



# Nuts & Bolts Seminars

## Central Iowa Seminar

Thursday, October 20

Hilton Garden Inn | 8600 Northpark Dr.  
Johnston, IA 50131

## Eastern Iowa Seminar

Friday, October 21

Holiday Inn | 1220 1st Ave.  
Coralville, IA 52241

### CLE CREDIT (pending)

7 state hours which includes 1 ethics hour

### MATERIALS

Electronic materials only. A link to the materials will be e-mailed to attendees prior to the event.

Do you need to learn the “nuts and bolts” of one or more areas of law? The mission of the Nuts & Bolts Seminars is to assist attorneys in the understanding of a variety of legal issues which results in that event participant better serving their clients. The seminar is also a fantastic opportunity for newer members of the bar to meet and socialize with their peers and become acquainted with the Iowa legal community.

### SCHEDULE

- 8:00 – 8:30 – Registration
- 8:30 – 9:30 – Ethics and Trust Accounts
- 9:30 – 10:30 – Hanging Out Your Own Shingle
- 10:30 – 10:45 – Break
- 10:45 – 11:30 – Employment Law 101
- 11:30 – 12:30 – Lunch (not provided with registration)

### Litigation Track (select track option below)

- 12:30 – 1:30 – Summary Judgement and Trial Management Tips
- 1:30 – 2:45 – Family Law 101
- 2:45 – 4:00 – The Guilty Ones are Easy
- 4:00 – 4:15 – Break
- 4:15 – 5:00 – General Personal Injury Law and You

### Transactional Track (select track option below)

- 12:30 – 1:30 – Business Formation: A Basic Understanding
- 1:30 – 2:45 – Real Estate 101
- 2:45 – 3:45 – Estate Planning 101
- 3:45 – 4:00 – Break
- 4:00 – 5:00 – Run Your Practice Like a Business and Soar

## Registration Form: Nuts & Bolts Seminars

Name: \_\_\_\_\_ Member #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_

### REGISTRATION FEES

Prices below reflect the early-bird registration fees. Registering after October 19 will result in a \$50 late fee being added on to your registration fee amount.

- Law Student (Free)
- Young Lawyers Division Year 1 (\$25)       Young Lawyers Division Year 2-3 (\$75)       Young Lawyers Division Year 4-5 (\$95)
- Young Lawyers Division Year 6-10 (\$120)       Admitted to practice more than 10 years (\$170)
- Non-ISBA Member (\$270)

Please select a location:  Johnston (Oct. 20)     Coralville (Oct. 21)      Please select a track:  Litigation     Transactional

Method of Payment:  Check enclosed    Check Number \_\_\_\_\_       Master Card     Visa     American Express

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

Special Considerations (dietary, hearing, vision, etc.): \_\_\_\_\_

Return registration form to: ISBA CLE, 625 E. Court Ave., Des Moines, Iowa 50309 or fax (515) 243-2511

For questions: phone (515) 697-7874 or e-mail cle@iowabar.org

Cancellation policy: Registration refunds will be issued only if written notification is received by the Bar Office by October 13, 2016. Written notification can be mailed, faxed, or e-mailed to the bar office.