

ARLD Meeting Agenda –
MELSA Conference Room
1619 Dayton Ave.
St. Paul, Minnesota 55104

Meeting: Friday, 4/18/14 from 2:00 PM to 4:00 PM

Present: Amy Springer, Dan Reeves, Randi Madisen, Jenny Sippel, Jayne Blodgett, Claire Wilson (Management HQ)

Absent: Diana Symons, Stephen Elfstrand, Heather Biedermann

1. Additions to the agenda?

ARLD Day - Evaluations

2. Review and approve the March 2014 minutes (<https://docs.google.com/document/d/1QgexEwmCO1ijdzcZa1turFomMLjZDu9zKN0gH8jT4Dg/edit?usp=sharing>)

Approved

3. ARLD Day Planning (Amy)

A. Registration number update - As of this morning, 145. Jayne thinks that there is a cushion with provided food.

B. Name badge and food selection (Amy & Claire) - Claire will bring the box of badges and Randi will help with the table and setting out the appropriate badges; stickers will be placed on the back of name badges to remind people what food they ordered

C. Programs (Randi and Claire)

Edits required: Bold the Session titles; Front should say 11:10 for Session 1; (Randi has also emailed Claire some other edits); swap EBSCO logo and Twitter logo;

All Board members should proof the program and notify Randi of edits

We requested 175 be printed

D. EBSCO update

Paula Brewster is the new rep. Ebsco will have a table in the same location as last year near the entrances of the auditorium.

E. Moderator questions/concerns

Moderators should remind presenters they need to bring their own laptops; remind presenters how long their session is going to be;

F. Keynote dinner

Amy, Dan and Jenny will be on the reservations. Amy will invite some non-board members to help round out attendance.

G. Innovator Award (Amy, Dan, Randi and Heather)

Jayne is the winner and Amy will present it at ARLD Day. Randi will publish a blurb in the RoundUp.

H. Evaluations

QR code on the program needs to get linked to the new evaluations;

I. Ice Breaker

Dan is making a handout to give to attendees at registration table that will facilitate the networking activity.

J. Roving Mics for Keynote Q&A

Randi and Dan will do this.

K. Lightning Round

Jayne will help jenny keep time. Randi will help roam with mic.

Some other misc. logistics were discussed.

4. MLA Board Update (Jayne)

814 members strong; voted to allocate additional \$3000 to MHQ to help offset some of the cost of membership data transfer; ARLD business meeting at MLA will be similar to last year

5. ARLD Budget (Jayne)

We have a budget and it is healthy.

6. Communications Update (Randi)

Difficult to plan communications since RoundUp is not on a set schedule.

ACRL Chapter update due May 14 – do we want to have one? (Jayne)

Yes. And we will include photos from ARLD day into that update.

7. Membership Update (Jayne)

A. Elect new membership committee member

Dan is off the membership committee so we need a new liaison for membership committee. Jayne will invite Heather.

8. Legislative Update (Stephen)

renaming of grants for library improvements & looking at other ways of processing funding requests;

9. May meeting conflict

May 16th is MLA session proposal meeting so May ARLD Board meeting is canceled; jenny & Diana will work on Dialogue planning and communicate via email; (jenny is expecting baby in May/June, so board is on standby in case she needs coverage); ARLD Day evaluations will be reviewed at June meeting

The next meeting is **June 20th, 2014** at 2:00pm at MELSA.