

AGENDA
MN GIS/LIS Consortium Board
Friday December 17th, 2010
10:00 a.m. to 12:00 p.m. Board Meeting
Location – Don Yeager’s House
471 Suzanne Ave
Saint Paul, MN 55126
(651) 482-0859

To: **2010 GIS/LIS Consortium Board Members:**

Board Directors

Jesse Adams – Secretary
Steve Benson – Board Chair
Tim Loesch – Treasurer
Heidi Gaedy – Private Sector
Kari Geurts – State Government
Josh Gumm – At-Large
Dave Kelley – Higher Education
Tami Maddio – Conference Chair Elect
Sarah Schrader – Board Chair-Elect
Stacey Stark – Conference Chair
Adam Snegosky, Local Government

Ex-Officio Members

Rebecca Foster – Past Chair
Nancy Rader – MnGeo

Committee Chairs (Non Board Members)

Mark Kotz - Awards
David Kelley – Scholarship
Gerry Sjerven – Web Administrator
Ben Richason – Education
Sally Wakefield – Prof. Development

From: Steve Benson, Chair

If you are unable to attend or will be late to this meeting, please call Steve @ work (218) 327-4149, or cell phone (218) 259-0919 or send an e-mail to: steve.benson@state.mn.us

AGENDA

Approval of Agenda / Additions to Agenda	Benson
Secretary’s Report Approval of Minutes	Adams
• Review of action items	

Treasurer’s Report Approval of Report	Loesch
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Action Items\New Business (10:00-12:00)

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| • 2011 Board Elections | Schrader |
| • 2010 Conference | Stark |
| ○ Expense Report | |
| ○ Evaluations | |
| • Facebook – Group or Page? | Schrader |
| • Review of 2010 Goals | |
| • Bylaws review | Benson |
| • MAGIC | Benson |
| • Committee Reports | |
| • Round Robin | |
| ○ Issues in general | |
| ○ Any Ewald issues for the next monthly follow up request from Scott? | |

***** REMINDER TO COMMITTEE CHAIRS *****

Committee reports are 5 minutes in length, and are intended as a **summary only**. If you have more than a summary (i.e. this is going to take more than 5 minutes), please let me know and I will add it under Action Items/New Business. If you are planning to call for an action item, or just a long discussion, it should be done prior to the summary reports

Conference Call Instructions:

Dial: 1-866-394-4146

Participant code: 11191230#

Board Chair: 11172589#



Minnesota GIS/LIS Consortium
1000 Westgate Drive
Suite 252
Saint Paul, MN 55114
www.mngislis.org

Committee Reports – December 2010

Awards

- No report this month

Conference Committee Report

- No report this month

Education

- No report this month

MnGeo

- **2010 FSA Photos:** The natural color compressed county mosaics are now all available on MnGeo's website. They can either be viewed via a WMS service or downloaded. See: <http://www.mngeo.state.mn.us/chouse/airphoto/naip10.html>.
- **High-Resolution Spring Air Photos:** Imagery for the East-Central phase of this project (11 counties: Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Ramsey, Scott, Sherburne, Washington, and Wright) is available via MnGeo's WMS service. There are two layers: natural color and color infrared. See: <http://www.mngeo.state.mn.us/chouse/airphoto/ecmn10.html>.
- **Digital Elevation: Research and Education Subcommittee:** The Digital Elevation Committee is forming a subcommittee intended to "work to design and promote best practices with LiDAR data, LiDAR-derived products and LiDAR training statewide. This design and oversight will ensure there is consistency in data development and application for all users." A subcommittee webpage will soon be online. Sean Vaughn from DNR will chair the subcommittee and nine other members have joined so far. For more information, contact Sean Vaughn, sean.vaughn@state.mn.us
- **Field Notes Scanning Project:** Scanning and indexing of the Field Notes is beginning.

MnGeo State Government Geospatial Advisory Council

- A Council meeting was held Tuesday, September 21st at the Centennial Office Building, St. Paul from 10:00-Noon.
- Laurie Beyer-Kropuenske, director of Administration's Information Policy Analysis Division, the State's data practices and open meeting unit. She is considering introducing some legislative changes to the Data Practices Act – Chapter 13. There was considerable discussion and some of the key points are listed in the full meeting notes posted online.
- 2011 Legislative Session – Arbeit stated that he was planning to request legislative changes to the MnGeo enabling language. The Council suggested changes to:
 - Extend the expiration date for the advisory councils from June 30, 2011 to June 30, 2015.

- Add Tribal governments to the Statewide Council's list of included entities to correct an oversight when the statute was implemented.
 - Appoint the members of the State Government Council by the head of their respective agency instead of through the open appointments process since membership is not open to the general public.
- A Council meeting was held Tuesday, November 9th at the Centennial Office Building, St. Paul from 10:00-Noon.
 - OET did a presentation on Enterprise Architecture and Standards. Following the presentation there was a discussion on how to bring existing standards to OET compliance. Mark Kotz Chairs the Standards Committee and will review the standards with them and present a solution to the Council on how to update those standards that aren't in compliance.
 - John Blood briefed the Council about a State Emergency Operations Center (SEOC) GIS Workgroup One-day Workshop for Friday, November 12. The workshop is geared to developing stronger geospatial emergency management partnerships and programs between the MN State Emergency Operations Center and our partners. Federal, State, County, Municipal, and Private Sector partners will be in attendance.
 - The next meeting will be held Tuesday, January 11th at the Centennial Office Building, St. Paul from 10:00-Noon.

MnGeo Statewide Geospatial Advisory Council

- The next meeting will be held Tuesday, January 11th at the Centennial Office Building, St. Paul from 10:00-Noon.

MnGeo Statewide Geospatial Advisory Council

- The next meeting will be held Wednesday, December 29th at the Centennial Office Building, St. Paul from 1:00-4:00pm.

All meetings of both councils are open to the public and meeting materials and presentations are posted online. For more info, see: <http://www.mngeo.state.mn.us/councils/index.html>

Membership Services

Database\Website

- No report this month

Newsletter

- **Winter issue:** Aiming to publish by mid-December.

Outreach

- No report this month

Professional Development Committee

- No Report this month

Scholarship

- No report this month

Minnesota GIS/LIS Consortium
Treasurers Report for October, 2010
Date of Report: 12/16/2010
Prepared by: Tim Loesch

Account Status as of 10/31/2010

Account	Balance	Description
General Fund	\$65,344.98	General operating funds.
Reserve Funds	\$45,074.86	Funds in reserve for emergency purposes
Accounts Receivable	\$26,020.86	Unpaid invoices
Other Assets	\$7,650.00	Prepaid expenses, Inventory
Accounts Payable	-\$8,831.67	Unpaid bills
Balance	\$135,253.03	Total Assets

Deposits	\$31,002.77	Registrations and interest
Expenses	\$40,182.45	See November Check Detail

Scholarship Endowment	\$25,486.98	*See note below
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Treasurer Comments

The current balance for the consortium stands at \$135,253.03. No unusual activity to report.

Minnesota GIS/LIS Consortium
Treasurers Report for November, 2010
Date of Report: 12/16/2010
Prepared by: Tim Loesch

Account Status as of 11/30/2010

Account	Balance	Description
General Fund	\$55,310.39	General operating funds.
Reserve Funds	\$45,076.71	Funds in reserve for emergency purposes
Accounts Receivable	\$25,360.00	Unpaid invoices
Other Assets	\$6,650.00	Prepaid expenses, Inventory
Accounts Payable	-\$50,251.62	Unpaid bills
Balance	\$82,154.48	Total Assets

Deposits	\$7,117.22	Registrations and interest
Expenses	\$19,057.49	See November Check Detail

Scholarship Endowment	\$25,486.98	*See note below
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Treasurer Comments

The current balance for the consortium stands at \$82,154.48. There are a couple of outstanding issues that need to be addressed in the coming days.

- 1) The November financials indicate that Ewald did not deposit the Scholarship Endowment funds into the proper account. Balance sheets show that the Scholarship Endowment balance is the same as it was in September. I have sent a note to Amanda to resolve this issue and get the funds into the proper account and I will resubmit a corrected version in December.
- 2) Accounts Receivable (money folks owe the Consortium) are at \$25,360. This may seem high but it follows a pattern seen in past years. For example, in November of 2009 Accounts receivable was at \$29,950. Ewald has issued a second round of invoices recently so that number should fall drastically in December.
- 3) Accounts Payable (money the Consortium owes others) is unusually high at \$50,251.62. This is likely an issue of timing of Invoices Received and when they've been paid. I expect this number to fall considerably in the December financial statement.

Now that the flurry of financial activity surrounding the conference has died down I have arranged to move the accounts from Wells Fargo to Affinity Plus next week.