

## SAIT ASSESSMENTS APPLICATION FOR SPECIAL CONCESSIONS

Students requesting extra time or other concessions for examinations due to permanent or temporary disability, or any other disability impacting their learning, must complete this form and return it with a medical certificate and supporting documentation to SAIT, Head of Education and Standards, [education@thesait.org.za](mailto:education@thesait.org.za).

The deadline for applications is at least 1 month before the start of examinations (usually end of April for June examinations; and end of August for October/November examinations).

Unexpected and/or exceptional disabilities applications will be considered after the stipulated date. A broken arm (students writing arm) is an example of an unexpected and/or exceptional disability. Students can also apply to write an exam in another exam window due to unforeseen circumstances for example an illness.

### Student Details

Surname:	First Names:
Student Number:	ID:
Mobile:	Physical Address:
Email Address:	
Qualification:	
Exam:	
Exam Date:	

### Reason for Application

(Provide a description, indicate type and history of disability)

--

Concession applied for:	Tick		
Extra time		Specify extra time (5,10,15min/hr)	
The use of a computer or other specified resources		Specify:	
Other concessions		Specify:	

Supporting documents	
	Please include a qualified Medical Practitioner declaration confirming the medical condition and describing the impact of the condition. Please make sure the following information is included: The Medical Practitioner Full Names, ID, Practice number, Date of Examination, condition, severity of condition and impact of condition.
	List of all other supporting documents included in application:
1	
2	
3	
4	

I, \_\_\_\_\_ (Full Name), \_\_\_\_\_ (ID) am aware that by applying for this concession I will disclose my information around my disability to SAIT staff and Assessment centre personnel.  
I also declare that all the information contained in this document and all the supporting documents provided are true and correct

Signature

Date

For Administrative use only	
Final Recommendation of Exam Committee:	
<b>Administrative Checklist</b>	
Exam Session:	
Exam Date:	
Supported documents received:	
Committee informed:	
Committee Recommendation:	
Candidate informed of recommendation:	
Assessment Centre and invigilator informed:	