Centers for Medicare and Medicaid Services
Conditions of Participation for Hospitals: 2017 Update

DATE
Part 1-February 28, 2017
9:00 a.m. – 11:00 a.m.

Part 2-March 7, 2017
9:00 a.m. – 11:00 a.m.

Part 3-March 14, 2017
9:00 a.m. – 11:00 a.m.

Part 4-March 21, 2017
9:00 a.m. – 11:00 a.m.

WHO SHOULD ATTEND
Anyone involved with compliance regulations and standards, including, but not limited to, CEOs, CMOs, CNOs, physicians, nurses, quality improvement and risk management staff, performance improvement coordinators, pharmacy and medication management staff, compliance officers and legal counsel, ethics committee members, consumer advocates, TJC liaisons, safety officers, behavioral health and psychiatric staff, and case managers.

REGISTRATION DEADLINE
Registrations are due into the LHA office one week prior to the webinar in order to ensure timely delivery of instructions and handout.

EDUCATION CALENDAR
http://www.lhaonline.org/events/event_list.asp

This four-part webinar series will cover the entire Centers for Medicare and Medicaid Services (CMS) Hospital Conditions of Participation (CoPs) manual. This is a great way to educate employees in your hospital on the sections of the CMS hospital manual that apply to their departments. Every hospital that accepts Medicare or Medicaid must be in compliance with these regulations and interpretive guidelines.

Part 1 – February 28, 2017
Part 1 of this series will focus on the overview of the CMS survey process, board and CEO requirements, and medical records/Health Information Management guidelines.

At the conclusion of this session, the participants will be able to:
• Demonstrate how to locate the CMS CoP Manual;
• Identify the physical guidelines and history for a patient undergoing elective surgery; and
• Explain how physicians must include date and time when signing off on verbal orders.

Part 2 – March 7, 2017
Part 2 of this series will focus on patient rights, including, but not limited to, privacy and safety, confidentiality, patient advocacy, interpreters, and low health literacy. It will also cover guidelines for medical staff, the CEO and hospital board, including guidelines changes, medical staff bylaws, credentialing and privileging.

At the conclusion of this session, the participants will be able to:
• Identify CMS restraint standards that hospitals must follow;
• Discuss how hospitals are required to have grievance policies and procedures in place;
• Identify a patient’s right to file a grievance; and
• Discuss how CMS requires interpreters for patients with limited English proficiency and how this should be documented in the patient’s medical record.

Each additional phone line will be billed at the LHA Member/Non-Member rate. Advance registration is REQUIRED to ensure delivery of instructional materials.
Part 3 – March 14, 2017
Part 3 of this series will focus on guidelines for quality assessment and performance improvement, utilization review, and numerous service positions within the hospital, including nursing, pharmacy, radiology, laboratory, and food and dietary.

At the conclusion of this session, the participants will be able to:
- Explain how medications must be given in a timely manner and within three segments of time;
- List the protocols and orders for medical records;
- Identify the required CMS pharmacy policies;
- Explain the guidelines for nursing care plan requirements for medical records; and
- Discuss the CMS rules for a safe opioid policy approval and education process

Part 4 – March 21, 2017
Part 4 of this series will focus on guidelines for infection control, discharge planning, organ, tissue and eye procurement, surgical and anesthesia services, outpatient and emergency services, and physical environment.

At the conclusion of this session, the participants will be able to:
- Discuss the CMS requirements for infection control policies;
- Identify the CMS guidelines in which a patient should be given a written list of available home health and long term care (LTC) facilities and how this should be documented in the medical record; and
- Identify the finalized discharge planning worksheet.

MEET YOUR FACULTY
Sue Dill Calloway, President, Patient Safety and Health Care Education and Consulting
Sue has been a nurse attorney and consultant for more than 30 years. Currently, she is president of Patient Safety and Healthcare Education and Consulting and previously was the chief learning officer for the Emergency Medicine Patient Safety Foundation. She has conducted many educational programs for nurses, physicians and other healthcare providers. She has authored over 100 books and numerous articles. She is a frequent speaker and is well known across the country in the area of healthcare law, risk management and patient safety.
REGISTRATION: Registrations may be sent via fax to (225) 923-1004. VISA, Master Card, Discover or American Express are accepted. All information is handled through a confidential fax and blotted out before it is forwarded to the registrar. Email confirmations will be sent to all registrants who list an accurate email address.

CANCELLATION POLICY: Cancellations received in writing up to one week prior to a scheduled event will be charged a cancellation fee of $40 (per person, per event). Cancellations received less than one week prior to the scheduled event, or individuals who fail to attend, are non-refundable. Registrants who are unable to attend an LHA educational event are permitted to, and encouraged to send a substitute without incurring a cancellation fee. Please send written notice of any substitutions prior to the scheduled event.

TRANSFER POLICY: If you are unable to attend the program for which you have registered and choose not to send a substitute, you may transfer your registration to another program. The LHA will hold your credit for a period of one year following the start date of the program for which you were originally registered. Transfers must be made in writing prior to the scheduled event, and a $40 transfer fee will be charged.

AMERICANS WITH DISABILITIES ACT: The LHA will make every effort to provide reasonable accommodations for physically-challenged attendees who require special services. When registering, please attach a written description of needs to the application.

Select Webinar Dates:

- **Tuesday, February 28, 2017**
  - Part 1 Webinar; 9:00 a.m. - 11:00 a.m.
- **Tuesday, March 14, 2017**
  - Part 3 Webinar; 9:00 a.m. - 11:00 a.m.
- **Tuesday, March 7, 2017**
  - Part 2 Webinar; 9:00 a.m. - 11:00 a.m.
- **Tuesday, March 21, 2017**
  - Part 4 Webinar; 9:00 a.m. - 11:00 a.m.

Register for ALL 4 Webinars
- □ Receive a Discount

PRICE:

**Series Webinar Registration:**
- □ Member Hospital/Person-$700 (Includes one phone line per site)
- □ Non-Member Hospital/Person-$800 (includes one phone line per site)

**Single Webinar Registration:**
- □ Member Hospital/Person-$200 (Includes one phone line per site)
- □ Non-Member Hospital/Person-$250 (includes one phone line per site)

Make check payable and mail to:
Louisiana Hospital Association – Management Corporation
9521 Brookline Avenue, Baton Rouge, Louisiana 70809-1431
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