

AGENDA
MN GIS/LIS Consortium Board
Friday Mar. 20th, 2009
10:00 a.m. to 12:00 p.m. Board Meeting
Location –Ewald

To: 2009 GIS/LIS Consortium Board Members:

Board Directors

Steve Benson - Board Chair Elect
Carla Coates - Treasurer
Rebecca Foster - Board Chair
Heidi Gaedy - Private Sector
Kari Geurts - State Government
Leanne Knott - At-Large
Ben Richason - Higher Education
Sarah Schrader - Secretary
Stacey Stark - Conference Chair Elect
Jeff Storlie - Conference Chair
Jennifer Wittkopf, Local Government

Ex-Officio Members

Josh Gumm - Governor's Council
Nancy Rader - LMIC
Sally Wakefield - Past Chair

Committee Chairs (Non Board Members)

Dan Ross - Awards
Chad Martini - Scholarship/Database

Gerry Sjerven - Web Administrator

From: Rebecca Foster, Chair

If you are unable to attend or will be late to this meeting, please call Rebecca @ 952-826-0447, or cell phone 612-203-0825 or send an e-mail to: RFoster@ci.edina.mn.us

AGENDA

Approval of Agenda / Additions to Agenda
Secretary's Report Approval of Minutes
Treasurer's Report Approval of Report

Foster
Schrader
Coates

Action Items\New Business

- 2009 Consortium Budget - Update
- 2009 Fall Conference Rates
- Facebook Demo
- Career Center
- Project Portal User Maintenance
- 09 Ewald Contract (Due April 1st)
- 2009 Consortium Goals

Coates
Storlie
Schrader
Foster/Sjerven
Foster
Foster
All

Committee Summary Reports

- **Awards Committee** Ross
- **Conference Committee** Storlie
- **Education Committee** Richason
- **Membership Services Committee** Foster
 - 1. **Database\Web Committee** Guerts
 - 2. **Newsletter Committee** Rader
 - 3. **Outreach Committee** Schrader
 - 4. **Salary Survey** Wittkopf
- **Professional Development Committee** Wakefield
- **Scholarship Committee** Martini
- **Governor's Council** Gumm
- **LMIC Update** Rader

Conference Call Instructions:

Dial: 1-866-394-4146

Participant code: 11191230#

Board Chair: 11172589#



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Committee Reports – March 2009

Awards

- No Report this month

Conference Committee Report

- Workshop questionnaire sent out
- Talking with two vendors for laptop rental
- Call for Presentations brochure is being finalized for review
- Entertainment committee is visiting the DECC on May 7th
- Budget document being filled in

Education

- No Report this month

Governor's Council

- **Next Full Council meeting:** Wednesday, March 25, 2009, 1:00-3:30 P.M.

LMIC Report

- **ESRI Enterprise License Agreement (ELA):** Negotiations are progressing on a single four-year agreement to license ESRI software products for Minnesota state agencies. Work is also in progress to develop the interagency agreements needed to fund that agreement. It's possible that all contracts for the ESRI ELA could be finalized within a month.
- **Township Acreage Project:** LMIC has been legislatively mandated to publish acreage figures for all Minnesota political townships by June 30, 2009. As part of this project, LMIC is evaluating several sources of municipal boundaries and has interviewed a number of key producers and users of this data. The final report will evaluate the current state of municipal boundary geospatial data and recommend options for improving and maintaining it. The intent is also to publish data that is more up-to-date than what is currently available online.
- **First-stop for Geology Information:** LMIC's first-stop webpages provide overviews of available GIS data and maps for Minnesota by theme. The next theme to be added will be Geology. Staff from the Minnesota Geological Survey, DNR and USGS will review the information for accuracy and completeness before it is published. To see the currently available themes, go to: <http://www.lmic.state.mn.us/chouse/data.html#theme>

Membership Services

Database\Website

- Reviewed 2009 Goals and prioritized
- Started to develop definitions and a policy on Active\Inactive Members for Ewald
- Discussed frequency of receiving reports from Ewald on the Member Profiles and Membroshia updates. Looking at Quarterly, but will focus on Fall Conference Materials Print Timeline (CFP- April 3rd, Preliminary-July 16th & Onsite-September 12th)

- Decided not to purchase Affiniscape 360, but will write goals on what the next Affiniscape Model should include to better serve the Consortium's needs.
- Hoping to have Website Advertisement Fee Structure developed to add to Exhibitor Brochure.
- Gerry will implement the Career Center of Affiniscape ASAP and Sarah will send out an E-announcement asking for paid/unpaid internships as our first posting

Newsletter

The Newsletter team has adopted the following goals for 2009:

- Continue to publish quarterly issues of the e-newsletter. Clarify responsibilities and workflow.
- Develop a more complete list of people who could scout out articles for different sectors and geographic areas.
- Further develop "help for authors" information, and post it on the Consortium's website.
- Investigate options for creating an index or search mechanism for finding articles in back issues. Implement if feasible.
- Convert early paper issues (#1-20) of the newsletter to digital format and post on the Consortium's website.

The Spring issue will be online soon. The deadline for the Summer issue is May 1.

Outreach

- Reviewed 2009 Goals and prioritized
- Gerry will implement the Career Center of Affiniscape and Sarah will have Administrator writes to maintain currency of Jobs\Resumes\Internships
- Discussed creating Volunteer Opportunities Webpage
- Will add 8th Annual GIS Career and Networking Fair to front page of Website to advertise our Booth being there.
- Sarah will send an E-announcement reminding Members of our Event Program
- Committee is excited about implementing Facebook, but wanted to see more info, so Sarah will demo Facebook at today's meeting.
- Twitter was also discussed as another option to promote the Consortium

Salary Survey

- Gerry is busy setting up the Survey in Affiniscape.

Professional Development Committee

- The professional development committee (or spring workshop committee) met on March 18, 2009 to work on planning for the upcoming slate of workshops on May 21st at the Arden Hills Training Center. This first planning meeting focused on discussion about the facilities – we currently have 2 lecture style and 3 hands-on labs of various sizes reserved. While we could probably get another lecture room, no more labs are available at this time. This current configuration would allow for up to 10 ½ day workshops.
- The group brainstormed on potential topics and presenters and divided up duties to seek appropriate instructors and learning opportunities. We will reconvene in 2 weeks to determine a final slate of topics to confirm. We also divided duties related to catering, coordination with Ewald, promotion and volunteers. While we have a short timeline to pull this together the group feels confident that we will have a good selection to offer members at an affordable rate.

Scholarship

- ④ The committee met by phone to discuss the possibility of a legally separate entity for administering the endowment fund. After discussion, the committee is gathering more specific information from Wells Fargo and Ewald about the process of incorporation and financial guidance regarding management of the endowment under the GIS/LIS umbrella, which would not require a separate entity.

- ④ Invitations have gone out to all schools for participation in the 2009 scholarship program. All have responded except for BSU. A reminder was sent on 3/12. Spring break may be a reason for delay.

- ④ The next step in the 2009 scholarship calendar is informing schools of the deadline for student nominations.

- ④ To simplify the scholarship process, the committee has decided to break the scholarship program into two parts. Outstanding Student Representative's are those students nominated by their respective schools to participate in the scholarship competition. Scholarship winners are those who participate in the competition and receive a cash prize of some amount.

- ④ The board will need to discuss risk opportunities at some point. Now is not that time, but it is in the future to determine how aggressive the board wants to be with scholarship dollars. The stock market, which is truly the only vehicle to grow the account, will always offer the possibility of poor or negative returns.

- ④ Because the silent auction will not be held in 2009, the committee needs to address fund raising at some point this spring and summer.

- ④ The committee also would like to make an effort to review the GIS/LIS website for validation of materials.