

VCA JOURNAL CALL FOR SUBMISSIONS

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The Virginia Counselors Journal is the professional journal of the Virginia Counselors Association. Research and non-research articles are considered for publication. Categories for consideration in the Journal include but are not limited to: *Counselor preparation, supervision, professional development, counseling theory, current issues, innovative practice, and book or related material reviews.*

Manuscripts are acknowledged on receipt by the editor(s) and sent out for review to Editorial Board members using a blind review process. The editors make final decisions regarding publication.

Manuscript Guidelines for Submission

- Manuscripts are not to exceed 18 double-spaced pages, including all references, figures, and tables.
- Manuscripts are to include a cover page with the title of the article, the name of the author(s), and the institutional or work affiliation and contact information (address, telephone, email) of the first author.
- Manuscripts are to be typed in Microsoft Word 2000 or newer in 12-point, Times New Roman font. Normal page margins (1" top, bottom, and sides) are to be used, and pages are to be numbered at the top right corner of each page.
- Manuscripts must adhere to all guidelines of the APA Publication Manual, 6th Edition.
- Manuscripts should avoid lengthy quotes, and should follow all copyright laws. The author is responsible for ensuring the accuracy and sufficiency of quotations and references.
- Manuscripts are not to be submitted that have been previously published or that are under review by another publisher.
- Manuscripts must be submitted by attaching them along with a cover letter to an email to the co-editors (Victoria Foster & Charles McAdams) at vcajournal@gmail.com.
- Every effort will be made to have disposition decisions within 60 days of manuscript submission.
- The editors reserve the right to make final, non-substantive edits of a manuscript before publication.