

AGENDA
MN GIS/LIS Consortium Board
Friday, August 19th, 2011
10:00 a.m. to 12:00 p.m. Board Meeting

Location: Ewald Consulting – 1000 Westgate Drive Suite 252, St. Paul, MN 55114

To: 2011 GIS/LIS Consortium Board Members:

Board Directors

Jesse Adams - Secretary
Steve Benson - Past Chair
Kari Geurts - Treasurer
Josh Gumm - At-Large
Blaine Hackett - Private Sector
David Kelley - Higher Education
Tami Maddio - Conference Chair
Bart Richardson - State Government
Sarah Schrader - Chair
Adam Snegosky - Local Government
Ben Verbick - Chair-Elect
Alison Wieckowicz - Conference Chair-Elect

Ex-Officio Members

Not Filled - MnGAC
Nancy Rader - MnGeo

Committee Chairs (Non Board Members)

David Kelley - Scholarship
Mark Kotz - Awards
Ben Richason - Education
Gerry Sjerven - Web Administrator
David Kelley - Prof. Development

From: Sarah Schrader, Chair

If you are unable to attend or will be late to this meeting, please call Sarah @ 651-385-3193 (office) or 651-775-1417 (cell) or send an e-mail to: sarah.schrader@co.goodhue.mn.us

AGENDA

Approval of Agenda / Additions to Agenda	Schrader
Secretary's Report Approval of Minutes	Adams
Treasurer's Report Approval of Report - July & August	Geurts

Action Items\New Business

- | | |
|---|----------------|
| • Review and approve fall conference budget | Maddio |
| • Conference Planning Update | Maddio |
| • Review Polaris Award Nominees from Awards Committee | Schrader |
| • Statewide council applicant – Blaine Hackett | Schrader/Rader |
| • Finance Committee Report | Geurts |
| • Association Management Contract | Schrader |
| • Round Robin with Ewald Staff | Schrader |
| ○ Issues in general | |
| ○ Any Ewald issues for the next monthly follow-up request from Scott? | |

Committee Summary Reports

- | | |
|---------------------------------|----------|
| • Awards Committee | Kotz |
| • Conference Committee | Maddio |
| • Education Committee | Richason |
| • Membership Services Committee | Foster |

1. Database\Web Committee
 2. Newsletter Committee
 3. Outreach Committee
- Professional Development (Spring Workshops) Committee
 - Scholarship Committee
 - Statewide Community Advisory Body
 - MnGeo Update

Richardson
Rader
Hackett
Kelley
Kelley
Foster
Rader

Conference Call Instructions:

Dial: 1-866-394-4146

Participant code: 11191230#

Board Chair: 11172589#



Minnesota GIS/LIS Consortium
1000 Westgate Drive
Suite 252
Saint Paul, MN 55114
www.mngislis.org

Committee Reports – August 2011

Awards

- The Awards Committee received three Polaris Award nominations and approved a recommendation to the Board. The Committee also received one nomination for a Lifetime Achievement Award. However, the nomination consisted only of a short email that contained very little information about the nominee. The nominator was encourage do provide more detail. None was submitted. The Committee agreed that the nomination was insufficient to proceed further. The Committee also agreed to the future task of providing some more specific guidance on nomination expectations on the web site. This may involve examples of nominations and/or lists of items to include in a nomination. Mark Kotz will remain as chair of the Awards Committee for the next year.

Conference Committee Report

- The August Conference Committee Meeting was on Thursday, August 18th at Ewald.
- Last month the Conference Committee visited St. Cloud. We got a tour of the River's Edge Convention Center which is in the process of expanding. The expansion will be complete by next year's conference. We were able to secure a room for the Networking Event at the Convention Center. We also toured the facilities at St. Cloud State University and got an idea of the space we have available for the Workshops.
- We are working on finalizing the Onsite Program and will soon be getting our moderators together. We are also finalizing the Thursday morning, Thursday lunch and Friday lunch schedules and making sure we have enough time for speakers and awards.
- There are 11 exhibitors and 4 onsite program advertisers to date. The Conference Committee will be reaching out to exhibitors from previous conferences to see if they would like to participate this year.
- We are offering 14 workshops. Two full day and 10 ½ day that will be held at SCSU. We will have to rent laptops for 1 of the half day hands on workshops. As in the past, workshop attendees will be bused from the Convention Center to the University.
- The Wednesday Night Reception will be held at the Red Carpet in St. Cloud and will include hors d'oeuvres and a night of comedy acts.

Database Committee

- No report this month

MnGeo State Government Geospatial Advisory Council

- No report

MnGeo Statewide Geospatial Advisory Council

- No report

MnGeo

- **State Government IT Consolidation:** 2011 legislation requires the consolidation of executive branch information technology under the State Chief Information Officer, and also moves MnGeo from the Department of Administration to the Office of Enterprise Technology (OET).

Planning for this initiative began July 25, 2011, and much remains to-be-determined. Ongoing updates are available on this OET webpage: <http://mn.gov/oet/governance/initiatives/index.jsp>

- **Public Land Survey field notes scanning project:** On June 30, the scanning and indexing of nearly 310,000 pages of notes and supplemental documents was completed. MnGeo has delivered copies of the field notes images – approximately 23 terabytes – to the Minnesota Historical Society and will be sending the same to the U.S. Bureau of Land Management. BLM will then copy and load the images and associated database into their system and post them online. More info: <http://www.mngeo.state.mn.us/chouse/GLO/fieldnotes/index.html>
- **LiDAR:** Aerometric has delivered all the remaining LiDAR files for counties in the Minnesota River Basin to DNR – DNR staff is finishing the quality checking and final processing steps. As the counties are completed, the files will be posted online. For more info about the MN Elevation Mapping Project: www.mngeo.state.mn.us/committee/elevation/mn_elev_mapping.html

Newsletter

- **Summer issue:** Online: <http://www.mngislis.org/displaycommon.cfm?an=1&subarticlenbr=693>
- **Fall issue:** Deadline is **August 19**, for publication in late September.
- **Winter/Spring 2012 issue:** Deadline will be in late January for publication in March.
- **Help for authors:** *How to Write an Article for Mn GIS/LIS News* is now posted: http://www.mngislis.org/associations/6078/files/pdfs/author_guide_mngislisnews.pdf
- **Goals update:**
 - Clarify responsibilities and workflow (in progress – mostly done)
 - Change from 4 issues per year to 3 issues per year (done)
 - Shorten the time from submission deadline to publication to about 6 weeks (getting close)
 - Develop “help for authors” information, and post it on the Consortium’s website (done)
 - Investigate options for creating an index or search mechanism for finding articles in back issues that improves upon the current site search. Implement if feasible. (initial discussion; may or may not happen)

Outreach Committee

- As of August 17th, there are 112 members on the Consortium’s LinkedIn page.

Professional Development Committee

- No report

Scholarship

- No report

Web Committee

- No Report this month

Finance Committee

- Agenda item