

The Association of South African Quantity Surveyors



Western Cape Chapter

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FIRST DRAFT

AGENDA AND PROCEEDINGS FOR ANNUAL GENERAL MEETING NO. 48 OF THE WESTERN CAPE CHAPTER TO BE HELD ON THURSDAY, 16 MARCH 2018 AT THE BELMONT SQUARE CONFERENCE CENTRE, BELMONT ROAD, RONDEBOSCH, CAPE TOWN AT 15H00

PROCEEDINGS

Arrival of members, registration of attendance	14h30-15h00
Annual General Meeting (see agenda below)	15h00-17h00
Refreshments	17h00-18h00

AGENDA

- Attendance **A Simpson**
- Notice convening meeting **A Simpson**
- Welcome **A Simpson**
- Confirmation of minutes of previous Annual General Meeting **A Simpson**
- Matters arising from minutes **A Simpson**
- Consider and adopt the report of the Chapter Committee on the affairs of the Chapter **A Simpson**

Report back from portfolio chairpersons:
 - Events Management **E Smith**
 - Candidate and Student Matters **R Kelly**
 - Sponsorship, **P du Plessis**
 - Marketing and Public Relations **C Steffen**
 - Professional Liaison **D Ramsay**
- Adoption of Chapter financial statements for 2017-18 and budget for 2018-19 **M Carstens**
- Announcement of Chapter Committee for 2018-19 **A Simpson**
- Report from Cape Peninsula University of Technology (CPUT) and University of Cape Town (UCT) **T Stringer**
A/Prof K Michell
- Presentation of Scholarships to Students and Long Service Awards **A Simpson**
- Feedback from ASAQS Executive Board Meeting **C Steffen**
- Comments from the Floor **A Simpson**
- Closure **A Simpson**