

2017 NABJ Convention and Career Fair

Hilton New Orleans Riverside
 Two Poydras Street, New Orleans, LA 70130
 August 9-13, 2017

Convention Attendee Registration Form

Each attendee must complete a registration form (sponsors, speakers, guests, children, etc.) **Membership dues are NOT INCLUDED** with convention registration fees.

To eliminate duplicate registrations, DO NOT mail a registration form that has been faxed or submitted online.

STEP 1: CONTACT INFORMATION

First time Convention Attendee? Yes No

Full Name: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Work: _____ Home: _____ Email: _____

STEP 2: BADGE INFORMATION

First Name: _____ Last Name: _____

Company/School: _____

City/State: _____

CONVENTION REGISTRATION	Early-Bird (By March 1, 2017)	Pre-Registration (By June 1, 2017)	Onsite (After June 1, 2017)
Member (Professional/Emerging Professional/Alumni)	\$325	\$380	\$550
Member (Academic/Media-Related)	\$325	\$380	\$550
Affiliate Chapter Discount	\$275	Discount Expired	Discount Expired
Student Member	\$225	\$275	\$300
Non Member	\$550	\$550	\$600
Non Member Student	\$310	\$330	\$350
Spouse / Guest	\$295	\$295	\$550
Child (<i>under 12</i>)	\$225	\$225	\$300
Daily Registrant - Member	\$295	\$295	\$295
Daily Registrant – Non Member	\$400	\$400	\$400
Convention Special Events	Ticket Fees		
NABJ Hall of Fame Induction & Luncheon • Friday, August 11, 2017	\$60	\$60	\$75
NABJ Salute to Excellence Gala • Saturday, August 12, 2017	\$100	\$100	\$115
NABJ Gospel Brunch • Sunday, August 13, 2017	\$50	\$50	\$65
Bundle Meal Tickets (Tickets for NABJ Hall of Fame Induction & Luncheon, Salute to Excellence Gala, and Gospel Brunch)	\$180	\$180	\$205

STEP 4: DEMOGRAPHICS/SPECIAL NEEDS

Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Age	<input type="checkbox"/> 16-24 <input type="checkbox"/> 25-34 <input type="checkbox"/> 35-44 <input type="checkbox"/> 45-54 <input type="checkbox"/> 55-64 <input type="checkbox"/> 65 and over
Best Describes You	<input type="checkbox"/> Executive <input type="checkbox"/> Management <input type="checkbox"/> Staff <input type="checkbox"/> Student
Fields Do You Work in Primarily	<input type="checkbox"/> Newspaper <input type="checkbox"/> Magazine <input type="checkbox"/> Newsletter <input type="checkbox"/> Television <input type="checkbox"/> Radio <input type="checkbox"/> Online Media <input type="checkbox"/> Multi-Media <input type="checkbox"/> Educator <input type="checkbox"/> Public Media <input type="checkbox"/> Student
Years in the Industry	<input type="checkbox"/> 0-2 <input type="checkbox"/> 3-5 <input type="checkbox"/> 6-10 <input type="checkbox"/> 11-20 <input type="checkbox"/> 21+ years
Explain Cultural and/or Religious Needs:	
Dietary Needs:	<input type="checkbox"/> Vegetarian <input type="checkbox"/> Vegan <input type="checkbox"/> Kosher <input type="checkbox"/> Other
Explain Other Dietary Needs:	
Physical Needs:	<input type="checkbox"/> Sight <input type="checkbox"/> Hearing <input type="checkbox"/> Other
Explain Other Physical Needs:	

STEP 5: OPTIONAL INSTALLMENT PAYMENT PLAN

Registration Installment Payment Agreement is available. All balances must be paid in full by June 1, 2017.

- A nonrefundable \$100.00 minimum deposit is required.
- A \$10.00 administration fee will be required for all installment plans.
- Registration balance will be divided into three (3) equal payments.
- Credit card payments will debit automatically on the 15th day of each month.
- Outstanding balances must be paid in full in order to receive registration materials.
- **All outstanding balances or registrations received after June 1, 2017 will be processed at the onsite rate. No exceptions.**

If there is default in making any payment, the full balance is immediately due. If the balance is not paid in full by June 1, 2017, the registration fee will be increased to the onsite rate. Any payments received after the pre-registration deadline will be applied towards the updated onsite rate balance. All registration balances must be current and paid in full to receive registration material at the convention.

Admission and Acceptance:

Yes, I agree and accept the above terms of the registration installment payment agreement. No appeal will be approved or accepted.

STEP 6: PAYMENT METHOD

Payment must accompany this form or the registration will not be processed.

Convention Registration Total	\$ _____
Installment Payment Plan Deposit	\$ _____
NABJ Membership Dues: <input type="checkbox"/> Professional Member-\$100 <input type="checkbox"/> Alumni Member-\$79 <input type="checkbox"/> Emerging Professional Member-\$85 <input type="checkbox"/> Academic/Media-Related Professional Member-\$75 <input type="checkbox"/> Student Member-\$40	\$ _____
Meal Events Total	\$ _____
2017 NABJ General Contribution	\$ _____
NABJ Scholarship Fund	\$ _____
Support a Student to Attend NABJ/NAHJ Convention	\$ _____
Student Development Program Contribution	\$ _____
Administrative Fee	\$ <u>3.00</u>
Grand Total Amount:	\$ _____ (Include \$3.00 Administration Fee)

PAYMENT OPTION: MC VISA AMEX CHECK MONEY ORDER

Total Enclosed: _____ (including \$3.00 administrative fee)

Credit Card # _____

CVV# (Security Code located on the card): _____ Exp. Date: _____

Name on Credit Card: _____ Signature: _____

Billing Address: _____

STEP 7: MAIL AND FAX INFORMATION

Mail: NABJ Convention Registration
1100 Knight Hall, Suite 3100
College Park, MD 20742

Phone: (301) 405-0248
Fax: (301) 314-1714

STEP 8: REGISTRATION and CANCELLATION POLICIES

- Registration confirmations will be emailed.
- Pre-registration ends June 1, 2017. After this date, you must register on-site.
- Registration transfer requests must be in writing and received on or before June 1, 2017.
- Promo codes and discounts must be processed during registration to receive the discounted rate. No adjustments or refunds will be honored.
- Only registered attendees with a badge may attend convention events/activities.
- Lost badge fee is \$100.
- All meal events will be ticketed. Tickets are not guaranteed unless selected on the registration form. Seats are limited and will be ticketed on a first-come, first-served basis.
- Registration rates quoted are in U.S. dollars. Checks must be payable in U.S. funds drawn on a U.S. bank.
- No personal checks accepted for onsite registration.
- **Return check Fee is \$50 in addition to registration fees.**
- All requests for refunds must be in writing. ***Telephone cancellations will not be accepted.***
- **Professional/Emerging/Alumni/Academic/Media Related member registration cancellations received on or before June 1, 2017, will be eligible for refund, less \$125 administration fee (\$35.00 for students)**
- **Cancellations/refunds will not be made for requests postmarked after June 1, 2017. No Exceptions.**
- Refunds will be processed four to six weeks after the convention.