

CEU Policy

As usual, each person is ethically responsible for their attendance for CEU Hours. See new [Board Policy regarding CEUs](#).

Instructions for Printing CEU

To print your CEU report, visit the web app <http://sswaa.resultsathand.com> on your PC or laptop and ensure you are connected to a local printer.

Once you are on the web app's home screen, please follow these steps to get to your CEU report:

- View your CEU report by going to your app profile
- Click the Advanced tab then click Track CEU & Attendance
- All of your earned CEUs will appear at this screen (see the screenshot below for an example)
- To print this report, simply right click on the screen and select Print from the menu like printing a typical webpage.
- You may be asked to first save the screen as a PDF. Save the file, locate the PDF, and print the file to your connected printer.