed Minnesota's first Chief Geospatial Information Officer to head up the new Minnesota Geospatial Information Office (MnGeo). Sheila Reger, Commissioner of the MN Dept. of Administration, announced the appointment on June 24 at a public meeting to introduce MnGeo. The Consortium provided an event grant to cover the meeting refreshments, and Rebecca Foster did a great job describing the Consortium's mission, services and volunteer opportunities to the audience.
- **Advisory Councils:** MnGeo will be advised by two new councils, one focusing on state government GIS issues and the other on statewide community GIS issues. Membership applications for these councils are being accepted now through September 11; see webpage for more information:  
[http://www.lmic.state.mn.us/advisory\\_councils/mngeo\\_advisory\\_councils.html](http://www.lmic.state.mn.us/advisory_councils/mngeo_advisory_councils.html)
- **City, township and unorganized territory (CTU) boundaries dataset:** MnGeo has completed a new dataset current as of April 2009:  
<http://www.lmic.state.mn.us/chouse/metadata/mnctu09.html>  
 Based on Mn/DOT's latest version of municipal boundaries, it reflects updates from annexation and detachment records maintained by the Municipal Boundary Adjustment Unit.
- **Ground water first-stop info pages:** The ground water theme is complete:  
[http://www.lmic.state.mn.us/chouse/ground\\_water/index.html](http://www.lmic.state.mn.us/chouse/ground_water/index.html)  
 The webpages provide links to GIS data, maps, scientific reports, and general info about Minnesota's ground water resources.

## Membership Services

### Database\Website

- The committee reviewed the "My Profile" webpage and decided on what were the appropriate fields of data we wanted to collect from our members to have a complete database and reworded a few of the existing fields so that they would be filled out properly.
- Each committee member is taking a turn to clean up the database too. We received a report from Ewald showing us members that have email no address, address no email, and no email or address.

### Newsletter

- The Fall issue should be ready soon to send to Gerry for posting. We are working to resolve formatting problems that have been increasing Gerry's workload and delaying publication of previous issues.

### Outreach

- No Report this month

### Salary Survey

- The Salary Survey had one final test run during the 2nd week of August. With only minor changes to the introduction (to shorten it), it should be ready to go live on-line by Mon 8/24.

## Professional Development Committee

- No Report this month

## Scholarship

- No Report this month