



Sportsmanship
Stewardship
Leadership
THROUGH
Horsemanship

The United States Pony Clubs, Inc.

STANDARDS OF PROFICIENCY FOR SHOW JUMPING SPECIALTY CERTIFICATIONS

The United States Pony Clubs, Inc., establishes Standards of Proficiency within the framework of the international Pony Club movement as the educational curriculum for a program of instruction and evaluation of its members for certifications in three primary areas: Horse Management, On the Flat, and Over Fences.

The **D-Levels** offer an introduction to the fun and challenge of riding, establishing a foundation of safety habits and knowledge of the daily care of a mount and related equipment. The D-level Horse Management focuses on acquiring the knowledge and skills related to care and ground handling of the mount. The D level-member may also learn and be evaluated on riding independently on the flat, with control, maintaining a reasonably secure position at the walk, trot and canter. In addition, the D-level members may choose to learn and be evaluated while riding their mounts over low fences. All D certificates are awarded at the club/center level.

The **C-1 and C-2 Levels** are for the Pony Club member learning to become an active horseman, to care independently for his/her mount and tack, and to understand the reasons for what he or she is doing with the mount while either mounted or unmounted. Similar to the D-level, the C-1 and C-2 levels focus on advancement and evaluation of Horse Management skills as well as show development towards a secure, independent seat and increasing control and confidence in all phases of riding, flat and/or jumping. The C-1 and C-2 certificates are awarded at the club/center level.

The **H-B, C-3, B, H-HM/H/H-A and A Certifications** are facilitated on a national basis and require a greater depth of knowledge and proficiency than the earlier certifications. Successful candidates are competent, all-around horsemen, active and contributing members of USPC, who participate in a variety of Pony Club activities. They are also thoughtful leaders who set an example for all. Each of the national-level certifications have a minimum age requirement.

The **H-B Certification** covers Horse Management knowledge and skills that demonstrate increasing awareness, education, and competence in the care and handling of horses and in teaching the same skills to others. It reflects the theory and study as well as the practical aspects of unmounted horse management that can be expected of a high school curriculum. The minimum age for the H-B certification is 13 years old.

The **H-HM/H/H-A Certification** requires the knowledge, experience and maturity to evaluate and care for a mount's needs efficiently and in a variety of circumstances, to competently ground train horses; and to teach riding and horse care to others. It reflects the theory and study as well as the practical aspects of unmounted horse management that can be expected of a college curriculum. The minimum age for the H-HM/H/H-A certification is 16 years old.

At the national level, Pony Club members may choose to follow one or all of three riding tracks. They are: Traditional, Show Jumping or Dressage.

The **C-3 Certification** reflects a basis of competence in riding, ground schooling, and horse care that will make possible a lifetime of pleasure with horses. The certification has both demonstration and discussion components. It is the first of the riding certifications to evaluate a member's ability to seamlessly transfer their riding skills from their own horse to an unknown horse. If the C-3 riding test is passed before the H-B, the member becomes a C+. The minimum age for the C-3 certification is 13 years old.

The **B Certification** is for the active horseman and Pony Club members who are interested in acquiring further knowledge and proficiency in riding. The B is able to ride experienced mounts, both their own and others, with confidence and control. Similar to the C-3, the certification has both demonstration and discussion components. The B should be able to ride and care for another person's experienced mount, maintaining proper mental and physical condition without undoing any of the mount's education. The B understands and is able to explain the reasons for what he or she is doing. The minimum age for the B certification is 14 years old.

The **A Certification** is the highest riding certification available to members. The A is able to ride mounts at various levels of schooling with judgment, tact and effectiveness; to train young mounts; and to re-train spoiled mounts. Like the C-3 and the B, the A understands and is able to explain the reasons for what he or she is doing as well as demonstrate the skills required. The A understands and demonstrates a variety of training techniques and discusses their training techniques as a trainer. The minimum age requirement to take the A certification is 16 years old.

NOTE: In addition to its instructional programs, USPC offers a variety of activities at club, regional, inter-regional and national levels for team and individual participation. Please visit www.ponyclub.org for a list of activities. Achieving a certification does not necessarily qualify the Pony Club member for competition in any horse sport, discipline, or activity. Further study and preparation for a particular activity, including working as a team member, is necessary.



Our Mission:

The United States Pony Clubs, Inc., develops character, leadership, confidence and a sense of community in youth through a program that teaches the care of horses and ponies, riding and mounted sports.

Our Core Values:

Horsemanship with respect to health-care, nutrition, stable management, handling and riding a mount safely, correctly and with confidence

Organized teamwork including cooperation, communication, responsibility, leadership, mentoring, teaching and fostering a supportive yet competitive environment

Respect for the horse and self through horsemanship; for land through land conservation; and for others through service and teamwork

Service by providing an opportunity for members, parents, and others to support the Pony Club program locally, regionally and nationally through volunteerism

Education at an individual pace to achieve personal goals and expand knowledge through teaching others

Heights of Fences D to A* for Traditional Levels:		Heights of Fences for Show Jumping Specialty Levels:	
Level	Height	Level	Height
D-2	18"	C-3	3'7" – 1.10m
D-3	2'3"	B	3'9" – 1.15m
C-1	2'9"	A	4'3" – 1.30m
C-2	3'0"	C-3=Level II-III**	
C-3	3'3"	B=Level III-IV**	
B	3'7"	A=Level V-VI**	
A	3'9"	**See USEF Level Descriptions	

Dressage Specialty Levels:

C-3 = First Level**
B = Second Level**
A = Third Level**

Explanation of H-HM/H/H-A Level:

H-HM: A candidate who passes all requirements of the H-A test and is an H-B member
H: A candidate who passes all requirements of the H-A test and is also a C-3 member
H-A: A candidate who passes all requirements of the H-A test and is also a B member

HEADGEAR: A properly fitted equestrian helmet, securely fastened, containing certification that it meets or exceeds the criteria established by a national or international safety body, is required to participate in any USPC activity (see USPC Policy 0125A).

STANDARDS OF PROFICIENCY FOR SHOW JUMPING SPECIALTY CERTIFICATIONS

SHOW JUMPING C-3 STANDARD

Riding Expectations

At initial briefing, discuss expectations for this level. The candidate should maintain a basic balanced position appropriate for jumping that is developed through an independent seat, and is demonstrated by the coordinated use of the aids on the flat, and over fences. The candidate should initiate and maintain free forward movement with smooth transitions and a steady, light feel of the mount's mouth. The candidate should discuss, demonstrate and evaluate the aids used. The candidate should show confidence and control at all gaits on the flat, and over fences. The jump heights will be up to 1.10m (3'7") with spreads to 1.15m (3'9").

Presentation of Horse and Rider

- Attire to be suitable for showing at an A-rated show; refer to HJA Equitation Attire.
- Candidate should demonstrate effective presentation and control while standing facing and slightly to the side of, rather than directly in front of, the mount. The candidate will hold the reins, one in each hand, close to the bit. Thumbs should not be hooked into bit rings.
- Mount should be well-groomed, reflecting daily care, including ears, nose, eyes, dock, sheath or udder, mane and tail
- Tack to be safe, clean, metal polished, reflecting consistent daily care.
- Discuss the purpose and correct fit of mount's equipment.

Riding on the Flat

- Demonstrate warm-up for your mount on the flat in preparation for jumping.
- Ride school figures to include circles, half circles and straight lines at each gait, serpentine of 3 loops, canter changes through walk and trot, 10m half circles at trot and canter, leg yield at trot and/or canter, reinback and turn on the forehand.
- Demonstrate lengthening/shortening of canter stride as compared to increasing/decreasing speed.
- Discuss overall effectiveness of warm-up plan to include quality of transitions and whether or not mount maintained correct bend and forward motion.
- Ride on the flat without stirrups at all gaits.

Switches

- Demonstrate ability to ride a different mount, initiating free forward movement at each gait, showing confidence and control.
- Discuss performance with Examiner, including ways in which the mount was different from own mount.

Gymnastic Jumping Exercises

- Discuss reasons for different lengths of stirrups and the effect on position.
- After discussion with Examiners, use a tape measure to set a gymnastic line. Gymnastic line needs to include at least 4 jumps, including verticals and oxers, finishing at a height of 1.10m (3'7"). A bounce may be included.
- Candidates are to bring a plan for a gymnastic line they have used for their horse and be prepared to discuss at initial briefing.

- Demonstrate warm-up for jumping, using exercises appropriate for mount.
- Ride over gymnastics with stirrups at height up to 1.10m (3'7").
- Ride over gymnastics without stirrups at 1.0 (3'3").

Courses

- Ride over a show jumping course, not to exceed 1.10m (3'7"), to include oxers, verticals, and at least one (1) combination. A liver-pool may be included. The majority of fences should be set to height. All courses require a minimum of three (3) obstacles in which spread exceeds the height by 5cm (2") up to 10cm (3").
- Candidates will discuss and may be asked to demonstrate the necessary skills to ride against the clock, which may include riding bending lines, angled fences, short turns and long or short distances.
- Discuss performance and whether ride could be improved, including the adjustability of mount's pace, balance and striding while on course.

Switches

- Demonstrate ability to ride a different mount, showing confidence and control, over show jumping fences on a shortened course not to exceed 1.0m (3'3").
- Evaluate performance and how mount differs from own.

Effective Position

- Rider shows development of an effective, balanced position appropriate for jumping.
- Rider shows development of an independent seat, demonstrated by the coordinated use of aids, on the flat and over fences.

Longeing

- Supervision is required in the testing of longeing.
- Demonstrate proper fit and use of equipment, including bridle and/or cavesson with snaffle bit, saddle or surcingle, and side reins or training equipment found in the USPC Manuals.
- Longe own mount on a 20 meter circle, demonstrating safe longeing techniques and proper use of aids (voice, body position, etc.) at the walk, trot and canter, while initiating free forward movement and smooth transitions, making the horse appropriate for the C-3 Show Jumping rider.

Bandaging

- Independently apply a shipping bandage and a stable bandage.
- Discuss purposes and dangers involved with shipping and bandages.

STANDARDS OF PROFICIENCY FOR SHOW JUMPING SPECIALTY CERTIFICATIONS

SHOW JUMPING B STANDARD

Riding Expectations

Candidates should be prepared to discuss and demonstrate an independent seat and effective tactful use of aids on the flat and over fences. Candidates should ride each mount forward while establishing and maintaining a regular pace with the mount accepting the aids; be confident in coping with any challenges. The jump heights will be up to 1.15m (3'9") with spreads up to 1.30m (4'3").

Attire

- Neat attire; boots, breeches, collared shirt with sleeves, and a properly fitted equestrian helmet, securely fastened, containing certification that it meets or exceeds the criteria established by a national or international safety body, is required to participate in any USPC activity (see USPC Policy 0125A).

Riding on the Flat

- Demonstrate warm-up for working your mount on the aids on the flat in preparation for jumping.
- Be prepared to ride the following movements, demonstrating smooth transitions and correct use of aids:
 - Leg yield
 - Turn on the forehand
 - Turn on the haunches
 - Serpentine, 3 loops, sitting and/or posting at trot
 - Shallow loop serpentine at counter canter
 - 1 stride canter changes of lead through walk and/or trot or show flying changes
 - Circles and half circles at sitting trot and/or canter
 - Lengthening and shortening of stride at trot and canter
 - Reinback
- Be prepared to discuss aids for flying changes and simple changes through the trot or walk.
- Be prepared to discuss the reasons for the specific warm-up exercises used, the amount of warm-up time required for the mount being ridden and whether the mount was on the aids.
- Evaluate and discuss performance with Examiner, including strong and weak points of the mount being ridden.
- Ride on the flat without stirrups at all gaits.
- Discuss relationship of flatwork to jumping.

Switches

- Demonstrate ability to ride different mount with confidence and tact at all gaits while performing schooling figures
- Discuss performance, including whether or not each mount was balanced, supple, and moving forward with rhythm and impulsion; in other words 'on the aids'.

Gymnastic Jumping Exercises

- Candidates will be prepared to set a gymnastic line that includes at least 4 jumping elements with verticals and oxers, finishing at height of 1.15m (3'9"), and may include a bounce.
- Candidates to bring a plan for a gymnastic exercise they have used for their horse and be prepared to discuss at initial briefing.
- Candidates will discuss benefits of using poles and different distances between jumps for gymnastic exercises.

- Ride over gymnastics with stirrups at height up to 1.15m (3'9").
- Ride over gymnastics without stirrups at height of 1.10m (3'7"), showing a secure and independent position.
- Discuss performance over gymnastic lines.

Courses

- Candidates will bring a plan for a course appropriate for own mount and be prepared to explain reasons for distances and placement of fences.
- After discussion with Examiners, candidates will set a suitable show jumping course.
- Demonstrate ability to ride over show jumping course with majority of fences set at 1.15m (3'9"). Course to include bending lines, related distances, single fences, combination(s), rollbacks and a liverpool. All courses require a minimum of 3 obstacles in which spread exceeds the height by 5cm (2") up to 15cm (6").
- Candidates will discuss and may be asked to demonstrate the necessary skills to ride against the clock, which may include riding bending lines, angled fences, short turns and long and short distances.
- Candidates will discuss performance in relation to the adjustability of mount's balance, pace and striding while on course.

Switches

- Candidates will demonstrate their ability to ride different mount over fences with tact and confidence. Course to be shortened and not to exceed 1.10m (3'7").
- Critique their performance using same criteria as for their own mounts.

Effective Position

- Rider shows effective, balanced position appropriate for jumping.
- Rider shows an independent seat and effective aids.

Longeing

- Discuss benefits and dangers of longeing the mount.
- Discuss and demonstrate proper fit and use of equipment, to include side reins.
- Longe own mount on a 20 meter circle with side reins, appropriate to mount's ability, at the walk, trot and canter, to include free forward movement, while establishing a regular rhythm with impulsion and lateral longitudinal suppleness, making the horse appropriate for the B Show Jumping rider.

Bandaging

Demonstrate shipping, stable, and tail bandages; discuss materials used, reasons for wrapping, potential dangers.

STANDARDS OF PROFICIENCY FOR SHOW JUMPING SPECIALTY CERTIFICATIONS

SHOW JUMPING A STANDARD Riding Expectations

Candidates must be able to ride different mounts at various stages of training, displaying a confident, consistent, and effective performance on the flat and over fences. Candidates are expected to assess each mount's level of schooling and to ride with tact and empathy for its capabilities, demonstrating awareness and knowledge of different exercises for training challenges. After each performance, the candidate will evaluate and discuss the stage of schooling, including strengths, weaknesses and discuss a plan for training of each mount. The jump heights will be up to 1.30m (4'3") with spreads up to 1.45m (4'9").

Riding on the Flat

- Demonstrate efficient warm-up appropriate for level of the mount. Perform exercises to improve each mount's relaxation, free forward movement, impulsion, rhythm, lightness and engagement in order to ride their mount on the aids.
- Ride the following school figures and movements at trot and/or canter, maintaining rhythm and impulsion
 - leg yield
 - turn on the forehand
 - turn on the haunches
 - haunches-in
 - canter from walk
 - 10-meter canter circle
 - flying changes
 - counter canter
 - reinback
 - showing adjustability necessary to shorten and lengthen stride in all gaits
- Ride on the flat without stirrups at all gaits.

Gymnastic Jumping Exercises

- Candidates to set up and ride effectively over gymnastics using placing poles and verticals and oxers. The gymnastics should include a bounce, at least 4 jumps and will finish at height of 1.15m (3'9").
- Candidates will ride over gymnastic line, at 1.10m (3'7"), without stirrups, showing a secure and independent position.
- Candidates will discuss and evaluate their performance over the gymnastics lines.

Courses

- Candidates will set up and then ride effectively over a course appropriate for level of mount, with majority of fences to be at 1.30m (4'3"). The course will include related distances, bending lines, single fences, combinations and rollbacks, and a liverpool, as typically seen in USEF Show Jumping Talent Search classes. All courses require a minimum of three (3) obstacles in which spread exceeds 5cm (2") up to 1.5cm (6").
- Discuss with Examiners, trainer to trainer, methods to improve performance after riding the course on their own mount.
- Candidates will discuss and may be asked to demonstrate the necessary skills to ride against the clock, which may include riding bending lines, angled fences, jumping out of short turns and from long or short distances.

- Candidates will demonstrate ability to ride different mounts over fences with tact and confidence. The course may be shortened and/or lowered for the switches.

Effective Position

- Rider should maintain effective, balanced position appropriate for jumping, while riding trained and difficult mounts.

Training

- Candidate must bring to the test a less experienced horse to be put into the 'switch pool'.
- Ride one or more assigned mounts on the flat and over fences, demonstrating appropriate training techniques, which may include course work and gymnastics.
- Evaluate the performance of each mount effectively with understanding of the level of training, their strong and weak points, and any apparent training challenges.
- Discuss and demonstrate effectiveness of trotting poles, gymnastic exercises, the shape and distances between fences as training aids.
- Discuss how to design a course suitable for assigned mount.
- Offer a long-term plan to improve training of the mount on the flat and over fences.

STANDARDS OF PROFICIENCY FOR SHOW JUMPING SPECIALTY CERTIFICATIONS

Information for National Level Candidates

Requirements for Candidates

- Be a Pony Club Member in Good Standing as approved by your Regional Supervisor.
- Be at least 13 years of age by January 1st of the certification year for the H-B and C-3; 14 years of age for the B, and 16 years of age for the H-HM/H/H-A and A.
- Compete in at least one mounted rally on a mounted or unmounted basis.
- Have a thorough knowledge of requirements for the certifications and be able to discuss and/or demonstrate any requirements from all previously attained standards.
- Adhere to the USPC Code of Conduct at all times.

Application Process

There is no waiting period between the H-B/C-3 through A certifications. All applications are required to be submitted by the application deadline.

Candidates may take the H-B or C-3 certification in whichever order they choose.

Candidates must successfully complete all sections of the H-B and C-3 before presenting for the B certification, and all sections of the H-A before taking the A certification.

H-B rated candidates may take the H-HM/H/H-A certification without completing the national level riding certifications.

The National Testing Committee determines certification dates and locations in response to Regional requests. Candidates may apply for the date of their choice, but those living within the host Region are given priority.

Information on testing dates, sites and equipment needed may be obtained from the DC, CA, or RS; the USPC web site; or the National Office.

All National Level Testing applications are to be filled out and submitted with payment online through the USPC website.

Applications for the H-HM/H/H-A must include proof of compliance with the First Aid requirement.

Application Deadlines

See Upper Level Testing Schedule on USPC web site www.ponyclub.org.

Late applications will be handled by the National Office and National Testing Committee and considered on a case by case basis.

Candidate Preparation

Candidates should do outside reading and independent study in an effort to expand knowledge and understanding of all aspects of horsemastership. For the appropriate testing level, this in-depth study should develop sophistication in riding, maturity in training a mount or rider, and flexibility to adapt to horsemastership techniques that vary according to geographic area.

Candidates should also prepare themselves through practical experience in all requirements and possess a thorough understanding of the level evaluated. However, it is at the discretion of National Examiners as to what is covered during a certification.

H-HM/H/H-A applicants must provide proof of successful completion of a basic First Aid certification course (typically a 4-hour course) with their testing application. Candidates planning to take their H-HM/H/H-A should make plans early to get their certification done well before the testing application deadline in case their class is canceled or rescheduled. A copy (both sides) of their current First Aid card **MUST** accompany the application or it will be considered incomplete and returned to their RS. Proof of enrollment in a course **is not** acceptable; candidate must have completed the course by the application deadline, and include a copy of the First Aid card with the H-HM/H/H-A application. There are many different organizations offering first aid certification and any basic first aid course is acceptable including on-line basic First Aid courses.

The attitude and maturity of the candidate is considered throughout the certification. Respect for other people and handling of the mounts are considered a direct reflection of the candidate's maturity level.

Attire

Safe, working attire, including proper footwear, must be worn in the barn area and when working around mounts.

Refer to the H-B and H-HM/H/H-A Standards of Proficiency in this document, for proper Turnout, teaching, and longeing attire.

USPC policy-approved headgear with full harness and with chin strap in place must be worn during turnout and when riding or longeing. Safety vest wear is at the discretion of the member, parent, or guardian.

A USPC medical information armband must be on the candidate's person, as described by the Horse Management Rulebook.

Presentation of the Mount for Turnout

Standards for turnout are indicated in the Standards of Proficiency and in each appropriate test sheet. Please refer, as well, to the Horse Management Rulebook.

Equipment

For the national level riding certifications, any saddlery and biting equipment must comply with the Horse Management General Rule on Saddlery and Biting and with the appropriate USPC discipline rules for Saddlery and Biting. Any discipline rule change following publication of the current Horse Management Handbook will supersede these rules.

Appropriate Horse

USPC's commitment to safety for all horses and riders is paramount during a certification at any level.

Candidates may bring their own, borrowed, leased or rented mount(s) to a certification. They may present with more than one mount at a certification. The care of each of the candidates' mounts at a certification is the responsibility of the candidates themselves.

There are no candidate mount requirements for either the H-B or the H-HM/H/H-A certifications. Horses or ponies are provided for demonstration and evaluation for these certifications.

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For the national level riding certifications, it is the responsibility of the candidate and his/ her parent(s) or guardian(s) to bring appropriate mount(s) to the certification. The properly conditioned mounts must be capable of the skills required by the certification level, to include standing for evaluation of the turnout and the bandaging and longeing. For the riding sections, the mounts must be capable of completing the flat and jumping phases at the heights indicated at the appropriate levels. In addition, the mount(s) must also be available and suitable for change of riders during the appropriate section of the certification.

Failure to follow these guidelines will make it difficult for the candidate to meet the standards on that given day.

Information on Conducting a Certification

The testing shall be a constructive working session. The candidates shall be required to demonstrate and maintain adequate ability in performance and knowledge for the level and skill being evaluated.

At the national level, the certifications are designed to and should be conducted within a two or two-and-half day period. Depending on the number of candidates and the test site logistics, the H-B through the A certification may be conducted within one day, but may still require travel time for the candidates on either end of the certification day. However, due to the demands of the evaluative sections as well as the test site logistics, the H-HM/H/H-A certification is normally a two-and-half or three day evaluation, not including travel. The National Examiner panel, in coordination with the certification organizer, will determine the certification schedule as soon as the candidate applications are processed, but not later than four weeks prior to the certification.

Oral testing and/or demonstration are required for all parts of the horse management phase. Written tests are not allowed. However, at the discretion of the Examiners, candidates may use their own writing and/or drawing to convey their answers during the questioning and/or discussion periods of the certification.

Candidates will be allowed to retest certain sections of a test with Examiner approval. Check USPC retest policy for information on your specific certification. All retests must take place by August 31st of the following year.

An adult designated by the host Region must be present throughout the certification day(s). In addition, USPC expects the use of "Impartial Observers."

National Examiners

Please review the Examiners Handbook for specific information about the criteria, selection, and expectations of Examiners.

The Chair, National Testing Committee, determines and organizes the National Examiner panel for each national level certification. The panel is comprised of no less than two National Examiners, with one individual overall responsible for the conduct of the certification for that given day or consecutive days. H-B tests may be conducted with one examiner for 4 or less candidates.

National Examiners are selected with care and are completely knowledgeable of the Standards of Proficiency at the level(s) and skills they are testing, as well as the level(s) and skills above and below the one(s) they are evaluating that given certification day or consecutive days. Each National Examiner is chosen only after a period of apprenticeship and with recommendations of other Examiners, USPC leaders, and/or equestrian professionals. They must attend regular seminars and participate in continuing education opportunities. They receive regular peer evaluations as well as those remarks shared by candidates and national level certification organizers and officials.

Responsibilities and Authorities

The USPC Board of Governors approves the Standards of Proficiency and designates the USPC Vice President, Instruction (VPI), as responsible for both the Standards of Proficiency and the general USPC certifications program management. For national level certifications, the host RS is responsible for the organizing and conduct of the certifications, although the actual oversight of a specific certification may be delegated to a designated Regional official. This may be in coordination or cooperation within the Region or between neighboring Regions.

Any special certification requests, including exceptions or exemptions, must be submitted to the USPC National Office, Attention: Testing Coordinator testing@uspc.org, through the DC or the CA and the RS. The Testing Coordinator forwards exceptions or exemptions requests to the Chair, National Testing Committee, for recommendations. The Vice President of Instruction is the final approval authority.

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STANDARDS OF PROFICIENCY FOR SHOW JUMPING SPECIALTY CERTIFICATIONS

Possible Gymnastic Line for C-3 Show Jumping Certifications

