Position: Program Director  
Program/Department: Fatherhood Initiative  
Reports to: Deputy Chief Operating Officer  
Work Location: 1702 Mermaid Avenue  
Hours: ☒ Full Time ☐ Part Time ☐ Hourly

The Director is responsible for the development and management of the Fatherhood Initiative, which works to re-engage non-custodial fathers into the lives of their children through increased employment and relationship-building activities. The Division Director will be responsible for the start-up phase of the new program and for the growth and further development of BCS Fatherhood Initiative services in general. This highly visible leader will be adept at relationship building, program development and have an entrepreneurial spirit that thrives on change and growth.

Responsibilities:

- Supervise an initial staff of five;  
- Initiate Fatherhood Initiative ensuring all State and City regulations are met;  
- Hire staff as needed and appropriate;  
- Ensure staff training is completed to meet all credentialing requirements;  
- Manage budget effectively;  
- Build and maintain positive relationships with other service providers;  
- Work collaboratively with the community to build enrollment and sustain retention;  
- Participate in agency wide groups and meetings as required;  
- Other tasks as may be required.

Qualifications Required:

- LMSW;  
- 5 years supervisory experience in a direct service environment;  
- Excellent leadership, management/supervisory and team-building skills, including the ability to motivate, align staff efforts to changing priorities and approaches, set goals, delegate responsibilities, and manage staff performance so as to ensure effective service delivery in accordance with organizational goals;  
- Entrepreneurial spirit, with a proven track record of problem solving and managing publicly-funded community supportive programming in a data-driven environment;  
- Excellent spoken and written communication skills, including public speaking ability;  
- Enthusiasm and respect for working with and empowering low-income adults, including people living mental illness, and/or other disabilities; strong commitment to the mission of BCS;  
- Bilingual (English/Spanish/Bengali) a plus.

Contact:
Email cover letter and resume to:
Jodi Querbach, Deputy Chief Operating Officer of Programs
jquerbach@wearebcs.org

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