

## **CHAIR, PUBLIC LIBRARIES DIVISION**

### **Term Length:**

One year. Term commences at the beginning of the second fiscal year following election as Vice-Chair. This office is second in a trilogy of annual offices; the first of which is that of Vice-chair and the third of which is that of Past Chair. Cannot be elected for two consecutive terms.

### **Responsibilities:**

To represent the Public Library Division on the MLA Board of Directors and to chair the Division.

### **Duties:**

Serve as a voting member on the MLA Board of Directors.

Preside over Division Executive Committee and Membership meetings.

Appoint the Division Nominating Committee.

Serve on the Public Library Association Network.

Assist MLA Membership Committee with recruitment of public library employees.

Investigate need for continuing education opportunities throughout the year within the Division.

Work with members of the Division to implement plan of action.

Support the Board of Directors in reaching annual goals.

**Estimated time commitment:** 3-6 hours per month

### **Reports:**

Annually or as needed to the Board of Directors.

Division Executive Committee and Membership Meeting

Reports to membership through the MLA Newsletter.