



Mentor Program Mentor Standards

Standard One: An effective mentor is active in school business leadership activities.

Strategies:

- Stays current on school business official issues and practices
- Participates in professional organizations and local, state, and national events, i.e. conferences, workshops, seminars, etc.
- Takes a leadership role in the development and study of professional practice

Standard Two: An effective mentor respects confidentiality and the *NYSASBO Code of Ethics* in the mentor-mentee relationship.

Strategies:

- Maintains confidentiality
- Exhibits trustworthy behavior
- Encourages open and reflective conversations that are mentee initiated and grounded in the *International School Business Management Professional Standards*

Standard Three: An effective mentor fosters a culture that promotes formal and informal mentoring relationships.

Strategies:

- Engages in professional outreach activities which include the use of technology and networking
- Acknowledges the need for mentoring throughout the career continuum

Standard Four: An effective mentor has knowledge of and utilizes mentoring best practices.

Strategies:

- Utilizes effective oral and written communication skills
- Applies effective listening skills and provides constructive feedback
- Possesses the ability to communicate a clear vision
- Understands and practices adult learning theory

Standard Five: An effective mentor routinely participates in high quality professional growth opportunities.

Strategies:

- Continues adult learning practices and seeks ongoing professional development
- Practices professional reflection and networking