The Annual Reports of the Special Officers, Standing Committees, Representatives and Liaisons were compiled by Renée McBride. Committee charges are included in the Administrative Structure found on the Music Library Association website, at http://www.musiclibraryassoc.org/

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**Special Officers**

**ADVERTISING MANAGER**

Susan Dearborn

Billings to date for the first three issues of *Notes*, volume 59, total $15,574, as compared to $16,616 for the first two issues of volume 58, a 7% decrease. The revenues for the MLA 2002/03 Handbook totaled $2,176 (versus $1,756 in 2001/02), bringing the total advertising revenue for this fiscal year to $17,750 (versus $18,372 at this time last year). The trend of our regular advertisers either reducing the number of advertising pages they purchase or completely dropping their ads has continued. These advertisers cite poor response to their ads and/or a reduction in their advertising budgets.

New and returning advertisers running ads in these three issues of *Notes*, volume 59, include:

- ejazzlines.com
- IDC Publications
- Innova/American Composers Forum
- Lute Society of America
- Margaret Mills
- Music Notation Modernization Association
- Musica Toscana
- Steglein Publishing
- Taylor & Francis/Europa
- VidiPax
- Steve Weiss Music

Another trend noted is that most new advertisers will run an ad in one issue of *Notes*, and elect not to repeat the ad unless they receive a very good response within weeks of the publication date. In past years new advertisers would run ads in two or more consecutive issues before deciding that the return was not enough to warrant further investment.

The Advertising Manager would like to encourage MLA members who purchase products or services from *Notes* advertisers to thank them for their support of MLA.

*Submitted by Susan Dearborn*

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**CONVENTION MANAGER**

Gordon S. Rowley,
Convention Manager

Annie F. Thompson,
Assistant Convention Manager

MLA’s 72nd Annual Meeting was held 12–15 February 2003 at the Renaissance Hotel in Austin, Texas. Gordon Rowley was responsible for the overall management of the convention and Annie Thompson handled the exhibits and advertising. The Renaissance Hotel provided a spacious, well-equipped setting for the event. Total registrations exceeded 440, and more than 40 firms exhibited during the conference. Each year several firms, institutions, and individuals support MLA’s annual meetings through their sponsorship of particular activities. In Austin attendees benefited from an expanded array of e-mail stations (with printing capability), provided, set up,
and supervised by Audio Video Solutions. As a result of Darren Hedeen’s generosity we had the best e-mail service ever at an annual meeting, and it created a hub of activity that drew people repeatedly into the exhibit hall. Theodore Front sponsored the festive poly-choral brass fanfare that heralded the opening of the conference in the hotel’s reverberant atrium, and Haworth Press hosted a coffee break in the exhibits. Others contributed in various ways. Each and every sponsor is greatly appreciated.

The success of MLA’s 2003 annual meeting is attributable to many who contributed to planning, hosting, and participating in the conference. On behalf of the Association the convention managers wish to express our appreciation to all involved, and we especially thank Program Chairperson Kenneth Calkins and the industrious Local Arrangements Committee, chaired by David Hunter, for their many hours of work.

Convention Manager Rowley attended the 2002 fall meeting of the Finance Committee to present the convention budget. In December, both Rowley and Thompson traveled to Austin for pre-conference planning meetings with hotel staff, a representative from the Freeman Companies (the firm that provided exposition services for the exhibits), and the Local Arrangements Committee. In early 2003 Rowley also attended the midwinter meeting of the American Library Association in Philadelphia, where he contacted current and prospective exhibitors for MLA’s conferences. Rowley joined the Board of Directors for its spring meeting to discuss issues, identified by the membership in Austin, that bear directly on future conferences. After considering invitations to host future annual meetings, the Board approved several locations, pending the convention managers’ successful negotiations with hotels in each locale. Future MLA annual meetings are scheduled as follows:

- 2004 Crystal City, Virginia (Crystal Gateway Marriott Hotel)
- 2005 Vancouver, British Columbia (Fairmont Hotel Vancouver)
- 2006 Memphis, Tennessee (Peabody Hotel)
- 2007 Pittsburgh, Pennsylvania (hotel to be determined)
- 2008 North East Region (city/hotel to be determined)
- 2009 Chicago, Illinois (hotel to be determined)

Submitted by Gordon S. Rowley

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**PLACEMENT OFFICER**

Renée McBride

Placement Service highlights during 2003 include:

- Completing in January 2003 the project of contacting ARL libraries via e-mail to inform them of the Placement Service.
- Enjoying a successful annual meeting in Austin, Texas in February 2003. Thirteen mentoring pairs were matched, three more than at the previous annual meeting. As Placement Officer, I talked about the Placement Service at the New Members’ Forum and attended the First-Time Attendees’ Reception. Many of this year’s first-time attendees were lively and enthusiastic, and I had a wonderful time meeting and getting to know them.
- Completing a successful search for my successor. Jennifer Ottervik is MLA’s new Placement Officer.

Submitted by Renée McBride
PUBLICITY OFFICER

Alan Karass

A. Exhibits:
MLA participated as an exhibitor at four conferences this year: the American Musicological Society/Society for Music Theory joint meeting in Columbus, Ohio (October 31–November 3, 2002), the ALA midwinter meeting in Philadelphia, Pennsylvania (January 24–27, 2003), the MLA meeting in Austin, Texas (February 12–16, 2003), and the ALA annual conference in Toronto, Canada (June 21–24, 2003). MLA brochures and handouts were sent to the Society of Ethnomusicology (SEM) meeting in Estes Park, Colorado (October 23–27, 2002), the Society for American Music (SAM) meeting in Tempe, Arizona (February 26–March 2, 2003), the Art Library Society (ARLIS) meeting in Baltimore, Maryland (March 20–26, 2003), and the Association for Recorded Sound Collections (ARSC) meeting in Philadelphia, Pennsylvania (May 28–31, 2003). Many thanks are due to the thirty-five MLA members who assisted with these exhibits.

Arrangements are being made for an MLA exhibit at the following events: the American Musicological Society meeting in Houston, Texas (November 13–16, 2003), the ALA midwinter meeting in San Diego, California (January 9–14, 2004), the MLA meeting in Washington, D.C. (February 9–15, 2004), the Public Library Association meeting in Seattle, Washington (February 24–28, 2004), the Art Library Society (ARLIS) meeting in New York (April 15–20, 2004) and the ALA annual conference in Orlando, Florida (June 24–30, 2004). Members attending any of these meetings are invited to volunteer to help with the exhibit. MLA brochures and handouts will be sent to the joint meeting of the Association for Technology in Music Instruction, Society for Ethnomusicology, and the College Music Society in Miami, Florida (October 1–5, 2004), and the joint meeting of the Association for Recorded Sound Collections (ARSC) and the Society for American Music (SAM) in Cleveland, Ohio (March 10–14, 2004).

Pens and pencils with the URL for the Association’s website continue to be distributed at exhibits. These have been popular items and should further enhance MLA’s visibility.

B. Publicity:
Announcements of awards and publications were distributed to 50 publications, 15 organizations, and 57 library schools. Numerous e-mail announcements were sent to recipients including MLA-L, IAML-L, AMS-L, ARLIS-L, CANMUS-L, Sonneck, SEM-L, as well as the ARSC and SMT listservs. All of the announcements were published on the MLA website. In addition to the awards announcements, notices were also sent soliciting applications for the Kevin Freeman Travel Grant, the Gerboth Award, the Dena Epstein Award, and the new Bradley award.

Publicity for the Washington, D.C. meeting will be distributed within the music, dance, art, theater, library and academic communities. The Local Arrangements Committee and the Outreach Subcommittee will be involved with the publicity campaign for the meeting. Brochures, “MLA on the Web” bookmarks, and publications lists were sent to chapters for outreach to local library schools, library career fairs and local meetings.

A Publicity Officer Search Committee was established after the 2003 MLA annual meeting in Austin, Texas. The appointment of a new Publicity Officer will be announced by the 2004 annual meeting.

I would like to thank the MLA membership and the MLA Board members for their continued help with publicity. It has been a pleasure to serve MLA as its Publicity Officer for the past four years.

Submitted by Alan Karass
DEVELOPMENT COMMITTEE

Members: Ruthann McTyre (Chair), Leslie Bennett, Deborah Davis, Robert Follet, Allie Goudy, Bob Kosovsky, Phil Vandermeer, Bruce Wilson; ex officio: Jim Cassaro, Laura Dankner, Susan Dearborn, Sarah Dorsey, Alan Karass, Nancy Nuzzo

The past year saw the “retirement” of long-time members of the Development Committee, including Jane Gottlieb, Gordon Rowley, and Raymond White. While bidding them a fond adieu and thanks for their service, the committee welcomed new members Robert Follet, Allie Goudy, Bob Kosovsky, and Phil Vandermeer.

A continued drive to meet our goal for the Michael Ochs Endowment Fund for NOTES marches closer to a successful end.

Brochures outlining opportunities for planned giving were mailed to all individual members. For mailing purposes, the definition of “individual members” did not include sustaining, student or retired members. Anyone interested in learning about such opportunities should contact Laura Dankner, Nancy Nuzzo, or Ruthann McTyre for more information.

The membership once again affirmed its commitment to supporting MLA through generous donations at the Austin meeting and throughout the year, as well as through sales at the MLA Shop and through the Silent Auction, with combined monies collected approaching $7,000 at the meeting alone.

Submitted by Ruthann McTyre

MARKETING SUBCOMMITTEE

Members: Leslie Bennett (Chair), Mary Du Mont, Roberta Chodacki Ford, Alicia Patrice, Ericka Patillo, Lee Richardson (newly appointed); ex officio: Susan Dearborn, Alan Karass, Ruthann McTyre, Nancy Nuzzo

Once again, the Marketing Subcommittee had a successful year at the annual meeting, with both the MLA Store and the Silent Auction bringing in revenue to the organization. A clearance sale of items was conducted, and a number of items in the older stock were depleted, leaving room for the Austin addition, the newly minted MLA logo pin. The Marketeers thank the many members of MLA who contributed both time at the desk and items for the Silent Auction.

While at the meeting, the subcommittee met and recommended to the Board that magnetic bookmarks be the next offering, a suggestion from outgoing member Lynne Jaffe. These will be sold at the Crystal City meeting for $5.00.

Continuing activities included updating the MLA Store web page with the new offerings, thanks to Lee Richardson, and making the whole collection now available via the web through our MLA Storekeeper, Jennifer Ottervik.

Two members, including past chair Sarah Dorsey and long-time member Lynne Jaffe, exited the Marketing Subcommittee, and Mary Du Mont was appointed the new Marketeer.

The tradition of the upcoming host site providing a basket of site-specific goodies for auction will be revived this year. The Pacific Northwest Chapter will provide a cornucopia of British Columbian tastes and sights for the Silent Auction, thanks to the generosity of the chapter. Please prepare to bid vigorously for these at the Crystal City Silent Auction and thank you to the membership for their continuing support of the Marketing Subcommittee’s fundraising.

Submitted by Leslie Bennett

EDUCATION COMMITTEE

Members: Deborah Pierce (Chair), Linda Blair, Robena Cornwell, Richard Griscom, Rebecca Littman, Ruthann McTyre, Holling Borne Smith, Nancy Zavac
The committee hosted three events in Austin, Texas at the annual conference. The conference began with a pre-conference workshop on Information Literacy featuring guest presenter Julie Todaro. Ruthann McTyre coordinated the annual Ask MLA session “Getting Published: Talking to the Editors.” Rebecca Littman coordinated the seventh annual poster session event. This was once again very popular.

Plans for the Crystal City meeting include our eighth annual poster session and a continuing education workshop on LC Subject Headings.

The Education Committee welcomes suggestions and is always looking for future “Ask MLA” and workshop topics, as well as ideas for other education needs of our membership.

Submitted by Deborah Pierce

LIBRARY SCHOOL LIAISON SUBCOMMITTEE

Members: Richard Griscom (Chair), Robena Cornwell, Gregg Geary, Geraldine Laudati, and Diane Steinhaus

The subcommittee has been collecting data in preparation for the eighth edition of the Directory of Library School Offerings in Music Librarianship. A web form was developed in March 2003 for use with the survey, letters were sent to over fifty library schools in late April 2003, and responses from nearly half of the schools had been received by the end of May 2003. After following up with the non-respondents, the committee will incorporate the revised data into the “Directory” and mount it on the Association’s website in fall 2003.

Submitted by Richard Griscom

OUTREACH SUBCOMMITTEE

Members: Carolyn Dow (Chair), Stephen Mantz (Chair to 2003), Beth Christensen (to 2003), Michael J. Duffy IV, Candice Feldt (ex officio, Membership Committee), Allie Goudy (to 2003), Troy Helm, Lynnea Jacobson, Christopher E. Mehrens, Ericka J. Patillo, Robin Rausch, Daryll Stevens

The Outreach Subcommittee had a productive business meeting in Austin. The group reviewed their efforts to publicize MLA meetings; the publicity timeline needs to be extended a bit for paraprofessionals and others that might not regularly attend conferences, to allow more time for planning and funding. “Pre-publicity” for the conferences is also needed.

Many projects were discussed. A webpage, where outreach activities of MLA and its chapters could be posted, is a project that the group hopes to undertake in the near future. The group also discussed creating “canned” presentations that could be used by chapters and others, providing the content and tools to do outreach at the local level.

Mentoring paraprofessionals and non-specialists via email is still a project that interests the subcommittee for the future. The idea is to provide paraprofessionals and non-specialists an avenue for asking questions that is relatively private; this would be for those without access or knowledge of MLA-L, or those who feel their questions are too basic for that forum. This idea is popular in the group, but needs further consideration.

The group’s program session in Austin was cancelled due to the illness of the presenter. For the meeting in Washington, the Outreach Subcommittee is working with the Public Libraries Committee to co-sponsor a program.

Personnel changes were plentiful this year. Three members rotated off of the subcommittee after the Austin meeting: Allie Goudy, Beth Christensen and Steve Mantz. Carolyn Dow became the new chair, while Michael Duffy, Lynnea Jacobson and Christopher Mehrens joined the group.

Submitted by Carolyn Dow

FINANCE COMMITTEE

Members: Joseph M. Boonin (Fiscal Officer and Chair), Pauline S. Bayne (Assistant Fiscal Officer), James P. Cassaro (Past Presi-
The “settling in” of the Association’s management team (A-R Editions) helped to make fiscal year 2002–2003 a much easier one for the Finance Committee. Despite the fact that there was a change in the position of Treasurer/Executive Secretary, the committee found it was able to perform its duties with a higher degree of confidence than it had been able to do in the preceding few fiscal years. We are able to see with increasing clarity the exact status of the Association and its finances in an ongoing manner. This includes not only income and expenditures, but also an increasingly accurate count of members, subscribers and advertising revenue. This, in turn, makes the Finance Committee better able to present the budget to the Board in a timely manner.

The annual audit by Hertzbach & Co., P.A. was again published in full in Notes (Vol. 59, no. 4, p. 1005–1012). Again, the Finance Committee urges all members to direct questions about the report to members of the committee. Our Association’s finances are vital to the ongoing success of MLA and we again urge all members of the Association to take an active interest in our finances.

The projected deficit budget for fiscal year 02–03 again was prudent pessimism on the part of the Finance Committee and none were more pleased than we that the preceding year ended with our operating budget in the black. The budget for the current year was passed with a larger deficit of some $33,000, but this was a conscious effort of the committee and the Board to keep dues steady for yet another year. In addition, the committee has kept its enthusiasm strictly in check when budgeting income lines. More members, increased numbers of subscribers and greater sales and advertising revenues are all legitimate goals of the Association and to be devoutly wished but the committee has, to a great degree, discounted all of these potential boons when estimating numbers for the income lines of our annual budget.

A small but much-needed and long overdue recommendation was made by the committee and approved by the Board to change the Association’s membership year to coincide with the fiscal year (July 1–June 30). Inasmuch as this represents a change in the Association’s Constitution and By-Laws it must await approval by the members before it can be implemented.

In the course of preparing the budget for fiscal 2003–2004 the committee was able to keep a rein on costs by means of the trend to newer technologies. A change in the layout preparation of the MLA Newsletter as well as the suggestion (approved by the Board) to convert the Music Cataloging Bulletin to an on-line publication are but two instances where significant savings were achieved.

The Finance Committee recommended and the Board approved that for the current fiscal year the percentage of revenue generated by the convention budget and the operating budget be applied to MLA’s endowment accounts. Additionally, the Board unanimously approved the recommendation of the Finance Committee that on October 1, 2003, the Treasurer/Executive Secretary will direct all earmarked donations received in the first quarter of fiscal year 2003/04 to the appropriate endowment accounts. The impact of this action will be assessed by the Board at its winter Board meeting.

The Investments Subcommittee, now in the second year of its new configuration, continues to be a major partner in looking after MLA’s various funds. It is the committee’s great pleasure to append the annual report of the Investments Subcommittee to this report.

Submitted by Joseph M. Boonin

INVESTMENTS SUBCOMMITTEE

Members: Neil R. Hughes (Chair), Pauline Bayne (Assistant Fiscal Officer, ex officio), Joseph M. Boonin (Fiscal Officer, ex officio), James P. Cassaro (Past President, ex officio), Laura Dankner (President, ex officio), Nancy Nuzzo (Treasurer/Executive Secretary, ex officio), Gordon Rowley (2003–2005), Eunice Schroeder (2001–2004)
This year marked the first iteration of the subcommittee’s new configuration, mandated by the Finance Committee and the Board, comprising all members of the existing Finance Committee with the exception of the Assistant Fiscal Officer (who nonetheless is kept informed of all our activities and is welcomed to our meetings), and three appointed members from the Association’s membership, two of whom are on two-year rotations, and one of whom is generally the immediate past Fiscal Officer, who serves as chair, generally only for a single year.

Appointed member Schroeder volunteered to monitor the major market indexes (Dow, Nasdaq, and S&P 500) and to send quarterly reports of how our investments are faring compared to those indexes. All our investments, including those funds managed by Fidelity Portfolio Advisory Services (FPAS), which comprise the MLA Fund and the Awards Fund, and those we hold separately (the Calvert Social Investment Balanced A and the Parnassus Income Balanced Fund), have performed well in relation to the indexes. However, because we are currently invested in a balanced position (in our own, laypeople’s terms, “somewhat conservative but not extremely so”), they have shown relatively modest returns. For example, the Calvert and Parnassus funds have earned just over 8% January 1–June 30, 2003, or the first two quarters of the tax year, compared to 7.7% in the Dow-Jones, 10.8% in the S&P 500, and 21.5% in the Nasdaq. A similar situation pertains with the FPAS investments. Perhaps more germane to the membership is that during the long period when the major indexes were down, MLA’s investments were nowhere near as far down, reflecting that balanced position.

The subcommittee spent considerable time discussing the importance traditionally attached to the “risk level” assigned to each of our accounts (MLA Fund and Awards Fund) by FPAS, relative to other factors affecting investment decisions. Each year a questionnaire is completed by the subcommittee, approved by the Finance Committee and the Board, and forwarded to FPAS. Assignment of a risk level—which is simply a number from 1 through 10 on a scale of risk developed by FPAS from conservative (capital preservation) through moderate (growth and income) through aggressive (growth)—is one of the decisions faced each year by the subcommittee. In July, chair Hughes called MLA’s “relationship officer” at FPAS, Dan Forster, to ascertain what factors they deem most important in where they invest our funds. Dan clarified that our need for current income or periodic withdrawals from the funds was a much more important factor than the preferred risk level stated by MLA, the latter of which is more just an indicator to FPAS about how we feel as an organization about risk. (In other words, they might move more aggressively toward equities when the current bear market turns around whenever we indicate a higher risk tolerance, but that doesn’t mean that’s where they would invest us in the current market and with MLA’s current needs.) This was important for the subcommittee to learn, because it gives the Finance Committee and the Board a better feel for FPAS’s decision-making process on our behalf, and means that the subcommittee will in the future focus more on other aspects of the questionnaire, such as MLA’s short-through-long-term goals and how the investments are performing in relation to those.

The subcommittee has recommended to the Finance Committee (on Dan Forster’s advice) that our two accounts with Fidelity remain invested at Risk Level 4 on FPAS’s scale, which represents the high end of “Minimize losses and fluctuations as much as possible” and does not leave us exposed to risky instruments on either end of the investments spectrum (such as long bonds on the income side or unknown, small-cap companies on the growth/equities side). The Finance Committee and the Board have accepted this recommendation, which will pertain until FPAS sends Treasurer/Executive Secretary Nuzzo next year’s questionnaires for review.

The annual questionnaires are being prepared for return to FPAS at this writing. MLA’s investments appear to be in good hands with
FPAS because we have preserved capital and are regaining ground better than many other non-profits in what may prove to be the longest bear market of all time.

Submitted by Neil R. Hughes

MEMBERSHIP COMMITTEE

Members: Sarah Dorsey (Chair), Steve Bertram, Jim Cassaro (ex officio), Tom Caw (newly appointed), Candice Feldt, Jane Gottlieb (ex officio), Alan Karass (ex officio), Richard Le Sueur, Ruthann McTyre (ex officio), Nancy Nuzzo (ex officio), Laurie Sampsel, Susan T. Sommer (newly appointed)

The Membership Committee is happy to announce the addition of two members from opposite ends of their careers: Tom Caw, who is finishing a library degree from the University of Wisconsin–Milwaukee, and Suki Sommer, who has recently retired but just can’t stop working. We hope that representation from both ends of the employment spectrum will continue. With the addition of the New Members’ Forum to the Membership Committee, Tom and Suki (along with others) will help to entertain and mentor newbies. Plans are afoot to follow up with new members in a way that may grow into a more formalized mentoring program, which will continue past conferences.

The board has approved a project suggested by the ever-marvelous Jim Zychowicz: a lost sheep campaign via postcard. The logistics (and rewards) should be evident by our meeting in Washington. He also gets credit for noticing that it was time to produce more membership brochures, as we had gone through our first batch. Thanks to Jim for his continued creative support of this committee’s work—he really should be (is) ex-officio!

RECRUITMENT TASK FORCE

Members: Jane Gottlieb (Chair), Jim Cassaro (ex officio), Catherine Dixon, Dick Griscom, Alan Karass (ex officio), Renée McBride (ex officio), Christopher Mehrens, Jennifer Ottervik (ex officio), Philip Vandermeer, Jim Zychowicz (ex officio)

Jane Gottlieb has agreed to direct the new Recruitment Task Force. The charge of this task force is “to effect greater visibility of the Association, recruitment and outreach to underrepresented populations, including younger people involved with or interested in music librarianship, and people involved in parallel or similar activities.” The work of this task force will begin soon.

Connecting and communicating are the name of the game with many parts of the organization involved in creative ideas about recruitment, outreach and training. Coordination between the various arms of our organization will surely result in more members coming into the warm arms of MLA membership! Have you renewed?

Submitted by Sarah Dorsey

NOMINATING COMMITTEE

Members: Michael Rogan (Chair), Kathleen Abromeit, Brian Doherty, Yale Fineman, David Gilbert, Jane Gottlieb, and Diane Ota

The committee members began their work during the Austin annual meeting by informally soliciting recommendations for nominations for the MLA Board. Open positions on the 2004 slate are: Vice President/President-Elect, Members-at-Large, and Recording Secretary. Shortly after the annual meeting, all committee members received several documents intended to support their work: quotations from the MLA Administrative Handbook and the MLA Constitution and By-laws concerning the charge and the objectives of the committee, a list of past candidate slates since 1978, and the MLA Activity Roster. A formal call for recommendations for Board positions and for the MLA Citation was sent to the entire MLA membership through the MLA Newsletter and was posted to MLA-L in May. Members
responded generously and creatively, and the subsequent list of recommended nominees was discussed and ranked by the nominating committee. A slate of candidates was submitted to the MLA Board of Directors for consideration at its fall meeting. Biographical information was gathered for inclusion with the upcoming ballot.

Submitted by Michael Rogan

PROGRAM COMMITTEE

Members: Rick McRae (Chair), Amy Edmonds, Henry Grossi, Ken Calkins (Past Chair), Michael Rogan (ex officio), Virginia Danielson (ex officio), Jane Penner (ex officio), Cathy Dixon (ex officio)

The program for Washington 2004 is shaping up nicely. Most of the chairs of committees and roundtables have submitted topics and requests for equipment for their portions of the meeting. The plenary sessions are almost in place. Representatives from the Library of Congress will make remarks on current projects: “I Hear America Singing,” the Culpepper Sound and Visual Collections, and Folklore. Two speakers of three are in place as of this writing.

The 2nd plenary session will focus on lobbying for music librarians, and there are three speakers scheduled: Mary Alice Baish of Georgetown, Kay Guinane from OMB Watch, and Patrice McDermott of the Washington office of the American Library Association.

Additionally, the program highlights include a “Meet the Prez” coffee hour, a Town Meeting on strategic financial planning, Best of Chapter papers, and other contributions from the committees, subcommittees and roundtables. Efforts have been made to streamline the program by encouraging groups to co-sponsor sessions, and for business meetings to be held in alternate locations, rather than official hotel meeting spaces. This will serve to reduce overhead costs, free up some program time, and allow for programmatic overlap among topics.

Submitted by Rick McRae
Fairmont Waterfront or the Fairmont Vancouver Airport).

Patricia Stroh, the program chair for MLA 2005, has contacted the LAC co-chairs and Brenda Muir of CAML for ideas for joint MLA/CAML sessions and for guest speakers at the plenary sessions. CAML will be joining MLA in 2005 and will hold one or two sessions as well as their annual meeting.

The LAC will meet in November 2003 to officially begin planning the MLA 2005 conference.

Submitted by Terry Horner

AD HOC COMMITTEE ON MLA’S 75TH ANNIVERSARY

Members: Roberta Chodacki Ford (Chair), Bonnie Jo Dopp, Neil Hughes, Michael Ochs, Don Roberts, Wendy Sistrunk, Laurel Whisler; ex officio members: Virginia Danielson, Lois Kuyper-Rushing, Anna Neal

The group was appointed in spring 2003 to “discuss special events, programs, and other types of activities that would be suitable ways to commemorate MLA's milestone birthday celebration [2006 Memphis meeting].” Activities to date include forwarding preliminary ideas to the Board for consideration at the June 2003 meeting and collecting information from committee chairs and roundtable coordinators regarding what their groups may already be planning for this event.

Submitted by Roberta Chodacki Ford

PUBLICATIONS COMMITTEE

Members: Karen R. Little (Chair), Linda Solow Blotner (Notes), Brian Cockburn (Copyright Website Editor, beginning July 2003), Susan Dearborn (ex officio, Advertising Manager), Alan Karass (ex officio, Publicity Officer), Michelle S. Koth (Music Cataloging Bulletin), Stephen L. Mantz (MLA Newsletter), Renée McBride (Placement Officer, thru June 2003), Jean Morrow (Basic Manual Series), Nancy Nuzzo (ex officio, Treasurer/Executive Secretary), Jennifer Ottervik (Placement Officer, beginning July 2003), Mark A. Palkovic (Index and Bibliography Series), Judith S. Pinnolis (MLA Website), H. Stephen Wright (Technical Reports), James Zychowicz (ex officio, Business Office)

Purpose: To establish general policies and procedures related to the Association’s publications program and provide a forum for the exchange of ideas, problems, and concerns related to the Association’s publications. The committee formulates over-all policy regarding standards, budgeting, pricing, advertising and distribution, and is responsible for the production and maintenance of a manual of editorial policies and procedures. The committee does not approve individual publications. This year, the committee negotiated renewed terms with two electronic vendors, collected back issues of Notes volumes for the Business Office and an electronic vendor, and initiated a review of contracts, both past and current. We discussed the term of appointment for series editors and worked toward clarity regarding the archiving of our publications, particularly those now appearing only in an electronic format. Two staff changes were the addition to the committee of the newly created position of Copyright Website Editor, filled by Brian Cockburn, and the replacement of Renée McBride as Placement Officer with Jennifer Ottervik, both in July 2003.

Submitted by Karen Little

Special Committees

ADMINISTRATION COMMITTEE

Members: Robert Acker (Chair), Ken Calkins (Integrated Library Systems), Eunice Schroeder (Music Library Facilities), Jeanette Casey (Personnel), David Hursh, Diane L. Napert (Statistics)
INTEGRATED LIBRARY SYSTEMS SUBCOMMITTEE

Members: Ken Calkins (Chair), Kathy Blough, Victor Cardell, Rashidah Z. Hakeem, Brooke Lippy, Avery Sharp

At the 2003 annual meeting, an overflow audience attended the subcommittee’s joint open session with the Technical Services Roundtable on Integrated Systems and Authority Control, Part 2. This session featured presentations on authority control in SIRSI, Voyager, Epixtech, and Innovative, concluding the series on the topic from 2002. The series provided a forum for comparing music authority control provisions in different systems and sharing advice for optimal workflow and system configuration.

The business meeting agenda involved ideas for revising the Automation Requirements for Music Materials (available via the MLA website) in preparation for securing broad professional endorsement of the document. The introductory text will be updated, a new title considered, some sections reordered, and several sample illustrative displays added. MLA's representative to ALA will coordinate the effort for ALA committee endorsement. Current plans are to have a revised and vetted document ready in advance of ALA's midwinter meeting in January 2004.

Uniform title functionality remains the most serious deficiency in many public catalog implementations. The 2004 open meeting topic will be on technical and political strategies to achieve proper uniform title sort and display.

The subcommittee is seeking additional members.

Submitted by Ken Calkins

MUSIC LIBRARY FACILITIES SUBCOMMITTEE

Members: Eunice Schroeder (Chair), Rachel Crane, John Druesedow, Alicia Hansen, Kent Underwood, Bruce Wilson

At the 2003 annual meeting in Austin, the Facilities Subcommittee presented a program session to a standing-room-only audience. Titled “Remodeling Projects: Planning and Moving Back,” the session featured Charles Reynolds, who spoke on the planning process for a renovation of the Music Library at the University of Michigan; and John Shepard, George Boziwick, and Joseph Boonin, who spoke on the return of the New York Public Library’s collections to the renovated facilities at Lincoln Center. For the 2004 annual meeting, the subcommittee has planned a program session focusing on new music library facilities at UC Berkeley (John Roberts), Emory University (Joyce Clinkscales), and Illinois Wesleyan University (Robert Delvin).

Elizabeth Davis presided over her final subcommittee business meeting in Austin and rotated off after four years of dedicated service. Eunice Schroeder succeeded her as chair. Following the Austin meeting, the subcommittee’s first task was to recruit two new members, and we welcome Alicia Hansen and Kent Underwood.

Even at a time of budgetary constraint for many libraries and their host institutions, it is encouraging and exciting to see a number of new music library buildings and renovation projects underway or recently completed around the country; on the other hand, for those who must continue to house expanding collections and services in aging, cramped buildings, facilities issues present ongoing, day-to-day challenges. The subcommittee’s foremost priority at this time is to look at ways of enhancing its visibility and value as a resource on music library facilities for the benefit of the many members of the Association who must regularly engage with facilities issues.

Rachel Crane has taken over management of the Facilities Register, a compilation of reports of completed, current, and future music library construction and renovation projects. The subcommittee plans to revisit the design of this resource and consider how it might be made more accessible and useful to members of MLA who are engaged in planning new facilities or renovations. In addition, Kent
Underwood is working on revisions to the subcommittee’s web page, and Bruce Wilson and Alicia Hansen are annotating the subcommittee’s bibliography on facilities planning.

Submitted by Eunice Schroeder

PERSONNEL SUBCOMMITTEE

Members: Jeanette Casey (Chair), Paula Elliot, Jennifer Ottervik (ex officio), Marion Scichilone, Sheridan Stormes, Laurel Whisler

The Personnel Subcommittee has had a busy and productive year. The second effort at refocusing the Interview Workshop was a success. We were delighted to assist with the new edition of Careers in Music Librarianship. We are pursuing two new ways of helping MLA members in personnel matters. Marion Scichilone, of the San Clemente Library, was welcomed as a new subcommittee member. Renée McBride, who completed her service as the MLA Placement Officer, is no longer ex officio. She is warmly thanked for her many contributions! The new Placement Officer, Jennifer Ottervik, is a continuing subcommittee member.

“Deciphering Job Descriptions: Learning to Read Between the Lines”

Over 46 MLA-2003 attendees came to this panel discussion, featuring Gordon Theil (UCLA), Joe Hafner (Indianapolis Public Library) and Carol Johnson (UT-Austin) with Sheridan Stormes (Butler U) serving as moderator. Attendees responded positively to the panel and asked numerous questions. In its review, the subcommittee noted that limiting the panel to two presenters would allow more time for questions and that there does seem to be a desire for general job-hunting Question & Answer on the part of conference attendees. Sheridan Stormes is thanked for organizing & coordinating this successful session.

New Edition of Careers in Music Librarianship

The subcommittee assisted co-editors Paula Elliot and Linda Blair by contributing the bibliographic overview, the preface and by reworking two presentations from MLA-2003 for inclusion. This new edition of Careers in Music Librarianship will be valuable in recruiting newcomers to our profession and as a reflection of current conditions. The subcommittee was very pleased to provide support for this important publication.

New Services

At MLA-2004 the subcommittee will be offering a new resume service, rather than presenting a panel discussion or Interview Workshop. Attendees will be able to have their resume reviewed by music librarians with extensive personnel experience. Details for this are being worked out in coordination with the new Placement Officer.

A second new service is in the exploration stage. This would be to sponsor a mentoring program: a librarian in a new position would be matched with a more experienced colleague. This mentor could then be called on for professional advice, or with questions about a project or even something as specific as a cataloging question. While this seems to happen occasionally as an informal outcome of the MLA Conference Mentors program, this would be formalized, with expectations for both the mentor and new librarian clearly defined. Quite a bit of preliminary investigation needs to be done to decide if this service would be feasible. This may include polling MLA-L to see how many might be interested in participating, finding out if other specialized library associations offer this, and if so, how it works, and asking the MLA Placement Officer, Membership Committee and New Member’s Roundtable their views.

Submitted by Jeanette Casey

STATISTICS SUBCOMMITTEE

Members: David Hursh, Diane Napert (Co-chairs), John Brower, Antonio Calvo, Jean Finks, Stephen Luttmann

We made our last call to the MLA listserv for the 2001–2002 survey shortly after the MLA meeting. This call was quite successful. In
addition, we contacted a member of the Major Orchestra Librarians’ Association (MOLA), who received permission to post an announcement about our survey to their listserv. This increased our data for the ensemble survey substantially. With these efforts, our response rate surpassed the previous year, with 143 responses in all.

The data was analyzed and a report written for each of the four surveys—academic, public, ensemble, special. The reports have been mounted on the MLA website under the Statistics Subcommittee section (under Administration Committee). The presence of these reports on the website was announced when making the first call for the 2002–2003 survey. Our intention is to collect the data shortly after June 30th, the end of the most common fiscal year. We hope this will improve the response rate because respondents will have just completed their annual reports and have the information close at hand. This will also allow us to analyze the data and complete the reports prior to the annual meeting. Some minor revisions were made to the survey based upon feedback from respondents.

Submitted by David Hursh

BIBLIOGRAPHIC CONTROL COMMITTEE

Voting Members: Matthew Wise (Chair), Paul Cauthen (MARC Formats Subcommittee), Marlena Frackowski (Authorities Subcommittee), Michelle Koth (Editor, Music Cataloging Bulletin), Nancy Lorimer (Descriptive Cataloging Subcommittee), Mark McKnight (Subject Access Subcommittee), Susan Vita (LC Representative)

Non-Voting Members: Jay Weitz (OCLC Representative), Kerri Scannell (Recording Secretary/Webmaster)

The members of the Bibliographic Control Committee had another busy year. In addition to thanking all of the members of the committee, I would especially like to thank Terry Simpkins (Chair, Authorities Subcommittee), who completed his term of service following the annual meeting in Austin, and to welcome his successor, Marlena Frackowski. The BCC made six appointment recommendations to fill subcommittee vacancies this year. The Music Thesaurus Project Advisory Task Force, chaired by Jerry McBride, has completed its work and was discharged with the committee’s thanks.

The open BCC meeting in Austin featured a presentation by Harriette Hemmasi on the Variations2 Project at Indiana University. The role of metadata in the development of such a digital library was discussed and comparisons were made with the entities of the IFLA model, as outlined in the Functional Requirements for Bibliographic Records report (FRBR). For more details, see the Variations2 homepage at http://variations2.indiana.edu and the FRBR document at http://www.ifla.org/VII/s13/frbr/frbr.pdf.

The MLA Board has approved the creation of a new BCC working group that will be charged with examining metadata elements and formulating a schema of required elements for music metadata applications, along with a statement of “best practices.” A call for volunteers will be posted on MLA-L in the early autumn.

Hindered by recent budgetary restrictions, only a few of the BCC liaisons were able to attend ALA meetings in Philadelphia and Toronto. While there, however, they effectively represented the music cataloging perspective among the broader library community. Written reports from those meetings have been published in the Music Cataloging Bulletin and are also available on the BCC website (http://www.musiclibraryassoc.org/BCC/bcc.html), along with annual reports from the Library of Congress and OCLC representatives.

Submitted by Matthew Wise

AUTHORITIES SUBCOMMITTEE

Members: Marlena Frackowski (Chair), Anita Breckbill, Bradford Eden, Candice Feldt, Robert Freeborn, Lucas Graves, Margaret
The 2003 annual business meeting of the Authorities Subcommittee took place on February 13 in Austin, Texas. The open meeting was held as part of a joint Authorities/Descriptive Cataloging Subcommittee meeting the next day.

During the business meeting Mickey Koth gave a brief update on the changes intended or introduced to the “Types of Compositions” document. According to her, the streamlined procedure adopted last year for discussing terms was working well, and the subcommittee agreed to continue it. In the past year several terms were modified in the past year several terms were modified in the document, among them: Capricette/Capricetten, Danza/Danzas, Flourish/Flourishes, Quartettino/Quartettinos, Quintettino/Quintettinos, Ritornello/Ritornelli, Saltarello/Saltarellos, Siciliana/Sicilianas Terzettino/Terzettinos, Variation/Variations and Volta/Volte. For additional information regarding modifications, deletions and/or additions to the list of terms, please refer to http://www.library.yale.edu/cataloging/music/type2003.htm.

Last year, the Authorities Subcommittee provided comments on the Interim Report of the PCC SCS Task Group on the Function of the Authority File (available at http://www.loc.gov/catdir/pcc/tgauthrpt.html). The report advocates expanding the maintenance role of the national authority file, and suggests ways to do this. The chair of that committee, Manon Théroux, acknowledged our comments and recently sent us a “draft” Final Report, due to the PCC Standing Committee on Standards in April. We have been invited to comment on the draft version of the report before the final version is submitted.

For the open meeting at the 2004 MLA annual conference in Washington D.C. the subcommittee has contacted Sherry Vellucci, who has agreed to speak on some, as yet undetermined, aspect of authority control for non-MARC data.

Future projects:

**Possible rule proposal.** A subcommittee member voiced concern over a recent change to the authority record for NAR no97-081207 (Schubert, Franz, 1797–1828. Liederzyklen). This is a collective title, not the title of a work, and it was felt that such titles should be formulated in English. However, an examination of AACR2 and the LCRIs indicated that there is nothing to prevent such titles from being formulated in languages other than English. It was proposed that this might be the subject of a rule proposal, possibly in consultation with the BCC Descriptive Cataloging Subcommittee. The matter was discussed with Nancy Lorimer, chair of that subcommittee, and she asked us to wait until she had seen a draft of the upcoming revision to AACR2 Chapter 25, in hopes that the matter might be addressed there.

**Joint MOUG-Authorities Subcommittee.** Mickey Koth proposed the formation of a joint MOUG-Authorities Subcommittee group to investigate whether or not the Types Document could be used to assist automated authority control vendors with developing a suite of standard, automatic flips that would be made regardless of the absence of a specific 4XX field in the authority record (e.g., all headings of the form “Trio-sonatas” might be flipped to “Trio sonatas”). This would hopefully improve the quality of the automated authority services. Terry Simpkins asked Mickey to write a proposal, primarily for clarification of the issues in preparation for discussions with MOUG to form such a group.

**Public notes in name authority records.** A subcommittee member proposed investigating, through CPSO, the possibility of allowing NACO contributors to use public notes in name authority records (680 field) to assist patrons. Situations where this would prove especially helpful would include headings for deceased persons with open dates (“bibliographic undead”), people who were active in more than one field, and people with common names where, for example, the person’s role or occupation might be known but not
his or her dates. This proposal was greeted with support in conversations following the open meeting, including Sue Vita, LC liaison to BCC. This seems to be an excellent idea and the subcommittee will begin work on it.

With regard to subcommittee membership, Jeannette Thompson’s term was finished in February 2003. Terry Simpkins stepped down as the chair of the subcommittee and also finished his term as a subcommittee member. Many thanks to both of them for their distinguished service. Marlena Frackowski was appointed the new chair in April 2003. In her role as liaison to the ALCTS Media Resources Committee and LITA/ALCTS Authority Control in the Online Environment Interest Group, she attended the ALA annual meeting in Toronto (despite the SARS scare).

Submitted by Marlena Frackowski

DESCRIPTIVE CATALOGING SUBCOMMITTEE

Members: Nancy Lorimer (Chair), Joseph Bartl (LC Representative), Dennis Davies-Wilson, Kathryn Glennan, Michi Hoban, David J. Hoek, Morris Levy, Joan McGorman, J. Bradford Young

As MLA representative, Nancy Lorimer attended the Committee on Cataloging: Description & Access (CC:DA) meetings at ALA Midwinter in Philadelphia. A major topic of interest to music librarians at these meetings was the proposal by the Canadian Committee on Cataloging to introduce conventional terminology (now renamed “terms in common use”) to Chapter 6 (Sound Recordings) and Chapter 7 (Motion Pictures and Video-recordings) and MLA’s response and counter-proposal to introduce these terms in parentheses after the current SMDs. At the meeting, we learned that JSC was not proposing the use of uncontrolled terms as ALA believed, but a controlled list, and so both proposals were rejected. SDC considered this move a success, since it rejected CCC’s unacceptable proposal and clarified to all JSC members what was intended by “terms in common use.” The full report of the midwinter meeting is available on the BCC website at http://www.musiclibraryassoc.org/BCC/BCC-Historical/BCC2003/BCC2003SDC1.html.

At the MLA annual meeting in Austin, SDC held a business meeting and an open meeting (together with the Authorities Subcommittee). At the business meeting, we primarily discussed our strategies for trying to influence what “terms in common use” might be introduced into Chapters 6 and 7, and how these terms would influence other rules in the chapter. We decided that we needed to submit our own proposal, emphasizing the need to change other rules to better integrate the new terms and that the new terms should be generic enough to include various types of encodings (i.e. the term “compact disc” would include CDs, CD-Rs, SACDs, etc.). We presented these suggestions at the open meeting. They were received favorably, although there was still great unease about the whole idea. The meeting also included an open question session. Discussion included the future of ISBD punctuation, how to best catalog preservation copies recorded on CD-Rs and what constitutes a reproduction for cataloging purposes. The full report of the MLA open meeting is available on the BCC website at http://www.musiclibraryassoc.org/BCC/BCC-Historical/BCC2003/BCC2003SDC2.html.

For personal reasons, Nancy Lorimer was unable to attend the annual conference in Toronto. Instead, MLA was represented by Bibliographic Control Committee chair Matthew Wise, who also wore a second hat as voting member of CC:DA. Due to concerns about SARS, many CC:DA members were absent and/or replaced by substitutes, but the meetings continued as usual. Again, the potential introduction of terms in common use to Chapters 6 & 7 was a major topic, with new proposals from both CCC and MLA. The MLA proposal was submitted earlier this spring after consultation with MLA members, with the primary intention of demonstrating to CC:DA the immensity of introducing such changes, the need to rewrite other rules to make the new terms work, and to prompt
in-depth discussion of the topic. For the first time, there were a fair number of objections to the introduction of these terms to Chapter 6 at all and no agreement was reached at the meeting. However, it was agreed that the MLA proposal was more thorough than that of CCC and should be used as a model for any potential revisions, and that further discussion on the topic would take place by email. In the ensuing email discussion, a response accepting some of the new terms was rejected. In the end, CC:DA rejected the CCC proposal outright. CC:DA also rejected Chapter 7 amendments, stating that the two chapters should be changed at the same time. Again, MLA regards this as a successful outcome. CC:DA has finally had serious discussions on this issue and recognizes the immensity and complex ramifications of this suggested change. The SDC will continue to monitor ongoing discussions in this area.

Other topics of interest at the annual meeting included the report from the Task Force on the Reconceptualization of Chapter 9 (Electronic Resources). The report analyzes the effect of moving rules for the description of electronic resources out of Chapter 9 to the appropriate content chapters, with Chapter 9 describing only computer software and such. Also, the Task Force on Consistency across Part I of AACR2 has submitted changes in Areas 2 (Edition Statement), 3 (Material or Type of Publication Specific Details), 4 (Publication, Distribution Statement), and 6 (Series Statement), moving rules common to all chapters to Chapter 1 and introducing consistent wording when possible. The final result will be an enlarged Chapter 1, with the remaining chapters only giving rules unique to its content area.

The full report of the annual meeting (submitted by Matthew Wise) will soon be available on the BCC website.

In the coming year, SDC expects that it will be responding to further proposals on terms in common use (or possibly to an ALA task force) and will be watching with interest the reaction to proposals for incorporating electronic resources into the content chapters, something which the music cataloging community (as represented at SDC open meetings) strongly supports. Also of continuing interest will be the beginning of the rewriting of Chapters 21 (Choice of Access Points) and 25 (Uniform titles).

Submitted by Nancy Lorimer

MARC FORMATS SUBCOMMITTEE

Members: Paul Cauthen (Chair), James Alberts, Janet Bochin (through Mar. 2003), Bruce J. Evans, Grace Fitzgerald, Kevin Medows, Mark Scharff, Lois Schultz, Robert Sherrane (through Mar. 2003), Jay Weitz (OCLC Representative), Stephen Yusko (LC Representative)

As the MLA representative, Paul Cauthen attended the MARBI/MARC Advisory Committee meetings during the ALA midwinter and ALA annual meetings. The only MARBI topic of significant interest to the music community was the discussion and approval of field 024 (Standard number) for use in the authority format. On the horizon is a new ISO standard, the ISWC, a code for musical works that would be recorded in field 024 of the authority format, if the use of this number becomes part of cataloging practice.

At the subcommittee’s joint open meeting in Austin with the Subject Access Subcommittee, Paul summarized MARBI actions of particular interest to MLA. Stephen Yusko made a presentation on and led a discussion of the MARC Holdings Format.

Most noteworthy among the other issues considered by the subcommittee in the past year was working with the US RISM Office to develop a proposal for a new field in the MARC bibliographic and authority formats to record musical incipits. The current expectation is for a discussion paper to be presented at the 2004 ALA midwinter meeting.

The 2004 open meeting, to be held in conjunction with the Subject Access Subcommittee, will feature the usual review of MARBI activities and late-breaking MARC issues.

Submitted by Paul Cauthen
SUBJECT ACCESS SUBCOMMITTEE

Members: Mark McKnight (Chair), Drew Beisswenger, Ray Heigemeir, Mary Huismann, Renée McBride, Geraldine Ostrove (LC Representative), Wendy A. Sistrunk, Patricia Thomson

The Subject Access Subcommittee met at the MLA annual conference in Austin to plan for the 2004 MLA pre-conference on Library of Congress Subject Headings for Music. This will be a workshop focused principally on the application of LC Subject Cataloging Manuals for music materials. It will be presented by two members of the Library of Congress Cataloging Policy and Support Office, Lynn El-Hoshy and Geraldine Ostrove, and by MLA member Brad Young from the University of Pennsylvania. The workshop is being coordinated by the MLA Education Committee in conjunction with SAS. It will be held at the Library of Congress on Wednesday, February 11, 2004.

In addition, the subcommittee discussed the possibility of an open session at MLA on SACO; this program is currently in the planning stages.

As an MLA liaison, the subcommittee chair, Mark McKnight, attended meetings of the ALCTS Subject Analysis Committee at the ALA annual conference in Toronto in June.

Submitted by Mark McKnight

LEGISLATION COMMITTEE

Members: Bonna Boettcher (Chair); Brian Cockburn (ex officio), Lenore Coral, Mary Wallace Davidson, Carl Rakhonen, Charles Reynolds, John Shepard, Gordon Theil

Summer 2002 was relatively quiet for most of the Legislation Committee. Following the previous year’s successful unveiling of the revised and revamped copyright website, we tried to use the “What’s New” box on the copyright website to highlight content added to the site. During the summer we added sections on Eldred v Ashcroft (the challenge to the Copyright Term Extension Act), CIPA, displaying album covers on web pages, and our analysis of the song lyrics issue, raised on MLA-L. During the summer, Brian Cockburn, website editor, and I continued to discuss the future of the site, particularly how to maintain its currency without overburdening Brian.

As a result of the discussions, we asked the Board to move the copyright website editor’s position to the list of those editors receiving honoraria, to move the editor’s position to the Publications Committee, and to make the editor’s position ex officio on the Legislation Committee. This request was approved in February 2003.

In preparing the 2002 website revisions, Brian discovered that we had no record of Board action on the Digital Transmission of Electronic Reserves statement that had been on the website since 1998. A review of the presidential files indicated that action had not been taken. The Board approved the statement in February 2003.

The Legislation Committee met once in Austin. We discussed a proposed plenary session of lobbying and government relations. We communicated with Rick McRae and, from the preliminary program, it looks like the session will happen.

The Copyright Office held hearings on the Digital Millenium Copyright Act, specifically on the anti-circumvention measures. Carl Rakhonen attended a day of the hearings in Washington, D.C., and Gordon Theil and David Gilbert attended parts of the subsequent hearings in Los Angeles.

During spring 2003, I corresponded with Alice Carli, chair of the Preservation Committee. We plan to sponsor a joint public session on issues of copyright and preservation.

Finally, Mary Wallace Davidson and Lenore Coral are vigilant in monitoring legislative issues through several venues. It is through their efforts that we learn of actions appropriate for MLA to support. I continue to monitor activities of the ALA Washington Office, forwarding pertinent messages to MLA-L.

Submitted by Bonna Boettcher
PRESERVATION COMMITTEE


Membership changes
At the February 2003 business meeting Susannah Cleveland requested to join the committee, and was appointed at the Board meeting in June. Susannah is the Music Recordings and Digital Resources Librarian at the University of North Texas Music Library.

Activities during 2003
On June 21st Alice Carli acted as presenter at the ALA Physical Qualities of Library Materials Discussion Group at the ALA meeting in Toronto. She brought 35 samples of binding challenges and solutions used by Sibley Music Library, and these helped to illuminate a lively discussion among the sixteen preservation librarians, as well as three staff representatives of Heckman Bindery, who were in attendance.

Washington, D.C. program
The Preservation Committee will collaborate with the Legislative Committee on a joint open session on copyright and other issues surrounding archival sound recordings (particularly including institutionally produced materials such as recital recordings). The format is to be modeled on the Ask MLA sessions, combining panel discussion and questions and comments from the audience. Panelists are yet to be named.

Submitted by Alice Carli

PUBLIC LIBRARIES COMMITTEE

Members: Stephen Landstreet (Chair), Vic Cardell, Catherine Dixon, Lynn Jacobson, Tina Murdock, Anna Seaberg

Our meeting in Austin featured two speakers from MLA’s own ranks: Vic Cardell and Jeanette Casey, both of whom crossed what we termed the “great divide,” going from public to academic music library work, or vice versa. Their two talks generated a lot of audience participation. We also continued our annual early-Saturday-morning breakfast tradition and got about 15 public librarians out of bed and discussing work issues.

One of the difficulties smaller libraries face is when non-specialists confront the problem of acquiring music materials. While A Basic Music Library is incredibly useful, there is need for a similar resource on a much smaller scale, oriented to most public libraries and possibly some small colleges without a substantial music program. Since many public libraries think of music primarily in terms of recordings, the list of basic repertoire that Richard LeSueur has prepared should be a very useful component of such a checklist project. But we should also be thinking of scores, songbooks, and books about music that might be recommended to smaller libraries. We will stay apprised of how the Resource Sharing and Collection Development Committee is doing on their task of turning A Basic Music Library into a living web organism and make our project a complementary one.

The committee will try to help publicize the upcoming Public Library Association conference, which is held every second year. The Board has already indicated its support for MLA outreach at this event. The conference will be held in Seattle and, unfortunately, it is only a week after our meeting in Crystal City. However, there are a number of MLA members in the Seattle area, and we hope to have some effective publicity and knowledgeable volunteers ready for the MLA table.

Our program at the 2004 meeting will be a joint presentation with the Outreach Subcommittee. At this time the specific topic has not yet been nailed down.

Submitted by Stephen Landstreet
REFERENCE AND PUBLIC SERVICES COMMITTEE

Members: Marty Jenkins (Chair). Subcommittees include: Bibliographic Instruction, Paul Cary (Chair); Electronic Reference Services, Steve Luttmann (Chair); Information Sharing, John Anderies (Chair); and Reference Performance, Mary Du Mont (Chair)

BIBLIOGRAPHIC INSTRUCTION SUBCOMMITTEE

Members: Paul Cary (Chair), Karen Burke, Beth Christensen, Judy Marley, Laurie Sampsel, Kristina Shanton

The Bibliographic Instruction Subcommittee has continued to work on developing information literacy competency standards for undergraduate music students. Members of the committee have developed a draft of each standard, and are currently reviewing the drafts. We plan to present a draft of the standards at the 2004 annual meeting.

Submitted by Paul Cary

ELECTRONIC REFERENCE SERVICES SUBCOMMITTEE

Members: Stephen Luttmann (Chair), Donna Arnold, Cindy Badilla-Menendez, Judith Clarence, Emma Dederick-Colón, Alan Green, Jerry McBride, Holling Smith-Borne

The ERSS presented a well-attended session titled “On Our Own with Virtual Reference” on Thursday, 13 February 2003 during the MLA annual meeting in Austin, Texas. Presenters were ERSS members Holling Smith-Borne (Depauw University) and Donna Arnold (University of North Texas), who described the challenges of setting up and operating virtual reference services incorporating such technologies as instant messaging and chat rooms. They discussed the application of traditional reference interview techniques in a context where face-to-face contact and vocal inflection was not possible, and the need to adapt language appropriately (e.g. by use of emoticons and simplified semantic constructions). Both reported that their services are much appreciated and increasingly well used.

A last-minute addition to the program was a presentation by Mark Majzner of Naxos, who demonstrated a service that will make any or all of its recordings available to libraries and their patrons. Libraries can choose between acquiring a hard drive containing all the Naxos recordings (automatically updated as new recordings are released), or linking to individual sound files on the Naxos web site. Use of the sound files is possible as long as the library maintains a subscription with Naxos; subscription rates are based on the number of sound files the library makes available to its patrons.

The ERSS business meeting was held the next day. The major topic of discussion was the 2004 open session, for which the membership discussed the possibility of reviewing some of the various new online music services being marketed to libraries (Naxos, Classical.net, New World, Byron Hoyt).

Martin Jenkins rotated off the subcommittee, and Alan Green (Ohio State University) applied for, and was subsequently granted, ERSS membership.

Submitted by Stephen Luttmann

INFORMATION SHARING SUBCOMMITTEE

Members: John Anderies (Chair), Susannah Cleveland, Mary Alice Fields, Henry Grossi, Christine Kubiak, Gerry Szymanski, Robert Terrio, Sha Towers, Liza Vick

Subcommittee members Mary Alice Fields and Gerry Szymanski are working on an article based on the results of the subcommittee’s 2002–03 virtual reference survey (presented in brief at the Austin meeting).

The subcommittee is planning a public program for 2004 on “knowledge bases and information archives.” The speakers will include J. Stephen Downie, on the Music Information Retrieval bibliography; Charles
Cronin, on the Music Plagiarism Digital Arch- 


cive; and a speaker yet to be named, on our own MLA-L archives.

Submitted by John Anderies

REFERENCE PERFORMANCE SUBCOMMITTEE/WOREP WORKING GROUP

Members: Mary Du Mont (Chair), Keith Chapman, Amanda Maple, Alicia Patrice, Tammy Ravas, Howard Rodriguez, Sha Towers

2003 Annual Conference, Austin: The Reference Performance Subcommittee presented a very successful program at the annual conference in Austin, with eighty-five total attendees. Taking a break from our usual reference refresher, we joined with three of our fellow RAPS subcommittees to present a sequence of programs on virtual reference service. All programs were extremely well received. The Reference Performance Subcommittee’s program, “Virtual Reference Assessment,” featured Penn State speakers Laurie Probst, “Assessing Library Services: National Trends and Initiatives,” a discussion of the various trends in methods of assessment from the point of view of library and university administrators, and Amanda Maple, “Assessing Virtual Reference (E-Reference and Live Chat): A Review of the Literature and a Case Study at Penn State University,” a history of virtual reference services in the library along with a review of Penn State’s experience with a virtual reference project. The program was geared toward helping music librarians understand how their administration typically evaluates library services, so that they can begin developing service initiatives that will flourish.

During its business meeting, the subcommittee also contemplated creating a workbook with various training modules that could be used to train both staff and students. The WOREP (Wisconsin-Ohio Reference Evaluation Program) working group of the subcommittee also had a business meeting to discuss the status of the project and to recruit new libraries.

Planning for 2004 Annual Conference, Washington, D.C.: The Reference Performance Subcommittee is planning a reference refresher on locating manuscripts and other primary source materials. John Shepard of the New York Public Library and Sarah Adams of Harvard have agreed to be our presenters. The WOREP working group will have an open business meeting during which Amanda Maple from Penn State will talk about Penn State’s experience running the WOREP survey.

Other business: Howard Rodriguez wrote an article for MRSQ synthesizing the information presented in the 2002 Reference Refresher on using non-music reference sources to answer music reference questions, along with the presenters of that program, Paula Elliott, Judy Clarence and Steve Landstreet. It has been submitted and is currently in the hands of the publisher.

Submitted by Mary Du Mont

Awards Committees

DENA EPSTEIN AWARD

Members: Brad Short (Chair), Diane Steinhaus, Jim Farrington

The committee received seven outstanding proposals for consideration this year. Topics included manuscript and edition studies, biographical research, and research on performing groups. The committee was particularly pleased to see applications from scholars at every level in their careers, from graduate students to senior faculty. The awards will be announced at the Business Meeting during the 73rd Annual Meeting in Washington, D.C. next February.

Submitted by Brad Short

KEVIN FREEMAN TRAVEL GRANT AWARD COMMITTEE

Members: Donna Arnold (Chair), Stephen Luttmann, Alicia Patrice
The deadline for applications for the Kevin Freeman Travel Grant was July 15, 2003. We are happy to report that there were many fine applicants this year. All applications received by the chair have been distributed to the committee members, and we will soon begin deliberating. We will strive to make our decisions in time for the October Board meeting; winners will be notified by October 15, 2003.

Submitted by Donna Arnold

PUBLICATIONS AWARDS COMMITTEE

Members: Deborah Campana (Chair), Kendall Crilly, Manuel Erviti

Based on the deliberations of the MLA Publications Awards Committee, the Music Library Association gave the following awards for publications that appeared in 2001:

- The Vincent H. Duckles Award for the best book-length bibliography or research tool in music was given to Horst Leuchtmann and Bernhold Schmid for their book, Orlando di Lasso: seine Werke in zeitgenössischen Drucken, 1555–1687 (Bärenreiter).
- The Richard S. Hill Award for the best article on music librarianship or article of a music-bibliographic nature was given to Teresa M. Gialdroni and Agostino Ziino for their article “New Light on Ottaviano Petrucci’s Activity, 1520–38: An Unknown Print of the Motteti dal fiore” in Early Music 29 (November 2001): 500–532.

The work of this committee took place during the summer of 2002, preceding the February 2003 meeting of MLA when the awards are given. Although our current membership is listed above, the committee members who recommended the publications listed above were Mark McKnight (former chair), Deborah Campana, and Leslie Troutman. Our work this year was sadly marked by the passing of Leslie Troutman, who served on the committee during the last year of her life. We are grateful that Kendall Crilly has been able to join us to serve out the remainder of Leslie’s term on the committee.

Submitted by Deborah Campana

Joint Committees

MLA ARCHIVES, JOINT COMMITTEE WITH THE UNIVERSITY OF MARYLAND

Members: Jane Edmister Penner (Chair), Representing University of Maryland (all ex officio): Bonnie Jo Dopp, Yale Finemann, Anne Turkos, Bruce Wilson. Representing MLA: Laura Dankner (ex officio), Geraldine Ostrove, Therese Zoski Dickman (Chair, Oral History Subcommittee)

Activities: Met February 14, 2003 during MLA’s annual meeting in Austin, Texas and May 30, 2003 at University of Maryland’s Performing Arts Library in College Park, Maryland. In addition to monitoring the addition of material to the Archive, the committee:

- Welcomed Yale Fineman to the committee as part of the University of Maryland contingent.
- Reviewed a press release co-authored by Bonnie Jo Dopp and Jane Penner announcing the Archives’ receipt of the RAMIH (Resources of American Music History) papers from Don Krummel. The notice will be sent to the MLA Newsletter, Notes, AMS, SAM and the American Studies Association for potential publication.
- Finalized a document presenting guidelines for what the MLA Archives should collect. The document, “Guidelines for Transfer of Official Documents to the MLA Archives,” was approved by the MLA Board.
• Began reviewing MLA’s “Policy on Machine-Readable Records,” last revised in 2001, with a goal of updating the language of the policy.

• Continues to struggle with the question of how MLA’s electronic publications should be archived. The committee may recommend folding this issue into a “policy on retention and deposit of electronic records.”

Submitted by Jane Edmister Penner

ORAL HISTORY SUBCOMMITTEE

Members: Therese Zoski Dickman (Chair), John Bewley, Dena Epstein, Kathleen Haefliger, Bruce Wilson

Marjorie Hassen, past-chair, has resigned from the subcommittee, given new job responsibilities. Therese Zoski Dickman, the new chair, has been appointed by the MLA President, and the subcommittee is in the process of reformation.

Submitted by Therese Zoski Dickman

MLA/MUSIC PUBLISHERS’ ASSOCIATION/MAJOR ORCHESTRA LIBRARIANS’ ASSOCIATION JOINT COMMITTEE

Members: George Boziwick, MLA (Coordinator), David Peter Coppen (MLA), Robert Grossman (Philadelphia Orchestra, MOLA Chair), Mark Smith (MLA), Robert Sutherland (Metropolitan Opera), Lawrence Tarlow (New York Philharmonic)

The MLA/MPA/MOLA Joint Committee met on Friday April 24, 2003 at The New York Public Library for the Performing Arts. Present at the meeting were Laura Dankner (visitor), Robert Sutherland of the Metropolitan Opera Archives (representing MOLA), Brian Hill of Oxford University Press (representing MPA), Wayne Volan of the Canadian Opera Company (visitor), John Shepard, and George Boziwick.

John Shepard (out-going committee chair) introduced George Boziwick as the new chair of the Joint Committee. He also introduced visiting MLA President Laura Dankner.

Brian Hill and Robert Sutherland reported on their organization’s respective annual meetings. Each shared important events, papers and other aspects of these annual gatherings. There was general discussion and comparison of the size and scope of the annual meetings of MLA, MPA and MOLA. There was a discussion about having a representative (i.e., an exhibit presence) on the part of MOLA at the next MLA annual meeting. That possibility was greeted with great enthusiasm by all MLA members present.

Hill and Sutherland both presented to the committee print matter published by their respective organizations. Brian Hill passed around copies of the Guidelines for Practice in Professional Music Hire which is a brochure issued jointly by the Association of British Orchestras and the MPA. The guidelines “are intended as a contribution towards achieving an efficient service by publishers to major professional orchestras and good communication between all concerned with hiring music material.” The brochure discusses not only guidelines for materials for hire, but also lays out proper standards for production of such materials.

Robert Sutherland gave out a handsome booklet, The Music We Perform: An overview of royalties, rentals and rights, compiled by Sutherland and Larry Tarlow (of the New York Philharmonic) and published by MOLA. It was noted that both of these publications are excellent resources and will be made available to the music library community. The Music We Perform is available on the MOLA website: http://www.mola-inc.org/molapublications.html.

Finally, there was a brief tour of The New York Public Library for the Performing Arts.

The next meeting of the joint committee scheduled for October will be held at the offices of Oxford University Press.

Submitted by George Boziwick
RILM/U.S. OFFICE GOVERNING BOARD

**Members:** Daniel Zager (Chair), Lenore Coral (RILM–U.S. Office), David Dam-schroeder (SMT), Virginia Danielson (SEM), Denise von Glahn (SAM), John Roberts (IAML –U.S.), Deane Root (AMS), Douglass Seaton (CMS)

The RILM–U.S. Office, located in the Music Library at Cornell University, is supported financially by the societies and associations represented on the Governing Board. The Board, which meets once per year—at the annual meeting of the American Musicological Society—is concerned with assuring that the office has sufficient funding to carry out its vital work. During the fiscal year 2002/2003 the office submitted 2,429 abstracts to RILM.

Submitted by Daniel Zager

U.S. RILM OFFICE LONG-RANGE PLANNING TASK FORCE

**Members:** Daniel Zager (Chair), James Cassaro, Virginia Danielson, Jane Gottlieb, Deane Root; Lenore Coral (U.S. RILM Office), Barbara Dobbs Mackenzie (RILM International Center), Robert Follet (Liaison from MLA Development Committee)

This task force was appointed in July 2002 with the charge: “To create a long-range strategic plan for the long-term stability of the U.S. RILM Office, regardless of where it may be located in the future. The plan should address financial planning as well, outlining potential fundraising efforts and other sources of revenue to sustain the work of the project.”

The task force held its initial meeting at the 2002 annual meeting of the American Musicological Society. Reports to the MLA Board have engendered further discussion at the Board level. The task force meets again in November 2003 at the annual meeting of the AMS, where the presidents of AMS and MLA will join us.

Submitted by Daniel Zager

RISM, JOINT COMMITTEE WITH THE AMERICAN MUSICOLOGICAL SOCIETY

**MLA members:** Marjorie Hassen, John Shepard (MLA Coordinator), Judy Tsou

**AMS members:** Denise P. Gallo, Peter M. Lefferts (Chair), Eleanor Selfridge-Field

**Ex officio members:** Sarah Adams, John Howard, John Roberts

**Committee charge:** The committee oversees the collecting activities of the International Inventory of Musical Sources (RISM) in the United States.

The committee met on 1 November 2002 at the AMS annual meeting in Columbus, Ohio. Much of the meeting was devoted to continuing discussions of the role, structure, and funding of the joint committee (discussions of these issues—informed by communications between the presidents of MLA and AMS—continue in the meetings of the boards of the two associations). Sarah Adams reported on the work of the U.S. RISM Office (which is supported by subventions from AMS and MLA), describing plans for inputting data on the manuscript collections at Yale University, and proposing adding data for U.S. manuscripts through the mid-nineteenth century, following the example of other national RISM offices. The meeting concluded with a discussion of access to and ownership of RISM data, in regard to the RISM Libretto Project, and looking at the handling of all RISM data by other national RISM offices. The next meeting of the Joint Committee will take place at the AMS annual meeting in November 2003 at Houston, Texas.

Submitted by John Shepard
The American Library Association held its midwinter meeting in Philadelphia, PA, January 24–26, 2003, and its annual meeting in Toronto, Canada, July 24–29, 2003. The latter was a joint meeting with the Canadian Library Association. Unfortunately, due to fears about the SARS virus in Toronto, the annual meeting attendance was significantly lower than in previous years. ALA reports that 17,500 were in attendance (including exhibitors and guests), as compared with 21,130 at the 2002 annual meeting. MLA exhibited at both meetings, although fewer MLA members were in attendance in Toronto.

The ALA Representative attends meetings of the ACRL Arts section, and participates in the ALA Affiliates luncheon, which is hosted by ALA’s Executive Director at each meeting. The Affiliate luncheon is an important opportunity for the MLA representative to share news of our association and learn about the work of other Affiliate groups. A special ‘MLA at ALA’ party is usually held at each meeting to welcome MLA members past and present and acknowledge their work within ALA. For the past few years, Scarecrow Press has generously allowed use of their suite for the MLA party.

ALA has recently redesigned its website. The organization continues to provide essential advocacy for our profession on copyright and intellectual property issues; response to government rulings such as the Children’s Internet Protection Act (CIPA) and the Patriot Act; funding; education for librarians; accreditation, and a variety of other matters that affect all types of libraries.

ALA’s midwinter meeting will be held in San Diego, CA, January 9–14, 2004; the annual meeting will be in Orlando, Florida, June 24–30, 2004.

Jane Gottlieb will complete her term as MLA Representative to ALA at the 2004 midwinter meeting. Alan Karass will assume this role beginning with the 2004 annual meeting.

Mark McKnight
David Sommerfield, Alternate

Among recent NISO activities that may have some interest to music libraries and MLA are the following:

**Standards for Trial Use:**
- **The OpenURL standard, version 1,** was released April 15, 2003 as a Draft Standard for Trial Use. The committee responsible for this standard, NISO Committee AX on OpenURL standardization, announced that the trial period will run from May 1 to Nov. 1, 2003. More information on this standard may be found at the NISO Committee AX Web site: http://library.caltech.edu/openurl/
- **Z39.7 Library Statistics (revision).** Identifies and defines the basic data collection categories used to collect library statistical data at the national level. Intended to apply to all types of libraries, this standard will provide valid and comparable data on library services, staff, users, and collections.
- **Z39.87 Data Dictionary Technical Metadata for Digital Still Images.** Publication of this draft standard for trial use and comment has been approved by the National Information Standards Organization and AIIM International. Distribution of this draft standard for comment shall not continue beyond 18 months from the date of publication. It is expected that following this 18-month period, this draft standard, revised as necessary, will be submitted to the American National Standards Institute for approval as an American national Standard. Suggestions for revision should be directed to NISO.
Standards at Press:

• **Z39.29-200x Bibliographic References.** This standard provides rules, guidelines, and examples for the creation of bibliographic references to numerous types of print, audiovisual and electronic materials, both published and unpublished, arranged in fifteen broad categories. The bibliographic references should, as a minimum, result in the unique identification of most print and non-print materials. This standard is intended for a broad audience, including the creators of bibliographic references, the processors who publish and otherwise display references, and the ultimate users of the references.


Submitted by Mark McKnight

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**ORGANIZATIONAL LIAISONS COMMITTEE**

Since I took over this position on July 1, 2003 I have received one report of no report and a package from Ruth Henderson with past information. I am still in the process of sorting through this information.

*Submitted by Richard LeSueur*
The MLA Board met three times in 2003: 11–16 February in Austin, Texas; 7–9 June in Middleton, Wisconsin; and 10–12 October in Davis, California.

The President’s gavel passed from Jim Cassaro during the annual meeting in February. Board members completing terms of office in February were Neil Hughes, Deborah Pierce and Michael Rogan, Members-at-Large. They were succeeded by Pauline Bayne, Richard LeSueur and Renée McBride. Nancy Nuzzo assumed the office of Treasurer/Executive Secretary.

A-R Editions continues to provide management services for the Association to the satisfaction of the Board. A-R produced the first online version of the Membership Handbook, which was mounted on a secure server, in addition to the print version. The accounting firm of Hertzbach and Associates conducted the fiscal audit.

A search committee was formed to find a successor for Placement Officer Renée McBride; Ray Heigemier chaired the committee, which included Renée McBride and Robert Curtis. Jennifer Ottervik was selected as the new Placement Officer. A Search Committee for Publicity Officer was appointed with Leslie Bennett chairing. Lois Kuyper-Rushing was appointed Program Chair for the 2006 Memphis meeting; Roberta Chodacki Ford will chair the MLA 75th Anniversary Committee.

The Ad Hoc Recruitment Task Force was established to effect greater visibility of the Association, and recruitment and outreach to underrepresented populations. A committee was appointed for the first Carol June Bradley Award; G. Dale Vargason will serve as chair, with members Edward Komara and Jane Edmister Penner. The US RILM Office Long-Range Planning Task Force was appointed. To help clarify the duties of chapter chairs and committee chairs, checklists of their duties were compiled.

MLA finished fiscal year 2002/2003 with an operating budget deficit of $5,327. Overall operating income reached $388,037, or 104.4% of the budgeted amount. Overall operating expenditures were $393,364, or 96.44% of the budgeted amount. Investment income totaled $28,150, and contributions totaled $16,019. As of the October Board meeting, there was a total of 1573 members and subscribers. This included 14 corporate members and patrons, 849 individual members, 332 institutional members, and 378 subscribers.

Music Inspired By Art: A Guide To Recordings by Gary Evans was published. The second title in the Basic Manual Series, Binding and Care of Printed Music by Alice Carli, was published as well.

A chapter grant was awarded to the Atlantic Chapter for travel to either the chapter or the annual meeting. The Southeast Chapter was awarded a grant for outreach to library schools.

The Board reviewed the Education, Program and Local Arrangements Committees’ plans for the 2004 meeting in the District of Columbia area. The Board continued its discussions on strategic financial planning to ensure the fiscal health of the organization. The Board also looked at the report of the Bylaws Revision Committee Report and will act on some of its recommendations in the coming year. The Board also discussed the Program Planning Final Report and plans to begin implementing some of its recommendations as well.
### MUSIC LIBRARY ASSOCIATION

**Statements Of Financial Position**

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<th>As of June 30, of the year:</th>
<th>2003</th>
<th>2002</th>
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<tr>
<td><strong>Assets</strong></td>
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<td>Cash and Cash Equivalents</td>
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<td>Investments in Marketable Securities —</td>
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<tr>
<td>Temporarily Restricted</td>
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<td>Permanently Restricted</td>
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<td>89,555</td>
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<td><strong>TOTAL ASSETS</strong></td>
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<td>615,261</td>
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<td></td>
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<tr>
<td><strong>Liabilities and Net Assets</strong></td>
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<td>Accounts Payable</td>
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<td><strong>Net Assets</strong></td>
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<td><strong>TOTAL LIABILITIES AND NET ASSETS</strong></td>
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Hertzbach & Company P.A. has provided an audit report on the financial statements as a whole. The notes are an integral part of the statements and are not presented here. The statement provided is only an excerpt from the Music Library Association financial statements. A full copy of the financial statements can be found in the June 2004 issue of *NOTES: Quarterly Journal of the Music Library Association*.

Nancy Nuzzo, Treasurer/Executive Secretary

December 2003