

AGENDA
MN GIS/LIS Consortium Board
Friday, December 21, 2012
10:30 a.m. to 1:00 p.m.
Location:

To: 2012 GIS/LIS Consortium Board Members:

Board Directors

Ben Verbick - Chair
Sarah Schrader – Past Chair
Josh Gumm – Chair-Elect
Kari Geurts - Treasurer
Catherine Hansen - Secretary
Stacey Stark – Higher Education
Heather Bergen – At-Large
Bart Richardson – State Government

Blaine Hackett – Private Sector
Michelle Trager - Local Government
Alison Wieckowicz – Conference Chair
Derek Lorbiecki – Conf. Chair-Elect

Ex-Officio Members

Gerry Sjerven – MnGAC
Nancy Rader – MnGeo

From: Ben Verbick, Chair

If you are unable to attend or will be late to this meeting, please call Ben @ 763-543-2638 or cell phone 763-226-7060 or send an e-mail to: bverbick@logis.org
See conference call instructions at the end of this document.

AGENDA

Approval of Agenda / Additions to Agenda
Secretary's Report, Approval of Minutes
Treasurer's Report

Verbick
Hansen
Geurts

Action Items\New Business

- Approval of Committee Reports
- Follow-up on Directors and Officers Insurance
- Board Election Results
- Review of Fall Conference Networking Event
 - Transfer to scholarship fund
- Fall Conference Report
- Scholarship budget discussion and recommendation
- Research Committee report and recommendation
- Member contact procedures
 - Increased security measures block our e-mails
 - Blogs, social media are passive
 - Snail mail redoux?

Verbick
Verbick
Gumm
Schrader

Lorbiecki
Schrader/Stark
Schrader
Verbick/Sjerven

Committee Business and Summary Reports

Note: an oral report not required but Board approval is required for all submitted reports.

Individual reports are assembled into a single document for quick review on our Portal for the specific board meeting month.

- | | |
|---|------------|
| • Conference Committee (agenda item) | Wieckowicz |
| • Education Committee | Stark |
| • Database/Web Committee (no report) | Richardson |
| • Communications/Social Media Committee | Rader |
| • Outreach Committee (no report) | Hackett |
| • Spring Workshops | Trager |
| • Scholarship Committee (agenda item) | Stark |
| • Statewide Community Advisory Body | Rader |
| • MnGeo Update | Rader |
| • Networking Event Planning Committee (no report) | Schrader |

Conference call instructions:

Dial 1-866-394-4146

Participant code: 11191230#

Board Chair: 11172589#



Minnesota GIS/LIS Consortium
1000 Westgate Drive
Suite 252
Saint Paul, MN 55114
www.mngislis.org

Committee Reports – December 2012

Awards (Mark Kotz)

- No report this month.

Conference (Ali Wieckowicz)

- Agenda item

Web/Database (Bart Richardson)

- No report this month.

Communications/Social Media (Nancy Rader)

Pilot for New Blog: Mike Dolbow has created an initial site for a blog to replace the Mn GIS/LIS News issues at: <http://mngislisnews.blogspot.com/> He has started a poll on the Consortium's LinkedIn site asking whether people can see the blog from work or whether it is blocked.

MnGeo (Nancy Rader)

LiDAR Data Update: LiDAR data is now available for [Blue Earth County 2012](#). For the remaining 7 counties in north-central Minnesota, DNR has approved the pilot data and expects to start receiving data in late December for QA/QC.

LiDAR Forum: A new [online discussion forum](#) has been created to provide technical support for Minnesota LiDAR elevation data users and is becoming quite active!

Geospatial Advisory Councils (Statewide: Gerry Sjerven, State Gov't: Nancy Rader)

The [State Government Council](#) has not met since the last report; draft minutes for the Nov. 13 meeting are [online](#).

The [Statewide Council](#) met November 28, with an agenda similar to the State Government council's Nov. 13 meeting. There was extensive discussion of more formal roles and responsibilities for the committees and workgroups. Draft minutes are [online](#).

Outreach (Blaine Hackett)

- No report this month

Spring Workshops (Sarah Schrader, Michelle Trager)

The first planning meeting for the 2013 GIS/LIS Spring Workshops will be on January 14, 2013 from 10 am to 11 am at Ewald Consulting, 1000 Westgate Drive, Saint Paul, MN 55114. If you have any questions, please contact Michelle Trager at mtrager@co.rice.mn.us or Sarah Schrader at sarah.schrader@co.goodhue.mn.us.

Networking Event Planning (Schrader)

- Agenda item with Scholarship

Education (Stacey Stark)

- No report this month.

Scholarship (Stacey Stark)

- Agenda item with Networking

Finance Committee (Kari Geurts)

- Agenda item. See Treasurer's report

Research Committee (Sarah Schrader)

The Research Committee is comprised of one current board member, Sarah Schrader, and past board members including Joella Givens, Sally Wakefield, Heidi Gaedy, and Chad Martini. The purpose of this temporary committee is to research other Association Management and Conference Management options for the Consortium. The committee has been meeting and communicating since March 2012. After much research and discussion, the committee decided it makes the most sense for the Consortium to send out a Request for Information (RFI) document in order to gather information from prospective agencies.

An initial RFI document was drafted by Chad Martini based on a template used by Stearns County. The draft RFI was then reviewed by the Research Committee. Although the RFI includes a lot of information, there is still a need for additional information and details regarding what services the Consortium would like. After reviewing the draft RFI, committee members raised many important questions and feel that board involvement is now needed in order to move forward.

The draft RFI has been posted to the Project Portal in the December 2012 board meeting folder.

Questions/Recommendations from the Research Committee to the Board:

- Does the Consortium Board wish to pursue this endeavor to find possible alternatives to Ewald?
 - If yes, more clarification is needed within the RFI document to better identify Consortium needs.
 - If yes, the driving force for this endeavor should come directly from the board itself or possibly the Executive Committee. The members of the Research Committee are willing to assist with the process.

Minnesota GIS/LIS Consortium
Treasurers Report for November, 2012
Date of Report: 12/21/2012
Prepared by: Kari Geurts

Account Status as of 11/30/2012

Account	Balance	Description
General Fund	\$32,752.02	Affinity Checking Account
Reserve Fund	\$35,078.56	Affinity Savings Account
Accounts Receivable	\$1,725.00	Unpaid invoices
Other Assets	\$5,500.00	Prepaid expenses, Inventory, Undeposited funds
Accounts Payable	-\$0.00	Unpaid bills
Balance	\$75,055.58	Total Assets
Income	\$2,850.82	Registrations, donations and interest
Expenses	\$48,330.22	See check detail
Scholarship Endowment	\$39,141.82	Affinity savings account

Treasurer Comments:

Moved \$3,379.26 to the Scholarship fund from the General fund.

Why were the meeting expenses so high?

Biggest expenses this month were Food Service (7117) for \$24,900.65 and Facility Rental (7115) for \$9,549.71

Income:

Networking Sponsors (5320)	\$720.00
Honorariums Donated	\$2,600.00
Fall Conference Registrations	-\$475.00
Reserve Fund Interest	\$2.88
Scholarship Fund Interest	\$2.94
Total	\$2,850.82

Expenses:

Administrative Fees (7040)	\$6,250.00
Supplies and Equipment (7090)	\$236.24
Facility Rental (7115)	\$9,549.71
Food Service (7117)	\$24,900.65
Honorariums (7125)	\$3,600.00
Design and Print (7160)	\$236.41
Entertainment/Awards/Gifts (7181)	\$453.15
Travel & Lodging (7183)	\$1,101.66
Credit Card Charges	\$229.67
Meeting Expenses	\$968.04
Postage/Delivery	\$18.70
Management Fee	\$700.00
Rent/Storage	\$4.38
Telephone	\$63.36
Office Supplies/Photocopies	\$18.25
Total	\$48,330.22