

Maryland Pharmacist Journal Submission Guidelines

Updated 5.2.2014

The Maryland Pharmacists Association encourages submissions for articles relevant to the profession of pharmacy in the state of Maryland. The *Maryland Pharmacist* Journal is published four times a year and showcases pharmacists', pharmacy technicians', and student pharmacists' involvement in the community to increase access to care, improve patient education, and better the quality of healthcare.

The target audience are the members of MPhA as well as potential MPhA members, including pharmacists, technicians, and student pharmacists. Please email article submissions with a Title/Cover Page to Kelly Fisher at kelly.fisher@mdpha.com. The email subject line should denote: MPhA Article Submission-(Insert Title of Article Here).

The following checklist serves to standardize submissions. Please do not submit your completed checklist

Title/Cover Page:

____ Name of all authors with professional degrees, job title, contact information (email, contact number, fax number), and disclosure of any conflicts of interest

____ * For student pharmacists and technicians, name(s) of the reviewing pharmacist(s) formatted as above

____ * For student pharmacists, your name, year of graduation, and school is included in the following format:

John Smith, PharmD Candidate 2015, University of Maryland School of Pharmacy

____ Title of article

____ Article category (defined below)

____ All text is Times New Roman, 12-point font

Article Category: *Please select all that apply*

____ Technician Corner

____ Research Reports

____ Review Articles

____ Case Reports

____ Experience (ie. Practice, Personal, Community Service, Student Activities)

____ Member Spotlight (Pharmacist or Technician)

____ Commentary

____ Pharmacy History

____ Professional Event Promotion (Date & day of the week is included)

____ Other: _____ (Please contact MPhA prior to submission for appropriateness)

Disclosure:

Conflict of interest: Authors are responsible for recognizing and disclosing any financial or other interests that could be perceived to bias their work, acknowledging all financial support and any personal connections with potential sponsors. Examples of such conflicts include receiving research funds or honoraria, serving on advisory boards, stock ownership, or employment and consulting arrangements.

Authors without such connections should clearly state that they have no financial support or personal connections that could be perceived to bias their work. All conflicts of interest should be disclosed on the Title/Cover page of the manuscript.

No, there is no conflict of interest that I should disclose, having read the above statement.

Yes, having read the above statement, there is a potential conflict of interest. This has been fully detailed in my title/cover page.

Article Text:

All text is Times New Roman, 12-point font

Length is appropriate (500-1000 words for standard, 1500-2000 words for feature, ~3500 for CE)

All abbreviations are clearly defined

Descriptive headings are used to identify major sections of the paper; subheadings also may be used.

Journal names are abbreviated as they appear in PubMed. Those not appearing in PubMed are spelled out.

Photos and Figures: *If applicable*

Photos are submitted in high resolution .jpeg, .png, or .tiff format

Captions and sources for each photo and/or figure are included after the References section

Consent:

Consent given for any name, other than authors, appearing in manuscript

Consent received from individuals appearing in any photographs

Received written permission to use copyrighted material from publisher, organization, or individual with copyright

References:

Are placed under bolded heading "References"

Are formatted in *American Medical Association* style. Examples can be found here:

<http://www.biomedicaleditor.com/ama-style.html>

References within text, figures, or tables are noted with superscript Arabic numbers