

1 **UTAH NURSES ASSOCIATION — (November 2014 Revision)**

2 **Bylaws**

3 **Article I**
4 **Name, Mission, Goals and Objectives**

5 **Section 1. Name**

6 The name of this association shall be the Utah Nurses Association, hereinafter referred to as the UNA. The UNA is a
7 Constituent/State Nurses Association (C/SNA) member of the American Nurses Association, hereinafter referred to as the
8 ANA.

9 **Section 2. Mission**

10 The mission of the UNA is to advocate, educate, and be a voice for all nurses in Utah both individually and as a whole
11 by promoting and facilitating the roles and functions of nurses in all areas of employment and in all aspects of
12 professional practice.

13 **Section 3. Goals**

14 The goals of the UNA shall be:

- 15 A. The professional development of nurses and high standards of nursing practice.
16 B. The improvement and availability of health care and services for all individuals in Utah.

17 **Section 4. Objectives**

18 To accomplish the mission and goals of the UNA, the association will be guided by the following objectives:

- 19 A. To promote established standards of nursing practice, education and nursing services.
20 B. To support the established *ANA* Code of Ethics for Nurses.
21 C. To provide for the professional development of nurses.
22 D. To support the system for credentialing in nursing.
23 E. To support systematic study, evaluation, and research in nursing.
24 F. Initiate and influence legislation, governmental programs, local health policy, and state health policy.
25 G. To support the collection, analysis and dissemination of information relevant to nursing in Utah.
26 H. To promote leadership in local, state, regional and national nursing issues.
27 I. To promote the principles of equality, fairness, safety and justice in the workplace.
28 J. To provide services and maintain communication with members.
29 K. To assume an active role as a healthcare consumer advocate.
30 L. To represent and speak for the nursing profession
31 M. To promote relationships and collaboration with the Utah Student Nurses Association.

32 **Article II**
33 **Membership**

34 **Section 1. Composition**

35 As defined below the UNA shall be composed of Individual Members, ANA Direct Individual Members (DIM-ANA)
36 and UNA Direct Individual Members (DIM-UNA) herein referred to as members.

37 A. Individual Member

38 An Individual Member is one with dual membership in UNA/ANA and has been granted a license to practice as

54 a registered nurse in at least one (1) state, territory, or possession of the United States and does not have a
55 license under suspension or revocation in any state.

56
57 B. ANA Direct Individual Member –(DIM-ANA)

58 An individual registered nurse may elect to join the ANA directly upon payment of dues established for
59 individual members of which a portion shall be remitted to the ANA and the UNA. The DIM-ANA shall be
60 entitled to run for a representative seat at the ANA Membership Assembly through the ANA Individual
61 Member Division (IMD), which shall elect officers and the ANA delegates by secret mail ballot elections. The
62 DIM-ANA shall be entitled to receive all other benefits of full membership of the ANA.

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64 C. UNA Direct Individual Member –(DIM-UNA)

65 An individual registered nurse may elect to join the UNA directly upon payment of dues established for
66 individual members of which a portion shall be remitted to the UNA and ANA. The direct individual member
67 shall be entitled to receive all other benefits of full UNA membership in accordance with these bylaws and
68 applicable policies.

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70 **Section 2. Qualifications**

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72 Qualifications for members will include the following:

- 73 A. An application has been accepted for membership.
- 74 B. Dues are not delinquent.
- 75 C. An impaired nurse in recovery, who has voluntarily surrendered a license to practice.
- 76 D. A nurse who has retired and/or no longer chooses to practice, but whose license was in good standing at the
77 time the nurse made the decision not to maintain an active license.

78
79 **Section 3. Responsibilities**

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81 Responsibilities of members include:

- 82 A. Upholding the bylaws of the UNA and the ANA and policies as adopted by the UNA and ANA Membership
83 Assembly(ies).
- 84 B. Abiding by the ANA Code of Ethics for Nurses.
- 85 C. Paying dues as required.
- 86 D. Fulfilling the requirements of an office or committee if elected or appointed.

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88 **Section 4. Rights**

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90 Members have the right to:

- 91 A. Receive notification of membership in the UNA and/or ANA.
- 92 B. Receive UNA/ANA news periodicals and publications.
- 93 C. Be represented or hold voting seats in the UNA and/or ANA Membership Assembly(ies) in accordance with
94 applicable membership category per Section 1 of this article.
- 95 D. Attend the meetings of the ANA's Membership Assembly, and other unrestricted ANA activities.
- 96 E. Attend the Congress of International Council of Nurses.
- 97 F. Submit proposals for consideration by the UNA and/or ANA.
- 98 G. Submit the names of nominees for the UNA and ANA elective and appointive positions in accordance with
99 provisions of these bylaws and applicable policies.
- 100 H. Receive a fair hearing before the UNA Executive Committee prior to any disciplinary action being taken.
- 101 I. Voice opinion on UNA proposals and position statements.
- 102 J. Continued constituent membership in the ANA as provided in the ANA bylaws until such time as two-thirds
103 (2/3) of the entire UNA membership votes to disaffiliate from the ANA. This vote may occur by mail or
104 electronic ballot, with appropriate notice and procedures to protect the integrity and validity of the vote.

108 **Article III**
109 **Dues**

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111 **Section 1. Amount of Dues**
112

113 The UNA Membership Assembly shall establish the UNA dues and the ANA Membership Assembly shall establish the
114 ANA dues.

- 115 A. The annual dues for a UNA/ANA member shall include the present rate of dues paid by the UNA to the ANA,
116 with the remaining portion going to the UNA.
117 B. In the event that the rate of dues payable to the ANA by the UNA is increased in the future, any such change
118 shall be automatically added to the annual dues.
119

120 **Section 2. Notification of Change *in* UNA Dues**
121

122 UNA members shall be notified of any proposal to change the UNA dues at least ninety (90) days prior to the meeting of
123 the UNA Membership Assembly. This notification will occur through electronic means or mail if no current electronic
124 means is available.
125

126 **Section 3 Vote Required to Change UNA Dues Amount**
127

128 An affirmative vote of two-thirds (2/3) of the total UNA Membership Assembly shall be required to change the amount
129 of the UNA dues.
130

131 **Section 4. Dues Payment**
132

133 The UNA and ANA dues shall be paid in accordance with policies adopted by the

- 134 A. UNA and ANA Membership Assembly(ies). The UNA shall continue to pay dues to the ANA pursuant to the
135 ANA bylaws and the Membership Assembly policy until such time as two-thirds (2/3) of the entire UNA
136 membership votes to disaffiliate from the ANA.
137 B. Additional dues shall not be required from, nor refunded to, individual members transferring from another ANA
138 C/SNA if the individual has made full payment of annual dues.
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141 **Article IV**
142 **Membership Assembly**
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144 **Section 1. Definition**
145

146 The UNA Membership Assembly is the governing and official voting body of the UNA. The ANA Membership
147 Assembly is the governing and official voting body of the ANA.
148

149 **Section 2. Composition**
150

151 The UNA Membership Assembly shall be composed of voting representatives from the general UNA membership
152 including full and UNA-only members who are present. The UNA Membership Assembly shall also include:

- 153 A. The members of the UNA Board of Directors
154 B. One (1) registered nurse or APRN participant from each UNA Organizational Affiliate who shall have voice
155 and vote on issues, but no vote on dues, dues structures, officers, or amending the bylaws.
156

157 **Section 3. Authority**
158

159 The UNA Membership Assembly shall:

- 160 A. Determine the UNA policies and positions.
161 B. Adopt, amend and revise bylaws.

- 162 C. Determine authority and define accountability for implementation of approved policies and positions of the
163 UNA Membership Assembly-
- 164 D. Define the UNA's accountability for implementation of approved policies and positions of the ANA
165 Membership Assembly-

166
167 **Section 4. Representatives**
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- 169 A. Qualifications: All representatives shall be current members of the UNA in good standing.
170 B. The members of the UNA Board of Directors who are attending the UNA Membership Assembly shall have the
171 right to vote on all matters before the UNA Membership Assembly.
172

173 **Section 5. Meetings**
174

- 175 A. The UNA Membership Assembly shall meet at least once per calendar year.
176 B. The time, place and method of the meeting shall be determined by the Board of Directors and may be
177 conducted in person or through virtual means (i.e. conference call, video conference, face to face, or other
178 technology).
179 C. All members of the UNA shall be notified in writing or electronically of a meeting of the UNA Membership
180 Assembly-at least forty-five (45) days prior to the meeting.
181 D. A special meeting of the UNA Membership Assembly may be called by a two-thirds (2/3) vote of the Board of
182 Directors, or the President upon written request from a majority of the members.
183

184 **Section 6. Quorum**
185

186 A quorum for transaction of business by the UNA Membership Assembly shall consist shall consist of a majority of the
187 members of the Board of Directors, one of whom shall be the president or vice president and the UNA members present.
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190 **Article V**
191 **Board of Directors and Executive Committee**
192

193 **Section 1. Definition**
194

195 The Board of Directors is the corporate body composed of officers and directors elected by the UNA membership, and
196 serves as the agent for the Member Assembly.
197

198 **Section 2. Composition**
199

200 The Board of Directors shall consist of the following voting members:
201

- 202 A. Five (5) officers: President, First Vice-President, Second Vice-President, Secretary and Treasurer.
203 B. The President-Elect and Immediate-Past President shall sit as members of the Executive Committee of the
204 Board of Directors and will have no vote unless they hold a concurrent office on the Board of Directors which
205 would grant them voting privileges associated with that office.
206 C. The Executive Committee of the Board of Directors shall consist of the elected officers of the UNA as named
207 above in subsections A & B, with the President serving as Chair of the Executive Committee.
208 D. The Board of Directors shall consist of the Executive Committee and the Directors which will include:
209 1. The chairperson of the standing committees which are elected by the committees or appointed by the
210 Executive Committee.
211 2. Nor more than five At-Large Directors who are elected by the general membership and
212 3. One representative of each organizational affiliate of the UNA, this person to be selected by their
213 organization.
214 E. Each member of the Board of Directors will have voice and vote on all issues except as noted in Section B
215 above; and organizational affiliate representatives will vote on issues, but have no vote on dues, dues structures,

216 election of officers, or bylaws amendments.
217

218 **Section 3. Authority**

- 219 A. The Board of Directors shall have authority delegated by the UNA Membership Assembly including the duty
220 and power of acting for the membership in the intervals between meetings of the UNA Membership Assembly
221 and other duties and powers as defined in these bylaws.
222 B. The Executive Committee of the Board of Directors shall have the power of the Board of Directors to transact
223 business between Board meetings in accordance with rules established by the Board. Such Transactions shall
224 be reported at the next regular meeting of the Board of Directors.
225

226 **Section 4. Nominations and Election for Office**

- 227 A. Nominations: Candidates for office shall meet the following qualifications and shall consent to serve if elected.
228 1. Candidates will be accredited members of the UNA before being placed on the ballot.
229 2. Candidates may declare their intent by writing to the Nominating Committee.
230 3. The slate of candidates shall be communicated in writing or electronically to the UNA members not
231 less than sixty (60) days prior to the election.
232 4. A formal campaign period from the first publication of the nominated slate of candidates until the
233 closure date of election ballot receipt shall be allowed. Candidates may be introduced at the
234 Membership Assembly and have an opportunity for questions and answers. Campaigning will not be
235 allowed in meetings of the Membership Assembly at any time.
236 5. Nominations from the floor of the Membership Assembly and write-in candidates who consent to
237 serve will be accepted according to standard rules of procedure as indicated by the presiding chair of
238 the Membership Assembly.
239 B. Elections
240 1. Elections shall be held by a secret ballot
241 2. Ballots will be sent to all individual members of the UNA within the last quarter of the calendar year.
242 Returned ballots must be received by UNA within two weeks following the date the ballot was sent out
243 which will be the closing of the election period.
244 3. Ballots shall be counted by an outside, non-nurse party and be certified as correct.
245 4. A plurality vote shall constitute an election. In case of a tie, the choice shall be by lot.
246 C. Assumption of Duties:
247 1. Individuals on the ballot will be notified of the election results prior to publication.
248 2. Elected individuals will assume the duties of their position the first day of January following the
249 election.
250 3. A formal orientation will be provided.
251 D. Challenge:
252 1. Any challenge to the election process shall be filed in writing with the UNA Executive Committee (see
253 Section 14 Executive Committee of this Article) no more than thirty (30) days after the closing of the
254 election period.
255 2. The Executive Committee shall review the complaint immediately and declare the results on hold.
256 3. Two (2) appointed members of the Executive Committee and three (3) members of the Board of
257 Directors will investigate the challenge and submit findings in writing to the Executive Committee.
258 4. The Executive Committee will notify the membership of the challenge and resolution. In the event the
259 challenge is valid, the election(s) will be declared void.
260 5. Legal counsel shall determine the next course of action.
261 E. Disciplinary Proceedings:
262 1. Elected individuals may be removed from office by the UNA membership for cause (i.e. misconduct or
263 neglect of duty in office).
264 2. The UNA membership may address disciplinary proceedings during the meetings according to the adopted
265 parliamentary authority, Roberts Rules of Order, Newly Revised, latest edition.
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267 **Section 5. Accountability**

268 The Board of Directors shall report and be accountable to the UNA Membership Assembly.
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Section 6. Responsibilities

The Board of Directors shall:

- A. Exercise the corporate responsibility and fiduciary duties of the Association consistent with applicable provisions of law.
- B. Provide for implementation of Association policies and positions approved by the UNA Membership Assembly.
- C. Establish policies and procedures for the transaction of business, coordination of Association activities, and operation and maintenance of a state headquarters.
- D. Establish financial policies and procedures, adopt the budget, submit all books to a certified public accountant for audit as deemed necessary, and present an annual financial statement to the membership of the UNA Membership Assembly.
- E. Establish policies and procedures for approving publications and other printed materials prior to their distribution.
- F. Establish policies and procedures for the collection, analysis, and dissemination of information.
- G. Establish policies and procedures for nominations and elections.
- H. Establish standing and special committees of the Board as deemed necessary for the performance of its duties, and define the purpose and authority of such committees.
- I. Make appointments and fill vacancies as delegated to the Board in these bylaws.
- J. Define qualifications for appointive office unless otherwise specified in these bylaws.
- K. Grant Organizational Affiliate status in accordance with these bylaws.
- L. Establish fees for Organizational Affiliates.
- M. Establish fees for conventions, conferences, specified activities, and services.
- N. Control the use of the official UNA insignia and the procurement and sale of replicas thereof.
- O. Ensure the maintenance of a state archive for the collection and preservation of documents and other materials that have contributed to, and continue to contribute to, the historical and cultural development of nursing in Utah.
- P. Provide for the UNA liaison or representation at meetings of voluntary organizations and of public or governmental agencies.
- Q. Establish relationships and collaboration with the Utah Student Nurses Association.
- R. Work in collaboration with the Utah Nurses Foundation and function in the capacity as specified in the bylaws of the Utah Nurses Foundation.
- S. Establish the mechanism to advocate for and to protect the human rights and ethical concerns of the nursing profession in Utah.
- T. Establish and dissolve committees in accordance with these bylaws
- U. To contract with individuals as needed for the efficient management and facilitation of the mission of the organization.
- V. Assume other duties as may be provided for elsewhere in these bylaws and by the UNA Membership Assembly.

Section 7. Term of Office

- A. Officers, except hereafter specified, shall be elected in alternate years, to serve for two (2) years or until a successor is elected.
- B. The President-Elect will be elected to serve for a one (1) year term commencing January 1 in the even numbered year, prior to assuming the two (2) year term as President. Upon completing the term as President, the individual may fulfill a two (2) year term as Immediate-Past President as an ex-officio member of the Board.
- C. The Second Vice-President and Secretary will be elected to serve a two (2) year term commencing January 1 in the even numbered year.
- D. The First Vice-President and Treasurer will be elected to serve a two (2) year term commencing January 1 in the odd numbered year.

- E. Directors-at-Large will be elected to serve a two (2) year term.
- F. No officer or director shall serve more than two (2) consecutive terms in the same office, nor more than eight (8) consecutive years on the Board of Directors. An officer or director who has served one-half (1/2) term or more shall be considered to have served a full term.

Section 8. Qualifications

To be eligible to serve as an elected officer on the UNA Board of Directors, a person shall:

- A. Hold current membership in UNA for at least two (2) consecutive years and not concurrently serve as an officer or director of another organization if such participation might result in a conflict of interest with UNA.
- B. In addition to the above qualifications, the President-Elect candidate must have held a leadership position, for at least one (1) year, in UNA or other statewide nursing organization within the last five (5) years.
- C. Length of required membership for Directors-at-Large may be less than two years depending on the decision of the current Board of Directors in the year of the election

Section 9. Vacancies

In the event of vacancy:

- A. In the office of the President, the President-Elect shall become the President. If the President-Elect is unable to fulfill the commitment then the First Vice-President shall become the President for the remainder of the term, working with the Immediate-Past President, if available.
- B. In the office of First Vice-President, the Second Vice-President shall become the First Vice-President for the remainder of the term.
- C. In the office of another elected officer, the Board of Directors shall fill the vacancy by appointment until the next election (even if this election was not the scheduled one for this particular office). At that time, such vacancy shall be filled by election. The term of office for this election would be for the period between the election of the officer until the next regularly scheduled election for that office.

Section 10. Duties of Officers

- A. The President of UNA shall serve as the official representative of the Association and as its spokesperson on matters of Association policy and positions; as the Chair of the UNA Membership Assembly, the Board of Directors, and the Executive Committee of the Board of Directors; and as an ex-officio member of all committees except the Nominating Committee.
 - a. As designated by the Board of Directors, the President may appoint Standing Committees of the Board of Directors and may fulfill other duties.
 - b. The President shall serve as an elected representative to the ANA Membership Assembly.
- B. The President-Elect and the Vice-Presidents, in order of rank, shall assume duties of the President in the President's absence or at the direction of the President.
- C. The Secretary shall be responsible for ensuring that records are maintained of meetings of the UNA Membership Assembly, the Board of Directors, and the Executive Committee.
- D. The Treasurer shall be Chair of the Finance Committee, and in addition shall:
 - a. Be responsible for monitoring the fiscal affairs of the Association.
 - b. Provide reports and interpretations of UNA's financial condition to the Membership Assembly, the Board of Directors, and the membership.
- E. The Directors-at-Large shall support the ongoing work and projects of the Board of Directors including, but not limited to, engaging in the work of standing committees. When possible these directors shall represent either geographical areas of the state or areas of practice not heavily represented on the board.
- F. Officers and directors shall fulfill the responsibilities of the Board of Directors as defined in these bylaws

Section 11. ANA Representatives

Members of the UNA/ANA shall elect two ANA representatives and alternates by secret ballot for a two (2) year term. The candidate for President-elect will be a candidate for both the office of President as well as a seat as one of the two

378 Utah representatives to the ANA Membership Assembly. The top vote-earner in the Membership Assembly election
379 will fill the second ANA Membership Assembly seat while lower vote-earners will serve as potential alternates for the
380 two ANA Membership Assembly representative seats.
381

382 **Section 12. Meetings**
383

- 384 A. Meetings of the Board of Directors shall be held at least quarterly. Special meetings may be called by the
385 President if requested.
- 386 B. Business requiring action by the Board of Directors may be conducted by mail or other media. If the Executive
387 Committee conducts such business, this action shall be subject to ratification at the next regular meeting of the
388 Board of Directors.
- 389 C. Absence from two (2) consecutive regular meetings of the Board of Directors may be cause for declaring a
390 vacancy in the Board position. Such vacancy shall be determined by a majority vote of the Board.
391

392 **Section 13. Quorum**
393

394 A majority of the Board of Directors, including the President or a Vice-President, shall constitute a quorum of any
395 meeting of the Board of Directors.
396

397 **Section 14. Executive Committee of the Board of Directors**
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399 There shall be an Executive Committee of the Board of Directors, composed of the officers, which shall have the power
400 of the Board of Directors, to transact business between Board meetings in accordance with rules established by the
401 Board. Such transactions shall be reported at the next regular meeting of the Board of Directors.
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404 **Section 15. Executive Director**
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406 In the event that the UNA hires an Executive Director (ED), the Board of Directors shall delegate to the Executive
407 Director (ED) the authority to manage the association according to policies established by the UNA Membership
408 Assembly and the Board of Directors.

- 409 A. The ED shall be accountable to the UNA Board of Directors.
- 410 B. The ED shall employ, direct promote and terminate staff of the UNA.
- 411 C. The ED may represent the UNA and serve as a spokesperson.
- 412 D. In the absence of an ED, the Executive Committee shall manage the association
- 413 E. according to policies established by the UNA membership Assembly and the Board of Directors.
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415
416 **Article VI**
417 **Standing Committees**
418

419 **Section 1. Definition**
420

421 There may be Standing Committees of the UNA which could include, but are not limited to, the following: Nominating,
422 Bylaws, Finance, Membership, Government Relations, Convention, and Continuing Education Committee. Standing
423 Committees may be established by the Board of Directors or the UNA Membership Assembly.
424

425 **Section 2. The Nominating Committee**
426

- 427 A. The Nominating Committee shall:
 - 428 1. Be composed of three (3) individual members with as much geographic diversity as possible.
 - 429 2. Be elected for a two (2) year term.
 - 430 3. Elect a chair from those members serving on the committee.
 - 431 4. The chair shall represent the committee on the Board of Directors with voice but no vote.

432 B. The function of the Nominating Committee is to solicit individuals to run for office. One hundred twenty (120)
433 days prior to the expiration of a term of office, the Nominating Committee shall send to the membership of
434 UNA, the positions which are open for election for the year. This information, together with the names of the
435 Nominating Committee shall be published in the official UNA publication.
436

437 **Section 3. The Finance Committee**
438

- 439 A. The Finance Committee shall be composed of the Treasurer, President-Elect, and three (3) members at-large
440 with as much geographic diversity as possible and at least one (1) member from a standing committee.
441 B. The Treasurer shall serve as the chair of the committee.
442 C. The Treasurer or designee shall serve as the resource for the financial detail as requested by the committee.
443 D. The Finance Committee shall report to the Board of Directors at regularly scheduled meetings and to the
444 Membership Assembly at the annual meeting.
445

446 **Section 4. The Bylaws Committee**
447

- 448 A. The Bylaws Committee shall consist of at least three and no more than seven (7) members of the UNA who
449 have been appointed by the Executive Committee.
450 B. Chair will be elected by the committee. The Bylaws Committee is responsible for maintaining and updating the
451 UNA bylaws as necessary to ensure that they are in accordance with changes in ANA bylaws and other
452 situational and environmental concerns.
453 C. The Bylaws Committee periodically reviews and suggests revisions to the UNA bylaws to assure that the
454 purpose and function of the Association is clearly defined and that common practice reflects guidelines
455 included in UNA and ANA bylaws. This committee also drafts and edits UNA resolutions for approval by the
456 Board of Directors or Membership Assembly, whichever is appropriate.
457

458 **Section 5. Other Standing Committees**
459

460 Composition and terms of office shall be established by the Board of Directors and in conjunction with the Standing
461 Committee Chairs.
462

463 **Section 6. Accountability**
464

465 Standing Committees shall be accountable to the UNA Board of Directors and submit timely reports to the Board of
466 Directors.
467

468 **Section 7. Vacancies**
469

470 Unexcused absence of Standing Committee Chairs from two (2) consecutive Committee meetings may be cause for
471 declaring a vacancy in the position. Such vacancy may be determined by a majority of the Board of Directors.
472 B. A vacancy on the Nominating Committee shall be filled by the alternate receiving the highest number of votes.
473

474 **Section 8. Responsibilities**
475

476 The responsibilities of the Standing Committees shall be established by the Board of Directors in conjunction with the
477 Standing Committee chairs as per the Policies and Procedures Manual.
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480 **Article VII**
481 **Organizational Affiliates**
482

483 **Section 1. Definition**
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485 An Organizational Affiliate of UNA is an association that:

- 486 A. Is a local or state chapter of a national healthcare organization whose membership is comprised of a majority of
487 nurses.
488 B. Includes the Utah Student Nurses Association
489 C. Has been granted Organizational Affiliate status by the UNA Board of Directors.
490 D. Has paid an organizational fee to UNA as established by the UNA Board of Directors. The Board of Directors
491 may waive the fee with a two-thirds (2/3) vote in the affirmative.
492

493 **Section 2. Benefits**

494 Each Organizational Affiliate shall be entitled to:

- 495 A. Public identification as an Affiliate of UNA.
496 B. One (1) registered nurse or APRN participant who will have voice and vote on all matters in the Membership
497 Assembly except for dues, dues structures, amendment of bylaws and the election of officers and directors.
498 C. Make reports or presentations to the UNA BOD and/or Membership Assembly within its area of expertise.
499 D. Submit names of registered nurse representatives qualified for appointment to serve on committees, ad hoc
500 groups and task forces.
501 E. Present legislative issues to UNA Government Relations Committee for consideration.
502 F. Have space in the *Utah Nurse* or other UNA publications as established by the Board of Directors and Policies
503 and Procedures.
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506 **Section 3. Responsibilities**

507 Each Organizational Affiliate shall:

- 508 A. Promote the mission and purpose of UNA.
509 B. Pay dues as required.
510 C. Have one (1) RN/APRN participant to represent them in the Membership Assembly and on the Board of
511 Directors.
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515 **Article VIII**
516 **The Utah Nurse**

517 The Utah Nurse shall be the official publication of this Association and shall be provided to each ANA/UNA member
518 including ANA only members.
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521 **Article IX**
522 **Amendments**

523 **Section 1. Amendment(s) with Notice**

- 524
525 A. These bylaws may be amended with prior notice at any annual or special meeting of the UNA Membership
526 Assembly by a two-thirds (2/3) vote in the affirmative of the total delegate population.
527 B. The Committee on Bylaws shall distribute proposed amendments at least ninety (90) days prior to a meeting of
528 the UNA Membership Assembly
529 C. Amendments proposed by the Committee on Bylaws for action by the UNA Membership Assembly shall be
530 submitted to the UNA Secretary and shall be appended to the official notification of the meetings of the UNA
531 Membership Assembly.
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535 **Section 2. Amendment(s) Without Notice**

536 These bylaws may be amended without prior notice at any annual or special meeting of the UNA Membership Assembly
537 by a ninety-nine (99) percent vote of the total delegate population.
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Article X
Parliamentary Authority

Roberts Rules of Order Newly Revised, latest edition, governs this association in all parliamentary situations that are not provided for in the law or in the charter, bylaws, or adopted rules of the UNA.