

ARLD Meeting Minutes

MELSA Conference Room

1619 Dayton Ave.

St. Paul, Minnesota 55104

Meeting: Friday, 4/15/2016 from 2:00 PM to 4:00 PM

Present: Jonathan Carlson, Amanda Mills, Tammy from Management HQ

Via Phone: Jayne Blodgett, Jodi Grebinoski, Solveig Lund, Sara Stambaugh, Michael DeNotto

Absent: Megan Kocher

1. Additions to the agenda? **No additions.**
2. Review and approve the [March](#) minutes - **Approved as they stand.**
3. MLA Board Update (Amanda)
 - a. **No Update - MLA Board won't meet until 4/22**
4. ARLD Budget (Amanda)
 - a. **No Update - MLA Board won't meet until 4/22**
5. Bylaws Changes - check in (Amanda)
 - a. Chair-Elect position: [bylaw](#) changes to vote on at ARLD 2016
 - i. [Proposed Changes](#)
 1. [Slides for ARLD Day](#) (Amanda)
6. ARLD Day 2016 (Jayne/all)
 - a. [Day of event schedule](#)
 - i. [Bylaws Slides](#) - will be done during Welcome
 - b. Registration → Have you registered? :-)
 - i. **Numbers looking good, around 110 today.**
 - ii. **Jayne will make sure that primary presenters are registered, assign rooms, and communicate where they should be on the day of to present.**
 - c. **Mediation of sessions - Moderators will be reminded of their sessions and times.**

- d. Prizes Reminders
 - i. \$30 gift certificate to Duluth Bookstore (Jodi)
 - ii. Sara to donate a signed book and mug
 - iii. Jayne to bring something from Colorado
 - iv. Tammy has tickets for prize drawings - give one ticket to each person in their badge.
 - v. 10% off in Arb store if participants show their badge.
- e. [Evaluations](#)
 - i. Email any additions/changes to Jayne ASAP
 - ii. Add question about space and facilities
- f. Thursday night dinner locations (start thinking about)
 - i. Bulldog NE backroom/table is reserved for us at 6:30pm
 - ii. Dinner is on your own (pay for self)
- g. Interest tables
 - i. Signage - Management HQ will handle
 - ii. Current numbers
 - 1. Assessment - 6
 - 2. Emerging Technology - 9
 - 3. Instruction - 16 - two tables for this group
 - 4. Reference - 7
 - 5. Science - 5
 - 6. Tech Services - 7
 - 7. Digital Humanities - 1
- h. Improvements
 - i. Checking in on our list of improvements:
 - 1. Clarify with Keynote about the expectation for length of talk -- been in touch, and she is aware of the time requirements
 - 2. Make sure Arboretum tests the technology before things get started

- a. They will have someone available at the beginning of each session for last-minute troubleshooting.
 3. We should also test technology before things get started -- volunteers -- see [schedule](#)
 - ii. Pre-conference things are all set. No firm number of registrants at this point - Jayne will drive Maria on Thurs & Friday
 - iii. Email needs to go out to registrants a day or so before to inform people to let Arb parking people know they are there for event - Jonathan will dig out old email and send to Jayne
7. ARLD Day 2017 Alternate Location Updates (If any)
 - a. Look into Science Museum for location after ARLD at Arboretum in 2016- Amanda has e-mailed Tammy re: April 2017 Fridays, fees for A/V in smaller rooms, possible tour of facilities; also follow-up question about food prices (price on spreadsheet for food was minimum needed to spend)
 - b. Talk about ARLD Location at May meeting with more info. - Jodi will pick this up since Amanda will probably be out for May meeting
8. Innovator Award Updates (Jayne)
 - a. Winner(s) selected and notified
 - b. 7 nominations total
 - c. Need to take a picture of winner for MLA Round-up
9. [ACRL Free Webinar](#): Modern Pathfinders - Summary/Report (Megan)
 - a. Update postponed until May
10. Spring Dialogue Updates? (Jonathan, Megan, Solveig)
 - a. Topic: Collaborations between science librarians and faculty (including research, instruction, grants, etc.)
 - b. Proposed: Monday, May 23, Noon-2pm at St. Kate's
 - c. Need menu choices before we can send out registration info - J&M to work this out before ARLD day so we can announce it's happening.
11. Volunteer and outreach/networking opportunities updates

- a. Caverns + Republic happy hour - July (Megan/Jodi)
 - i. Any updates? Otherwise, we will check in about Republic thing again in June 2016- for July
 - b. Other thoughts/ideas for future events? **Not at this point, think about this more for June/July meetings.**
12. Communications Update (Jonathan)
- a. ARLD Day 2016 Facebook event Mystery? - **solved, the reference to a free calendar has been removed.**
 - b. **Website language has been updated**
13. Membership Update (Solveig) - **no updates.**
14. Legislative Update (Mike) - **talked about details of Legislative Day**
15. Intellectual Freedom (Megan) - **Still free.**
16. Anything else?
- a. **Solveig might not be able to make dinner on Thursday night**
 - b. **Jayne will call in to MLA May meeting**
 - c. **May, No Meeting** - enjoy the break!
 - d. **Next meeting after ARLD day will be Friday, June 17.**
 - i. **Jodi will not be able to call in from Germany.**
 - ii. **Jayne will facilitate meeting - Amanda may call in.**
 - e. **June outing to see space for 2017 ARLD day, parking vouchers**

The conference number is 1-800-944-8766

Host Code: 52220#

Participant Code: 43114#