



VAPDC Business Meeting – 2013 Summer Conference

Friday, July 26, 2013

Wintergreen Resort & Conference Center

MINUTES

Call to Order - Woodrow Harris, President called the meeting to order and thanked everyone for being in attendance. President Harris called roll and the following PDCs were represented constituting a quorum: LENOWISCO PDC; Cumberland Plateau PDC; Mount Rogers PDC; New River Valley PDC; Roanoke Valley-Alleghany RC; Central Shenandoah PDC; Northern Shenandoah Valley RC; Northern Virginia RC; Rappahannock-Rapidan RC; Thomas Jefferson PDC; Region 2000 LGC; West Piedmont PDC; Southside PDC; Richmond Regional PDC; George Washington RC; Northern Neck PDC; Middle Peninsula PDC; Crater PDC; Accomack-Northampton PDC; Hampton Roads PDC

Review of Minutes, Kevin Byrd, Secretary – Kevin Byrd noted that the minutes from the 2012 Business Meeting were posted on the VAPDC website prior to the meeting and were distributed as well. Kevin Byrd made a motion to accept the minutes as presented and the motion was seconded. The minutes were approved on a voice vote.

President's Report - Woodrow Harris, President made brief remarks about the past year and what's on the horizon for 2013/2014.

Treasurer's Report - Kevin Byrd, Treasurer provided the financial reports for the membership.

- ▽ **2012-2013 Financial Report** – Treasurer Kevin Byrd provided the year-end balance sheet financial report as of June 30, 2013. He noted that VAPDC's liabilities and equity totaled \$137,819.23.
- ▽ **2013 Audit Committee Report** – Nancy Collins, Audit Chair provided the Audit Committee report for FY13. The Audit Committee has reviewed the financial activity of the VAPDC for the past twelve-month period, beginning July 1, 2012 and ending June 30, 2013, for both the regular checking account as well as the market Index (Investment) Account and had determined that all activity was relevant to the operations of the Association, and fell within the guidelines for expenditures as determined by the Board of Directors and the approved Budget.
- ▽ **Approval of the FY14 Budget** – Kevin Byrd noted that the draft budget for FY14 has been included in the Business Meeting packets. Kevin noted that the Board of Directors has recommended approval of the draft budget.

There was motion made and seconded to approve both the FY13 Financial Report and the proposed FY14 Budget. The FY13 Financial Report and FY14 Proposed Budget were approved on a voice vote.

▽ **Old Business**

Collaborative Governance Initiative – Woodrow Harris reviewed the proposed Collaborative Governance Initiative (CGI) as presented by Bill Leighty.

Elements of CGI:

- Increase general fund support of PDCs by \$500,000
- Implement JLARC "Encouraging Local Cooperation Through State Incentives" report by funding ten, \$150,000 planning grants to encourage regional cooperation
- Gain commitment of new administration to issue Executive Order on Regional Cooperation
- Lay the groundwork for revitalizing the Regional Competitiveness Program

Next Steps by DecideSmart if CGI is Approved:

- Develop written document outlining supporting points for CGI
- Develop "message points" for meetings with legislators and key officials
- Develop a schedule of "key meetings" with state policy and budget officials and assist in arranging the meetings. (DHCD, DPB, House Appropriations staff and Senate Finance staff are the key players in this plan)

Next Steps by VAPDC if CGI is Approved:

- VAPDC, as an organization, needs to agree to the initiative
- VAPDC members need to agree to a unified voice in promoting the CGI (no individual requests for funds)
- Individual VAPDC members need to make CGI part of their legislative package
- Individual PDCs need to meet with their legislators and brief them on CGI
- VAPDC leadership needs to agree to attend "key meetings" outlined by DecideSmart

CGI Timing:

- DecideSmart will complete documentation by August 15th
- ASAP: Approach gubernatorial candidates about EO; Include CGI in individual PDC legislative program
- Additional budget submission due by agencies on September 9, 2013 (DHCD needs to be our "sponsor")
- September-October "key meetings" to be scheduled

There was a motion made and seconded to approve the Collaborative Governance Initiative as presented by DecideSmart. The motion was approved on a voice vote.

New Business

Nominating Committee Report/Election of 13-14 Officers and Directors - Martin Nohe, Immediate Past President and Nominating Committee Chair provided the nominating committee report.

The slate of officers and directors was presented as follows:

Officers for 2012-2013

- **President:** Woody Harris, Crater PDC
- **First Vice President:** Billy Martin, Roanoke Valley-Alleghany RC
- **Second Vice President:** Tim Ware, George Washington RC
- **Secretary/Treasurer:** Kevin Byrd, New River Valley PDC
- **Immediate Past President:** Martin Nohe, Northern Virginia RC

Directors for 2012-2013

- **Board Member:** Robert Coiner, Rappahannock Rapidan PDC
- **Board Member:** Willie Greene, Mount Rogers PDC
- **Board Member:** Dennis Morris, Crater PDC
- **Board Member:** Bonnie Riedesel, Central Shenandoah PDC
- **Board Member:** Tom Sheppard, Hampton Roads PDC
- **Board Member:** James Snead, West Piedmont PDC

Marty Nohe asked for nominations from the floor and hearing none called for a motion to close nominations and elect the officers and directors as presented. There was a motion made and seconded to approve the slate of officers and directors as presented. The motion was approved on a voice vote.

Recognitions and Announcements - Woodrow Harris thanked the board members for their service and recognized Aaron Burdick and Dwight Farmer who are rotating off the Board.

Adjournment - Woodrow Harris thanked the group for their attendance and adjourned the meeting.

Minutes prepared by:

Connie Long, Association Builders, LLC

Reviewed and respectively submitted by:

Kevin Byrd, Secretary/Treasurer