



## **BOARD OF DIRECTORS RESPONSIBILITIES:**

### **Purpose:**

To serve the board of directors as a voting member to assist in the development of and then approve policies, procedures and regulations to govern the operations of the association and to monitor the finances, programs and performance of the organization.

### **Attendance Expectations:**

- Regularly attend scheduled board meetings
- Regularly attend the luncheon programs
- Attend meeting of committees served
- Attend planning session
- Attend and participate in special events

### **Obligations to the Board:**

- Maintain, update and monitor strategic plans
- Establish policy
- Monitor finances and budgets

### **Specific Duties:**

- Attend meetings, participate and show commitment to board activities
- Be well-informed and prepared for meetings
- Donate to TREPAC at 110 Level
- Contribute skills, knowledge and experience when appropriate
- Listen respectfully to others view points
- Assume leadership roles in all board activities including fund raising
- Represent the association to the public, businesses, government officials and the community
- Educate yourself about the needs of the members the association serves
- Serve on a committee to help facilitate strategic plans