

AGENDA
MN GIS/LIS Consortium Board
Friday, February 17th, 2012
9:00 a.m. to 3:30 p.m. Board Meeting and Retreat
Location: LOGIS – 5750 Duluth St. Golden Valley, MN 55422

To: **2012 GIS/LIS Consortium Board Members:**

Board Directors

Ben Verbick - Chair
Sarah Schrader – Past Chair
Josh Gumm – Chair-Elect
Kari Geurts - Treasurer
Catherine Hansen - Secretary
Stacey Stark – Higher Education
Heather Bergen – At-Large
Bart Richardson – State Government
Blaine Hackett – Private Sector
Michelle Trager - Local Government
Alison Wieckowicz – Conference Chair
Derek Lorbiecki – Conf. Chair-Elect

Ex-Officio Members

Gerry Sjerven – MnGAC
Nancy Rader – MnGeo

Committee Chairs (Non Board Members)

David Kelley – Scholarship
Mark Kotz - Awards
Ben Richason –Education
Gerry Sjerven – Web Administrator
David Kelley – Prof. Development

From: Ben Verbick, Chair

If you are unable to attend or will be late to this meeting, please call Ben @ 763-543-2638 or cell phone 763-226-7060 or send an e-mail to: bverbick@logis.org

AGENDA

Approval of Agenda / Additions to Agenda	Verbick
Secretary's Report, Approval of Minutes	Hansen
Treasurer's Report	Geurts
• Review and approve December Treasurer's Report	

Action Items\New Business

- | | |
|---|-----------------|
| • Fund transfer to reserve | Geurts/Verbick |
| • Review draft of 2011 annual report | Schrader |
| • Bylaws and Policies review | Schrader |
| • MN GISSO job fair funding request | Verbick |
| ○ MN GIS/LIS Consortium participation | |
| • Fund management for the conference networking event | All (Benson) |
| • Scholarship fund budget proposal | Geurts/Schrader |
| • Members360 upgrade | Richardson |
| • Spring Workshops | |
| ○ Committee requirements | |
| ○ Survey members for sessions | |
| • Round Robin | Verbick |
| ○ Issues in general | |
| ○ Any Ewald issues for monthly follow-up | |
| ○ Project Portal (questions comments) | |

Committee Business and Summary Reports (oral report not required)

- Awards Committee Kotz
- Conference Committee Wieckowicz
- Education Committee Richason
- Membership Services Committee
 - 1. Database\Web Committee Richardson
 - 2. Newsletter Committee Rader
 - 3. Outreach Committee Hackett (Gumm)
- Professional Development Committee Kelley
- Scholarship Committee Kelley
- Statewide Community Advisory Body Rader
- MnGeo Update Rader

Lunch Break

Strategic Planning Session

- Annual Consortium budget review and approval Guerts/All
- Annual goals review
- Committee responsibilities and assignments
 - Bylaws and policy manual
 - Web pages and social networking sites
 - New goals

Conference Call Instructions:

MnGeo

Business Plan for Statewide Parcel Integration project: The project steering committee met Feb. 2 to provide advice, especially concerning two planned activities: an early April workshop with parcel data producers and a survey of parcel data consumers. For a summary of the project, progress-to-date and next steps, see the [interim report](#) and the [project webpage](#).

Spring Orthophoto Program: The next area scheduled for leaf-off flights is a 22-county region in central Minnesota in 2013. Chris Cialek (MnGeo), Steve Kloiber (DNR) and Pete Jenkins (MnDOT) will meet with the Pine to Prairie GIS User Group on March 7 to provide background information about this project and to discuss possible collaborations with counties interested in leveraging state funds to acquire higher-resolution imagery. For more info on the program, see its [webpage](#).

LiDAR data: DNR is currently reprocessing Zone 14 LiDAR data for the Red River Valley with new breaklines to create a Zone 15 version; the estimated date of online availability is the end of March. MnGeo is working with DNR to establish a second ftp download server to try and reduce data delivery congestion. For updates, see the [LiDAR info page](#).

Newsletter

Winter/Spring 2012 issue: Copyediting is in progress for publication in March.

Wider communication issues: The Newsletter Committee is discussing alternatives to the current newsletter format to enable more timely news publication and to coordinate better with the Consortium's other communication channels (e-announcements, Facebook, Linked-In). For example, a blog format with notification capability (via email, RSS, other?) may meet our needs better than the current three yearly issues; perhaps this could serve the purpose of e-announcements as well? There may also be changes in available features in Affiniscape 360. These discussions are preliminary and will need to involve the rest of the Board and our membership.

Geospatial Advisory Councils

*The **Statewide** Geospatial Advisory Council addresses issues of concern to the wider GIS community; the **State Government** Geospatial Advisory Council focuses on state agency issues. All meetings are open to the public, and materials from past meetings are on the councils' webpages.*

Statewide Council: Gerry Sjerven represents the Consortium on this council. Blaine Hackett and Michelle Trager are also members (Blaine, private sector; Michelle, at-large). The council's next meeting is February 29. When finalized, the agenda and meeting materials will be on the [council's webpage](#).

State Government Council: The State Government Council's next meeting will be March 13. When finalized, the agenda and meeting materials will be on the [council's webpage](#).

Minnesota GIS/LIS Consortium
Treasurers Report for January, 2012
Date of Report: 02/17/2012
Prepared by: Kari Geurts

Account Status as of 01/31/2011

Account	Balance	Description
General Fund	\$39,247.31	Affinity Checking Account
Reserve Fund	\$35,049.36	Affinity Savings Account
Accounts Receivable	\$2,110.00	Unpaid invoices
Other Assets	\$5,000.00	Prepaid expenses, Inventory, Undeposited funds
Accounts Payable	-\$12,992.46	Unpaid bills
Balance	\$68,414.21	Total Assets
Deposits	\$205.84	Registrations, donations and interest
Expenses	\$832.30	See check detail
Scholarship Endowment	\$34,233.47	Affinity savings account

Treasurer Comments

The \$200.00 income from fundraising event was from Rowekamp for the November event.

The \$3.90 charge for Printing and Reproduction should have been coded to photocopies (8212). Amanda will change the code.

The \$12,992.46 of accounts payable includes conference profit sharing to Ewald that was for \$12,908.68

Deposits:

Income from fundraising event	\$200.00
Reserve Fund Interest	\$2.98
Scholarship Fund Interest	\$2.86
Total	\$205.84

Expenses:

Credit Card Charges	\$18.75
Meeting Expenses	\$6.98
Postage/Delivery	\$5.81
Printing/Reproduction	\$3.90
Management Fee	\$700.00
Rent/Storage	\$4.07
Telephone	\$92.79
Total	\$832.30