



ISBER Membership Join and Renew Guide

Is this guide for you?

This guide is for **individual** and **organizational** account holders to join or renew. If you are a sub-account holder, this guide will not apply. Please contact your organizational account holder to remind them to renew, or info@isber.org if you do not know who your organizational account holder is, and we can provide this information to you.

I don't know what kind of account I have!

Log in, and click on Profile Home to check your member status.

JESSICA LUU

+ More

Last updated: 3 minutes ago

Jessica Luu

Organization Sub Account - No Journal -- Geographic Region: Americas

Table of Contents

Membership Join Guide	3
Membership Renewal Guide	4
If Today's Date is Between Membership Renewal Date and December 31	4
If Today's Date is January 1 or Later	6

Membership Join Guide

1. Click on the “Join ISBER” button below or go to <http://www.isber.org/?page=SelectMbrType>



2. Choose if you want an **individual** or **organizational** membership.
3. Choose the type of membership you want. Membership discounts¹ only apply for individual memberships and not organizations.
4. Fill out membership information. Mandatory fields are marked with a red asterisk (*).
5. ‘Membership Dues’ page: confirm your membership type and member information. If you do not want to pay by credit card right away, choose the **Bill Me** option.

Payment Information

Payment Amount \$329.18 (includes \$15.68 Tax/VAT)

Payment Type* Bill Me SSL SECURED
THIS SITE SECURED
BY SSL ENCRYPTION

Credit Card

Name on Card*

Card Type*

Card Number*

Card CVV Num* What is this?

Exp. Month/Year* (MM/YYYY)

SUBMIT SECURELY

6. You will receive 2 emails upon submitting:
 - a. a thank you email for joining ISBER
 - b. an invoice confirmation for your closed invoice (if paid by credit card) or an outstanding invoice with link to pay by credit card and instructions to pay by cheque or wire transfer (if unpaid – chose “Bill Me” option)

¹ All new members automatically receive 15% off their membership & members from **Low and Middle Income Countries** automatically receive 50% off their membership, excluding printed journal costs.

Membership Renewal Guide

1. Click on the “Renew Your Membership” button below or go to <http://www.isber.org/Login.aspx>



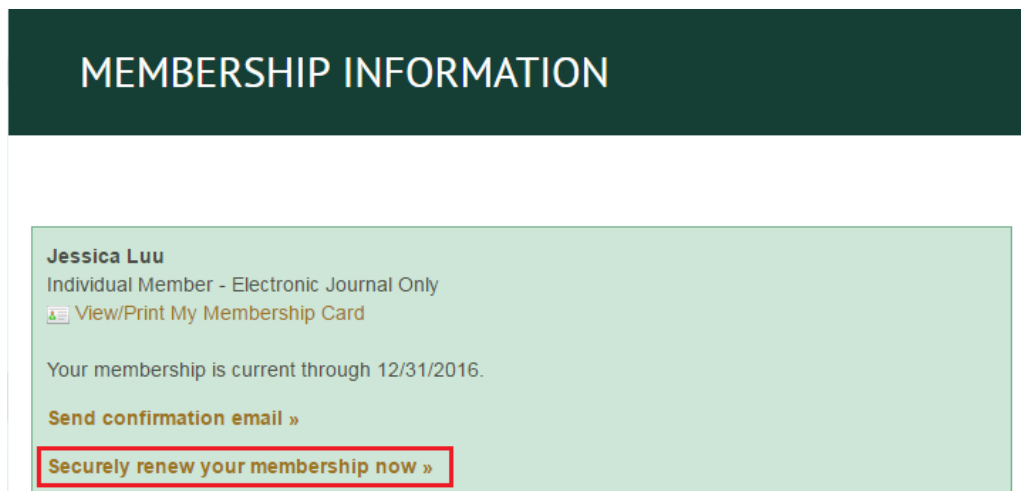
2. Sign into your individual or organizational account.
 - a. If you forgot your password (but remember your username or email), [click here](#) to have your password reset link sent to the email associated with your account.
 - b. If you forgot your username and/or email, contact info@isber.org to have it sent to you.

If Today’s Date is Between Membership Renewal Date and December 31

3. Your account has not expired yet. You will see a list of all upcoming deadlines upon log-in. Click on **Membership Info** in the box at the right-hand corner to start the renewal process.



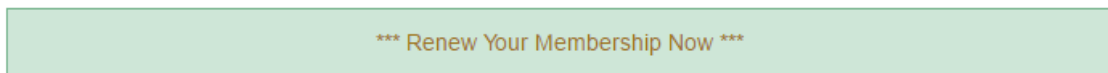
4. Click on **renew your membership** link to start.



- Alternatively, you can click on Profile Home or Manage Profile to view your current information.

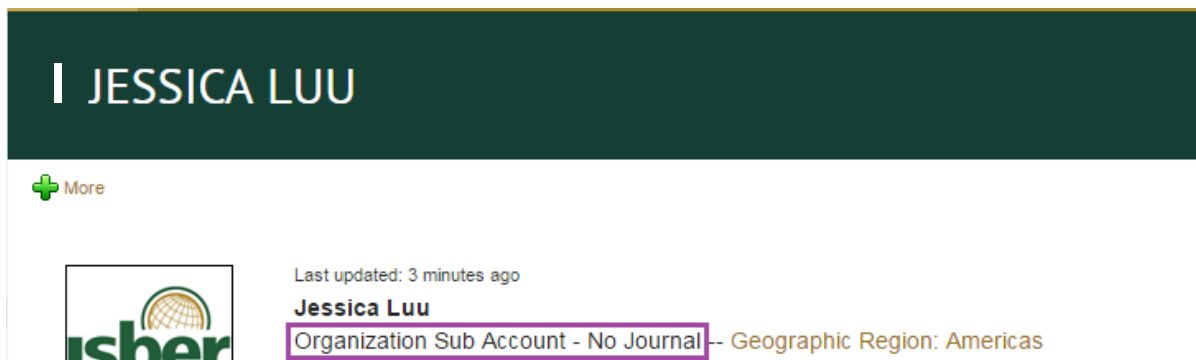


- On both the Profile Home and Manage Profile pages, you will see the image below. Click to start the membership renewal process.



If you do not see the Membership Info or Renew options

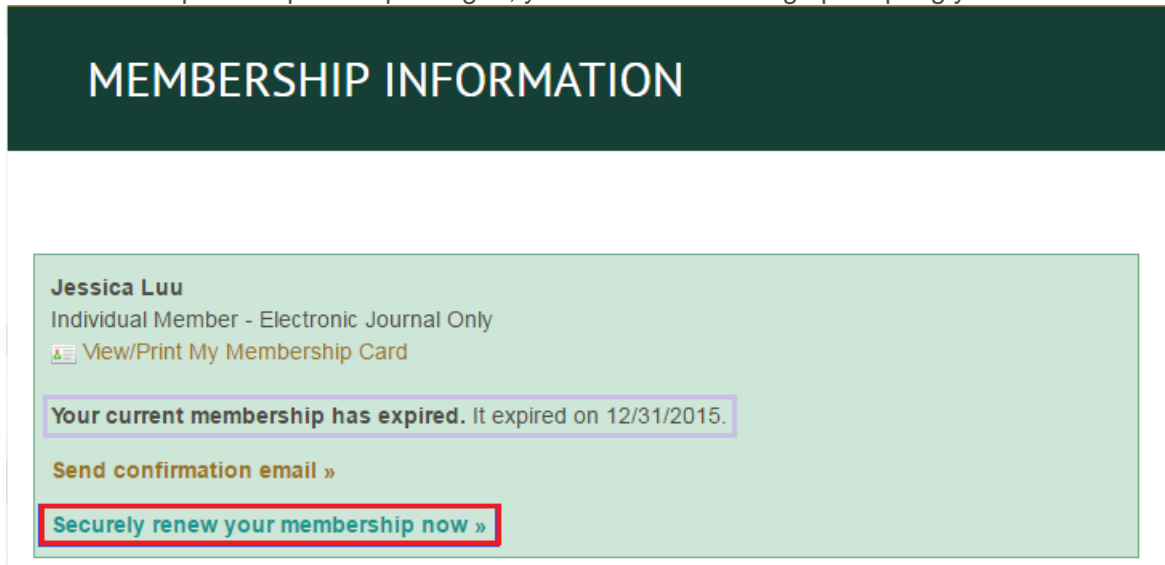
- Check if you have a sub-account by clicking on Profile Home and checking your **member status**.



- If you are a sub-account, you cannot renew your organizational account. Contact the organizational account holder to remind them to renew. If you do not know who your account holder is, contact info@isber.org.

If Today's Date is January 1 or Later

9. Your membership has expired. Upon log-in, you will see a message prompting you to **renew**.



MEMBERSHIP INFORMATION

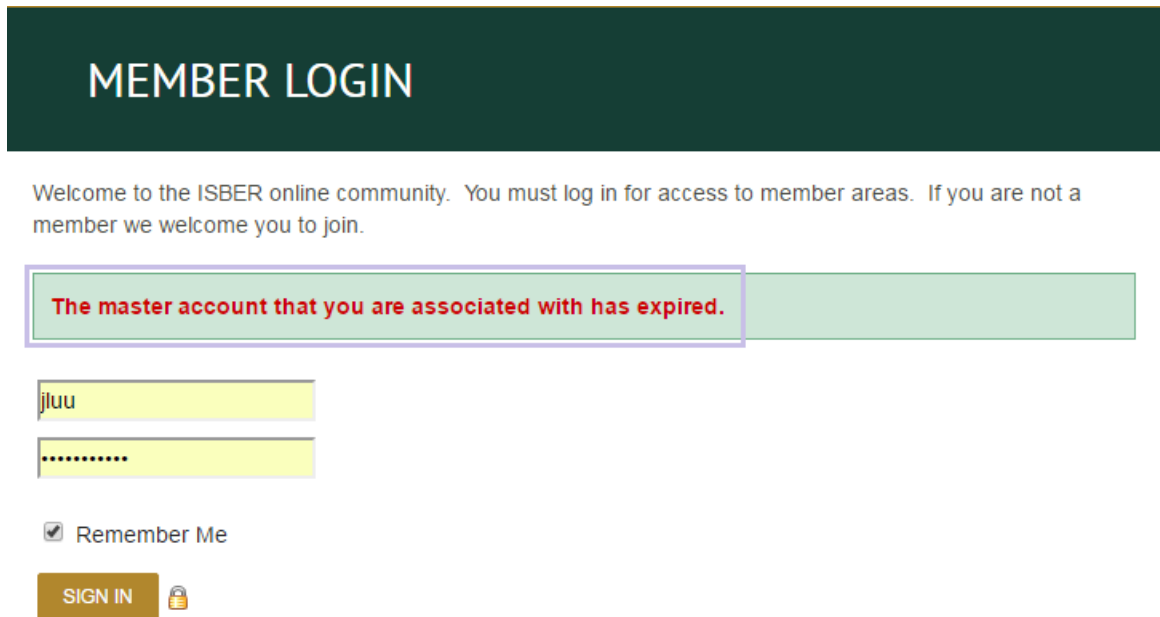
Jessica Luu
Individual Member - Electronic Journal Only
[View/Print My Membership Card](#)

Your current membership has expired. It expired on 12/31/2015.

[Send confirmation email »](#)

[Securely renew your membership now »](#)

10. If you are a sub-account, you will see the message below upon trying to log in. Contact the organizational account holder to remind them to renew. If you do not know who your account holder is, contact info@isber.org.



MEMBER LOGIN

Welcome to the ISBER online community. You must log in for access to member areas. If you are not a member we welcome you to join.

The master account that you are associated with has expired.

Remember Me

[SIGN IN](#) 