

**Minnesota Library Association
Board Meeting Minutes**

Friday, March 21

10:00 AM – 12:00 PM

MELSA

1619 Dayton Avenue, Suite 320

St. Paul, MN 55104-6276

Present: In person: Nick Dimassis, Jennifer Hootman, Carla Lydon, Kristen Mastel, Michele McGraw, Carla Powers, Michael Scott, Maggie Snow, Amy Springer, Jim Weikum, Amy Wilde, Claire Wilson

Guests: None

Absent: Jayne Blodgett

CALL TO ORDER: McGraw called the meeting to order at 10:01 a.m.

- **Welcome and Introductions**

- **Approval of consent agenda**

- Board meeting agenda
- February minutes (Snow)
- President's Report (McGraw)
- Division, subunit and committee reports
- President-Elect liaison report (Snow)

Motion by Scott, seconded by Lydon, to approve the consent agenda as presented.
Motion carried unanimously.

- **Approval of financials**

Hootman highlighted the February financial report, which included total assets of \$177,944; year-to-date revenue of \$18,701.69; \$1,407 in costs of sales; expenses of \$18,477.92 (majority to contract administration and professional fees); and a year-to-date net loss of \$16,214.55. The 2014 annual budget projects net loss of \$44,692 at year end. The financial breakdowns for subunits are not yet available because MHQ is having trouble replicating reports that were provided by Ampere. Mastel suggested monthly financial reports for the divisions, and quarterly reports for roundtables and sections. Motion by Hootman, seconded by Mastel, to approve the financials as presented. Motion carried unanimously.

- **Educating & activating a library support network**

- Legislative Platform (Weikum)
 - Legislative Day update: Weikum offered thanks to everyone who participated. He reported that turnout was excellent for an off year. Over 90 people registered and several more showed up that day. The norm would be 35 to 40. There was discussion of the survey that was sent out to participants. Many respondents said they would appreciate a post briefing. The major concern of those surveyed had to do with confusion or uncertainty over making appointments with legislators; however, feedback was positive overall. Dimassis asked if the lobbyist contract includes doing a training session in advance of Legislative Day. McGraw said that perhaps this could be added to the new contract if it is needed.

Motion by Snow, seconded by Hootman, to approve proposal as presented. Motion carried unanimously.

- **Developing and equipping our leaders**

- Emerging Leaders scholarship participation: Scott noted that ALA is starting the process of selecting the 2015 class, and the intent to sponsor form is due by April 11. This should be in the budget for 2015. There was discussion of how emerging leaders were selected in the past. Recently the board has had ALA make the selection for MLA's confirmation.

Motion by Snow, seconded by Dimassis, to commit to sponsoring an Emerging Leader. Motion carried unanimously.

- Have well defined job descriptions for Board & Division leaders: Mastel is still working on this and had no update.

Next steps for strategic plan were discussed. McGraw will put together an update for next month, outlining what steps have been completed and putting the plan into a calendar year format.

ADJOURNMENT: Meeting adjourned at 12:05

Next meeting: Friday, April 18, 2014 10 a.m. to noon at MELSA.