

AGENDA
MN GIS/LIS Consortium Board
Friday, September 16th, 2011
10:00 a.m. to 12:00 p.m. Board Meeting

Location: Ewald Consulting – 1000 Westgate Drive Suite 252, St. Paul, MN 55114

To: 2011 GIS/LIS Consortium Board Members:

Board Directors

Jesse Adams - Secretary
Steve Benson - Past Chair
Kari Geurts - Treasurer
Josh Gumm - At-Large
Blaine Hackett - Private Sector
David Kelley - Higher Education
Tami Maddio - Conference Chair
Bart Richardson - State Government
Sarah Schrader - Chair
Adam Snegosky - Local Government
Ben Verbick - Chair-Elect
Alison Wieckowicz - Conference Chair-Elect

Ex-Officio Members

Not Filled - MnGAC
Nancy Rader - MnGeo

Committee Chairs (Non Board Members)

David Kelley - Scholarship
Mark Kotz - Awards
Ben Richason - Education
Gerry Sjerven - Web Administrator
David Kelley - Prof. Development

From: Sarah Schrader, Chair

If you are unable to attend or will be late to this meeting, please call Sarah @ 651-385-3193 (office) or 651-775-1417 (cell) or send an e-mail to: sarah.schrader@co.goodhue.mn.us

AGENDA

Approval of Agenda / Additions to Agenda	Schrader
Secretary's Report Approval of Minutes	Adams
Treasurer's Report Approval of Report - August	Geurts

Action Items\New Business

- | | |
|--|----------|
| • Job Postings Online – How to handle incorrect or inappropriate listings? | Schrader |
| • Board Booth Staffing at Fall Conference | Schrader |
| • Alternate Phone/Web Conferencing Options | Adams |
| • Board Nominations | Schrader |
| • Conference Planning Update | Maddio |
| • Spring Workshops | Schrader |
| • Answers to Finance Committee Follow-Up Questions to Ewald | Geurts |
| • Round Robin with Ewald Staff | Schrader |
| ○ Issues in general | |
| ○ Any Ewald issues for the next monthly follow-up request from Scott? | |

Committee Summary Reports

- | | |
|------------------------|----------|
| • Awards Committee | Kotz |
| • Conference Committee | Maddio |
| • Education Committee | Richason |

- Membership Services Committee
 - 1. Database\Web Committee
 - 2. Newsletter Committee
 - 3. Outreach Committee
 - Professional Development (Spring Workshops) Committee
 - Scholarship Committee
 - Statewide Community Advisory Body
 - MnGeo Update
- Foster
Richardson
Rader
Hackett
Kelley
Kelley
Foster
Rader

Conference Call Instructions:

Dial: 1-866-394-4146

Participant code: 11191230#

Board Chair: 11172589#



Minnesota GIS/LIS Consortium
1000 Westgate Drive
Suite 252
Saint Paul, MN 55114
www.mngislis.org

Committee Reports – September 2011

Awards

- The three Polaris Award recipients for 2011 are Mike Dolbow, Lisa Hanni, and Nancy Rader.

Conference Committee Report

This is it, we are in the home stretch. I want to thank everyone who is contributing and helping out with the conference. We are doing the final edits to the Onsite Program which will include ads this year. We have over 12 ads to date. Overall, I think the Onsite Program Advertising will be successful and fairly easy to do. We will need to get a better handle on tracking ads, agreements and payments in the future. We have 21 exhibitors to date.

We've been dealing with quite a few Workshop issues. Being at SCSU has proven to be a great way to save money but we are restricted by what rooms are available for hands on workshops and what software SCSU has or can obtain. We are working through most issues the best we can.

The sessions moderator list is available and Board members are encouraged to sign up. I will also be sending out a volunteering list for the conference very soon. We especially need someone to pick up and/or bring the keynote speaker, Scott Mest, to/from the airport to/from St. Cloud.

Goals:

- Streamline advertisement of ALL vendor and sponsorship opportunities available.
 - We sent out the Scholarship letter with the Exhibitor Prospectus this year. We listed all available ways to contribute through the materials sent out.
- Bring back the hot dog eating contest at the Thursday evening networking event.
 - Maybe next year.
- Work with conference and workshop evaluation forms so that the results are easier to sort and be useful.
 - In process of looking through the materials to give to Ewald.
- Increase the number of sessions available at the conference. (Increase the presentation pool)
 - We kept the sessions the same this year. We haven't generated enough abstracts to warrant and increase in sessions.
- Outreach more to professionals in fields other than GIS to attend the fall conference.
 - We started to expand our vendor list. There could be more work done on this especially with the help of Ewald and their contact.
- Advertising revenue for the conference brochures.
- Advertising in the onsite program.
 - This is being done and has met or exceeded expectations.

Database Committee

- Implemented the proposed changes of the member profile page
- Reviewing the financial and functional feasibility of converting from Membrosia to Affiniscape360. Waiting for final cost estimates from Ewald.

MnGeo

- **LiDAR:**
 - **More data!** DNR has posted much more data online. For updates, see: www.mngeo.state.mn.us/committee/elevation/minnesota_elevation_mapping_status_report_09_01_2011.pdf and www.mngeo.state.mn.us/committee/elevation/mn_elev_mapping.html
 - **MPR publicity!** In a new in-depth report on “Cleaning Minnesota’s Water”, Minnesota Public Radio included LiDAR as one of five “big ideas” to help improve the state’s water quality; their webpage uses an image created by Sean Vaughn of DNR: <http://minnesota.publicradio.org/display/web/2011/09/12/ground-level-water-bigideas>
 - **Culvert data guidelines:** [The LiDAR Research and Education Subcommittee](http://www.mngeo.state.mn.us/committee/elevation/research_education/Interim_Guidance_Culvert_Data.pdf) has published interim guidelines to improve the collection, sharing and exchange of info about the location and attributes of culverts; culvert data is used to modify LiDAR-derived DEMs so that models of water flow across the landscape can correctly route water through culverts and thus under roads and bridges: www.mngeo.state.mn.us/committee/elevation/research_education/Interim_Guidance_Culvert_Data.pdf Comments on the guidelines are welcome: sean.vaughn@state.mn.us
- **EPC Blog:** The Emergency Preparedness Committee has a new blog: <http://mngeoepc.blogspot.com/> It includes general items about the use of geospatial technologies for emergency preparedness and response, as well as information on related training events, webinars, and meetings.

Newsletter

- **Fall issue:** Gerry is formatting the articles for publication in late September.
- **Winter/Spring 2012 issue:** Deadline will be in late January for publication in March.

Geospatial Advisory Councils

www.mngeo.state.mn.us/councils/

- **Statewide Council:** Recommendations for members for the FY2012-13 term have been submitted to the State CIO for approval. The next meeting of this council will likely be scheduled in October.
- **State Government Council:** Members for the FY2012-13 term are nearly finalized. The next meeting has been rescheduled to September 19, 11:00 – 12:30, Nokomis Room, Centennial Office Building, 658 Cedar Street, St. Paul.

Outreach Committee

- As of September 13th, there are 123 members on the Consortium’s LinkedIn page.

Professional Development Committee

- No report

Scholarship

- No report

Web Committee

- No Report

Finance Committee

- Agenda item

Minnesota GIS/LIS Consortium
Treasurers Report for August, 2011
Date of Report: 09/16/2011
Prepared by: Kari Geurts

Account Status as of 08/31/2011

Account	Balance	Description
General Fund	\$33,162.50	Affinity checking account
Reserve Fund	\$35,034.66	Affinity savings account
Accounts Receivable	\$2,235.00	Unpaid invoices
Other Assets	\$11,435.00	Prepaid expenses, Inventory, Undeposited funds
Accounts Payable	-\$92.15	Unpaid bills
Balance	\$81,775.01	Total Assets
Income	\$31,970.41	Registrations and interest
Expenses	\$7,263.97	See profit/loss detail
Scholarship Endowment	\$29,331.72	Affinity savings account

Treasurer Comments

The Other Assets line above is high because there was \$4,935.00 of un-deposited funds. These are credit card charges that occur at the end of the month and have not been entered in the bank account.

Bank charge of -\$176.07 should have been a credit card charge.

Printing and Reproduction charge of -\$50.40 was moved to the office supplies/photocopies code.

Meeting expenses should have been \$7.84 but the conference meal reimbursement of \$55.54 was charge to the meeting expense code. I will have Amanda charge it to the correct code of 7117.

The Rent/Storage cost went up from \$2.26 to \$4.07 at the offsite storage facility Ewald uses.

The expense detail is described below.

Deposits:

Registration (59804)	-\$6,520.00
Spring Workshop Registration	\$6,445.00
Conference Registration	\$26,340.00
Conference Exhibitors	\$5,700.00
Reserve Account Interest Income	\$2.98
Scholarship Interest Income	\$2.43
Total	\$31,970.41

Expenses:

Administrative Fees (7040)	\$6,250.00
Bank Service Charges	-\$176.07
Credit Card Charges	\$246.02
Meeting Expenses	\$63.02
Postage/Delivery	\$9.44
Printing/Reproduction	-\$50.40
Association Management Fee	\$750.00
Rent/Storage	\$4.07
Telephone	\$109.69
Office Supplies/Photocopies	\$58.20
Total	\$7,263.97