

AGENDA
MN GIS/LIS Consortium Board
Friday, June 17th, 2011
10:00 a.m. to 12:00 p.m. Board Meeting

Location: Ewald Consulting – 1000 Westgate Drive Suite 252, St. Paul, MN 55114

To: 2011 GIS/LIS Consortium Board Members:

Board Directors

Jesse Adams - Secretary
Steve Benson - Past Chair
Kari Geurts - Treasurer
Josh Gumm - At-Large
Blaine Hackett - Private Sector
David Kelley - Higher Education
Tami Maddio - Conference Chair
Bart Richardson - State Government
Sarah Schrader - Chair
Adam Snegosky - Local Government
Ben Verbick - Chair-Elect
Alison Wieckowicz - Conference Chair-Elect

Ex-Officio Members

Rebecca Foster - MnGAC
Nancy Rader - MnGeo

Committee Chairs (Non Board Members)

David Kelley - Scholarship
Mark Kotz - Awards
Ben Richason - Education
Gerry Sjerven - Web Administrator
David Kelley - Prof. Development

From: Sarah Schrader, Chair

If you are unable to attend or will be late to this meeting, please call Sarah @ 651-385-3193 or cell phone 651-775-1417 or send an e-mail to: sarah.schrader@co.goodhue.mn.us

AGENDA

Approval of Agenda / Additions to Agenda	Schrader
Secretary's Report Approval of Minutes	Adams
Treasurer's Report Approval of Report	Geurts

Action Items\New Business

- | | |
|---|-----------------|
| • Spring Workshops - Summary | Kelley/Schrader |
| • MnGeo Statewide GeoSpatial Advisory Council Applications | Foster |
| • Proposal to Publish News 3 Times Per Year | Rader |
| • Ewald Contract Renewal | Schrader |
| • Review 2011 List of Goals | Schrader |
| • Round Robin with Ewald Staff | Schrader |
| ○ Issues in general | |
| ○ Any Ewald issues for the next monthly follow-up request from Scott? | |

Committee Summary Reports

- | | |
|---------------------------------|------------|
| • Awards Committee | Kotz |
| • Conference Committee | Maddio |
| • Education Committee | Richason |
| • Membership Services Committee | Foster |
| 1. Database\Web Committee | Richardson |

2. Newsletter Committee
 3. Outreach Committee
- Professional Development (Spring Workshops) Committee
 - Scholarship Committee
 - Statewide Community Advisory Body
 - MnGeo Update

Rader
Hackett
Kelley
Kelley
Foster
Rader

Conference Call Instructions:

Dial: 1-866-394-4146

Participant code: 11191230#

Board Chair: 11172589#



Minnesota GIS/LIS Consortium
1000 Westgate Drive
Suite 252
Saint Paul, MN 55114
www.mngislis.org

Committee Reports – June 2011

Awards

- No Report this month

Conference Committee Report

- Conference planning is moving quickly and on schedule. The Session's Committee is finalizing the sessions being offered. We had a great selection of high quality abstracts this year. The Workshops Committee is offering 14 workshops including 2 full day and 12 ½ day workshops. The preliminary program is being finalized and should be complete this week. Tami will present the conference budget at the August Board meeting. The Conference Committee will meet in Saint Cloud in July.

Database Committee

- No report this month

MnGeo State Government Geospatial Advisory Council

- A Council meeting was held Tuesday, May 31st at the Centennial Office Building, St. Paul from 10:00-Noon.
- Fred Logman reviewed the 2011 Legislative Session
- Nancy Rader did a presentation on the new Outreach Committee.
- Fred Logman led a discussion on how MnGeo Committees and Workgroups facilitate with MnGeo on Projects Reporting and Communications that they are doing.
- Nancy Rader did a presentation on the new Metadata Workgroup.
- The next meeting will be held Tuesday, July 12th at the Centennial Office Building, St. Paul from 10:00-Noon.

MnGeo Statewide Geospatial Advisory Council

- The next meeting will be held Thursday, June 30th at the Metropolitan Counties Government Center, St. Paul from 1:00-4:00pm.

All meetings of both councils are open to the public and meeting materials and presentations are posted online. For more info, see: <http://www.mngeo.state.mn.us/councils/index.html>

MnGeo

- **More LiDAR:** LiDAR is now available for Murray and Pipestone counties from DNR's FTP site. See the MN Elevation Mapping Project webpage for more about the DNR-managed project: www.mngeo.state.mn.us/committee/elevation/mn_elev_mapping.html

Newsletter

- **Summer issue:** Articles will be to Gerry the week of June 20, for publishing online in mid-July.
- **Fall issue:** Deadline will be August 15, for publication in late September.

- **Help for authors:** The new document, *How to Write an Article for Mn GIS/LIS News*, will soon be posted on the Consortium's website.
- **Proposal to change to 3 issues:** The Newsletter Committee is proposing to publish the newsletter 3 times per year rather than 4 according to the following schedule:

Issue	Article Deadline	Publication
Winter/Spring	end of January	mid March
Summer	beginning of May	mid-June
Fall	mid-August	late September

Given everyone's increasing workload, it has become too much to produce 4 issues per year. The busiest time of the year is the October conference and the November and December holidays, so we're proposing to give the News a rest then.

Three issues seems sufficient to get non-breaking news to our readers (and it's the number we used to produce when the newsletter was printed and mailed). Any news that needs to get out more quickly can be sent via e-announcement.

We would allow 3 weeks between the first call for articles and the deadline; during that time, we'd send two "call for articles" e-announcements (3 weeks in advance and 1 week in advance). We're streamlining the editing and formatting steps so that they can be done in 4 weeks from deadline to time sent to Gerry; this allows 2 weeks for Gerry to format for the website. The exact dates would be set each year so that they fall on workdays.

Outreach Committee

- As of June 15th, there are 82 members on the Consortium's LinkedIn page and 158 members on our Facebook page.

Professional Development Committee

- Spring Workshops Update – Meeting Agenda Item

Scholarship

- We currently have 12 of 13 Student Scholar named by their respective schools.
- Fond du Lac is still searching for a student. Elizabeth had some questions about eligibility that needed to be sorted out. We hope to hear from them soon.
- The University of Minnesota has submitted an Undergraduate representative.
- A letter asking for raffle prize donations went out with conference mailings to vendors. We have not heard from any vendors at this time.
- Proceeds from the 2011 Beer Tasting will go towards the Scholarship Fund. We've reached out to Steve Benson regarding planning of the event.
- Scholarship committee has worked with the conference committee and it was agreed that a scholarship raffle at the conference will be the main fund raiser in 2011.

Web Committee

- No Report this month

Finance Committee

- No report this month

**Minnesota GIS/LIS Consortium
Treasurers Report for May, 2011
Date of Report: 06/17/2011
Prepared by: Kari Geurts**

Account Status as of 04/30/2011

Account	Balance	Description
General Fund	\$18,981.70	Affinity checking account
Reserve Fund	\$35,025.82	Affinity savings account
Wells Fargo Accounts	\$0.00	Wells Fargo accounts
Accounts Receivable	\$5,120.00	Unpaid invoices
Other Assets	\$6,650.00	Prepaid expenses, Inventory, Undeposited funds
Accounts Payable	-\$90.36	Unpaid bills
Balance	\$65,687.16	Total Assets

Income	\$9,200.31	Registrations and interest
Expenses	\$2,009.05	See profit/loss detail

Scholarship Endowment	\$28,124.96	Affinity savings account
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Treasurer Comments

The Wells Fargo account WAS CLOSED! Amanda said the transfer will show up on the June statement.

Affinity refunded us \$20.00 from the last month bank charges. We should not see ANY more monthly bank charges.

The income we received was \$6,520.00 for spring workshop registrations and \$2,675.00 for exhibitor registrations. The expense detail is described below.

Deposits:

Spring Workshop	\$6,520.00
Conference Exhibitors	\$2,675.00
Interest Income	\$5.31
Total	\$9,200.31

Expenses:

Mail Service/Postage (Conference)	\$162.46
Design/Print	\$976.55
Bank Service Charges	-\$20.00
Credit Card Charges	\$44.18
Meeting Expenses	\$10.97
Postage/Delivery	\$11.13
Printing/Reproduction	\$6.75
Association Management Fee	\$700.00
Rent/Storage	\$2.19
Telephone	\$114.82
Total	\$2,009.05