American Radium Society

100th Annual Meeting

Back to the Future: Therapy and Care in the Next Century of ARS

May 5-8, 2018 | Loews Portofino Bay Hotel at Universal Orlando

SUPPORT & EXHIBITOR PROSPECTUS

www.americanradiumsociety.org
WHO: The American Radium Society (ARS)
WHAT: 100th Annual Meeting
WHEN: May 5-8, 2018
WHERE: Loews Portofino Bay Hotel at Universal Orlando
5601 Universal Blvd.
Orlando, FL 32819

www.loewshotels.com/portofino-bay-hotel

About the ARS
Founded in 1916, the American Radium Society is the oldest society devoted to the study and treatment of cancer. As a multidisciplinary organization, members include radiation oncologists, surgical oncologists, gynecological oncologists and medical oncologists. As its objectives, the Society promotes the study of cancer in all of its aspects, encourages liaison among the various medical specialists and allied scientists concerned with the treatment of cancer, and continues scientific study of the treatment of the cancer patient through its annual meeting and educational publications.

Past Meeting Attendance
98th Annual Meeting (Philadelphia, PA, 2016): 227
97th Annual Meeting (Kauai, Hawaii, 2015): 312
96th Annual Meeting (St. Thomas, U.S.V.I., 2014): 315
95th Annual Meeting (Scottsdale, AZ, 2013): 260
EXHIBIT SCHEDULE

Exhibits locations and times are subject to change.

Saturday, May 5, 2018
5:15 pm – 6:15 pm  Reception in Exhibit Hall
(immediately followed by Poster Walk in Exhibit Hall)

Sunday, May 6, 2018
7:00 am – 12:30 pm  Exhibit Hall Open
7:00 am – 7:30 am  Breakfast in Exhibit Hall
10:30 am – 10:45 am  Break and Exhibitor/Poster Session in Exhibit Hall

Monday, May 7, 2018
7:00 am – 12:30 pm  Exhibit Hall Open
7:00 am – 7:30 am  Breakfast in Exhibit Hall
10:15 am – 10:30 am  Break and Exhibitor/Poster Session in Exhibit Hall

Tuesday, May 8, 2018
7:00 am – 12:30 pm  Exhibit Hall Open
7:00 am – 7:30 am  Breakfast in Exhibit Hall
9:30 am – 9:45 am  Break and Exhibitor/Poster Session in Exhibit Hall

DEADLINES/IMPORTANT DATES

January 19, 2018  Early Bird Exhibit Application/Deposit Due
February 16, 2018  Exhibitor Confirmation Kit E-Mailed
March 30, 2018  Exhibitor Forms Due
March 30, 2018  Hotel Reservation Deadline Exhibit
March 30, 2018  Space Balance Due
April 6, 2018  Badge Registration Deadline
(four badges included per exhibit)
SPACE ASSIGNMENT & FEES

Exhibits will be located in Tuscan IV.

Exhibitor Fees and Specifications

All exhibit spaces are assigned on a first-come, first-served basis. Exhibitors who submit applications prior to the January 19, 2018 Early Bird Deadline will receive a $250 discount on the exhibit fee.

Early Bird Fees (on or prior to January 19, 2018)
6’ Tabletop: $1,750

Standard Fee (after January 19, 2018)
6’ Tabletop: $2,000

• Included with each exhibit space: one (1) 6’ draped table, two (2) side chairs, one (1) wastebasket and one (1) identification sign (company name and space number/tabletop tent card). Exhibit hall is carpeted.

Payment Schedule

• A deposit of 50% of the total exhibit rental charge must accompany signed application.
• Total balance due March 30, 2018
• Please make check payable to the American Radium Society.
• Applications not accompanied by the minimum 50% deposit will be considered invalid.
• If full payment is not received by March 30, 2018, the space may be reassigned or resold. All reservations must be made in writing. Applications from exhibitors who have outstanding balances due to ARS from any previous year will not be processed without full payment of delinquent accounts.

Services Excluded

Exhibit space rental fee does not include the following services: drayage, electricity, or audio visual. Information regarding these items will be included in the Exhibitor Confirmation Kit.
GENERAL INFORMATION

Exhibitor Registration

Exhibit registration includes a maximum of four (4) personnel per 6’ tabletop space. The deadline for submitting exhibit staff lists is **April 6, 2018** and badges may be picked up on-site. Exhibit badges are not to be given or lent to any individual except the exhibit personnel to whom the badge has been issued. Exhibitors may attend sessions as long as they do not engage in sales while in the session rooms.

Exhibitor Guest Policy

Guests of exhibitors should be included on the individual company’s staff list. A charge of $25.00 will be assessed for each badge over the number included with the purchase of exhibit space. An exhibitor may not register as staff any person eligible for registration as an ARS meeting attendee.

Exhibit Space Placement

Space Assignments will be made on a first come, first serve basis.

Exhibit Space Installation and Dismantle

**Set-up Hours:**  
*Saturday, May 5 • 10:00 am – 4:00 pm*

**Teardown Hours:**  
*Tuesday, May 8 • 12:30 pm – 4:30 pm*

All exhibitor set-up must be completed by 4:00 pm on Saturday, May 6, 2018. Exhibitors who have not checked in with the registration desk and set-up by this time are considered to be “no shows” and may have their space dismantled by Show Management. Exhibitors must be at their exhibit spaces for the duration of the Welcome Reception Saturday night. Exhibitors may not begin dismantling until 12:30 pm on Tuesday, May 8. All exhibits must be packed and ready for shipment by 4:30 pm on Tuesday, May 8.
Hotel Reservation Policy

Exhibitors are encouraged to reserve rooms within the hotel meeting block.

**Loews Portofino Bay Hotel at Universal Orlando**
5601 Universal Blvd.
Orlando, FL 32819
*Phone*: 407-503-1000

The discounted rate of $255 has been secured for ARS attendees and exhibitors. Please call 888-430-4999 to make your reservation.

**Reservations must be made by April 12, 2018 in order to secure this rate.**

Show Management

**American Radium Society**
19 Mantua Rd.
Mount Royal, NJ 08061
*Phone*: 310-437-0581
*Fax*: 856-423-3420

**Exhibit Contact**
Maripat Traino
ARS Meeting Management
*Phone*: 856-423-7222, ext. 263
*Email*: mtraino@talley.com
RULES & REGULATIONS

Subletting of Space

Exhibitors may not assign or apportion to others the whole or any part of the space allocated and may not display goods or services other than those manufactured or regularly distributed by the applicant(s).

Cancellation and Reduction/Relocation Policy

Notification of cancellation or reduction of space must be in writing. If this agreement is canceled by the exhibitor for any reason or by Show Management because of Exhibitor’s default or violation of this agreement, monies paid to the American Radium Society by the Exhibitor shall be retained as follows:

- $875 per space if application is canceled on or prior to March 31, 2018.
- NO REFUNDS for any cancellations or reductions after March 31, 2018.

Exhibitor Programs and Presentations

Exhibitor presentations may take place during any hours the exhibit hall is open to registrants.

Exhibitor programs or presentations must be confined to the exhibitor’s exhibit space. The sound intensity of such activities as determined by Show Management must not interfere with the activities of neighboring exhibitors. Show Management reserves the right to determine at what point sound constitutes interference with others and whether it must be discontinued.

Programs or presentations are to be straight forward in nature and must avoid the use of sideshow or theatrical gimmicks.

Videotapes and films may be shown provided that screens are placed behind the tables to eliminate congestion in the aisles.

Any visual or other transmissions from off-site locations, including tele-surgery, are not permitted.

Direct Sales on Exhibit Floor

No direct sales are permitted to take place on the exhibit floor excluding book sales. Orders may be taken and processed for delivery elsewhere but product may not be conveyed in the exhibit area.
Display of Investigational Products

All exhibitors must comply with FDA rules regarding display of investigational products. Display of any investigational products is not an endorsement by the ARS. To comply with the FDA’s Guidelines on Notices of Availability, any investigational product exhibited or graphically depicted should:

- Contain only objective statements about the product.
- Contain no claims of safety effectiveness or reliability.
- Contain no comparative claims to other marketed products.
- Be displayed solely for the purpose of obtaining investigator responsibilities.
- Display a statement: “Caution – Investigational Device – Limited to Investigational Use” (or similar statement) in prominent size and placement.

Exhibitor Staff Conduct

Exhibitors must set up, occupy, and staff their exhibits during all hours exhibits are open. Failure to do so may result in ineligibility for future meetings. Names of all participants affiliated with exhibits must appear on the corresponding company staff list submitted to exhibitor registration. False certification of individuals as exhibitor’s representatives, misuse of exhibitor badges or any other method assisting unauthorized persons with access to the exhibit floor will be just cause for expelling the violator from the exhibition, or barring him/her from further entrance to the exhibit floor or removing his/her exhibit from the exhibit floor without obligation on the part of Show Management for refund of fees.

Exhibit personnel are expected to remain in their rented space and not view other exhibits except by invitation of other exhibitors. Interviews, demonstrations and the distribution of literature must be conducted within the space assigned to the exhibitor. Canvassing or distributing of advertising materials beyond the parameters of the exhibitor’s own space will not be allowed. Additionally, exhibitors are prohibited from posting signs relating to exhibits or any company activity outside the parameter of the exhibitor’s own space.

When food and beverage are served in the exhibit hall during breaks, exhibit personnel may participate but are expected to allow attendees to participate first.
**Insurance and Liability**

The exhibitor assumes entire responsibility and liability for losses, damages, and claims arising out of injury to any person, or loss of, or damage to property when such loss damage or injury is in any way connected to the exhibitor’s participation in the exhibition. Exhibitors shall indemnify and hold harmless ARS Management, their officers, directors, agents, members and employees and the designated convention facilities, their agents, and employees from any and all such losses, damages and claims. Exhibitors agree to protect, save, and keep ARS Management and The Loews forever harmless from any damage or charges imposed for violation of any law or ordinance whether occasioned by the negligence of the exhibitor or its agents, as well as strictly to comply with the applicable terms and conditions contained in the agreement between The Loews and ARS regarding the exhibit premises. Further, an exhibitor shall at all times protect, indemnify, save, and keep harmless ARS Management and The Loews against any and all loss cost damage, liability, or expense arising from, or out of, or by reason of said exhibitor’s occupancy and use of exhibit premises or part thereof. Although security is provided by ARS Management, furnishing of such security shall not be deemed to affect the non-liability of ARS Management or The Loews, their members, officers, representatives, official services, or contractors, to modify in any way the assumptions or risk provided herein.

If any part of the exhibit hall is damaged or destroyed in such a way as to prevent ARS or Management from allowing an exhibitor to occupy its assigned space during any portion of the exhibition, or if same is prevented by strikes, Acts of God, national emergency, or other causes beyond the control of ARS Management, exhibitors will be charged for space during the time it was, or could have been occupied. Exhibitors hereby waive any claim against ARS Management, their members, directors, agents, or employees for losses or damages that may occur due to such inability to occupy assigned space.

**Photography**

An exhibit or its products may not be photographed or videotaped without the permission of the legitimate occupants of that booth. Show Management reserves the right to photograph exhibits for Society purposes.
We, the undersigned, apply for technical exhibit space at the 100th Annual Meeting of the American Radium Society (ARS) to be held May 5-8, 2018 at the Loews Portofino Bay Hotel at Universal Orlando. We accept the conditions, rules, regulations, terms and policies printed in the Exhibitor Prospectus, which form part of this agreement.

Exhibitor Information

Company Name:  
Address:  
City:  State:  Zip:  
Phone:  Fax:  
Website:  

Contact Information

Contact:  Title:  
Phone:  Email:  

Exhibit Reservation

Included in your exhibit fee are one (1) 6’ draped table, two (2) side chairs, one (1) waste basket and one (1) identification sign (company name and booth number). Please confirm your needs by selecting a choice below:

☐ Yes, please reserve my exhibit space, which includes one (1) 6” draped table, two (2) side chairs, one (1) wastebasket and one (1) identification sign  

Total Cost of Space:  
☐ $1,750 (before January 19, 2018); $2,000 (on or after January 19, 2018)  

We prefer not to be in proximity to the following exhibitors:  

__________________________________________________________________________

__________________________________________________________________________
Spaces will be assigned at the sole discretion of show management and will be based on the
date that the application is received and consideration of competition. Floor plan will be
provided. No specific booth guarantees will be made until payment is received.

Signature: ____________________________________________

Your signature on this application indicates that you understand and agree to comply with all the
policies, rules, regulations, terms, and conditions contained in the American Radium Society (ARS) Exhibitor Prospectus and have read the rules and agree to distribute them to those involved with your tabletop.

**Payment Schedule & Details**

**Deposit of 50% is due upon receipt of application. Balance is due by March 30, 2018.**
Please make check payable to American Radium Society. Credit cards accepted: Visa, MasterCard or AMEX.

**Amount of Deposit: ** ______________

☐ Check Enclosed
☐ Credit Card

Credit Card #: ________________________________ Exp. Date: __________

Cardholder’s Name: ____________________________________________

Cardholder’s Signature: ________________________________________

Please complete and return this application to **Maripat Traino:**
19 Mantua Rd., Mount Royal, NJ 08061
Fax: **856-423-3420**
Email: **mtraino@talley.com**
The American Radium Society accommodates both educational grant support and corporate visibility options.

Please contact Andrea Taylor, Executive Director to learn more.
Email: ataylor@talley.com
Phone: 856-423-7222 ext. 266

**DIAMOND LEVEL: $50,000***

ACKNOWLEDGED AS SUPPORTER OF:
- Scientific Posters
- Scientific session, panel or debate (of your choosing)
- Main Evening Event
- Past President’s Dinner
- Welcome Reception
- Daily Refreshment Breaks

ACKNOWLEDGED AS DIAMOND LEVEL SUPPORTER:
- On-site with signage, slides and verbal recognition during breaks in session room
- In Final Program
- In pre-meeting marketing materials
- On ARS website with hyperlink to company website
- On sign for display in exhibit space *(exhibit space not included with levels support)*

RECEIVE PRE- AND POST-MEETING REGISTRATION LIST

**PLATINUM LEVEL: $35,000***

ACKNOWLEDGED AS SUPPORTER OF:
- Scientific Posters
- Scientific session, panel or debate (of your choosing)
- Main Evening Event
- Welcome Reception
- Daily Refreshment Breaks

ACKNOWLEDGED AS PLATINUM LEVEL SUPPORTER:
- On-site with signage, slides and verbal recognition during breaks in session room
- In Final Program
- In pre-meeting marketing materials
- On ARS website with hyperlink to company website
- On sign for display in exhibit space *(exhibit space not included with levels support)*

RECEIVE PRE- AND POST-MEETING REGISTRATION LIST
GOLD LEVEL: $25,000*

ACKNOWLEDGED AS SUPPORTER OF:
• Scientific Posters
• Scientific session, panel or debate (of your choosing)
• Welcome Reception
• Daily Refreshment Breaks

ACKNOWLEDGED AS GOLD LEVEL SUPPORTER:
• On-site with signage, slides and verbal recognition during breaks in session room
• In Final Program
• In pre-meeting marketing materials
• On ARS website with hyperlink to company website
• On sign for display in exhibit space (exhibit space not included with levels support)

RECEIVE PRE- AND POST-MEETING REGISTRATION LIST

SILVER LEVEL: $15,000*

ACKNOWLEDGED AS SUPPORTER OF:
• Scientific Posters
• Scientific session, panel or debate (of your choosing)
• Daily Refreshment Breaks

ACKNOWLEDGED AS SILVER LEVEL SUPPORTER:
• On-site with signage, slides and verbal recognition during breaks in session room
• In Final Program
• In pre-meeting marketing materials
• On ARS website with hyperlink to company website
• On sign for display in exhibit space (exhibit space not included with levels support)

RECEIVE PRE- AND POST-MEETING REGISTRATION LIST

BRONZE LEVEL: $10,000

ACKNOWLEDGED AS SUPPORTER OF:
• Scientific session, panel or debate (of your choosing)
• Daily Refreshment Breaks

ACKNOWLEDGED AS BRONZE LEVEL SUPPORTER:
• On-site with signage, slides and verbal recognition during breaks in session room
• In Final Program
• In pre-meeting marketing materials
• On ARS website with hyperlink to company website
• On sign for display in exhibit space (exhibit space not included with levels support)

RECEIVE PRE- AND POST-MEETING REGISTRATION LIST

*Support for the 2018 Annual ARS Meeting is considered an educational grant, subject to ACCME Standards of Commercial Support. A signed Letter of Agreement must be received in advance of the meeting in order for support to be acknowledged. There is no need to purchase an exhibit space in order to provide an educational grant. No logos will be used in any form of acknowledgement per ACCME criteria.
Educational Grant Opportunities

**Essay Awards: $15,000**
Be the exclusive supporter of the six prestigious Young Oncologist Essay Awards. The Essay Awards are given to six trainees who submit a completed manuscript dealing with subjects related to clinical, translational, or basic research. Recognition will be noted on the award plaque, on the ARS website and at the meeting.

**Resident Jeopardy: $12,000  SOLD**
Your support will provide refreshments for residents participating in this fun and competitive activity. Your company will be acknowledged for its support in the Final Program, signage and on the meeting website.

**Travel Grant Awards: $10,000**
Be recognized as the exclusive supporter of the Young Oncologist Travel Grant Awards. A total of ten awards are given out for outstanding abstracts that are reviewed favorably for presentation at the Annual Meeting. Each of the ten selected will receive an award plaque with your company's name displayed. Additional recognition will be made on the ARS website and at the meeting.

**ARS Presidential Categorical Course: $5,000**
The Presidential Course will be held on Saturday, May 5, 2018.
Your company will be acknowledged for its support in the Final Program, on signage and the room slide and by verbal recognition before the course begins.

**Janeway Lecture: $5,000**
Since 1933, the American Radium Society has sponsored an annual lecture in memory of Dr. Henry H. Janeway (1873-1921), a great American pioneer in the therapeutic use of radium.
The 2018 Janeway Lecture will be presented on Sunday, May 6, 2018.
Your company will be acknowledged for its support in the Final Program, on signage and the room slide and by verbal recognition before the lecture begins.

**Keynote Session: $3,000 each**
Your company will be acknowledged for its support in the Final Program, on signage and the room slide and by verbal recognition before the lecture begins.

**LEVEL SUPPORT: Panel, Scientific Session & Tumor Board Options**
Level donors have the opportunity to select and be acknowledged for supporting one or more panels, debates or scientific sessions being held at the ARS Annual meeting. Diamond supporters have a first priority choice on a first come, first served basis; Platinum, Gold, Silver and Bronze supporters have second, third, fourth and fifth priority respectively, all on a first come, first served basis.

The list of panels, scientific sessions and tumor boards available for support acknowledgement will be provided to all level donors in early 2018.
Marketing & Visibility Opportunities

**Satellite Symposia: $10,000 Happy Hour, $12,000 Dinner**

A limited number of companies will have the opportunity to present an educational event of their choosing which may include, for example, a panel discussion or an invited speaker. Rooms for these events will be assigned on a first-come, first-served basis. Symposia support will be acknowledged in the Final Program and may be listed on the ARS website in the meeting agenda. On-site signage will be provided. To secure a time slot, please complete the Satellite Symposia Application and return it before January 12, 2018.

**Official Hotel Door Drop: $6,000 (plus production)**

Be one of the first companies visible to attendees when you partner with ARS to exclusively sponsor the Hotel Door Drop. This is your chance to include announcements, invitations, samples and sales literature that will be hand-delivered to the hotel room of every registered ARS attendee. As the exclusive supporter, you can design the door drop bag to include your company name and logo.

**Hotel Key Cards: $3,000 (plus production)**

Get everyone’s attention by sponsoring the hotel room key cards for the ARS meeting. You will be the only name on the key cards, sure to stay in guests’ minds as they enter their rooms at the end of the day. Company is responsible for the production of the cards.

**Banner: $3,000 (plus production)**

Gain high visibility as your company banner streams down from the ceiling of the hotel lobby. This exclusive opportunity will be sure to stay in the minds of meeting attendees. Please inquire about size and dimensions.

**Exhibits: $1,750 Early Bird Rate (on or prior to January 19, 2018 deadline) $2,000 (after January 19, 2018)**

The ARS meeting will feature an exhibit hall with tabletop exhibits. For more information about exhibiting at the Annual Meeting, please contact Maripat Traino at 856-423-7222, ext. 263 or by email at mtraino@talley.com.

The American Radium Society values our relationship with industry and appreciates your thoughtful consideration of supporting the Annual Meeting. On behalf of the ARS leadership, we invite you to join us in Orlando, FL, May 5-8, 2018 to be part of this exciting and valuable meeting.

**Questions about any of the above opportunities may be directed to** Andrea Taylor, Executive Director:

**Email:** ataylor@talley.com

**Phone:** 856-423-7222 ext. 266

ARS is a 501(c)(3) nonprofit organization. Tax ID: 13-6150560
Support Confirmation Form

Company Name: ____________________________
Contact Name: ____________________________
Email Address: ____________________________ Phone: ____________________________
Total Amount: ____________________________ Signature to Confirm: ____________________________

(Company name) pledges support for the 100th Annual ARS Meeting as follows:

**Educational Grant Opportunities**

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<th>LEVEL SUPPORT</th>
<th>AMOUNT</th>
<th>INITIAL TO CONFIRM</th>
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<tr>
<td>Diamond Level</td>
<td>$50,000</td>
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<td>Platinum Level</td>
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<tr>
<td>Gold Level</td>
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<tr>
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<td>Keynote Session</td>
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TOTAL AMOUNT PLEDGED – Educational Grants: $ _________________

**Marketing & Visibility Opportunities**

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TOTAL AMOUNT PLEDGED – Marketing & Visibility Opportunities: $ _________________

**Satellite Symposia**

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<th>OPPORTUNITY</th>
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<tr>
<td>Happy Hour Symposia</td>
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<tr>
<td>Evening (Dinner) Symposia</td>
<td>$12,000</td>
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The ARS is a 501© 3, tax ID: 13-6150560

Please return this form to Maripat Traino, ARS Meeting Manager Phone: 856-423-7222, ext. 263; Fax: 856-423-3420; Email: mtraino@talley.com
Industry-Supported Satellite Symposia Guidelines

"Satellite Symposium": Refers to any activity that is deemed educational in nature and is independently organized and offered by another organization.

Application Submission Process and Deadlines

Please submit the official ARS Satellite Symposia Application and a copy of the program. The program should include the title of the program and presentations, learning objectives, needs assessment, target audience and method of invitation. Please note that time and space are limited.

Application Deadline: January 12, 2018.

Criteria for Eligibility

Acceptance of the proposed satellite symposium will be based on educational content. The satellite symposium must meet the following criteria:

1. Provide high-quality information that practicing physicians and surgeons need to provide improved patient care
2. Offer balanced information and provide an objective viewpoint of the subject matter presented

The Organization must:

1. Fulfill any funding obligations
2. Hold ARS harmless from any and all claims that may result from the meeting

ARS reserves the right to:

1. Limit the number of industry-organized events
2. Consult with the organization to assure appropriateness of any activity outcome

Scheduling

Satellite symposia must not conflict with the ARS main educational programming. The following times are available:

- Saturday, May 5, 2018, 7:30pm - 9:00pm: Dinner Symposium, $12,000
- Monday, May 7, 2018, 4:30pm - 6:00pm: Happy Hour Symposium, $10,000
- Monday, May 7, 2018, 7:30pm - 9:00pm: Dinner Symposium, $12,000

Symposia Rooms will be scheduled on a first-come, first-served basis, upon approval by ARS.

Marketing

ARS encourages independent promotion of approved symposia. All marketing materials must be approved through ARS prior to release and distribution. Commercial displays will not be allowed in the meeting room at anytime. Signage at the hotel will be allowed only on the day of the symposium. Signs are limited to two in front of the session room, two hours in advance of the symposium.

ARS will promote the program in the following methods:

1. Symposia are posted on the ARS website
2. Symposia guide is provided in the program schedule and in the Final Program
3. To assist with your marketing efforts, ARS will provide a pre-registration mailing list

Financial Considerations-Direct Costs: All organizations will be responsible for the management of their event’s logistics and payment of direct costs associated with promotion, presenters, catering and audio-visual equipment & labor. Upon ARS approval of the satellite symposium, the symposium provider will be invoiced for the total due. Payment is expected within 30 business days of invoice issuance.
In addition to this form, applicants must provide a copy of the proposed program, including the title of the program and presentations, learning objectives, proposed speaker names, target audience, and invitation process.

A limited number of companies will have the opportunity to present an educational event of their choosing which could include, for example, a panel discussion or an invited speaker. Rooms for this event will be assigned on a first-come, first-served basis. This opportunity does not include AV, labor, Food & Beverage or CME. Symposia support will be acknowledged in the Final Program and on-site event signage.

**Symposia Rooms will be scheduled on a first come, first served basis, upon approval by ARS.**

*Please indicate your first and second choice of the preferred time period for your event. Time and space may limit the availability of symposia scheduled.*

______ Saturday, May 5, 2018, 7:30pm - 9:00pm, 1 room available for Dinner Symposium, $12,000
_______ Monday, May 7, 2018, 4:30pm - 6:00pm, 1 room available for Happy Hour Symposium, $10,000 **SOLD**
_______ Monday, May 7, 2018, 7:30pm - 9:00pm, 1 room available for Dinner Symposium, $12,000

Supporting Organization: 
Mailing Address: 
City/State/Zip: 
Contact person: 
E-mail: 
Phone: Fax: 

Third Party Company/Organizer: **(Designated by supporting organization)**
Mailing Address: 
City/State/Zip: 
Contact Person: 
E-mail: 
Phone: Fax: 

**ARS must receive this application by January 12, 2018 (Earlier recommended)**

Programs should be final upon submission. Incomplete and/or tentative applications will not be reviewed.

Programs cancelled prior to and on February 2, 2018 will be issued a refund of up to 50% of the payment amount. ARS will retain the full fee paid for any program cancelled after February 2, 2018 and will consider rescheduling the event at a future date if possible.

Please contact Andrea Taylor, Executive Director to learn more.

**Email: ataylor@talley.com**
**Phone: 856-423-7222 ext. 266**