PRESIDENT'S MESSAGE

After a successful year in 1984, the Executive Board for 1985 hopes to continue the positive work of the Chapter. To that end, continuing education workshops/programs are planned for the spring and fall in both the South and North. The Acquisitions, Cataloging, and Microcomputer Discussion Groups should be active in both regions too. The Executive Board, Program Committee Members, and Discussion Group Leaders are listed in this issue of the Newsletter. Members should feel free to contact anyone listed to share ideas or concerns about the activities of the Chapter.

I have been in contact with the CLA Committee on Computers. It is hoped that our groups can work together in planning activities related to automation for California libraries.

In planning for the annual CLA Conference program, I have requested that technical services related programs not be held at overlapping times. In the past, our Chapter program has been held at the same time as OCLC and RLIN programs.

Lastly, the Chapter will continue the work of the immediate past President, Sandra Vella, in compiling the Technical Services Automated Systems Contact Directory. Those members who are willing to share their expertise on any automated system(s) should complete and mail the Information Sharing Network form in this Newsletter. As you may recall, last year's Directory was printed in the November Tech Notes. This year's Directory will appear in the September issue.

I believe 1985 will be another positive year for the Chapter and its members.

Tom Johnson,
President
CLA Technical Services Chapter
ACTIVITIES

NORTHERN REGION SPRING PROGRAM

REINCARNATION IN TECHNICAL SERVICES
THE QUALITY OF LIBRARY LIFE AFTER AUTOMATION

This major discussion of the present and future of Technical Services--its personnel, structures, and relationships within the library--will be led by keynote speaker Susan Baerg Epstein, president of Susan Baerg Epstein, Ltd., a consulting firm which specializes in library automation and management. Joining Ms. Epstein and representing a variety of library perspectives will be members of a discussion panel:

David Thompson, Assistant Chief of the Catalog Department, Stanford University Libraries

Libby Trudell, Marketing Manager, DIALOG

George Roncaglia, Library Coordinator at NASA/Ames Research Center Library and formerly at Mountain View Public Library

Gloria Heller, Library Technical Assistant, Foothill College Library

Patricia Vandenberge, Reference Librarian, Bancroft Library, (formerly Serials Librarian), University of California, Berkeley

The CLA Technical Services Chapter and the Northern California Technical Processes Group (NCTPG) invite you to attend this jointly sponsored meeting to be held on Friday, April 19, 1985, at the College of San Mateo Theater. Morning refreshments and a catered box lunch will be provided. Registration is $15, and registration forms are available from:

Anne Montgomery (NCTPG Pres.) Marilyn McDonald (CLA/TSC V. Pres.)
San Mateo Public Library Foothill College Library
55 West Third Street 12345 El Monte Road
San Mateo, CA 94402-1592 Los Altos Hills, CA 94022
(415) 377-4685 (415) 948-8590, ext. 390

Registration closes April 12, 1985.
SOUTHERN REGION SPRING PROGRAM

The Program Committee is planning a program on authority control of cataloging records covering automated and manual aspects. The program is tentatively set for Friday, May 17, 1985, at the West Covina Regional Branch of the Los Angeles County Public Library.

A program announcement will be sent to Southern Region members in early April.

SOUTHERN REGION DISCUSSION GROUPS

ACQUISITIONS

Eric MacDonald, Discussion Group Leader, is working with other acquisitions librarians in planning a program surveying automated acquisitions systems to be held later in the year.

CATALOGING

Kathryn Weintraub, Discussion Group Leader, is interested in member ideas for the discussion group. Please contact Kathy. (Address and phone number are listed in this Newsletter.)

MICROCOMPUTER

Anne Hess, Discussion Group Leader, has called for the formative meeting of the group to be held from 9:15 a.m. to noon, on Friday, April 19, 1985. The group will meet at the John F. Kennedy Memorial Library of California State University, Los Angeles.

The focus of the discussion will be to define the nature, purpose, and activities of the group. Those wishing to attend this event are asked to call Anne Hess before March 18, 1985. Her phone number is (213) 224-2265.
ANNOUNCEMENTS

ASIAN LANGUAGE CATALOGING

Sally Tseng, Cataloger at University of California, Irvine, is gathering cataloging problems related to Chinese, Japanese, and Korean materials. She is interested in receiving photocopies of title pages of such materials. Ms. Tseng will be arranging a way to share this information. Those members with examples for her should send them to:

Sally Tseng
General Library--Serials Dept.
University of California, Irvine
Irvine, CA 92713

CATALOGING COURSE, UCLA

A course entitled, "Descriptive Cataloging in the '80s" (Library Science X419), will be offered at University of California, Los Angeles, on Saturdays, March 30 to June 8, 1985, from 9 a.m. to 12:15 p.m.

In addition to receiving an in-depth survey of cataloging practice utilizing AACR 2, as interpreted by Library of Congress, students will explore the computer-based technology being introduced in the cataloging process. Experience with OCLC and UCLA Library's ORION system is provided.

George E. Gibbs, Head of the Cataloging Division at the UCLA Library, will be the instructor. The course fee is $145. For further information, write:

UCLA Extension
Department K
P.O. Box 24901
Los Angeles, CA 90024
ANNUAL CHAPTER BUSINESS MEETING

The meeting was called to order by President Sandra Vella at 8:35 a.m., December 4, 1984, at the Westin Bonaventure Hotel, Los Angeles. The officers of 1984 were introduced: Vice-President/President Elect, Tom Johnson; Treasurer, Sheila Lai; and Secretary, Rita Jones.

REPORTS AND ANNOUNCEMENTS

The minutes of the 1983 business meeting were read by Secretary Rita Jones. The minutes were approved as read.

Sheila Lai gave the Membership Report, commenting that membership was only 1% below last year, with a total of 177. Sheila encouraged setting a goal of 200 members so that mail would qualify for lower postage rates; this year, CSU Sacramento picked up a considerable part of the cost of producing Tech Notes. Sheila also reported the 1985 election results.

Tom Johnson reviewed the programs of the Southern Region during the past year: "A Vacation from Automation," about book mending and preservation, was the spring program. Discussion Group meetings were held in September and October—the first about Bowker's Book Acquisition System, and the second about OCLC's Microenhancer. Tom thanked the Program Committee members, Monie Farber, Janice Shawl, and Rita Jones; and Discussion Group leaders, Paulette Triay for the Acquisitions meeting and Sue Lim for the Cataloging meeting.

Sandra Vella expressed appreciation for the assistance of Sheila Lai and Technical Services Chapter members for the 10 programs conducted this year by the Northern Region. The spring program, "Quality Control: Database Standards," had an attendance of 215, and Sandra thanked the Planning Committee for their support: Susan Firestein, Sheila Lai, and Priscilla Peters. The fall program, "Basic In-House Book Mending Techniques," was repeated, due to overwhelming demand, and contributed $710 to the Chapter treasury. Sandra gave credit to Diane Blakely, Wendy Jones, and Tere Silva for conducting the program. The Northern Region Discussion Group meetings changed in format and became very successful mini-programs, each featuring a specific topic.
OLD BUSINESS

In reviewing the past year, Sandra reported on the budget constraints of attempting to print a fine quality Tech Notes, as she had intended, and the need to keep within a 10 page limit. She was pleased to fulfill her aim of compiling a Technical Services Automation Contact Directory. Sandra also expressed her appreciation for the experience of serving as Technical Services Chapter President this past year.

NEW BUSINESS

Tom Johnson introduced the new team of officers for 1985: Vice-President/President Elect, Marilyn McDonald; Secretary, Marilyn Oberg; and Wendy Romano, Treasurer and Membership Director. He expressed the hope that Chapter members will maintain the same level of involvement, and continue to provide excellent educational programs in the coming year.

Rita Jones
Secretary
CLA Technical Services Chapter

ANNUAL CLA CONFERENCE PROGRAM

MICROCOMPUTER SOFTWARE FOR LIBRARIES

Three speakers reported on their first-hand experience concerning the problems and issues involved with computer software collections in libraries. Wayne Wilson discussed Chapman College's software collection. Among the topics he covered were: availability for public use, processing concerns, upgrades or new editions of software, pirating, and copyright problems. Jean Nolan, head of Nolan Information Services, covered the selection and acquisition of software, including criteria for selection, equipment, warranties, and return policies. She also emphasized that serious legal problems for libraries could develop from both institution and patron violation of copyright agreements. Kitty Salinas, cataloger from the Montebello Unified School District, spoke about the cataloging of software. She discussed the pros and cons of 3 ways of processing software: AACR 2 and catalog format, vertical file format, and electronic format. A lively question and answer session followed the speakers' presentations.

Anne Frank
University of California, Irvine
ANNUAL CONFERENCE DISCUSSION GROUPS

Acquisitions

The Innovacq Automated Acquisitions System was the focus of the Acquisitions Discussion Group meeting. Marjorie Kistemaker, representative from Innovative Interfaces, Inc., described the Innovacq System and related the features which have been built into this system to meet the needs of libraries.

Roman Kochran described his experience with the Innovacq System as it has been implemented at the library of the California State University, Long Beach.

A brief question and answer period followed the presentations. Interested librarians were given an opportunity to view and experiment with the Innovacq terminal which was demonstrated by Ms. Kistemaker. About 45 people attended the meeting.

Paulette Triay

Cataloging

It was standing-room only at the Cataloging Discussion Group meeting, where the topic was "Standards of Performance for Catalogers and Staff," with the new Chapter President, Tom Johnson, of Riverside City-County Public Library, presiding.

Nancy Musser, Head of the Catalog Department of San Francisco Public Library, reported on high monthly goals, which further discussion revealed, applied to classification only, not complete cataloging. Ms. Musser indicated that 5 catalog librarians divided the work according to Dewey classification groups. Other requirements were to make any corrections necessary in the Cataloger's subject area within one month of notification, and to revise an assigned section of the public catalog filing before the end of the week in which the cards were filed.

Ms. Musser said she had tried to establish how long it takes to catalog a title and how much actual time is involved in cataloging. She found that 40% of the catalog librarian's time is devoted to problem solving, and 4-4½ hours per day is available for actual cataloging. In setting standards, she noted that the type of material must be taken into consideration. She added that knowledge of quantitative information has helped the Catalog Department to get extra staff to support additional purchases.
Angela Liu, Head of the Catalog Department at California State University, Northridge, also stressed that different types of material require different amounts of time to catalog. She reported that following a period of operating with specific goals from 1978-1983, while trying to maintain a quality standard of less than 1% error rate, she “scrapped” quantitative standards but continues to keep a close check on quality control. The department output has increased as a result, she believes, of higher morale and less time spent trying to track down responsibility for errors.

It seemed apparent that different departmental responsibilities within various cataloging organizations made close comparison of quantitative standards difficult.

Margaret Farber
University of California, Irvine

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INFORMATION SHARING NETWORK

To aid CLA/TSC members who are investigating various automated systems prior to implementation, the Chapter is compiling a list of contact people who are willing to answer inquiries about their systems, e.g., operations, training requirements, costs. This information will be published in the September issue of *Tech Notes*.

If you are willing to participate and share your knowledge, return the following form to Tom Johnson, Riverside City-County Public Library. (If you have already responded, there is no need to reply again unless to withdraw.)

DETACH AND MAIL

I am willing to be a contact person and participate in the CLA Technical Services Chapter Information Sharing Network.

CONTACT PERSON ________________________________

LIBRARY ______________________________________

ADDRESS ______________________________________

PHONE (___) - ___ ext.

NAME AND TYPE OF AUTOMATED SYSTEM. List each separately.
PEOPLE

1985 EXECUTIVE BOARD MEMBERS

PRESIDENT

Thomas L. Johnson
Head of Technical Services
Riverside City and County Public Library
3581 Seventh Street
P.O. Box 468
Riverside, CA 92502

Work: (714) 787-7210
Home: (714) 528-0647

VICE-PRESIDENT

Marilyn M. McDonald
Assistant Head of Learning Resources
Foothill College
12345 El Monte Road
Los Altos Hills, CA 94022

Work: (415) 948-8590 x390/x391
Home: (415) 321-9985

SECRETARY

Marilyn Oberg
Head, Acquisitions Department
California State University Library
Hayward, CA 94542

Work: (415) 881-3626
Home: (415) 653-0249

TREASURER/ MEMBERSHIP COORDINATOR

Wendy Romano
Head, Bibliographic Access
Los Angeles County Public Library
7400 East Imperial Highway
Downey, CA 90242

Work: (213) 922-7991
Home: (818) 570-8833
1985 PROGRAM COMMITTEE MEMBERS

John Wood
California State University Library
5151 State University Drive
Los Angeles, CA 90032
(213) 224-2221

Peter Enyngi
Los Angeles County Law Library
301 West First Street
Los Angeles, CA 90012
(213) 629-3531 ext. 31

Tim Winkey
Long Beach Public Library
101 Pacific Avenue
Long Beach, CA 90802
(213) 590-6069

Wendy Romano
Los Angeles County Public Library
7400 East Imperial Highway
Downey, CA 90242
(213) 922-7991

1985 DISCUSSION GROUP LEADERS--SOUTHERN REGION

ACQUISITIONS

Eric MacDonald
General Library--Acquisitions
University of California, Irvine
P.O. Box 19557
Irvine, CA 92713
(714) 856-7205

CATALOGING

Kathryn Weintraub
General Library--Catalog Department
University of California, Irvine
Irvine, CA 92713
(714) 856-6076

MICROCOMPUTER

Anne Hess
California State University Library
5151 State University Drive
Los Angeles, CA 90032
(213) 224-2265
CALIFORNIA LIBRARY ASSOCIATION
TECHNICAL SERVICES CHAPTER

1985 Membership Application Form 1985

NAME: ____________________________ NEW MEMBERSHIP: _______

ADDRESS: ________________________ RENEWAL: _______

CLA MEMBER ($3.00) ______

NON-CLA MEMBER ($5.00) ______

Make checks payable: CLA Technical Services Chapter

Mail Application Form and check to:

Wendy Romano
Head, Bibliographic Access
Los Angeles County Public Library
7400 East Imperial Highway
Downey, CA 90242

Thank you for your support of the Chapter.

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Tech Notes is the newsletter of the Technical Services Chapter of the California Library Association (717 K Street, Suite 300, Sacramento, CA 95814). Three issues are planned for 1985: March, June, and September. Please note that the 1984 vol. 6 issues were actually published (by mistake) as vol. 5, repeating the previous year's numbering.

Items for Tech Notes should be mailed to:

Kitty J. Simmons
Chair, Technical Services Department
Loma Linda University Library
La Sierra Campus
Riverside, CA 92515

(714) 785-2402