

## 2016 South Bay Regional FAQs

What are the South Bay Regional Auditions?

Theatre Bay Area hosts this now-annual event to meet the casting needs of theatre companies in the South Bay. Representatives from South Bay companies can see approximately 100 actors over the course of a day.

Who can participate in the South Bay Regional Auditions?

All actors (equity and non) can apply for an audition appointment. Audition appointments will be filled on a first-come, first-served basis with members of Theatre Bay Area receiving priority scheduling (and getting notice of their audition appointments first)

Do I have to be a member?

While Theatre Bay Area membership is required for all of our auditions, going forward, applicants can apply to waive that requirement once. However, Theatre Bay Area members will receive priority scheduling and will be the first to receive their appointment information. All actors receive two minutes.

What is priority scheduling?

Members of Theatre Bay Area will be scheduled for appointments first. Remaining slots will be filled from applications from non-Theatre Bay Area members.

When is the application due?

Audition slots will be filled on a first-come, first-served basis. Application deadline is 5 pm, May 13, 2016 or until all slots are filled.

How will you use the requested time conflict information?

Based on the information you provide we will not schedule you in a time you are not available. Be sure to complete the application form correctly, by marking times that you **are** available to audition. As audition appointments are filled on a first-come, first-served basis, you should be sure to give us as many opportunities as possible to schedule your appointment. Please be aware that Theatre Bay Area members will receive priority scheduling.

Why do you ask if I might sing? How is this information used?

In order to improve the flow of the auditions, we schedule actors who might sing in the same group (of about 6 actors every 15 minutes), alternating with a group who will definitely not sing. If you mark on the form there is a chance you will sing, it is only for scheduling purposes. You are not required to sing at the auditions.

Who is the accompanist?

The name of the accompanist will be provided upon request but we will not release contact information.

When will I hear if I have an appointment?

All notifications will be sent out via e-mail no later than two weeks before the auditions (5pm, May 20, 2016).

How do I hear whether or not I have been given an appointment?

All applicants will receive notification by e-mail whether they receive a slot or not. Be sure to carefully check your SPAM folder as e-mails sent in quantity are often sent to SPAM folders by the various providers. Applicants that receive slots are encouraged to read their notice very carefully for special instructions. Depending on number of applications received, a certain number of applicants may receive notice that they have been put on a waiting list, our way of ensuring no slot go unused due to cancellations.

What will be in my notification letter?

Your notification letter will give you the following information: when your audition appointment is scheduled, where the auditions are, how to confirm your appointment, how to cancel, details on time allotments, suggestions about warming up, arrival instructions and what to bring (see below).

What should I be prepared to bring to the auditions should I get an appointment?

Bring 20 copies of your resume and headshot (photocopies are accepted, but not necessarily suggested), printed back-to-back or stapled at all four corners, with your phone number and email on each resume. You should include the character name and play title of your monologue(s) or song title on your resume. This is greatly appreciated by casting directors attending the generals. Please include your equity status on your resume. If singing, bring music prepared for an accompanist in your key. You should bring your own water and/or food if you think you will need it.

Where are the auditions?

Specific location information will be made available in your notification letter.

How are the participants selected?

Participants will be selected and scheduled on a first-come, first-served basis.

How many auditors (casting directors) will be there?

We accept auditor (casting director) registration until the day of the event, so will not know definitively who will be there until the day of. We will make every effort to give you the contact information of the auditors at or shortly after the event. In 2015 participating companies included: City Lights Theatre Company, Coastal Repertory Theatre, Dragon Productions Theatre Company, Foothill College/Foothill Music Theatre, Jewel Theatre Company, Pear Avenue Theatre, San Jose State University, Silicon Valley Shakespeare, The Tabard Theatre Company, The Western Stage and Windy City Productions

When will I know what casting directors were there?

We will post complete information about the auditors on this page of the Theatre Bay Area website within 2 weeks of the auditions. At the regional auditions we do not track specific times the auditors were in attendance.

Why don't we know who will be there earlier than this?

In an effort to include as many auditors as possible, we take auditor registration up until the day of the event. Therefore, we are not able to print the list until after the auditions have happened.

What if I can't make my scheduled time?

We will make every effort to schedule you based on the availability information that you submit on your application form. If something comes up and you cannot make this time, please be aware that we cannot switch your times for you. Please do not ask. If you find you need to make a change, you might want to post a request on the forums page of the TBA website variety of free web chat groups in the area. In any case, you must confirm or cancel your appointment by the date on your notification letter to be able to participate in future regional auditions. Cancellations will not be accepted past June 26. No shows will be excluded from future auditions.

What if I am late to my audition?

We will make every effort to accommodate you. Participants toward the end of each day should be aware that if they are late, there is a chance the auditions may be over if they arrive late.

What if I am 18 or under?

All actors all eligible to apply.

Do I have to submit a headshot and resumes with my application?

No, the only information required to apply is on the application form.

What if I am on the waiting list?

Waiting list applicants will receive all pertinent information with their notice and will be notified as soon as possible if a slot opens up for them.

Waiting list applicants are encouraged to plan as if they have a slot and be prepared. While we attempt to give as much notice as possible, we may not be able to give you more than a day's notice.

If I'm given a slot, how much time do I have?

Participants (equity and non) have two minutes to fill as they like. You can do a song and a monologue, two monologues, one monologue or one song for instance. It is generally recommended to do no more than 32 bars of a song.

Can I drop in?

We do not accept drop in auditions at any time. Applications must be received at the Theatre Bay Area offices before the application deadline to be considered.

What if I have more questions?

Please contact Dale Albright, program director, at [dale@theatrebayarea.org](mailto:dale@theatrebayarea.org).

Mark your calendars for the next TBA auditions:

November 1: applications available for the 2017 General Auditions