



## **NASW Board Member Code of Conduct**

### **August 16, 2013**

- Members of the Board of Directors will act in the best interest of the Association and manage its affairs with diligence and prudence.
- Decisions of Board members will promote the Association's purposes and well being rather than any private interest.
- Board members will faithfully attend scheduled Board meetings. Necessary absences will be reported with as much advance notice as possible.
- Board members will read and review meeting materials, Association correspondence and NASW publications to prepare for Board meetings and to stay abreast of Association business.
- Board members will be respectful of each other and of NASW staff during Board meetings and in their Board related functions.
- Board members will follow Association Bylaws and governing documents in their decision-making.
- Board members will oversee the proper use of Association funds for Association related purposes and will ensure that proper investment policies are in place.
- Board members will act prudently in reviewing the Association's budget and insuring that there are adequate fiscal controls.
- Board members avoid conflicts of interest and will not personally benefit in any monetary or material way from transactions with, for, or on behalf of the Association.
  - Any potential conflicts of interest should be disclosed in order to be avoided.
  - Participation in a Board vote should not occur if there is a potential conflict of interest.

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- Remuneration received beyond expenses for activities in which a Board member participates on behalf of the Association or as an Association representative should be returned to NASW.
- Board members will promote the good name and interests of the Association outside the organization and seek to have others hold it in high esteem.
- Board members will maintain the Association's confidential and privileged information as private matters. Confidential information discussed in Executive Session will not be shared with persons who are not on the Board.

The Board may adopt revisions or additions to the Code as deemed necessary to promote the best interest of NASW and proper functioning of the Board. A failure to uphold the Code of Conduct may result in a vote by the Executive Committee of the Board in Executive Session to remove a Board member. The Board member alleged to have violated the Code may not participate in the vote but may speak to the issues raised. The Board may adopt additional procedures governing removal of a Board member.

Reviewed and Accepted:

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NASW Board Member

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DATE