

# Call for Proposals

## NASW-NJ Chapter 2017 Annual Conference

The New Jersey Chapter of the National Association of Social Workers is soliciting proposals for presentation at our next statewide continuing education conference, to be held in early May 2017 (dates still TBD) in Atlantic City. We encourage you to share your knowledge and experience with your colleagues through a **two or four hour workshop**. You will not only receive maximum exposure by presenting at the statewide conference, but you will have the opportunity to engage and enlighten other social workers. The conference will serve as an “audition” for paid workshops through our continuing education program. NASW-NJ’s continuing education program sponsors workshops throughout the year and utilizes presenters from the statewide conference.

Workshop proposals are assigned for continuing education credits as clinical, non-clinical, ethics, and/or social and cultural competence. While proposals should include elements of the determined topic areas, NASW is committed to ensuring that all workshops actively infuse a cultural competence and social justice framework into its content as outlined in the NASW Call to Action here: <http://www.socialworkers.org/diversity/InstitutionalRacism.pdf>.

**Please plan your workshop for an intermediate to advanced audience.**

Please note that the deadline for submission of proposals is **Monday, August 29, 2016** and all submissions must come through our **online submission process**. The selection process is a blind peer review process. **Please do not put identifying information anywhere on the proposal you are uploading. Please note: there is a limit of 3 proposal submissions per presenter and a maximum of 2 proposal acceptances per presenter.**

### **Criteria for Presenters:**

- Five years of experience in the particular area of instruction; **or** a graduate degree in the particular area (an MSW is sufficient); **and**
- Certification or licensure as a social worker, psychologist, Board certified psychiatrist, Licensed Marriage & Family Therapist, Licensed Professional Counselor, Certified Alcohol and Drug Counselor or Medical Doctor.
- Social Workers who are submitting proposals must be members of NASW.
- Willingness to present to a large audience of up to 100 or more.
- Willingness to bring own laptop and projector for workshop.  
(If this is an issue, please reach out to staff to discuss)

### **Guidelines for Submission- limit of 3 proposal submissions per presenter**

**ONLINE SUBMISSION ONLY!** Please visit <http://tinyurl.com/2017CallforPapers> for specific instructions, to view a sample proposal, and use our Proposal Ratings Sheet as you prepare your proposal. The submission page will be open starting in mid-May.

### **The title page and proposal must be double-spaced. The format is as follows:**

**Title page** – List workshop title (12 words or less) and the proposed CEU credit classification (clinical or non-clinical) on this page. In order for a workshop to qualify for clinical credits, at least 1 presenter **must** be an LCSW, LPC or clinical psychologist. In addition, please indicate if you are submitting the proposal as part of a track (Administrative/Management, School Social Work, Substance Abuse Initial Certification or Substance Abuse Recertification (ATOD)).

**Abstract** – Submit an abstract of 50 words or less, which summarizes your workshop. If selected, the abstract will appear in the conference brochure and all advertising materials, so make it descriptive and appealing for potential attendees.

**Workshop Description** – The workshop must be either two (2) or four (4) hours in duration, which you must specify. The proposal must be between 300-500 words, excluding the abstract and the bibliography. All proposals must demonstrate integration of issues involving power and privilege, as well as the

dimensions of class, race, gender, sexual orientation, religion, ability and/or other social identities into workshops. In keeping with NASW's nondiscriminatory policies, language must be bias-free. Each page should have the title of the proposal at the top.

The following must be included:

- A detailed description of the workshop content; and
- A clear statement of the workshop's relevance to social work practice or knowledge; and
- A clear statement of how this information ties in to power, privilege and dimensions of social identities, and how the knowledge gained will relate to social justice (\*see below for examples and other ideas for including this material)
- 2-3 learning objectives or goals for attendees of the workshop, with specific skills to be obtained from participating in the workshop; and
- Bibliography or reference, minimum of 6 references, of which at least 2 references connect your workshop to cultural competency and/or social justice practice (you must star these particular references to identify them). Bibliography must be in APA format, and at least 3 of the references must be current sources within the last 5 years. (for APA Guide, see References here: <http://owl.english.purdue.edu/owl/resource/560/05/>)
- Disclosure of whether this workshop has been presented to an NASW-NJ Annual Conference in the previous three years. If so, include a statement on what materials and references have been updated from previous workshop.

**Resume** – A vita or resume for each presenter must be submitted. There is a maximum of 2 presenters per 2-hour workshop. Presenters cannot be changed or added at a later date, unless approved by NASW-NJ. Please include full name, all academic degrees, certification or licensure status, job title and employer, work phone, home address, e-mail address and home phone as well as a listing of previous workshop or presentations. Workshop topic dates and sponsoring organization must be included in this list. One copy of each presenter's résumé must be submitted.

**Mandatory Presenter Orientation**– A **mandatory orientation** is required in order to present at our 2017 Annual Conference. If your proposal is selected, dates will be made available to you for inclusion on your calendar at least three months in advance.

#### **\*Infusion of Cultural Competency and Social Justice into Proposals**

To assist you in ensuring your workshop infuses cultural competency and social justice, a PowerPoint presentation has been developed and is available to you on our website. Please review this presentation before beginning your workshop proposal: <http://tinyurl.com/CulturalCompetencyPPT-NASWNJ>

In addition, NASW-NJ offers these four examples of integrating the dimensions of power and privilege into a workshop:

- **Example #1-** In a presentation on "Intervening with Children with ADHD in your Practice," indicate the race/class/gender, etc. of the child, offer some insight into who is overrepresented within this diagnostic category, and explore what that means in terms of outcomes and services provided.
- **Example #2-** In a presentation on "How to Increase the Trust and Comfort Level of South Asian Clients in a Therapeutic Setting," move beyond stereotyping by therapists and behavioral health professions in talking to their patients. Include your own social identities and their intersections with that of your patients.
- **Example #3-** In a presentation on "The Ethics of Supervision," consider the interface around power dimensions that could generate bias, apprehension or lack of trust that has less to do with the competence of the supervisee and more to do with the historical (and often unacknowledged) relationship between supervisor and supervisee.
- **Example #4-** In submitting an abstract on disability, consider how the dimensions of race, gender, class, sexual orientation, religion and other social identities affect access or increase inequity in the provision of services.

Please comply with all of the above criteria in order for your proposal to be reviewed.  
If you have questions, please call the Continuing Education staff at 732-296-8070.