ARLD Meeting Minutes

Metronet Office Conference Room (#317, across the hall from our usual meeting room)

1619 Dayton Ave.

St. Paul, Minnesota 55104

Meeting: Friday, 1/15/2016 from 2:00 PM to 4:00 PM

Present:

Megan Kocher, Amanda Mills, Sara Stambaugh, Jonathan Carlson, Michael DeNotto

Via Phone:

Jayne Blodgett, Jodi Grebinoski, Solveig Lund

Absent: None

1. Additions to the agenda? No.
2. Review and approve the December minutes - Minutes were appended as suggested, and approved
3. MLA Board Update (Amanda)
   a. Notes from 1-15-16 MLA Board Meeting -
   b. Key Take-aways:
      i. for 125th Celebration, going to start doing video interviews of "What is MLA to me?" Will show and do more at the conference. We may be contacted as board members to contribute.
      ii. Minutes for subunits - should we post slides from annual meeting? Should we start taking minutes? Amanda to add notes to slides re: bylaws changes being approved - then will send to Sara for upload to website
      iii. Sara Ring, new ALA chapter councilor - see Notes for more info. about discussions
      iv. PLD day - going to be in May, probably

     v. Management HQ will be hiring a new Events Manager in the next few weeks

     vi. New agreement with Management HQ, if you want more info, contact Amanda

     vii. DORT looking for volunteers - if you're a member, check your email

     viii. Legislative Day is April 14th, 2016

  c. For future meetings - minutes taken re: annual meeting, subjects of poster presentations, etc.

4. ARLD Budget (Amanda)

  a. We spent $0 in January.

5. Bylaws Changes (Amanda)

  a. Update: All changes proposed at business meeting were accepted. These are now official in our posted bylaws.

  b. Chair-Elect position: bylaw changes to vote on at ARLD 2016

     i. Proposed Changes

       1. Need to send out to members by March 2016; need to finalize changes by February 2016 meeting.

       2. Vote on this at ARLD day. Jonathan and Amanda will figure out who will send the proposed changes to membership before ARLD day.

6. ACRL Free Webinars (Jayne)

  a. Modern Pathfinders webinar in April 6, 2016 - 60-90 minutes in length (1-2pm CT) All registered! ARLD will send a link a few days beforehand (to Amanda and Megan)

     i. Walter 101 - Library at the UofM - Megan will see if she can reserve it - All reserved from 12:30pm-3pm.

     ii. Can talk afterwards about LibGuides and other systems people use. - Depends on registration numbers - brainstorm a few questions at the March 2016 meeting.

  iii. Once details finalized - Will make sure to have it added to MLA/ARLD website - Jonathan will write up an email blast to add to the Roundup, will see if he can get it added to the MLA website as an "Event"

  iv. Registration limited to 65 - it's on a Wednesday.

  v. Food! Cookies from a grocery store - Megan will take care of this

7. ARLD Day 2016 (Jayne/all)

 a. Sponsor updates - EBSCO?

  i. At November meeting we decided we will invite EBSCO to sponsor again. Jayne will ask for $500 this time. If they say "no," we will revisit. - Jayne still hasn't heard anything back. Will check in again at Feb. meeting

 b. Schedule

  i. Schedule

  ii. Session proposal form - 2 proposals already. Jayne has shared the link to the Google doc with everyone (https://docs.google.com/a/morris.umn.edu/spreadsheets/d/1CYMATWaE etQ3N6UjCKddh4jsoy2FAXtkbg9Q08uYU4c/edit?usp=sharing). Will send a 2nd call out in early February.

 c. Decide on interest tables - science, distance learning, instruction, etc. (these will be added to Registration, with choices and Other [fill in the blank])

  i. Themes listed for registration form: Cataloging/Metadata, Virtual Reference, Special Collections/Archives, Copyright, Distance Learning, Instruction, + Other

 d. Improvements – Discuss methods for improvement based on 2015 evaluations - HOMEWORK: review prior to meeting- especially consider feedback on quality of sessions

  i. Clarify with Keynote about the expectation for length of talk

  ii. Make sure Arboretum tests the technology before things get started

  iii. We should also test technology before things get started

        iv. For lightning round proposals, any with more than 2-3 presenters will need to be contacted beforehand about timing.

        v. Lightning rounds could be booked along with other sessions instead of separately - consider once proposals are in.

  e. Select food - Someone from Management HQ will work with us on this. We will decide on food selection at this meeting. (http://www.arboretum.umn.edu/UserFiles/File/ArboretumCateringEventGuide2013.pdf)

        i. Jayne to talk to Tammy - maybe have some brilliant insights - will get more info about the Arb-buffet (more than one entree?)

        ii. Sandwiches a go, unless there are revelations about the buffet. - add a couple cold displays for fruit (instead of choosing premium sandwiches)

  f. Registration cost:

        i. Previous years: $70 for members; $80 for non-members; $40 for students

        ii. Raise to: $75 members; $85 non-members; $40 students - add $10 for walk-ins

  g. Jodi: Kim Pittman, IRT Co-Chair, would like to know if it was still possible to work with the keynote to host a workshop on Thursday before ARLD or if that is not possible, IRT would like to host a book discussion before ARLD day.

        i. Is Keynote willing? If so, additional costs? Airport pick-up? Additional place for workshop meeting? Jayne will email Maria

        ii. IRT would need to pay for additional hotel night and meeting space, etc. - Jodi will talk with Kim (co-sponsor ARLD day? Integrate the registrations)

8. ARLD Day 2017 Alternate Location Reminder

  a. MLA 2015 ARLD meeting survey results

        i. Reminder: everyone be sure to look at the spreadsheet and links that Jayne sent out - will discuss again in March

9. Innovator Award schedule (Jayne, Solveig, Jodi)

  a. First call for nominations - scheduled to go out late February

b. [Award submission form](#)

    i. Want to update language on the nomination form as to what "innovation" is? Yes, please.

c. Committee meeting week of April 11 - over the phone

10. Spring Dialogue updates? (Jonathan, Megan, Solveig)

a. Updates on Science-y topic for Spring dialogue (in May)?

b. No updates. Megan will send an email to Julie re: specific topic - will reach out and remind Julie - if we don't hear back by Feb. meeting, we will move on.

11. Volunteer and outreach/networking opportunities (Amanda)

a. Some ideas discussed include: academic library tours, happy hours, library tours followed by happy hours on Friday afternoons (U of M Caverns + Republic happy hour was suggested), St. Kate's partnerships

    i. ARLD - Happy Hour in conjunction with LibTech

        1. From Dave Collins at Mac: "So far we don't have any dine-around plans set up. They may still happen, but are planning to discuss that at the next planning committee meeting, which is Feb. 8. I'd be glad to bring up the happy hour idea then as well. I think it is a cool idea. Tricky part is where--there are not really any places close by Macalester that could handle a fairly large group, so my guess is it would work better to do it close to one of the two [conference hotels](#) so people who use the conference hotel shuttles would be more likely to attend. Maybe even at one of the hotels? I know plans are in the works to do a 'game night' again on Wednesday at one of the hotels."

        2. Amanda will check in about the shuttles and how long they run.

        3. Unofficial "Happy Hour" committee = Amanda, Sara, Mike, Jonathan - will discuss at Feb. meeting

    ii. Caverns + Republic happy hour - July

        1. Who wants to coordinate this? Megan/Jodi to co-assist

2. Check in about Republic thing again in June 2016- for July

    b. Volunteer opportunities - call out for volunteers to moderate ARLD sessions - make sure this is also on the registration - Jayne to add it.

12. Communications Update (Jonathan)

    a. Sent out emails/e-blasts about session proposals (except WAAL)

    b. Chapter Topics - new contact? Not really sure what's going on there.

    c. Have not heard anything from the MLA Communications Committee

13. Membership Update (Solveig)

    a. No updates.

14. Legislative Update (Mike)

    a. Thanks to Jayne for attending the December meeting for Mike.

    b. Big news: the chair-elect is now designated note-taker because no one has been taking notes

    c. Budget looks good

    d. Avalanche of retirements, and some resignations

    e. Asking $10 million for platform (should be asking for $17m)

    f. Tuesday and Wednesday morning briefings at Kelly Inn/ BestWestern

    g. Next meeting is Feb. 3

15. Intellectual Freedom (Megan)

    a. No updates

16. Anything else?

    a. Reminder: February Meeting - Jayne's last meeting - will have a happy hour after ARLD meeting (Feb. 19th) so be sure to come in person if you can and clear your schedule after the meeting! - PARTY AT JAYNE'S (1414 Simpson St., St. Paul) at 5pm!

        i. Everyone needs to come in person to this meeting - no phone option - will be reviewing session proposals

    b. Lake Superior Library Symposium meeting is same day as ARLD meeting - May 20

       c.   LOEX meeting - proposal to have it in Minneapolis

The conference number is 1-800-944-8766

Host Code: 52220#

Participant Code: 43114#