



Nominating Committee Chair/Members

Because succession planning for the organization is entrusted to this committee, the ideal candidate will have served in multiple roles in the association (though not required), e.g. district leadership, state committees, and state board. Such experience enables the committee member to fully appreciate the role of elected positions and the competencies required of the role to best serve the association. Likewise, an ideal candidate for the committee is one who is established in his career and has a network of colleagues who can be drawn upon for assistance in soliciting potential candidates. Committee members are called to actively engage in the nursing community throughout their term of office (not just during the official call for nominations) to identify and inspire new leadership for the organization.

Nominating Committee Chair Qualifications *(adopted by the TNA Nominating Committee 9/10/2015)*

Required:

- Served as a member of the TNA Board of Directors or chaired a state-level committee, and/or
- As president of a district nurses association, either TNA or other SNA, and/or
- As an elected member of a Board of Directors in an office similar to one seeking or similar professional experience

Preferred:

- Served full term of office on TNA Board of Directors

NOTE: The Nominating Committee chair will be elected biennially via electronic ballot distributed to the entire TNA membership.

Nominating Committee Member Qualifications *(adopted by the TNA Nominating Committee 9/10/2015)*

- Must have knowledge of state and district organizational activities, and
- Experience at the state and/or district levels in either an elective or appointive position
- Served TNA Board of Directors or state level committee

NOTE: Members of the Nominating Committee will be elected by delegates to TNA's annual House of Delegates. Slated candidates are urged to attend the HOD to participate in a candidate forum to assist delegates in making their voting choice.

Annual Time Commitment for Nominating Committee Members

Responsibilities and duties of the various elective positions are spelled out in the TNA Bylaws. The Nominating Committee is responsible for identifying the best qualified candidates for the positions open on TNA annual ballot using the TN Bylaws and the Policies Regarding Nominations & Elections for TNA Offices revised in 2014.

Governing Bylaws: Article X Standing Committees

- The Nominating Committee shall consist of a chair plus four (4) members. The chair of the Nominating Committee shall meet the same qualifications as a director on the TNA board (Sec. 1, § c.)

- A majority of the membership of any committee shall constitute a quorum. (Sec. 1 § d.)
- The Nominating Committee shall annually prepare the ballot of candidates for TNA offices to be filled by election and perform other duties as required by Article IX. (Sec. 2 § b.)

Activities of the Committee and Estimated Time Commitment

Below is a description of activities required by members of the TNA Nominating Committee, and where possible the predicted amount of time they require. The amount of time that each committee member spends recruiting potential candidates for the TNA Ballot will vary.

- The Committee will convene immediately following TNA’s annual House of Delegates for a brief meeting to develop a plan for identifying, recruiting, and soliciting candidates to run for office on the next ballot
- Committee Conference Calls: There will be 2-4 one to two hour conference calls between September 1 and December 31 each year.
- Contacting Potential Candidates: Committee Members are directly responsible for developing and implementing a plan to ensure a ballot of qualified candidates able to provide progressive leadership to the association. A strong ballot will require that committee members are committed to actively reaching out to TNA members throughout the state so that qualified candidates can be identified and invited to run for an elected position.

General Criteria for all Candidates *(adopted by the TNA Nominating Committee September 2015)*

- Hold current membership in the Texas Nurses Association.
- Evidence participation at the ANA, SNA, or DNA levels by either elective office or appointment to committees, etc.
- Submit in timely manner "Consent to Nomination" form and "Biographical Data" form.
- Indicate ability to meet the demands and fulfill the duties inherent in the position.

BYLAWS TEXAS NURSES ASSOCIATION As Amended April 2016

ARTICLE IX: Nominations and Elections, Terms of Office and Vacancies

ARTICLE X: Standing Committees

January 2016