The annual reports of the special officers, committees, representatives, and liaisons were compiled by Laura Moody. Annual report compiled and edited by Misti Shaw. Committee charges are included in the Administrative Structure found on the Music Library Association Web site, at:

http://www.musiclibraryassoc.org/members/group_select.asp?type=12582

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**Special Officers**

**Advertising Manager**

**Scott Stone**

**Report on Activities:**

The advertising revenue for *Notes* vol. 72 (September 2015-June 2016) totaled $17,779.00. This amount represents a $9.00 decrease in revenue compared to the previous fiscal year (2014-2015).

For each issue in *Notes* vol. 72, there was an average of 25 advertisers, as compared to an average of 21.75 advertisers per issue in vol.71.

Advertisers who ran ads in all four issues of *Notes* vol. 72 accounted for approximately half (13 of 25) of the total number of advertisers in 2014-2015. This is an increased number of committed advertisers from vol.71, but a smaller percentage of the whole (12 of 21.75). These advertisers inserting ads in all four issues were:

- A-R Editions
- Archival Products
- Breitkopf
- Broude Brothers
- Crystal Records
- DRAM
- Gary Thal Music
- J. & J. Lubrano Music Antiquarians
- J.W. Pepper
- Packard Humanities Institute

Seth B. Winner Sound Studios
Steve Weiss Music
Theodore Front

Four different advertisers placed ads on the MLA main website in the 2015-2016 fiscal year, bringing in a total of $9,180 in revenue. This amount represents a $2,180 increase in revenue and one additional advertiser compared to the previous fiscal year.

Due to a new annual convention website design by Katie Buehner, additional advertising possibilities were available for the 2016 Cincinnati webpage. Four different advertisers placed ads on this microsite over the course of 5 months, resulting in $2,800 in revenue. Additionally, paid advertising on Guidebook was implemented for the first time and resulted in $1,080 revenue from three different advertisers.

In coordination with Development Officer Susannah Cleveland advertising on physical objects for the Cincinnati convention was implemented this year. Alexander Street placed color advertising on 600 hotel key cards given to members staying at the conference hotel, which resulted in approximately $800 in revenue. Media Preserve purchased logo lanyards for attendee name badges, which resulted in approximately $1200 in revenue.

The Advertising Manager encourages MLA
members who purchase products or services from our advertisers to thank them for supporting MLA and to mention where their ad was read.

List of previous goals and progress made toward each goal:
Increase number of ads on the MLA website.
- There was a significant increase in advertising revenue on both the main and convention websites. However, many advertisers seem to be wary of the relatively high cost to advertise online (up to $350/month) versus a traditional print ad ($330/full page ad).

Reach out to past (i.e., no longer purchasing space) Notes advertisers to determine why they no longer advertise with the goal of bringing at least one of them back.
- Several advertisers who had regularly inserted ads into Notes but have stopped in the last several years explained that they did not feel they were getting much return for their investment. Some other advertisers who still regularly run ads also expressed a similar sentiment; however, they continue to place ads to show their support of the Association and to keep their names fresh in the minds of music librarians.

Create list of advertising contacts at University Presses (UP) to regularly solicit for ads.
- I created a list of 62 different marketing directors at UP and independent publishers who regularly published scholarly and trade books related to music. Contacting these directors has resulted in insertion from several new advertisers in forthcoming issues of Notes vol. 73 and interest from more in future issues coinciding with expected book releases over the next fiscal year.

List of goals for the next year:
Work with Web Manager and Web Committee to investigate possibilities for increasing number of online ads without increasing the ad space footprint.

Archivist Sandy Rodriguez

Report on Activities:
Several recommendations in the special report, “MLA Archivist Visit to the MLA Archives: Report and Recommendations” have been completed and implemented:

The remainder of chapter materials have been shipped and received, bringing the chapter materials transfer project to a close.

With generous funding from the MLA Board, the SCPA Curator hired graduate student, Melissa Wertheimer in October 2015 to begin the reappraisal, deaccessioning, arrangement, description, and processing of the MLA Archives; and to embark on project planning for the remainder of the physical collections. The project was completed well ahead of schedule with use of start-up funds only.

The updated electronic records submission process in the “Guidelines for Transfer of Official Documents to the MLA Archives” was approved by the MLA Board.

Other activities of the MLA Archivist include issuing a regular call for submissions; responding to a number of queries regarding submissions, digital storage, and web archiving; preparing the annual subvention budget as well as electronic records program implementation budget; and establishing an MLA Archives workspace on the MLA website for chapter contacts and resources.

List of previous goals and progress made toward each goal:
Make progress on the reappraisal, arrangement, description, and processing of the MLA Archives by creating a work plan, hiring a graduate student, and collecting data to determine an accurate estimate of remaining project costs. Completed. Additional funding requested for electronic records program implementation.

In collaboration with the SCPA Curator, work with chapter chairs and archivists to coordinate the transfer of chapter materials. Completed.

Establish a network of chapter archives and use the MLA website to coordinate activities. Established a work space for MLA Archives chapter contacts on the MLA website. The space contains all MLA Archive-related reports, guidelines, official forms, contact information for each chapter, as well as a section to share chapter collection management policies.

Continue to issue a call for submissions to the MLA Archives and serve as official contact to SCPA Curator. Ongoing.

In collaboration with the SCPA Curator, revise the electronic records submission portion of the Archives policy. Completed and approved by the MLA Board.

**List of goals for the next year and how they relate to the MLA Strategic Plan:**

Make progress on implementation of the electronic records program by creating a work plan, hiring a graduate student, and establishing procedures for processing of 5.4 GB of electronic records.

Continue to update the MLA Archives work space and communicate with chapters on new developments.

Continue to issue a call for submissions to the MLA Archives and serve as official contact to SCPA Curator.

Develop an MLA Archivist Handbook.

These goals reflect the MLA strategic plan goal of organizational excellence.

**Contribution Managers**

Diane Steinhause, Convention Manager

Wendy Sistrunk, Asst. Convention Manager

**Activities:**

MLA’s 85th annual meeting, Cincinnati, OH February 25 – March 1, 2016

MLA’s annual meeting at the Hilton Netherland Plaza had a registration of 440 individuals, including 28 students and 20 first-time attendees (Denver had 388 registrants). We had 40 paid exhibitors occupying 47 tables (plus 7 gratis tables). This was one more vendor than in the previous year. There was no pre-conference this year. This was the second year we used the Guidebook mobile app, which including the program, exhibitor table maps and company descriptions, hotel maps, restaurant info, etc. It was installed on 293 devices (2/3 of them Apple/iPhone (258 devices last year). This was also the second year we provided live streaming of the presentations held in the large plenary meeting room. We had 93 concurrent views and 870 total views.

MLA’s 86th annual meeting will be held at the Rosen Plaza Hotel in Orlando, FL February 22-26, 2017.

MLA’s 87th annual meeting will be held at the Hilton Portland & Executive Tower in downtown Portland, OR January 27 – February 4, 2018.

Convention Manual: Previous CM Jim Farrington updated the manual to the extent he was provided revised information from other stakeholders.

**2016-2017 Goals:**

As mentioned in the May 2016 report to the Board, this year our representative at Helms-Briscoe – Sandy DiMinno – moved to a different company, Experient, and we have decided to continue our relationship with her. Experient works with a larger network of hotels and has contracts with exhibit services companies and internet service providers that we hope will work to our advantage. At the direction of the Board we have begun to explore the possibility of signing a multi-year contract with a national hotel chain to lock in locations, room rates, and concessions for upcoming conferences. Bids were beginning to come in at the end of the reporting year and site visits to Kansas City and St. Louis are planned as possible anchor sites to the multi-year agreement. This is a major undertaking for the organization and will hopefully provide some exciting new opportunities and cost savings for us. The CMs will work closely with Sandy over the next couple months to develop a proposal for the Board to consider.

Convention Manual: I plan to solicit additional revisions from stakeholders after the Orlando meeting.

**Placement Officer**

Joe Clark

**Report on Activities:**

The Placement Officer posted 67 position announcements to the Placement Service from July 2015 through June 2016. Additionally, five vacancy listings for MLA were posted.

At MLA’s 2016 Annual Meeting in Cincinnati, the Interview Room hosted 27 scheduled interviews, with five hiring institutions represented. Additionally, several “off-the-grid” interviews were facilitated by the Placement Officer. The Placement Service shared a table with the Career Development & Services Committee’s Resume Review and Career Advisory Services in the exhibit hall, and distributed careers resource guides and job announcements.

**Goal:**

With the conclusion of my term in February 2017, I am continuing to update Placement Officer documentation and share past position announcements with MLA Archivist Sandy Rodriguez.

**Publicity and Outreach Officer**

Sara Nodine

**Report on Activities**
Committee reports

Exhibits: This past year MLA was represented in exhibits at the College Music Society meeting in Indianapolis, Indiana and the American Library Association meeting in Orlando, Florida. Both of these ventures proved very beneficial towards goals of reaching out to audiences beyond our normal scope.

- The CMS conference was a smaller one with only a few hundred attendees, but our table still saw a number of visitors (34) asking questions mostly related to music librarianship and the nature of our organization. Though a small number of conversations, they were each meaningful and several of them were with current music students.

- The ALA conference was equally as beneficial. We had over 160 attendees stop for meaningful conversation related to a multitude of topics, mostly about the nature of our organization and profession. I was encouraged by the number of library students and potential vendors who stopped by as well. The highlight was a 2nd grader from Haiti who came by to exclaim how much she loved music and that she was having her dad teach her the recorder even before she was supposed to learn at school!

Social media: Our Facebook page has grown 19% from July 2015 to June 2016. Twitter has grown similarly, though I do not have the specific data. Each are proving particularly useful at our annual meeting as well as during MLA exhibits at other conferences.

MLA Blog: The blog pushes forward. A plan for monthly posts from the RSS will highlight valuable resources that will hopefully appeal to a wider audience.

Committee membership (ex officio): I attended as many meetings as possible at the Cincinnati conference in order to building connections between this position and the goals of the various committees.

List of goals for the next year and how they relate to MLA Strategic Plan:

Exhibits: This year MLA will be exhibiting at the AMS/SMT meeting in Vancouver (November) and ACRL meeting in Baltimore (March). This will be the first time, as best I can tell, that MLA will be attending/exhibiting at ACRL. While it is a costly venture, if the engagement and feedback is anything like ALA this past Jun it will be well worth the cost.

Physical flyers: The Membership Committee has created an updated single-page flyer that is very helpful at exhibits and for a quick guide for those looking for more information about MLA. A new, full-scale brochure will hopefully be on the horizon as well.

Social media: Continue work with social media is planned to find ways to promote the association in a more organized manner, particularly seeking ways to preset posts as much as possible so that auto posting becomes more the norm, rather than ad hoc notices. This is still a developing area of the position.

MLA Blog: In addition to the RSS monthly posts, the intention is to have other committees or groups contribute as desired. While potential contributors seem interested in the idea of posting, getting actual commitments has been much more difficult than anticipated. Work here will continue, to be sure.

MLA Liaisons: I have requested a meeting time for liaisons at the upcoming meeting in Orlando. My intention is to consider replacing current liaisons not interested in continuing their role with new ones in order to engage in conversations about how these low workload positions could potentially serve the association better.

Committee Reports

Archives and Special Collections Committee
Matthew Snyder, Chair

Members:
John Bewley, Andy Leach, Jonathan Manton, Anne Rhodes, Matthew Snyder, Elizabeth Surles

Activities
The committee was active on several fronts over the last year.

We had a role in three sessions at the 2016 conference in Cincinnati: the committee sponsored a program on oral history best practices, organized by Rhodes and Leach; Surles presented at a session on creating metadata for archival materials; and Manton presented at a Preservation Committee-sponsored session on digital preservation (Snyder also secured the participation of The New York Public Library’s digital archivist, Susan Malsbury, for this session).

The committee surveyed the MLA membership on its archives knowledge, experience, responsibilities, and educational needs, and reported back to the membership on the results, which are already guiding our plans (see future goals).
Committee Reports

The decision was made at our business meeting in Cincinnati to form a Working Group on Archival Music Description, to be chaired by Surles and Bewley, with the goal of producing a document to help guide MLA archivists and librarians in describing scores in the context of archival description. The larger goal is to create a supplementary document for Describing Archives: A Content Standard (DACS), with the imprimatur of MLA. Working Group members are being drawn from within and outside of MLA. The Board approved the formation of this working group, which is scheduled to present its results at the 2018 MLA conference. Surles, who also serves as co-chair of the Society of American Archivist’s Performing Arts Roundtable, discussed the Working Group at the Roundtable’s meeting at SAA’s annual conference in Washington D.C., and reports that there is enthusiasm for the project within SAA. There will be participation and feedback from SAA members as the project goes forward.

We compiled Archival Resources for Music Librarians, a list of online and offline resources aimed at those somewhat or totally new to archival practice, and published it on the MLA website.

Previous and Future Goals

One of our previous goals is still ongoing: working with the Preservation Committee to update their Music Preservation Resources document. We hope this revision will be published in the coming year.

Another goal is going forward: Guided by our membership survey, which indicated areas for future programming, and working with SAA, we have arranged for SAA to put on its all-day workshop on DACS on Wednesday, February 22nd, 2017, at the Orlando Public Library. This will function as an unofficial pre-conference workshop. We thank the Board for its support in this matter, especially for its provision of funds for round-trip transportation between the library and the conference hotel, and for a small set of stipends for registration for members who require financial assistance to attend. We will be announcing the workshop and setting up a questionnaire for members wishing to apply for one of the stipends in September.

MLA Strategic Plan

The Archives and Special Collections Committee’s goals mainly relate to the area of education in the MLA Strategic Plan. The largest component of the Committee’s charge is to provide education and learning resources for the MLA membership, the vast majority of whom, according to our survey, have little to no education in archival matters. We are therefore fulfilling the general goal of “fostering excellence in those who work with music collections.”

Career Development Committee

Ana Dubnjakovic


Report on Activities

The Career Development & Services Committee held its business meeting at the annual conference in Cincinnati. The Committee discussed resuming work on the Qualifications for Music Librarians document, and approved the new committee handbook, among other topics.

Career Advisory Service was active at the annual meeting. We had 12 in-person and 7 virtual consultations in Cincinnati. Of those, only 9 of the 19 were for Academic libraries indicating a trend toward more diversity in types of jobs future music librarians were interested in.

Get Involved with MLA program session gathered documents to create a checklist and took notes to determine best practices which will help improve attendee experience in the coming year. For instance, the convention manager should be involved in inspecting conference hotels for an appropriate space and the map/diagram of tables was popular. Additionally, committees should have handouts of their charge/pitch available. Terra Merkey (Duquesne) will be the co-ordinator for this next year.

Resume and Cover Letter Review Service had fewer requests this year. New Members Forum expressed a lot of interest in this service, but was under the impression the services helped with specific jobs. When encouraged to have a generic cover letter reviewed before entering the job market, they seemed amenable to the suggestion. We hope numbers will pick up after that discussion.

Conference Mentoring had communication issues this year. The information from the “I want to be a mentor/mentee” box on the application form was needed sooner. Despite the challenge 19, mentees
were paired up with mentors successfully, even if the requests came in at the last minute.

Three new members were appointed to the committee. Advisor from the Career Development and Services Committee to the Music Library Student Group was appointed as an additional ex officio member.

**Progress report on goals for 2014-2015**
1) Membership handbook was completed and approved at the Annual meeting.

2) Core Competencies project is ongoing. This year, committee chairs were surveyed and 4 members are working to complete an environmental scan. Environmental scan literature includes: core competencies of similar professional organizations, recent literature on music librarianship and music librarianship course syllabi. The results of the survey and the environmental scan will be presented at the town hall meeting in Orlando where additional feedback will be gathered from the membership at large.

3) Suzanne Lovejoy submitted a proposal to the Board on year-long mentoring for new members in June, 2016 which was approved.

**Goals for 2016-2017**
Continue working on Qualifications for Music Librarians document
Implement the year-long mentoring program for new members

**Cataloging and Metadata Committee**

**Beth Iseminger, Chair**

Members (as of March 2016):

Tracey Snyder (Chair, CMC, appointed 2016), Mary Huismann (Chair, Content Standards Subcommittee, 2016), James Soe Nyun (Chair, Encoding Standards Subcommittee, 2015), Casey Mullin (Chair, Vocabularies Subcommittee, 2014), Elizabeth Hille Cribbs (CMC Webmaster/Secretary, 2015), Christopher Holden (Editor, Music Cataloging Bulletin, 2015), Linda Blair (BIBCO Music Funnel Coordinator, 2015), Mark Scharff (NACO-Music Project Coordinator, 2015), Nancy Lorimer (SACO Music Funnel Coordinator, 2012), Susan Vita (Library of Congress Representative), Jay Weitz (OCLC Representative)

We thank Beth Iseminger, who completed her illustrious term as chair 2012-2016. Tracey Snyder is the new chair of CMC. All of the subcommittees welcomed new members this year, filling vacancies left by outgoing members.

**Report on Activities:**
Structure and operations
FY 2015-2016 was our first full year functioning under the new name and structure that took effect March 1, 2015. The committee now encompasses three subcommittees and three music-specific PCC funnels (NACO, SACO, and BIBCO), the chairs and coordinators of which serve on the committee. The three funnel coordinators also participate as ex officio members of the relevant subcommittees. The work of the subcommittees is carried out by smaller task groups coordinated by the subcommittee chairs and other members. This structure is proving to be effective. Numerous simultaneous tasks are carried out by a large body of volunteers, with the workload distributed to allow for maximum engagement of individuals. Specific duties of the various members of the committee, subcommittees, and funnels are outlined in the newly revised CMC handbook, which can be found on the CMC website.

Subcommittee work
Together, the subcommittees are responsible for the content and maintenance of a number of indispensable resources, including Metadata for Music Resources, Types of Composition list, Thematic Indexes list, thesaurus of genre and form terms, thesaurus of medium of performance terms, and comprehensive best practices documents for these two thesauri and for RDA. These resources can be accessed from the CMC website. When there are significant updates to these resources, CMC members announce this on the CMC blog as well as in the Music Cataloging Bulletin. Subcommittee also participate actively in the development of RDA, LC-PCC PS, MARC, and FRBR-LRM. See individual subcommittee reports for details of this and other work.

Task forces and working group
Both the Genre/Form Task Force and the BIBFRAME Task Force completed their work and disbanded at MLA 2016. Their final reports, which are the culmination of years of hard work and dedication on the part of the task force members, can be accessed from the CMC website. Picking up where the BIBFRAME Task Force left off is a new informal working group, the MLA Linked Data Working Group. This group was convened by CMC and is co-chaired by CMC members but draws its membership from across the various areas of MLA. MLA LDWG
will work on various tasks in support of the Mellon grant-funded Linked Data for Performed Music project.

Programming
CMC members delivered three well-received webinars on various topics in music cataloging in FY 2015-2016. At MLA 2016, CMC sponsored or co-sponsored three program sessions (one of which was a plenary and one of which was a hands-on workshop) plus our traditional CMC Town Hall session and a new session put on by the three PCC funnels (NACO, SACO, and BIBCO) that functioned as a participants meeting for funnel members. At MLA 2017, CMC will again sponsor or co-sponsor three program sessions (two of which will be plenaries) plus CMC Town Hall and the PCC session. Additionally, CMC will co-sponsor a pre-conference workshop related to Linked Data.

MLA liaison work with ALA
The committee chair and subcommittee chairs attended ALA meetings as MLA liaisons, where they represented the perspective of the music cataloging community on ALA committees and interest groups related to cataloging (Authority Control Interest Group (ACIG), OLAC’s Cataloging Policy Committee (OLAC-CAPC), the Committee on Cataloging: Description and Access (CC:DA), the MARC Advisory Committee (MAC), the Metadata Interest Group (MIG), the Metadata Standards Committee (MSC), and the Subject Analysis Committee (SAC)). The Music Cataloging Bulletin contains reports from these meetings, which are also available on the CMC website.

Past Goals
Please see the reports of the individual subcommittees for more detail on how these goals were met.

Communicate with the Library of Congress and the library metadata community on issues related to BIBFRAME and music materials. Collaborate with LC and other stakeholders regarding music-related BIBFRAME and linked data initiatives as appropriate.

We met this goal through the work of the BIBFRAME task force. Work in this arena also continues under the new MLA Linked Data Working Group.

Continue work on development and problem-solving related to the conversion of music subject headings to medium of performance (LCMPT), music genre (LCGFT), demographic group, geography, and other controlled, faceted terms.

Progress has been made in this area, and work continues under the Vocabularies Subcommittee. Additionally, the chair of the Vocabularies Subcommittee has been appointed to chair a new working group within ALA that is charged with exploring this further.

Provide expert comment on RDA revision proposals created by the JSC [now RSC] Music Working Group, ALA, and other constituencies, as well as other documents issued for community review.

We met this goal through the work of the Content Standards Subcommittee.

Propose LC-PCC Policy Statements relating to RDA music cataloging as needed.

We met this goal through the work of the Content Standards Subcommittee.

Contribute to continuing MARC21 developments through the MARC Advisory Committee. Communicate with the LC MARC Office on MARC issues related to music and RDA.

We met this goal through the work of the Encoding Standards Subcommittee.

Maintain cataloging best practices documents (including RDA, LCMPT, and LCGFT best practices).

We met this goal through the work of the Content Standards Subcommittee and the Vocabularies Subcommittee.

Maintain the Metadata for Music Resources site. Consider new or alternate methods of staging the site as appropriate.

We met this goal through the work of the Encoding Standards Subcommittee.

Leverage committee members’ expertise by providing educational and training presentations, such as those that have been part of the MLA-ALA Editions series of webinars.

We met this goal. Several members delivered a series of three MLA-ALA Editions webinars in late 2015. CMC also co-sponsored a hands-on workshop related to Linked Data at MLA 2016.
Committee Reports, continued

Collaborate as appropriate with other MLA, ALA, and music-related groups.

We met this goal through our participation as liaisons with LC, OLAC, and various ALA groups, and through our collaboration with the MLA Education Committee to prepare a pre-conference workshop for MLA 2017.

Update the Procedures Manual (committee handbook) as needed.
Specific goal: Complete updates related to the Committee’s reorganization by the MLA Annual Meeting in 2016.

We met this goal. Please see the CMC website.

Continue revising, updating, and expanding the new CMC website.
Specific goal: ensure all links have been migrated from the old BCC website to the new CMC website.
Specific goal: optimize pages for web setting versus former flat-file web structure.

We met this goal. Please see the CMC website.

Goals for 2016-2017

Continue to participate in explorations of BIBFRAME and other Linked Data ontologies, and contribute to the work of the Linked Data for Performed Music grant project.

Continue work on development and problem-solving related to the conversion of music subject headings to medium of performance (LCMPT), music genre (LCGFT), demographic group, geography, and other controlled, faceted terms.

Provide expert comment on RDA revision proposals created by the RSC [formerly JSC] Music Working Group, ALA, and other constituencies, as well as other documents issued for community review.

Propose LC-PCC Policy Statements relating to RDA music cataloging as needed.

Contribute to continuing MARC21 developments through the MARC Advisory Committee. Communicate with the LC MARC Office on MARC issues related to music and RDA.

Maintain cataloging best practices documents (including RDA, LCMPT, and LCGFT best practices).

Maintain the Metadata for Music Resources site, Types of Composition list, Thematic Indexes list, LCGFT, and LCMPT, and vet music-related terms for LCSH.

Leverage committee members’ expertise by providing educational and training presentations, such as webinars and workshops, as opportunities arise.

Collaborate as appropriate with other MLA, ALA, and music-related groups.

These goals support the MLA Strategic Plan goals areas of Organizational Excellence, Value of the Profession, and Education, through CMC’s continuing commitment to excellence and its collaborations with other national and international library organizations; through the visibility which CMC brings to MLA through our liaison and other professional relationships; through the relevancy of CMC’s work to current issues in librarianship, especially CMC’s work with the developing RDA standard and the LC thesaurus vocabularies; and through CMC’s efforts to use technology to provide online training for music metadata practitioners.

Content Standards Subcommittee
Mary Huisman, Chair

Members (as of March 2016)


We thank Tracey Snyder, Elizabeth Hille Cribbs, Jean Harden, Beth Hobart, Steve Mantz, Chuck Peters, Ray Schmidt, and Amy Strickland, who rotated off of Content Standards Subcommittee in March 2016. We welcome Ann Churukian, Bruce Evans, Patty Falk, Kevin Kishimoto, Anna Alfeld LoPrete, Rick McRae, and Shelley Rogers, who joined the Content Standards Subcommittee in March 2016.

Report on activities
CSS continued to work on several ongoing activities related to RDA, including maintenance of the RDA Best Practices for music, review of RDA revision proposals, drafting of RDA policy statements (Library of
Committee Reports, continued

Congress—Program for Cooperative Cataloging Policy Statements (LC-PCC PSs)), and revision of RDA relationship designators.

Additionally, this year, CSS members provided input to the ALA/CC:DA (Committee on Cataloging: Description and Access) task force to review the draft FRBR-LRM (Functional Requirements for Bibliographic Records-Library Reference Model). Jennifer Olson continued to work on the joint MLA/OLAC task force to create RDA best practices for Playaways. Tomoko Shibuya, Sophie Rondeau, Amy Strickland and Charles Peters completed work on development of definitions for several music-related RDA relationship designators. Jean Harden, Kevin Kishimoto, Morris Levy, and Mary Huismann are members of the RDA Music Working Group (RMWG), and Damian Iseminger serves as chair of the group. Tracey Snyder and Sophie Rondeau served on the MLA BIBFRAME Task Force. Subcommittee members also provided recommendations on improving access via authorized access points for string quartets published only under a Hungarian title to the Vocabularies Subcommittee.

The chair did the following:

- Worked together to smoothly transition responsibilities
- Worked with CMC webmaster (Elizabeth Hille Cribbs) and ALA’s Managing Editor for the RDA Toolkit to revise content of MLA’s Best Practices for RDA;
- Worked with the ALA representative to the RDA Steering Committee to formulate the ALA position on several fast-track RDA revision proposals;
- Published reports describing RDA Toolkit updates relating to music on the CMC blog and Music Cataloging Bulletin
- Snyder (with Kevin Kishimoto) gave a presentation and led discussion on popular music and RDA at the CMC Town Hall meeting;
- Huismann served as a member of the ALA/CC:DA task force to review the draft FRBR-LRM document

Past Goals

CSS met last year’s stated goals.

CSS members reviewed RDA revision proposals and discussion papers from the RDA Steering Committee (RSC; formerly the Joint Steering Committee) constituencies and provided comments to inform the official ALA responses submitted to the RSC (summer 2015).

Several revisions to LC-PCC PSs were made in the past year, providing updated or new guidance on access points for musical works.

Work was completed on revisions to a group of RDA relationship designators. Eight terms and definitions were proposed (or revised) and accepted by the RSC.

CSS achieved their goal of continuing to revise the RDA Best Practices and supplement document in line with changes and additions to the RDA Toolkit. The schedule of revisions coincides with that of the RDA Toolkit release schedule.

CSS members Sonia Archer-Capuzzo and Mary Huismann delivered a webinar on basic RDA cataloging for music in September 2015.

Goals for 2016-2017

The Content Standards Subcommittee’s goals for 2016-2017 are as follows:

Review RDA revision proposals (proposals submitted to the RSC summer 2016) from other constituencies and provide comments to inform the official ALA responses;

Provide input on RDA revision proposals generated by ALA and RMWG as they develop;

Propose revisions to LC-PCC PSs as needed;

Continue to enhance the RDA Best Practices and supplement document;

Evaluate and monitor CSS workflow and work groups for efficiency and maximum engagement;

Engage in webinars and other training opportunities as needed.

These relate to the MLA Strategic Plan areas of Organizational Excellence (collaboration with RMWG, ALA, OLAC, and other organizations in the preparation of RDA revisions and creation of Best Practices for RDA) and Education (use of technology to provide professional development and training support).
Committee Reports, continued

Encoding Standards Subcommittee
James L. Soe Nyun

Members:  

We thank Ralph Hartsock and Lisa McFall, who rotated off of Encoding Standards Subcommittee in March 2016. We welcome Margaret Corby, Nancy Lorimer, and Kimmy Szeto, who joined the Encoding Standards Subcommittee in March 2016.

Brief summary of activities:
All tasks described below support the MLA Strategic Plan goal area, Technology. ("Goal statement: MLA makes effective use of technology to achieve its mission.")

MARC development: The committee developed four MARC proposals and three MARC discussion papers this fiscal year. All were successfully argued before the MARC Advisory Committee.

Defining Subfield $r and Subfield $t, and Redefining Subfield $e in Field 382 of the MARC 21 Bibliographic and Authority Formats: developed as Proposal 2016-02, passed at Midwinter

Defining Subfields $3 and $5 in Field 382 of the MARC 21 Bibliographic Format: passed as Discussion Paper 2016-DP01 at Midwinter, reworked to argue only for $3 and passed at ALA Annual as Proposal 2016-07

Clarifying Code Values in Field 008/20 (Format of Music) in the MARC 21 Bibliographic Format: presented as Discussion Paper 2016-DP01 at Midwinter, developed into Proposal 2016-02 and passed at ALA Annual

Recording Distributor Number for Music and Moving Image Materials in the MARC 21 Bibliographic Format: presented as Discussion Paper 2016-DP03 and passed at Midwinter, developed into Proposal 2016-09 and passed at ALA Annual. Both were co-sponsored by OLAC.

Responded to LC Network Development and MARC Standards Office (NDMSO) suggestions for rewording to clarify proposals passed at ALA Annual 2015 and Midwinter 2016.

Devised way to support coding of the MARC 382 to indicate that the field has been supplied by an algorithm, in preparation for system-creating these fields based on current strings in subject headings.

Consulted with NDMSO to confirm that we can update examples in the MARC documentation for the 382 since the field has changed while the examples have not.

Linked Data work
Established group to look at developing elements in MADS XML to support RDA data elements that were added to MARC. Work, including consultation with MODS/MADS Advisory Committee, is continuing.

Responded to PBCore 2.1 Draft Standard, reviewing the schema and provided specific comments through GitHub and general comments to the PBCore schema team.

Several members of ESS began work with the broader MLA Linked Data Working Group, supporting MLA’s contribution to the LD4P component group looking at developing an ontology for performed music. LDWG will be co-chaired by Kirk-Evan Billet and current ESS chair, Jim Soe Nyun.

Enriched content on the Metadata for Music Resources (MMR) site.

Immediate tasks at hand for 2016-17:
Look at the repeatability of MARC Field 384, Key.

Examine potential use of $3 in various RDA element fields where it is not currently defined, and possibly develop MARC discussion paper.

Complete updating examples for MARC Field 382 and submit to NDMSO for documentation update.

Look at continuing to refresh content on the MMR site.

Contribute to contribute linked data developments as appropriate, channeled through MLA LDWG for ontology work or through ESS for other aspects.

Vocabularies Subcommittee
Casey Mullin, Chair

Members (as of March 2016):
Casey Mullin (Chair, appointed 2014), Jim Alberts
Committee Reports, continued


We thank Emma Dederick, Kenneth Kauffman, and Kevin Kishimoto, who rotated off of Vocabularies Subcommittee in March 2016. We welcome Ralph Hartsock, Jeff Lyon, Nurhak Tuncer, and Jim Alberts, who joined Vocabularies Subcommittee in March 2016.

Report on activities
Standing task groups:

Types of Composition List Maintenance (West (coordinator), Belford, Young, Alberts) o Prepared new entries for Sett, Entrata, Dumps, Pesem, Samospev, Carol/ Carols, Glásba, Négyes/Négyesekek, Oberek/Oberki, Stroph/Strophen, Triolletto(s)

• Added cross-references to 3 entries
• Made numerous modifications throughout the document to reflect RDA instruction renumbering from the April 2015 update
• Edited 22 entries to reflect the omission of instructions related to works “intended for concert performance” from the exception to RDA 6.14.2.5.2.1.

LCMPT/LCGFT Maintenance (Billet (coordinator since March 2016), David, West, Schaffer, Hartsock)

• Completed initial work on the LCMPT electronics terms, clarinets, and jazz ensembles revision projects and submitted proposals to the SACO Music Funnel; the clarinets and jazz terms have been approved in LCMPT, and the electronic terms are pending
• Began project to refine LCGFT hierarchy for Hymns, with a view to potentially defining separate terms for the texts of hymns and their music; in June 2016, it was decided that a new high-level term “Musical texts” would subsume Hymn texts, terms for texts/lyrics associated with particular vocal genres, and Librettos (the last an existing LCGFT term)

Thematic Indexes List Maintenance (Schaub (coordinator), Belford, Ertz, Mullin)

• Prepared new entries for Jenkins, Franck, William, Froberger, Graupner, and a minor revision for Pleyel
• Edited 20 existing entries to render the composer access points RDA-conformant
• Discussed project to harmonize MLATI with 667 fields in name authority records for composers represented on the list
• Coordinated with the CMC webmaster to correct several formatting and other errors

LCMPT/LCGFT Best Practices Maintenance (Mullin (coordinator), Young, Vaughn, Spence, Lorimer (ex officio, from Genre/Form Task Force), Ertz)

• Completed work on the revised/expanded version of the document Best Practices for Using LCMPT; the new document was released in February 2016
• After consultation with the MLA Board and Chair of the Publications Committee, revised both best practices to include Creative Commons license statements, and re-released them in June 2016; prompting this decision was a French translation of the LCMPT best practices, recently prepared by Répertoire de vedettes-matière of Université Laval

Special task group:

Deriving Faceted Music Terms From LCSH (Mullin (coordinator), Vaughn, Lorimer, (SACO Music Funnel coordinator, ex officio), Ertz, Billet, Levy, Tuncer, Lyon, Hartsock)

• Provided feedback on the LCSH-to-LCGFT mapping document for form subdivisions and fixed fields, prepared by the ALA/CaMMS Subcommittee on Genre/Form Implementation
• Began work on LCGFT mappings for general LCSH music headings; this project will be completed in phases, examining categories of LCSH headings of increasing complexity
• A new ALCTS/CaMMS/SAC working group, the SGFI Working Group on Full Implementation of Library of Congress Faceted Vocabularies, has been charged, with the main task to write a white
Committee Reports, continued

paper advocating for current and retrospective implementation. Mullin has been appointed to chair the group

List of previous goals and progress made toward each goal:

Develop specifications to programmatically derive 655 fields (i.e., LCGFT terms) from 6xx and 047 fields in bibliographic records. Continue to collaborate with Gary Strawn to design a program that can be run on entire databases of bibliographic records -- promotes core values of collaboration, expertise of members and access

Status: ongoing (see report of activities above)

Issue a revised and expanded version of the document Provisional Best Practices for Using LCMPT, to incorporate the most up-to-date collective wisdom, offer more robust guidance for complex situations, and resolve issues in flux to the extent possible -- promotes core values of access and expertise of members

Status: completed

Begin projects to remediate LCMPT terms for clarinets and jazz ensembles, including providing or revising scope notes -- promotes core values of collaboration, expertise of members and access

Status: projects completed

Continue to serve as a vetting body for the Music SACO Funnel -- promotes core values of collaboration and expertise of members

Status: ongoing

List of goals for the next year and how they relate to the MLA Strategic Plan:

Prepare an operational definition for the term "cognate" (which is not defined in RDA), and prepare a complete set of working procedures for maintaining the TOC list and vetting proposed additions and modifications -- promotes core values of collaboration, expertise of members

Complete project to add Musical texts and a complement of narrower terms in LCGFT, which will include Librettos and Hymn texts -- promotes core values of collaboration, expertise of members and access

Investigate encoding MLATI as Linked Data and registering it as an official RDA vocabulary -- promotes core values of collaboration, expertise of members and access

Finish developing specifications to programmatically derive 655 fields from 6xx fields and fixed field data in bibliographic records. Continue to collaborate with Gary Strawn (Northwestern University) to design a program that can--along with the 382 specifications already developed in 2015--be run on entire databases of bibliographic records -- promotes core values of collaboration, expertise of members and access

Continue to serve as a vetting body for the Music SACO Funnel -- promotes core values of collaboration and expertise of members

Development Committee
Susannah Cleveland, chair

Susannah Cleveland, chair (2013), Paula Elliot (2014), Corinne Forstot-Burke (2016), Lindsay Hansen (2014), Paula Hickner (ex officio), Mark McKnight (ex officio), Sara Nodine (ex officio), Michael Rogan (ex officio), Scott Stone (ex officio), Janelle West (ex officio)

Report on Activities:
Thanks to the generosity of Michael Ochs, we were able to run a successful fundraising match in the fall of 2015 for the Michael Ochs/NOTES Fund to honor the service of former NOTES editor, Jane Gottlieb, and the appointment of current editor, Deborah Campana. Starting with a $5,000 challenge from Michael, the members donated an additional $6,640, bringing the total raised for that initiative to $11,640. This fund is used for discretionary spending by the NOTES editor.

At the annual meeting in Cincinnati, the committee sponsored a session on crowd funding with speakers David Hunter and Natalie Moore, both of the University of Texas, Austin. Their talk, “Just Because You Build It, Doesn’t Mean They’ll Come (though they did come to fund the Fine Arts Library Recording Studio): Using Crowdfunding for Special Projects,” highlighted the first use of crowdfunding for a project in a music library.

This year marked a change to how we are reporting annual donations. In consultation with the President
Committee Reports, continued

and Past President, we have transitioned the list of MLA donors and the invitation list for the donors’ reception to a calendar year rather than a fiscal year schedule. The current donors list (http://www.musiclibraryassoc.org/?page=DonorSponsor2015) covers July 1, 2014–December 31, 2015. Hereafter, the list will be based on the calendar year. Also, the cut-off point for donors to receive an invitation for the donors’ reception has been somewhat flexible in the past. During the meeting in Cincinnati, we settled on a threshold of $500 as a minimum annual donation total to secure an invitation to that reception.

List of previous goals and progress made toward each goal:

- Raise funds for the 2016 annual meeting in Cincinnati, OH. Between in-kind and cash gifts, we raised $12,375 for the meeting.
- Launch capital campaign with particular emphasis on endowing Diversity Scholarship Fund. We opted to create a subcommittee to work specifically on this project. See below for that committee’s report.
- Create a committee handbook and also begin work on a Development Officer handbook. This is in progress and will be completed by the time the position transfers to the next incumbent.
- Develop and implement social media plan to raise awareness of opportunities for giving to MLA. We worked more closely this year with the Publicity and Outreach Officer to coordinate social media activities around giving.

List of goals for the next year and how they relate to MLA Strategic Plan:

- Revise and distribute a planned giving survey to stimulate awareness about planned giving options and to track already designated gifts. This relates to the goal area of Organizational Excellence.
- Create a committee handbook and a Development Officer handbook. This relates to the goal area of Organizational Excellence.
- Assist in process to recruit and train a new Development Officer when current incumbent’s term ends at the conclusion of the Orlando meeting. This relates to the goal area of Organizational Excellence and potentially in the area of Membership, as well.

Diversity Scholarship Fundraising Subcommittee

Members: Lindsay Hansen, Chair; Michael Colby; Mark Puente; Jonathan Sauceda; Susannah Cleveland (ex-officio); Jane Gottlieb

Report on Activities:
After meeting initially in Cincinnati, we set two goals: to meet Judy Tsou’s challenge grant match of $10,000 by the close of the fiscal year (goal met), and to fully endow the fund to $50,000 soon thereafter.

Current fund level: $32,813.33 in hand, not including pledges

To reach the goal of $50,000, the subcommittee is seeking further individual contributions, plus contributions from chapters.

At its most recent business meeting, the California chapter voted to contribute $500. The California chapter has challenged other chapters to contribute what they can. Michelle Hahn is including a short feature in the upcoming MLA newsletter about the challenge and continued fundraising.

Marketing Subcommittee

Members: Keith Chapman, Chair (2013); Jane Nowakowski (2015); Myrna Layton (2016); Melissa Moll (2016); Allison Rea (2016)

Report on activities:
MLA logoed merchandise continues to be available for purchase at the MLA Café Press shop, and for the third year in a row, limited edition conference-logoed merchandise was created and made available for the 2016 meeting. Winter wear was also added to the shop. Overall, the MLA Café Press shop did $381.55 in sales for FY 2015/2016 giving us a $60.29 commission on all sales.

At the 2016 Annual Meeting in Cincinnati, the Silent Auction raised $931, and $1585 was received in donations.

After the Annual Meeting, the Marketing Subcommittee structure was modified to better suit the needs of the committee, and a new handbook was created to reflect the changes. The new structure consists of four members, serving staggered four-year terms, with each member becoming chair in the fourth year of service.

List of previous goals and progress made toward each goal:

Continue to create and maintain desirable merchandise on the MLA Shop at Café Press, possibly includ-
Committee Reports, continued

Report on Activities
The Educational Outreach Subcommittee focused the bulk of its efforts on continuing the highly successful partnership between MLA and ALA Editions to create and deliver webinars. As liaison between MLA and ALA Editions, Mac Nelson worked with Dan Freeman of ALA Editions and Beth Iseminger of the Cataloging and Metadata Committee to identify topics, select instructors, and schedule three workshops. 74 individual registrants and 44 group registrants attended “Cataloging Music Audio Visual Materials Using RDA,” lead by Jay Weitz and Keith Knop on August 26, 2015. On September 9, 2015, 50 individuals and 66 groups attended Sonia Archer-Capuzzo’s and Mary Huismann’s webinar on “Music Cataloging Basics.” The final webinar of the year, “Introduction to LC’s Music Medium of Performance and Genre Vocabularies,” came on October 28, 2015 and was attended by 69 individuals and 37 groups. This final webinar was lead by Nancy Lorimer, Casey Mullin, and Hermine Vermeij.

The subcommittee also dealt with several issues related to the webinars. Recommendations were approved by the MLA Board concerning payment of instructors ($500 per webinar, divided among the instructors), providing MLA members a ten percent discount on registration rates, and providing students a fifty percent discount for this year’s webinars. This final recommendation came about in the wake of an inquiry from a student in Brazil who wished to attend the webinars.

At the subcommittee’s business meeting in Cincinnati, Liza Weisbrod took over the role of liaison with ALA Editions. Dan Freeman informed us that ALA Editions was extremely happy with our partnership, the first of its kind for them, and wished to expand the relationship by adding two eCourses, which are four to six week asynchronous, online courses. Liza Weisbrod is currently working with Mr. Freeman to develop a new agreement which, in addition to the new eCourses, will once again include three webinars. The subcommittee is currently considering topics for each of these events.

List of previous goals and progress made toward each goal:

1. Webinar goals

a. Assist the Board as needed to continue the partnership with ALA Editions to present EOP webinars. Status: goal achieved and continuing (see above).

b. Decide upon the number of webinars to be pre-
Committee Reports, continued

ánted in 2015, determine their topics, and secure
the webinar instructors. Status: goal achieved (see
above).

c. Produce revenue for MLA. Status: The subcommit-
tee successfully negotiated an increase from 25% to
30% in webinar royalties paid to MLA by ALA Edi-
tions in this year’s agreement. The total amount of
revenue generated for MLA was $11,269.80. Instruc-
tor fees paid by MLA were $1,500.

2. Identify three (3) EOP certified instructors who
will commit to present sessions at state library asso-
ciation annual meetings during the upcoming year.
Status: as mentioned in the report on activities
above, the subcommittee directed its efforts toward
the webinars and did not achieve this goal.


4. Create an updated list of EOP instructors for the
MLA website. Status: underway but not met.

5. Continue to add appropriate materials to the
MLAEOP Dropbox folder. Inform EOP instructors
about this service and encourage them to share their
materials. Investigate the possibility of having this
service hosted on the MLA website. Status: no EOP
workshops were held during this year, so no new ma-
terials were created.

6. Evaluate the learning objectives for the collection
development and cataloging workshops. Revise as
needed. Status: completed.

7. Evaluate and revise the certification process for
EOP instructors. Status: evaluations and discussions
are in progress.

8. Encourage the organization of EOP preconferences
at MLA chapter meetings. Status: ongoing. Pro-
posals for preconferences are submitted to the Edu-
cation Committee for consideration.

List of goals for the next year and how they
relate to MLA Strategic Plan:

1. ALA Editions Webinars and eCourses
   a. Assist the Board as needed to expand the partner-
ship with ALA Editions by presenting three webinars
and two eCourses.
   b. Decide upon topics and secure webinar instruc-
tors.
   c. Decide upon topics and secure eCourse instructors.
   d. Consider the best course for determining webinar
and eCourse topics and instructors, including the
possibility of creating a formal submission process.
   e. Produce revenue for MLA.

(Goals align FY2016-2017 Action: Create a pool of
MLA experts who would be available for webinars
and presentations outside of the organization. Also
aligns with MLA Strategic Plan 2011-2020: Organiza-
tional Excellence, Objective 1: Develop and sustain
the necessary resources to ensure the vitality of the
Association, its programs and services; Organiza-
tional Excellence, Objective 3: Pursue joint ventures with
other organizations that offer financial as well as pro-
fessional opportunities and advantages; Value of the
Profession, Objective 1: Increase the visibility of MLA
among library and music organizations, individual
scholars, musicians and librarians; Value of the Pro-
fession, Objective 3: Use new technologies to build
greater public awareness, understanding and support
for the Association, music libraries and music libri-
anship; Membership, Objective 1: Increase outreach
efforts to members from underrepresented groups;
Membership, Objective 2: Increase outreach efforts to
organizations that are underrepresented, including
those whose holdings reflect many types of music;
Education, Objective 1: Increase enrollment in MLA-
sponsored training and professional development
programs; Education, Objective 2: Use technology to
provide training and professional development op-
portunities through webcast and other web-based
workshops.)

2. Complete committee handbook.

(Aligns with Organizational Excellence, Objective 1:
Develop and sustain the necessary resources to en-
sure the vitality of the Association, its programs and
services)

3. Create an updated list of EOP instructors for the
MLA website.

(Aligns with Organizational Excellence, Objective 1:
Develop and sustain the necessary resources to en-
sure the vitality of the Association, its programs and
services; Membership, Objective 1: Increase outreach
efforts to members from underrepresented groups.)

4. Evaluate and revise the certification process for
EOP instructors.

(Aligns with Organizational Excellence, Objective 1:
Develop and sustain the necessary resources to en-
Committee Reports, continued

sure the vitality of the Association, its programs and services; Education, Objective 1: Increase enrollment in MLA-sponsored training and professional development programs.)

Emerging Technologies & Services Committee
Jonathan Manton, chair

Members: Adam Crandel, Francesca Giannetti, Jessica S. Harvey, Ray Heigemeier (ex-officio), Jonathan Manton (Chair), Kerry C. Masteller, Pamela Pagels, Alyssa G. Resnick, Kimmy Szeto, Elizabeth Berndt-Morris, Joy Doan

Activities
The Emerging Technologies and Services Committee (ETSC) has had another busy year.

At the 2016 annual meeting in Cincinnati, ETSC presented the session “Music Discovery Requirements (MDR) in Action,” that provided highlights from the ongoing work of the MDR Update Task Force and outlined “MDR in action,” illustrating how the MDR have been used by institutions as a resource for enhancing access and discovery for music resources. A number of members of the committee also presented at other sessions during the meeting: Szeto presented at the plenary on the second day entitled “Practical Application of Linked Data”; Manton presented sessions on embedding digital repository deposit into teaching and learning, and digital preservation; and Giannetti taught a workshop (part of a series of hands-on workshops sponsored by ETSC) entitled “Approaches to Visualizing Data with Spatial and Temporal Tools.”

In June 2016, Manton made the decision to dissolve the current Music Discovery Requirements Update Task Force, as the work of the Task Force was past its due date of April 2016 and appeared to have ground to a halt. Manton has submitted a request to President Rogan to dissolve the current task force and form a new task force, tasked with completing the work that is outstanding.

Stephen Henry (University of Maryland) ended his term as chair of ETSC at the 2016 Annual Meeting. Manton is the new chair of the committee and will serve a four year term from 2016-2020.

Committee members agreed to reduce the number of members on the committee after the 2017 MLA annual meeting. The committee currently has 10 members (plus a Member, ex-officio). Seven members will be rotating off the committee at the 2017 annual meeting. The committee will look to then maintain a total of seven members (plus a Member, ex-officio), on the committee at any one time from 2017 onwards.

Previous / Current Goals
The committee is still currently working on a sitemap and content for a new microsite once these are launched for committees by the MLA Web Committee.

Future Goals
ETSC will be presenting a session at MLA 2017 that will focus on the Venezuelan pianist Teresa Carreño (1853-1917). This session will highlight two ongoing digital humanities / emerging technology projects related to the life and work of Teresa Carreño. It will also provide insight into the state of archives and archival collections in Venezuela.

Pending approval from the MLA board, a new Music Discovery Requirements Update Task Force will be formed to complete the unfinished work of the previous Task Force which was dissolved in July 2016. This new task force will be chaired by Nara Newcomer (Conservatory of Music and Dance, University of Missouri-Kansas City). Newcomer has recently (August 2016) submitted a new charge and timeline to President Rogan for MLA board approval. Newcomer has also submitted a list to President Rogan of nine recommended members for the new committee. The deadline for the new task force’s work will be August 1, 2017.

The committee will begin to explore interest in possibly forming a working group of MLA members working with Avalon. The working group would be tasked with suggesting new or revised features for Avalon that MLA members would like to see included in the tool. Many of the music focused tools previously available in Variations are currently not included in Avalon e.g score synchronization. While some are on the roadmap for Avalon, this working group would be tasked with identifying and prioritizing features the MLA community would like to see included in Avalon that could be presented to the Avalon Advisory Board. MLA members from the Indiana University and Northwestern University would be encouraged to join this group.

MLA Strategic Plan
The ETSC continues to align with the current MLA Strategic Plan through the goals of value to the profession, education, and advocacy. The committee’s
work includes disseminating information on the latest trends, tools, services, and developments relating to solutions and systems used by libraries and librarians, with special attention to their handling of music materials, incorporating a balance of public services and technical services aspects. The committee also acts as an expert body to help educate members on use or adoption of these various emerging tools or services. Finally, the committee works to advocate for standards and best practices related to these emerging tools and services.

Finance Committee
Andrew Justice, chair

Members: Paula Hickner (Administrative Officer, 2016); Andrew Justice (Fiscal Officer, 2016; chair); Mark McKnight (President Elect, 2016); Michael Rogan (President, 2016); Hermine Vermeij (Assistant Fiscal Officer, 2016); Janelle West (Assistant Administrative Officer, 2016)

Report on Activities:
The Finance Committee met once in FY16 (face-to-face at the 2016 Middleton meeting) and carried out other business via email.

The Finance Committee assembles the annual budget for Board approval. Balancing the budget was made possible by making certain adjustments to anticipated income and expenses, based on the practices of previous years as well as noting some overall trends. A summary of the larger considerations:

Membership rates will increase in FY17 by $10 ($5 for Students and Paraprofessionals, $20 for Sustaining); rates remained unchanged for FY14-16, however numbers have dropped (by 73 total since May 2015, mostly Individual, Student, and Institutional) and so to keep dues income similar to what it was in past years, an increase is required.

Conference registration rates will remain unchanged from 2016, even though Orlando will be more expensive for the association than Cincinnati. Exhibitors’ registration rates remain unchanged from 2015.

IAML dues will remain unchanged from CY16.

MLA is being charged $20,000 for wifi in the meeting rooms during the Orlando conference; as this is not anticipated to be the case in Portland and will become part of future contract negotiations, the Board approved a one-time use of the MLA Fund to cover the expense.

The anticipated cost of streaming sessions from Orlando (which MLA has received complimentarily or heavily discounted in the past) was discussed in Middleton, as well as a potential fee structure for individuals not attending the conference but wishing to access content.

A portion of the income from the 2015 IAML congress in New York was approved by the Board to be used in the Ratliff Fund for supporting Latin American colleagues to attend the Orlando conference, which will also be the first Pan-American regional IAML meeting.

The budget was in the black and approved online unanimously, immediately following the Board meeting in Middleton, WI (June 2016).

Other Activities:
Conferred online with Convention Managers to answer convention planning questions and review preliminary budget planning.

Reviewed options and costs for streaming or recording Orlando 2017 convention content (with Conference Managers and Program Chair).

Investments Subcommittee discussed moving forward with investment consultant DiMeo Schneider (3/2016).

Resulting BARs passed by Board included the following:

Updated language in the Administrative and Fiscal Policies handbooks regarding the definition of “budget” and the budget review.

Setting registration and exhibitor rates for Orlando at the same level as Cincinnati.

Maintaining IAML dues at same level as CY16.

Increasing FY17 dues by $10 ($5 for Students and Paraprofessionals, $20 for Sustaining)

Setting amounts for honoraria, awards, and endowment usage for FY17.

One-time usage of the MLA Fund to cover meeting room wifi costs in Orlando.

Allocation of some surplus from IAML NY meeting to support travel by Latin American colleagues to the 2017 Orlando / Pan-American conference.

Moving the setting of all awards (not just research) to the national meeting.
Committee Reports, continued

Approving the FY17 budget.

Legislation Committee
Tammy Ravas, Chair

Members:

Activities:
The Committee’s major activity for 2016 was a response filed to the Copyright Office’s call for comments on Software-Related Consumer Products in February. Though perhaps not an obvious overlap with MLA concerns, the Notice of Inquiry represents the closest that the Office has come to recognizing the problems that come with overly restrictive license agreements. In June, Harbeson attended the public hearings for the NOI on behalf of MLA. The Copyright Office issued a report on the study later in the year which, despite initial skepticism on relevance, did reference MLA’s comments multiple times. Harbeson reports that he had a productive airplane conversation with Rep. Ken Buck (R-CO), a member of the House Judiciary Committee, on the subject of MLA’s license agreement problem, on which he intends to follow up in the near future.

The Committee had substantial representation at both the Midwinter and Annual ALA meetings, including Ravas, Delaurenti, Shockey, and Harbeson. Harbeson represented MLA officially in Orlando, due to conflicts that prevented Ravas from attending. His report is below, and summarizes many of the current legislative issues.

Since the ALA Annual meeting, perhaps the biggest issue in Washington for MLA is the upheaval in the Copyright Office. With Maria Pallante’s ouster, Librarian of Congress Hayden issued a call for comments on desirable qualities of a Register of Copyrights, in anticipation of appointing a new permanent register. In the interim, Karyn Temple Claggett has been named Acting Register of Copyrights. Temple Claggett has been involved in several projects to which MLA has been a party, including the study on pre-1972 sound recordings from 2010.

Report from Harbeson on ALA Annual 2016
Orlando, Florida
June 2016

I went to the following meetings:
Committee on Legislation’s Copyright Subcommittee
Office of Information and Technology Policy’s Copyright Advisory Committee

Two other MLA Legislation Committee members and I met over breakfast on Sunday to discuss strategies for the upcoming Sec. 108 study at the U.S. Copyright Office. We had a productive meeting that gave the Committee a jump start on its plan for the upcoming phone meeting with the Office.

In addition, I worked several shifts at the OITP’s Copyright "Lucy Booth," where I received several music-related copyright queries from many librarians from across the profession. Because my affiliation was listed as MLA, I was able to introduce a few folks to the Association.

As I was unable to get to Florida in time for the Friday meetings, I missed the Legislative Assembly, which held only the first of its two scheduled meetings. OITP held two meetings, one of which was on Friday; I did not attend the first meeting but received notes, and I did attend the second session.

Meeting notes:
OITP Copyright Advisory Committee

The CAC is preparing a new tool for librarians to help with Fair Use evaluation to hand out at conferences. I will be authoring this tool, and have already submitted several drafts, and hope to share it with MLA at a future meeting, possibly as early as Orlando.

The University of Massachusetts is planning a copyright-focused game jam for January in Amherst. A game jam is a meeting of game designers, subject specialists, and gamers to brainstorm games, sometimes around a particular subject.

The CAC’s reboot of the Copyright Advisory Network is well underway, with the group already having answered several questions on their forum.

COL Copyright Subcommittee
Adam Eisgrau gave an update from inside the beltway, summarized below.

The committee discussed resolutions on the Marra-kech Treaty, Politicization of LCSH, and Gun violence.
Committee Reports, continued

Washington update
There continues to be movement in DC on copyright, but it is still somewhat subdued. Rep. Goodlatte’s move to overhaul the Copyright Act has morphed into a somewhat more modest move to make small, targeted changes to the Act. The Copyright Office is studying several of these currently, including changes to Sec. 108 (the library exceptions), the DMCA’s Notice and Takedown provisions (Sec. 512) and its Anti-Circumvention provisions (Sec. 1201), and software enabled consumer products.

Several prominent artists took out a large NYT ad and open letter calling on Congress to reform the Notice and Takedown regime and replace it with "Notice and Stay Down" (requiring providers to ensure and sustain the burden of making sure content that is taken down is not reposted). ALA and several others (as part of the RE-CREATE coalition) have been counter-campaigning for a Notice and Notice (reducing the burden of providers from promptly taking down offending material to notifying the poster of the material)

The ALA is concerned about how licensing is creating shadow copyright, as I argued in my District Dispatch earlier this year. More and more, ALA discussions on copyright are including contract override provisions. As MLA has been pressing this point at ALA for many years, I take this as evidence of the influence that MLA’s presence at ALA has had.

Though ALA supports the nomination of Carla Hayden for Librarian of Congress, they are concerned about Dr. Hayden’s position on copyright, especially her statement that the C in copyright is for "caution." Though there is some concern about her nomination, unanimous consent is still expected.

The ALA does not expect the Trans-Pacific Partnership to move. Fast-track authorization sunsets in January. ALA expects a lame duck session to approve TPP, but expects strong resistance from Republicans and some Democrats, and for that authorization to fail.

The Beijing Treaty (to give performers on Sound Recordings exclusive rights) has been submitted, but not ratified. ALA doesn’t expect the treaty to be ratified by the current Senate given their disdain for treaties in general. Currently the Treaty has not been enacted, since too few countries have submitted instruments. ALA also does not expect ratification of the Marrakech Treaty (for blind and disabled) for the same reason, though with Canada’s ratification the treaty has gone into force in the 20 countries that have ratified it.

The WIPO Standing Committee on Copyright and Related Rights (SCCR) has been looking at an international instrument for libraries. That is likely to include provisions for, among other things, Contract Override (coming from South Africa), and some freedom from Technical Protection Measures. They are also looking at an instrument for Education, and a resale right (coming from the Africa group).

Membership Committee
Jason Imbesi, Chair

Members: Jason Imbesi (2013), Chair; Beth Christensen (2013); Kenneth Kauffman (2016); Terry Lewis (2016); Sara Nodine (ex officio, Publicity & Outreach Officer); Zoe Rath (2016); Mallory Sajewski (2016); Joy Doan (ex officio, Chair, Diversity Committee); Carla Williams (2013); Jennifer Wochner (2013)

Report on Activities:
In addition to working towards meeting the goals outlined in last year’s annual report, the Committee created an updated one-page promotional flyer for Publicity & Outreach Officer Sara Nodine to bring to the ALA conference. The flyer provides a quick rundown of the benefits of membership in the Association. It is available to be utilized for any kind of outreach activity.

The installment payment plan for sustaining members proposal that was sponsored by the Committee was implemented during the 2015-2016 fiscal year. Unfortunately, while a number of individuals took advantage of this plan, certain unforeseen difficulties made it too difficult for the Business Office to manage. It is the Committee’s hope that any future YourMembership software enhancements will allow the Association to reinstate the installment payment option.

List of previous goals and progress made toward each goal:

The Committee plans to continue contacting other entities across the MLA (committees, task forces, officers, etc.) throughout the year to see how our committee can work with them on projects and initiatives that aim to better serve all membership groups. The chair plans to attend more business meetings and possibly invite other chairs to attend our business meeting in the future.

In Cincinnati, the Chair attended a number of committee business meetings and round tables to foster more open communication and collaboration as well as to stay better informed about nascent projects and activities affecting members. Attending these meet-
Committee Reports, continued

ings was enlightening and served to inform various committee activities, such as the Music Library Student Group (MLSG) Advisor initiative detailed later in this report.

The Committee is analyzing all three years’ worth of our student survey data and will report our findings to the Board.

The Committee completed the third and final phase of a multi-year survey of student members, recent graduates, and new professionals to garner information about their status in the field, their connection to the organization, and their ideas about the role of MLA in music librarianship. The Committee analyzed all of the collected data and submitted a final report with its February Board report.

The Committee will continue to identify organizations and interest groups to contact in order to establish or strengthen partnerships with them, to sustain the interest of our current members and to possibly bring in some new members from underserved populations. The Committee will be focused on addressing the membership item in the 2015 action plan:

“Expand membership opportunities at all levels of the Association... increase outreach efforts to underrepresented individuals and underrepresented organizations... develop models that can be documented and then offered across every chapter – models that can support local outreach efforts with national resources (intellectual as much as financial); create ongoing membership opportunities for the results of successful outreach efforts.”

The Committee has focused its outreach to underrepresented groups within rather than outside of the Association. In addition to students and recent graduates mentioned elsewhere in this report, the Committee has explored ways to reach out to retired members. The Committee has had discussions with the Mentoring Coordinator and the Career Advisory Services Coordinator to see how retirees can be more consistently utilized as mentors (especially for mid-career librarians) not only at the annual conference, but throughout the year. Additionally, as a potential way to capitalize on retirees’ (and other members groups’) expertise in the areas of writing and publishing, the Committee called for the establishment of a service that would provide pre-submission feedback to those who are working on an article, book or other writing project. Outgoing Committee member and current Newsletter Editor, Michelle Hahn, proposed the idea to the Publications Committee and they have charged her with coordinating the effort. She hopes the service would eventually be administered by the Mentoring Coordinator or Career Advisory Services Coordinator or both. The Committee will continue to be in contact with Michelle and any other entities in the hopes of aiding in the development of the service.

Following up on an issue discussed at the Committee’s business meeting in Denver, the Chair plans to gauge the opinion of the membership about granting student members voting privileges. If it appears that this is something the membership supports, then the Committee will propose to the Board that the issue be formally voted upon in the subsequent election period.

While the above goal was not directly addressed, the Committee was successful in obtaining the Board’s approval of its proposal to appoint a regular member of MLA to serve as an advisor to the Music Library Student Group (MLSG). The MLSG Advisor, who serves ex-officio on the Career Development & Services Committee, will provide a much needed source of consistency, accountability and support to the group. The Chair has spoken with the inaugural advisor, Tim Sestrick, regarding the potential duties and responsibilities of the position, which includes exploring student members receiving voting privileges.

List of goals for the next year and how they relate to the MLA Strategic Plan:

The Committee will work to initiate the creation of an updated version of the Careers in Music Librarianship brochure. To meet this goal, the Committee will consider the possibility of creating a working group consisting of various stakeholder groups within the Association in order to gather input and receive assistance. The brochure’s final form might be a one-page flyer, a bi- or tri-fold brochure or whatever format(s) deemed to be most effective in reaching those interested in the field of music librarianship and what the Association can provide to nurture that interest. These promotional materials also would be available electronically for all members to download and distribute. Making the document available in this fashion and in an easily updated format could save the association production and printing costs.

Strategic Plan Objective 2: Increase outreach efforts to organizations that are underrepresented, including those whose holdings reflect many types of music.

The Committee will work with the Chapter Chairs and the Publicity & Outreach Officer to identify organizations and interest groups to contact in order to estab-
Committee Reports, continued

lish or strengthen partnerships with them, to sustain the interest of our current members and to bring in new members from underserved populations. The Committee will be focused on addressing the following membership item in the 2016-2017 action plan:

“...develop models that can be documented and then offered across every chapter – models that can support local outreach efforts with national resources (intellectual as much as financial); create ongoing membership opportunities for the results of successful outreach efforts. Possibilities include greater engagement with Library Schools, exploring new membership options that would allow practitioners to benefit from MLA content (such as workshops, publications, streaming video from the conference) without necessarily making the commitment of full membership, and outreach to other library organizations by taking successful MLA programs and workshops ‘on the road.’”

Strategic Plan Objective 2: Increase outreach efforts to organizations that are underrepresented, including those whose holdings reflect many types of music.

Nominating Committee
Damian Iseminger, Chair

Members:
Damian Iseminger, Chair (2016), Stephanie Bonjack (2016), Maristella Feustle (2016), Nara Newcomer (2016)

Report on Activities:
The committee, formed in spring 2016, was tasked with finding a slate of candidates for Members-at-Large and, potentially, the MLA Citation. The call for nominations was made in May and June. Many outstanding nominations were received in both categories. For Members-at-Large, the committee contacted the nominees, narrowed the field to those willing to run, deliberated, and narrowed the list further to the requisite number of candidates. The committee believes that the slate reflects the diversity of MLA in terms of job type, institution type, geography, and gender. Discussions were also held among committee members for potential recipients of the MLA Citation. The election slate and recommendations for the MLA Citation will be submitted to the MLA Board of Directors for approval at their October 2016 meeting.

List of previous goals and progress made toward each goal:
The Nominating Committee has the same general goal from year-to-year: prepare a slate of candidates for the MLA Board of Directors elections and to recommend the awarding of the MLA Citation. Those goals have been met.

List of goals for the next year and how they relate to the MLA Strategic Plan:
The Nominating Committee strives to represent the diversity of the membership in the election slates that are chosen. It will continue to refine its methods for the best way to achieve this goal.

Oral History Committee
Robert DeLand, chair

Members: Robert DeLand (2018), chair; Marci Cohen (2020); Therese Dickman (2020); Kathleen Haefliger (2020); Mallory Sajewski (2019); Daryll Stevens (2020) and Treshani Perera (2020).

Activities
As reported in May 2016, 3 new interviews were conducted this year with MLA past presidents Bonna Boettcher, Gerry Ostrove and Michael Ochs during the 2016 annual meeting in Cincinnati. First-pass transcriptions have been completed, and tentative plans are to begin publishing from them in 2017.

Our committee hosted a live interview session during the 2016 annual meeting with MLA past presidents Gerry Ostrove, Michael Ochs, Bonna Boettcher, and Phil Vandermeer focusing on their music librarianship careers and MLA experiences.

MLA Newsletter editor Michelle Hahn accepted our first transcription to publish in the MLA Newsletter - the text from our annual meeting panel discussion. The first installment appeared in the May-June 2016 issue, and the second in the July-August 2016 issue. Ms. Hahn dubbed this new column “MLA Oral History Insights” and we plan to follow with two or more published interviews each year.

It is our hope that our new Oral History column in the MLA Newsletter helps inspire more chapters to work on conducting and publishing their own oral history projects.

Previous and Future Goals
Our previous goals are referenced above, as indicated by our charge
(see http://www.musiclibraryassoc.org/members/group.aspx?id=119030). We continue to struggle with establishing good communication with MLA chapters regarding oral history projects at the chapter level.

Our future goals are to build on the momentum of the past year: (1) conduct and transcribe at least three
Committee Reports, continued

new interviews each year; (2) publish at least two new interviews each year; (3) develop a more structured plan for prioritizing future interviews; and (4) explore online presence for interview audio and transcriptions.

Planning Committee

Members: Darwin Scott (Parliamentarian 2017), Gerry Szymanski (Assistant Planning/Reports Officer 2018), Suzanne Lovejoy (Assistant Parliamentarian 2018), Laura Moody (Chair & Planning/Reports Officer 2017), Lisa Shiota (Recording Secretary 2018)

Report on Activities:
Reviewed Conflict of Interest and Whistleblower Policies

MLA Annual Report for 2014-2015 posted on MLA Website
Renewed 3 roundtables—the Technical Services Roundtable, the Paraprofessional Roundtable, and the Film Music Roundtable.

Created 2016 Cincinnati post-conference survey and sent the survey out to MLA membership via MLA-L on March 22, 2016. 257 responses were received by the April 15th deadline. The results of the 2016 Cincinnati post-conference survey were sent to Web Editor Michelle Hahn, which were then summarized and published in the June 2016 MLA Newsletter.

Analyzed and discussed the results of the 2016 Cincinnati post-conference survey regarding multi-year contracts for annual conferences. The Planning Committee recommended that Cincinnati be considered for the central location, alternating with various East/West coast cities. The committee also recommended that Convention Managers and Convention Agents explore other central/south mid-size cities including Indianapolis, Kansas City, St. Louis, Memphis, and Nashville.

Evaluated the activities of the Oral History Committee and recommended that this committee makes budgetary requests to expedite processes to create accessible audio, video and transcript files. We also recommended that the Oral History Committee identify specific persons of advanced age or service to MLA that need their stories told and archived.

Finalized language on job posting for the MLA Open Access Editor and this job has since been posted to the MLA Job Placement Service site and advertised via MLA-L. Board approved recommended monetary honoraria of $1200 for this position.

Discussed identifying a pool of MLA experts to include as presenters as part of the ALA-MLA webinars. We recommended that MLA members presenting for these webinars should receive honoraria equivalent to non-MLA members who present at annual meetings. We also recommended that MLA experts reach out to local and state library associations to offer presentations at their conferences, perhaps in concert with the Publicity Officer.

Reviewed 2015 MLA Action Plan

Collected annual reports for the fiscal year 2015-2016 from all MLA committee chairs, special officers, MLA representatives to joint committees with other associations, and representatives to other organizations, and these will be published on the MLA website in March of 2017.

Goals for 2016-2017 and how they relate to MLA Strategic Plan:
Write, submit and codify a more specific and inclusive policy regarding non-discrimination in MLA conference contracts. This will require a conversation with the MLA membership and Board Action.
Goal Area: MEMBERSHIP
Focus: DIVERSITY

Work with the Convention Managers, the Program Committee, and the Web Manager to determine what existing documents should be brought together, what actions (both past action taken and future action intended) should be summarized, and how best to display the ongoing convention process in a unified and comprehensible manner. A proposal for ongoing updates and overall maintenance of the process will need to be completed. This is in reference to the 2015 Action Plan regarding conveying MLA conference evolution to all members.
Goal Area: ORGANIZATIONAL EXCELLENCE
Focus: CONVENTION

Preservation Committee
Maristella Feustle, chair


The Preservation Committee wishes to thank member Mark Palkovic his service on the committee as his
Committee Reports, continued

term has come to an end. The Committee also welcomes new members Amy K. Kimura, Maria J. Loizou, Matthew Vest, and looks forward to working with them.

Activities in 2015-2016 and Future Plans:
The Preservation Committee sponsored a session at the annual meeting for 2016 in Cincinnati: “Safeguarding the Past of the Future: digital preservation issues and practices” on Saturday, March 5. (Goal areas: Value to the Profession, Education).

Program Committee
No report submitted.

Public Libraries Committee
Laurie Bailey, chair

Members:

Report on Activities:
July 2015: MLA Annual Meeting Program Committee accepted the Public Libraries Committee’s program proposal (submitted April 2015) for MLA Annual Meeting in Cincinnati, OH, “Rockin’ @ Your Public Library.”

March 3, 2016: Annual meeting: PLC participated in the Get Involved in MLA session.

March 3, 2016: Annual meeting: PLC held its annual business meeting.

March 4, 2016: Annual meeting: PLC-sponsored tour of the Public Library of Cincinnati and Hamilton Library, conducted by PLC member Steve Kemple.

March 4, 2016: Annual meeting: PLC-sponsored program session, “Rockin’ @ Your Public Library” with speakers Steve Kemple, Julie Hanify, and Laurie Bailey.

April 2016: Submitted PLC-sponsored session proposal for MLA 2017 Annual Meeting, Music Instruction (Public Library Style) (Music instruction and educational programs at public libraries).

Winter/Spring 2016: The PLC drafted and edited the Public Libraries Committee Handbook and edited the language of the PLC’s charge. Final edits were made and the Handbook was unanimously approved during the PLC business meeting on March 3, 2016.

List of previous goals and progress made toward each goal:
Complete the Committee Handbook.
Progress: Complete. The Public Libraries Committee Handbook was submitted to and approved by the MLA Board in April 2016.

Promote discussion of public library issues.
Public librarian participation in, contribution to, and relevancy in MLA is diminishing. Our Committee is currently discussing ways to promote and increase public librarian attendance at MLA annual meetings. In the course of this discussion, PLC members recognized a lack of data on the number of public music librarian positions still in existence. The committee has been exploring the possibility of a survey geared to public librarians to assess this situation. A survey may help bring attention to MLA by public library staff and provide data to help guide the committee’s future outreach options.

Seek out co-sponsors for future programs relevant to public librarians
Progress: N/A for the 2017 annual meeting, but we will possibly pursue this avenue for the MLA 2018 annual meeting.

Organize a tour of the Public Library of Cincinnati and Hamilton County to be held during the MLA 2016 annual meeting.
Progress: Complete. Steve Kemple gave an informative, entertaining, and thorough tour of the library, with PLC members, public librarians, and guests in attendance.

List of goals for the next year and how they relate to MLA Strategic Plan:
Increase awareness of public library-related issues within MLA.

The PLC will actively participate in MLA meetings, publications, and activities to help maintain and ideally increase the visibility of public music library-relevant topics and staff.

Promote discussion of public library issues.
The PLC will draft and conduct a survey of U.S. public librarians and staff to assess current music-related staffing and job duties of those not participating in or aware of MLA.

Organize a tour of the Orlando Public Library or other cultural location of interest to public music librarians...
Committee Reports, continued

to be held during the MLA 2017 annual meeting.

All three goals align with FY2016-2017 Action: Expand Membership opportunities at all levels of the Association.

Goal Area: Membership
Focus: Outreach
Goal statement: Membership in MLA is valued by and beneficial to a broad range of organizations and individuals, and membership reflects the broad diversity of musics and populations we serve.

Objective 2: Increase outreach efforts to organizations that are underrepresented, including those whose holdings reflect many types of music.

Public Services Committee
Sara Beutter Manus, chair

Instruction Subcommittee
Members: Andi Beckendorf (2014), Chair; Patricia Brennan (2013); Clayton Crenshaw (2013); Mandi Goodsett (2014); Lisa Lazar (2014)

Previous Goals:
Sponsor a session at the 2016 annual meeting. Completed. The session was entitled "Classroom Connections: Models for Student Engagement" and speakers were Kathleen Abromeit, Oberlin College; Dennis Davies-Wilson, University of New Mexico, Los Alamos; and Lisa Lazar, University of Akron.

Facilitate the Public Services Town Hall. Completed. Co-facilitated by Chair Beckendorf and Erin Conor, chair of the Reference & Access Subcommittee.

Initiate planning for a working group to address the Framework for Information Literacy. In progress. Discussed at the subcommittee meeting during the 2016 meeting.

Propose a session for the 2017 annual meeting. Completed. The subcommittee proposed a session on working with international students for the 2017 Annual Meeting, but the proposal was not accepted.

Goals for 2016-17:
Continue conversation about the information literacy repository, including how the MLA website may support this work. Goal Area: Advocacy; Objective 3, “Publish open access content on the web.” Supporting this project would fall under Goal Area: Technology; Objective 2, “Provide systems that support collaboration among members and that permit direct and timely publication of approved content to the web.” Establish a working group, affiliated with the Instruction Subcommittee, to talk about an MLA response to the Framework for Information Literacy. Goal Area: Advocacy; Objective 5, “Promote and encourage the use of music in all disciplines.”

Reference and Access Subcommittee:
Members: Erin Conor (2014), Chair; Anita Breckbill (2015); Carlos Pena (2015); Anne Shelley (2015); Peter Shirts (2016)

Previous Goals:
Propose a session for the 2017 annual meeting. Completed.

Respond to e-mails sent to the “Ask MLA” feature on the association’s website. Ongoing.

2016-17 Goals:
Continue to respond to responses to the “Ask MLA” feature on the MLA website. Goal Area: Organizational Excellence; Objective 2, “Improve access to information by and about the Association to meet the needs of members and other interested parties.”

Present "Music information seeking behavior in the digital age: implications and recommendations for music libraries” at the 2017 annual meeting. Goal Area: Advocacy; Goal Statement: “MLA promotes and supports the equitable and ethical use of music in learning, it participates in the evolution of scholarly communication, and its official positions on these issues are widely known and influential.”

Reference Sources Subcommittee:

Previous Goals:
Post reference tool reviews on the newly resurrected MLA Blog. Ongoing.

Present a session at the 2016 annual meeting. Completed. “Reference Tools Round-Up” was presented on March 5, 2016. Speakers were Laurie Sampsel, University of Colorado, Boulder; Donna Arnold, University of North Texas; Kristina Shanton, Ithaca College; Jonathan Sauceda, Rutgers University; Bob Terrio, Rider College; Misti Shaw, DePauw University; Lindy Smith, Bowling Green State University.

Submit a proposal for the 2017 annual meeting. Completed.
Committee Reports, continued

2016-17 Goals:
Continue to pose reference tool reviews on the MLA Blog. Goal Area: Value of the Profession; Objective 3, “Use new technologies to build greater public awareness, understanding, and support for the Association, music libraries and music librarianship.”

Present “Latin American Music Reference Round-Up” at the 2017 annual meeting. Goal Area: Education; Goal Statement, “MLA’s professional development programs foster excellence in those who work with music collections.”

Publications Committee
Bonna Boettcher, chair

Members:

Goals for 2015-16 and progress made:
Focus on a marketing strategy for MLA’s e-books

We discussed the need to market both e-books and print books to the broader library and library-school communities. Extending our potential audience will be the primary way to increase sales and also to expand MLA’s influence

Reiterate the recommendation of providing individual members an e-only option for Notes, implementing for the 2016-17 renewal cycle.

Conversations with the Notes editor and the E-contracts and advertising managers continue. With concern about advertising not being fully included in the Project Muse version of Notes, we are looking for other ways to bring that content to subscribers.

Complete the work of the Open Access task force, making final recommendations to the Board by the 2016 annual meeting.

Done. The Task Force report was presented to the Board and recommendations were accepted. A search committee for an MLA-OA editor has been established.

Endorse our co-publisher’s (A-R Editions) goal of issuing one new title annually in each of the monographic series.

Done. Discussion of this goal was held at the Series Editors’ breakfast and at the Publications Committee meeting in Cincinnati.

Goals for 2016-17
Continue working with A-R Editions on expanding marketing for MLA’s publications, both print and electronic.

Work to solve the issues in providing e-only access to Notes in time for the 2017-18 renewal cycle; a possible model is nearing completion.

Complete the Notes SHERPA/RoMEO profile, which is in progress.

Support efforts to establish a writing support/coaching service, in conjunction with the Career Services Committee.

Resource Sharing Collection Development Committee

No report submitted.

Web Committee
Ray Heigemeir, interim chair

Members: Katie Buehner, Ray Heigemeir (Chair, interim), Verletta Kern, Jennifer Matthews, Rebecca O’Donoghue, Veronica Wells, Paul Cary; Janelle West (ex-officio), A-R Editions (ex-officio); Elizabeth Hille Cribbs (ex-officio)

Report on Activities:
MLA Cincinnati site: The Cincinnati conference site, created by Katie Buehner, was built referencing the Denver website, though implementing YM’s microsite templates. This process allowed for structuring better advertisement buys for vendors, resulting in additional revenue. The method of posting the conference schedule and abstracts on the site was better received, but there is still room for improvement.

Advertising: Last year web ads brought in more revenue than any other year, partially thanks to the redesigned conference website; however, much of that is
Committee Reports, continued

dependent on the consistent advertising of Met Opera on the home page. Others are also interested in advertising in this location, but are blocked and lose interest when told that the spot won’t be available in the near future. The Ad Manager and Web Manager/Committee are looking at a new model for both offering multiple advertisers spots without significantly increasing the ad footprints and to possibly lower the ad rate to be more aligned with online advertising standards of using impressions views for rate, rather than length of time.

Copyright site migration: The Copyright website was experiencing problems on the existing PMWiki site, so the Web Committee fast-tracked migration to YM. The site was completed in early summer 2016. Thanks to Copyright Web Editor Marci Cohen for her excellent work in migrating content into the new microsite.

Chapter website and dues in YM: Due to failures of MLA’s PMWiki, several websites have been fast-tracked for migration as microsites in YM. Atlantic and NYSO are both in the process of being moved into YM, with Midwest preparing to migrate in Fall 2016. Thanks to chapter web editors Emily Butler and Jennifer Vaughn for their hard work in migrating content to the new microsites. Five chapters are now processing chapter dues via YM using the Store Products feature; Atlantic, California, Greater New York, Midwest, and Pacific Northwest.

YM Conference: Jim Zychowicz attend the YM vendor conference in April and met with a representative to discuss the financial and bookkeeping end of the platform. He provided a report to the Board on the conference and outcomes of attendance.

Updating handbooks and manuals: The Administrative Handbook was rebuilt as a microsite and content migration (done by Verletta Kern) completed in Spring 2016. The Notes Style Sheet is currently in the process of being rebuilt as a microsite. Content migration is being completed by Paul Cary.

Design changes: A new style sheet was applied to the website, updating the color palette and fonts and incorporating a refreshed MLA logo. The Web Committee submitted a quote request to YM for updating the entire site to a mobile responsive template. Two prices were quoted - $2,995 if MLA works within a template provided by the vendor and $9,995 for “Brand” custom designed website utilizing YM’s in-house web designers. After discussing with the Board and Web Committee members, MLA will provide a template to YM and go with option #1 ($2995.00). A template has been provided to YM. Initial rebuild will not be completed until late September 2016.

Development and enhancing visibility: Corporate patrons and sponsors were recognized via the homepage slideshow following the 2016 conference. The responsive redesign of the website will incorporate ongoing homepage recognition for corporate donors. For an example of what this will look like, please reference http://www.pajustice.org/. Susannah Cleveland has been most helpful in getting the needed logos from corporate donors for display on the website.

LibGuides: MLA purchased an instance of LibGuides and backend setup was completed May 2016. As of September, one guide on Collecting Persian Music has been created by members of the Resource Sharing and Collection Development Committee. Guidelines for the use of the platform need to be established so that use is intentional and not ubiquitous.

Site Content Review: All site content was reviewed for currency and style consistency. Content related to award winners is now included on the site. Committees, Interest Groups, and Task Forces have been encouraged to make full use of the site resources.

Web Committee Chair/Web Manager: This year the positions of Web Committee Chair and Web Manager were separated. The Web Committee and its Chair are charged with maintaining the Association’s web site and related online tools. Members of the committee will be assigned functional responsibilities related to the website (or other online tools) for which they are responsible. The committee will solicit and maintain content that is accurate and current. Committee members are responsible for clear, consistent communication with assigned constituencies in MLA (chapters, committees, special officers, the Board, business office), and they ensure that members’ needs are being met to the greatest extent possible. The committee works with the Web Manager to advise the Board and the Association in all matters related to publishing web content and related web-based technologies. It establishes general policies and procedures related to the Association’s web presence, formulating policy related to web site design, maintenance, style, and content.

The Web Manager works in close collaboration with and utilizes the support of the Web Committee, but has final responsibility for overseeing visual design, functionality, and content creation on the Music Library Association’s web presence comprising several
components including a content management system and wikis. The Web Manager ensures that the Association’s web site is attractive, accurate, functional, and current. The Web Manager advises the Board on web tools for the Association’s use (such as wikis, online document sharing, web conferencing, blogs, and other social media). As an ex officio member of the Web Committee, the Web Manager works closely with the Chair in promoting and maintaining web-based tools for collaboration and administration.

Katie Buehner was appointed Web Manager in March 2016.

**Goals for the 2016-2017 fiscal year and how they relate to MLA Strategic Plan:**

To continue complete migration of administrative documents, committees, chapters, and other groups as appropriate to microsites on the MLA site proper.

To expand accessibility of MLA’s online content, with particular focus on captioning for archived conference videos.

To expand support to chapters in the form of registration and dues collection, using YM’s functionality. 

2015 Action: Expand Membership opportunities at all levels of the Association.

To move the site to a responsive design structure, thereby improving usability in the mobile environment.

To work with the MLA Archivist and chapter archiving groups to identify legacy online content for the MLA Archives, to continue consolidation and maintenance of MLA’s online presence, and to explore ways that the website can be used by groups and individuals to facilitate the archiving process. 2015 Action: Initiate an internal Archival network.

To work with the Advertising Manager to offer more robust models for web advertising on the main MLA website and on the conference website.

To work with the Development Officer to enhance visibility of donation opportunities by individual supporters.

To assist, as needed, with MLA’s Open Access initiatives, especially as regards setup and maintenance of OJS and OMP.

To conduct a review of MLA’s many online platforms and provide definitions for the role each platform fulfills for the organization with an eye on the next 3-5 years.

**MLA/MPA/MOLA Joint Committee**

**Elizabeth Davis, coordinator**

Members:
Music Library Association (MLA)
Elizabeth Davis, Jane Gottlieb, Karen Burke

Music Publishers’ Association (MPA)
Daniel Dorff, Theodore Presser
David Flachs, Schirmer
Mickey Jianniney, JW Pepper
Charles Slater, JW Pepper

Major Orchestra Librarians’ Association (MOLA)
Jane Cross, U.S. Marine Band (April meeting)
Sara Griffin, NY Philharmonic
Robert Sutherland, Metropolitan Opera
Melissa Robason, Metropolitan Opera

The Committee met twice during the year in New York City: October 30, 2015 and April 26, 2016.

MPA
David Flachs reported that Guy Barash (Digital Content Manager, Music Sales) was a speaker at the MPA Board meeting and was well received. G. Schirmer/Music Sales is in the process of developing a platform for digital scores distribution, one which would provide content in a viewer independent from any device. This concept is in development with no launch date or price set.

In addition, David reported on Classical on Demand (https://classicalondemand.com/) in which Schirmer will supply non-commercial print editions through Theodore Front. Using the website customers will purchase Schirmer/AMP titles and other works that Schirmer has authorization to sell.

MPA reported on the up-coming annual meeting on Friday, June 10. Elizabeth Davis will be on a panel, whose theme is “We don’t want it free, we want it now.”

MPA continues to deal with digital piracy.

MLA
Jane Cross spoke on the digital scores session at the MLA Conference in Cincinnati. The Committee was disappointed that its proposal for a session related to digital scores had not been accepted for the Cincinnati, or subsequently the Orlando meetings. The committee still believes itself to be uniquely positioned to bring this important (and developing) topic
Joint Committee Reports, continued

to the Association.

MLA reported that many conference sessions were streamed and archived on the MLA website. Alexander Street Press was a sponsor of the conference with their new Open Music Library. The session on scores publishing and distribution by self-publishing composers was discussed.

MOLA
Melissa Robason reported on the up-coming MOLA conference (Helsinki, May 2016) which was to be hosted at the headquarters of the Finnish National Opera. She reported that Scandinavia boasts a very healthy and ever-expanding MOLA membership. She also introduced us to pamphlets prepared by the Association which are resources for their members.

Also mentioned was the MOLA/MPA USA and European Joint Committee Roundtable meeting. To take place at the 2016 Frankfurt Musikmesse in April.

GENERAL ANNOUNCEMENTS

Jane Gottlieb gave an update on the new Juilliard campus in Tianjin, China, and its proposed library.

Elizabeth Davis reported on the new Borrow Direct Emerging Composers cooperative collection development initiative, as well as on the end of the grant which had funded the capturing of websites of 20th and 21st century composers. Ann Thornton, formerly of NYPL, is the new University Librarian and Vice Provost at Columbia.

MLA/AMS Committee on RISM
James P. Cassaro, chair

Members: James P. Cassaro (AMS; 2015-2018), Chair; Margaret Butler (AMS; 2014-2016); David Day (MLA); Jane Gottlieb (MLA; 2016-2019); Michael Ochs (AMS/MLA); John H. Roberts, ex officio; John Shepard (AMS)

Report on Activities:
At its meeting in Louisville, Christoph Wolff and John H. Roberts reported that the Vorstand of the RISM Commission mixte had met in New York City during the joint IAML-IMS meeting at the Juilliard School in June 2015. Part of their report focused on the decisions and transitions occurring in the international RISM office given its complicated project structure. MUSCAT, the new data input system that RISM will use is now in version 3.2, and is in test mode only. Ultimately it will be in XML format making importing and exporting of data possible.

Sarah Adams, director of the U.S. RISM Office at the Eda Kuhn Loeb Music Library at Harvard University, reported on U.S. RISM activities (see below).

The joint committee discussed various projects and initiatives that it would like to undertake in the coming year. These include the creation of a dedicated homepage for U.S. RISM (which could be linked to the sponsoring organizations’ websites), as well as implementing a training program for scholars and librarians to enter RISM data into the online database once MUSCAT goes live. Discussion by the committee focused on taking a more galvanizing role in providing access to and input of U.S. RISM data, focusing on national holdings of material appropriate to Series A/I. The identification of smaller projects that can be completed in a timely manner is preferable to large projects that seem insurmountable. Collaborating with other scholarly organizations, like the Society for American Music to input data from Resources of American Music History, will be the focus of the committee’s work in the coming year. The committee has already scheduled a mini-workshop on MUSCAT for the MLA meeting in Orlando, and is working on a workshop to be held at Harvard University in summer 2017.

U.S. RISM Office Report

AMS Louisville 2015

1. Series A/II Update Survey

During the last year the U.S. RISM Office has continued to gather information and submit records from U.S. institutions in support of a project to update holdings in the RISM Series A/II database, available at http://opac.rism.info. Although the immediate priority for this project is manuscripts of 17th and 18th-century composers, the survey request to institutions encouraged inclusion of their manuscript holdings of composers active during the first half of the 19th-century as well.

Christina Linklater has been appointed the new Keeper of the Isham Library, a halftime position. She will contribute some of her time in this role to RISM work.

We are making progress with the submissions of A/II manuscript records to the database. Ca. 1500 new records have been contributed to the database since June---including 1200+ from the Harvard Theatre Collection, cataloged by a Harvard graduate student working with Christina Linklater, and funded by a Harvard fellowship; 20 records from St. Vincent Col-
**Joint Committee Reports, continued**

lege in Latrobe PA—cataloged by Jim Cassaro, and a manuscript with ca. 250 entries from LAuc that had been partially cataloged in the U.S. Office.

In addition, 2083 incipits have been created and added to U.S. records in the OPAC in 2015.

Christina plans to hire a graduate student to do cataloging work in the U.S. RISM Office in January—both on Harvard materials but also manuscripts from other institutions for which we have received digitized images. We can potentially complete Harvard’s entries, as well as Peabody, Juilliard; and those MSS from Pierpont Morgan, Beinecke, and Princeton that have been digitized. This work would be supported by the subventions from AMS and MLA.

The Moravian Music Foundation has many manuscripts and prints to report to RISM. They contacted the U.S. Office in response to the survey of a few years ago. Manuscripts currently in the OPAC (1048) are from the Johannes Herbst Collection and were derived from the published catalog in the U.S. RISM Office. Many of their materials are now cataloged in their local catalog and they have arranged with the ZR to do a data transfer. Their records will appear in the OPAC once Muscat is released. (154 records from the Dover (Ohio) Congregation Collection right off the bat; ca. 10K MS and print records eventually). They have received from the ZR the data for holdings currently in the OPAC. The mechanics of both directions of data transfer will help inform future such exchanges.

I am working with colleagues at LC to develop an inventory of materials that need to be reported.

Once Muscat is available the U.S. Office could conduct training sessions—at MLA, or AMS, (or LC) for local cataloging of MSS.

**II. Series A/I Updates**

I continue to update A/I records with new holdings information received in the U.S. Office.

Large scale updating of the A/I database, including adding completely new records is on hold until Muscat is published—and guidelines are established for creating new records.

Issues that need to be addressed:

Guidelines for creating new records

Difficulty of confirming unica--difficulty with title searches, dates

How will it be determined that a new record should be made and who will own the authority record?

Communication about the roll out of Muscat and the need for consistent and clear cataloging guidelines

**III. Digital projects at LC relevant to RISM**


2000+ titles from Series B/VI—Pre-1800 Books about Music—images from microfilms

Cambini string quintet autograph mss—ca. 100. I have requested links when they are available.

Albert Schatz Libretti Collection—12,238 librettos cataloged during U.S. RISM Libretto project. Status: digitization is nearly complete; not yet online but will be soon.

**IV. From the Central Office**

The next version of MusCat (version 3.2) has been shared with the Coordinating Committee; the hope is to distribute a version to working groups in January for testing. The target for broader release is mid-2016.

ZR will reach out to libraries to have them send links for digitized prints and manuscripts; they have MTC links but have not gotten through it yet. There are currently 16,000 links to digital surrogates in the catalog.

ZR is currently working on incorporating data from the rest of Series B/I (only the first half is there at present) as well as B/II into the OPAC.

Data from RISM France and Italy will soon be imported; over 50,000 records.

New working group in China is pending; strengthening relationships with Latin American Colleagues.

**NISO**

Nara Newcomer, MLA representative

Members:
Nara Newcomer, NISO Representative
David Sommerfield, alternate

**Report on Activities:**
NISO creates numerous new standards (often going
through multiple drafts), systematically reviews existing standards, and forms groups to create standards. As MLA’s representative, I have the opportunity to review each ballot, and cast a vote of “yes”, “no” or “abstain”, as well as to provide comments. I review each ballot for issues specific to MLA’s aims. For ballots with minimal MLA-specific issues, I generally vote with the majority or abstain. For ballots with MLA-specific issues, I seek appropriate input, then add our comments and vote as appropriate. Ballots with MLA significance are summarized below.

Ballot Details: Systematic Review for Notification of ISO 15706-2:2007 (vers 2) Information and documentation - International Standard Audiovisual Number (ISAN) - Part 2; Version Identifier

Approve.

Comment: V-ISAN is referenced in these this report: http://journal.code4lib.org/articles/6812

It is also referenced several places on the DOI website: http://www.doi.org/


Approve.

Note: In February 2015 when the first draft was published, made a comment regarding these guidelines not being properly applied to notated music by Bowker in the US. Bowker updated their website content. I never felt there was a problem with the standard itself, only with Bowker/US implementation of the standard.


Approve,

Comment (2 minor points):

p. 2: Reference to AACR2 should also include RDA. While RDA is not a display standard, it does contain information on establishing proper names.

5.4.1 List: This is minor as it’s an example, but shouldn’t Pluto be removed now that it’s not officially recognized as a planet? Ditto example 138 on p. 61.

Voting pools joined:

NISO allows members to select voting pools to join for periodic review of standards. I joined the pools for the two standards below, and will vote in 2016 when notified

ANSI/NISO Z39.71-2006 (R2011) Holdings Statements for Bibliographic Items


Ballot Details: Technical Content of ISO/DIS 3901 (ISRC)

This International Standard specifies the International Standard Recording Code (ISRC) for the unique identification of recordings.

Approve

List of previous goals and progress toward each goal:
Goal: Monitor NISO ballots for items of MLA significance and seek input when appropriate.

Progress: Accomplished. This was a relatively quiet year for NISO ballots with MLA significance.

List of goals for the next year and how they relate to MLA Strategic Plan:
Goal: Monitor NISO ballots for items of MLA significance and seek input when appropriate.

This falls within the MLA Strategic Plan goal statement: “MLA’s activities are relevant to current issues in librarianship and music, and non-members understand the mission and goals of the Association.”

RILM US Governing Board

Members: Jane Gottlieb (Music Library Association); Bonna Boettcher, ex-officio (U.S. RILM Office); Barbara Dobbs Mackenzie (RILM International); John Roberts (IAML); Nathan Martin (SMT); Pamela Starr (AMS, chair, 2016); Judy Tsou (SAM); Philip Bohlman (SEM).

Report on Activities:
The US –RILM Governing Board convened at the AMS meeting in Louisville, KY, November 2015. All of the above members were present, with the exception of Philip Bohlman of SEM. Pamela Starr chaired the meeting; per the group’s terms of reference, the MLA representative (Jane Gottlieb), will assume the chair position at the 2016 meeting in Vancouver.
**Award reports**

Bonna Boettcher reported on the activities of the U.S.-RILM Office at Cornell University, which is charged with providing abstracts to RILM International. The US-RILM office is financed primarily by the constituent societies represented on the Governing Board. The US-RILM office is especially grateful to those societies that provide on-going financial contributions, including MLA. Members of the Governing Board continue to work on ways to gain additional financial support from AMS.

Barbara Dobbs Mackenzie reported on RILM International’s exciting new products, including RILM Music Encyclopedias, MGG Online, and RILM Full-Text.

**Goals:**

The US-RILM Governing Board continues to make progress on its goal of increased and stable funding for the U.S. RILM Office. It also seeks to raise awareness of the importance of RILM’s work for the scholarly community.

**Best of Chapters Award**

**Alan Asher, chair**

Members:  
Dr. Alan Asher-Chair, Jacey Kepich, Leslie McCall

Amy Kimura- rotated off the committee after the Annual Meeting in Cincinnati

**Activities:**

In July 2015, the Committee selected a single winner, Jonathan Manton from the California Chapter, for the Best of Chapter presentation for the meeting in Cincinnati

Some minor wording changes, meant to clarify some confusing information, were made to the Best of Chapter Guidelines found at:  

In summer 2016, the committee selected a single presentation, Nelson and Krimm from the Southeastern Chapter, for presentation at the 2017 conference in Orlando.

As has been the tradition and practice of the Best of Chapters Committee, the current chair, Alan Asher, will rotate off of the committee at the conclusion of the annual conference in Orlando in 2017, and Jacey Kepich will assume the duties of Chair of the Committee at that time. The Committee will undertake steps to identify and put forward a name for filling the third slot on the committee after the 2017 conference.

**Carol June Bradley Award**

No report submitted.

**Lenore F. Coral Award**

No report submitted.

**Dena Epstein Award**

**Joan O’Connor, chair**

Members: Joan O’Connor (2013), Chair; Angela Pratesi (2014); Marci Cohen (2015)

**Report on Activities:**

The Committee reviewed five (5) applications for the 2016 award, and chose two to receive awards:

$1525.50 to Louise Toppin for research on vocal music by African American diasporic concert composers.

$1525.50 to Jessica Stearns to complete her research on a project titled “Christian Wolff’s Notation and Its Context.”

The Committee reviewed two (2) applications to join the Committee, and selected one new member: Rahni Kennedy (2016-2019).

**List of previous goals and progress made toward each goal:**

No goals were outlined in the 2014-2015 Annual Report.

**List of goals for the next year and how they relate to MLA Strategic Plan:**

Because we are unable to offer an award this year, the Committee will create documentation for its activities and processes to facilitate the work of the Committee in future years. This activity relates to the MLA’s Strategic Plan Goal Area: Organizational Excellence, “Objective 2: Improve access to information by and about the Association to meet the needs of members,” by improving our training and information sharing within the Committee.

**Kevin Freeman Award**

**Rebecca McCallum, chair**

**Activities:**
Last year, the call for applications was reworded to further clarify eligibility. The same wording was used in this year’s call for applications.

Last year, the committee received 15 applications for travel grants to attend the 2015 Annual Meeting in Cincinnati, Ohio. This number was smaller than the previous year’s number of 26 applicants, but still was a very competitive pool. We recommended to the MLA Board six finalists to receive awards (mostly partial) to help them attend the 2016 meeting: Joshua Dieringer, Charlotte Plank, Patrick Sifuentes, Matthew Testa, Laura Thompson, and Rachel Wishkoski.

A call for applications was emailed to the MLA-L listserv on August 17th. The due date for incoming applications is October 28, 2017. A list of recommended award recipients will be sent to the MLA board by mid-November. After board approval, applicants will be notified of their status by mid-December.

Board action required:
Finalization of the Kevin Freeman Travel Grant budget for the Orlando meeting awards, so that the committee knows how much funding is available to divide among successful applicants.

**Previous and future goals:**
Starting with the previous cycle of the Kevin Freeman Travel Grant, the committee has stated its intention to give at least one award to an underrepresented racial or ethnic minority group (as defined by the U.S. Labor Department’s guidelines). Last year two of our award recipients were in this category. We will continue this goal, which relates to the MLA Strategic Plan’s core value of inclusivity and the goal area of membership. Helping new and aspiring music librarians attend the MLA Annual Meeting also contributes to the core value of expertise by making one aspect of professional development possible for some members who would otherwise not be able to attend the Annual Meeting.

A new goal is to write a committee handbook, which will be posted within the committee’s space on the MLA website. (There is currently no handbook posted there.)

**Walter Gerboth Award**
**Rebecca Belford, chair**

Members: Rebecca Belford, (2017), Chair; Rebecca Littman (2018); Sonia Archer-Capuzzo (2019)

**Report on Activities:**
A call for applications for the 2017 award was posted and distributed May 26, 2016, with reminders issued in late June in select forums as appropriate. The deadline for award applications was July 15, 2016. The committee did not receive any eligible applications. The award website was revised after the call closed to include a list of required application materials at all times, so potential applicants can prepare before the next CFP is issued. Kathleen Abromeit rotated off as chair, and Sonia Archer-Capuzzo was appointed as a new member.

**List of previous goals and progress made toward each goal:**
From 2015 report: Review whether conditions of this award can be revised to be more flexible. Ideas: explore accommodating recent MLS [or equivalent] graduates who may be searching for a library position, but in the meantime are working elsewhere.

Progress: Language in the call for proposals was revised to accommodate independent researchers; this would include those in any or no field of employment whose projects meet the award criteria and are supported by recommendations. Revised text in 2016 call/website:

The award is made to individuals in the first five years of their library careers (professional, career paraprofessional, or independent researchers within five years of MLS/equivalent) to support research-in-progress in music or music librarianship.

**List of goals for the next year and how they relate to MLA Strategic Plan:**
Develop additional ways to draw more eligible applications

Outreach/publicity: Working with the Publicity and Outreach Officer, expand promotion beyond traditional email list and social media venues. Ideas:

Direct contact at MLA meetings or by correspondence with groups that include a high percentage of early-career members, such as MLA student group, MLA new/members first time attendees, MLA and MOUG conference travel grant recipients

Explore promotion timed with other library or music research grant CFPs

Explore promotion avenues with LIS educators/continuing education

Application details: Provide clarification of eligible
**Chapter Reports**

types of expenses in the call for proposals; consider including sample application

Criteria: Explore revision of early career definition as first 5 years to reflect changes in library profession; any other necessary clarifications or revisions

**Publications Awards**
**Renée McBride, chair**

**Members:** Alan Karass, Renée McBride (Chair), Sandy Rodriguez

At the MLA Annual Meeting in Cincinnati, OH the following awards were announced:

Vincent H. Duckles Award: Edward Komara and Greg Johnson for 100 Books Every Blues Fan Should Own (Lanham, MD: Rowman & Littlefield, 2014)


Following the Cincinnati meeting Sandy Rodriguez was appointed as a new member of the committee, following Ruthann McTyre’s rotation off the committee and Renée McBride’s appointment as chair.

During Summer 2016 the Committee selected nominees for the Vincent H. Duckles, Richard S. Hill, and Eva Judd O’Meara Awards for 2015 publications and submitted their nominations to the MLA Board. Award recipients will be announced at the MLA Annual Meeting in Orlando, FL in 2017.

**Chapter Reports**

**Atlantic Chapter**
**David King, chair**

**OFFICERS:**
Chair: David M. King (Carnegie Library of Pittsburgh) Chair Elect: Kathleen DeLaurenti (College of William and Mary) Secretary/Treasurer: Steve Henry (University of Maryland)

The website during the 2015-2016 fiscal year was https://atlantic.pages.tcnj.edu/

The chapter’s new website, beginning 9/1/16, is http://www.musiclibraryassoc.org/mpage/atmla

Other communication resources:
Facebook: https://www.facebook.com/groups/MLAAtlanticChapter/

Listserv: https://listserv.umd.edu/archives/atmla-l.html

DUES: $12 a year for librarians, $7 for paraprofessionals

Operating account: $4,444 on June 30, 2016

Membership numbers: 44

Chapter committees:
Communications Committee (Emily Butler, chair)
Membership Committee (Lisa Woznicki, chair)
Nominating Committee (Tim Sestick, chair)

Chapter meetings:
Oct 2-3, 2015 George Mason University (Fairfax, VA)
Oct 21-22, 2016 College of William and Mary (Williamsburg, VA)
2017 (Date TBD) Rutgers University

Activities:
The chapter awarded the 2017 ATMLA Travel Grant to Bryan McMasters (West Chester University) to support his attendance at the Annual Meeting in Cincinnati.

We selected Michelle Oswell’s paper, "Breitkopf & Härtel’s Concert-Programm-Austausch: A Previously Unknown Collection of Concert Programs," to represent the Atlantic Chapter in the Best of Chapters competition.

The Nominating Committee conducted our first online election for chapter officers. This was made possible by the amendment to our constitution and by-laws approved in 2014.

The chapter voted to amend the by-laws to clarify committee chair and chapter chair responsibilities in selecting committee members.

**Goals:**
Move chapter website to microsite hosted by the MLA
**Chapter Reports, continued**

Reach out to new members with a special emphasis on contacting paraprofessionals.

Find an institutional repository to host our chapter's digital meeting proceedings.

Encourage members to present at meetings of state library associations.

**California Chapter**

**John Redford, chair**

Officers:
Chair: John Redford
Secretary/Treasurer: Laurel Diskin
Past Chair: Veronica Wells


Other communication resources (Newsletter, Facebook, blog, listserv, etc.):
Listserv: [https://listserv.csufresno.edu/cgi-bin/wa?A0=MLA-CC](https://listserv.csufresno.edu/cgi-bin/wa?A0=MLA-CC)

Chapter blog and newsletters are incorporated in the chapter website

Dues: $20 for regular members; free for students

Operating Account (as of June 30; this information will help MLA's AOs document the information we supposedly have about chapter compliance with IRS guidelines for MLA's filing of the 990-N for each chapter).

$5,795.32

Membership numbers (as of June 30, or a good guess): 40 regular; 4 student

Chapter Committees or other working groups: none

Chapter Meetings (dates and locations): Brand Library & Art Center in Glendale, CA (October 23-24, 2015)

[http://libguides.biola.edu/mlacc2015](http://libguides.biola.edu/mlacc2015)

Activities:
planning the joint chapter meeting with PNW chapter (held Aug. 5-6, 2016); digitizing former Northern and Southern Chapter archival materials and creating a finding aid; generating support for MLA's Diversity Scholarship; creating updated list of music collections in California

Goals:
complete the above activities; further outreach to MLIS students; plan the 2017 chapter meeting; possible plan another joint chapter meeting (with PNW chapter) for 2018

**Greater New York Chapter**

**Eric Mortensen, chair**

Officers
Chair: Eric Mortensen (as of Feb 2016)
Nick Patterson (prior to Feb 2016)

Vice-Chair: Colin Bitter (as of Feb 2016)
Sally Bauer (prior to Feb 2016)

Secretary/Treasurer: Janelle Varin

Communication resources:
Website and blog: [http://www.musiclibraryassoc.org/mpage/gnymla](http://www.musiclibraryassoc.org/mpage/gnymla)
Facebook: [https://www.facebook.com/gnymla/](https://www.facebook.com/gnymla/)

Listserv: [gynmla-l@rider.edu](mailto:gynmla-l@rider.edu) ; [http://www.musiclibraryassoc.org/mpage/ gnymla_listserv](http://www.musiclibraryassoc.org/mpage/ gnymla_listserv)

Financial dues:
Annual dues: $10

Membership:
48 members as of 30 June 2016

Operating account as of 30 June 2016: $3,683.78

Chapter meeting:
6 Nov 2015 at Brooklyn Academy of Music (BAM)
20 May 2016 at Columbia University's Butler Library

Activities:
Completion of chapter website migration to the MLA platform as of Fall 2015.
Election of new officers in early 2016.
Student recruitment through email outreach to area library schools.
Tour of the Brooklyn Academy of Music (BAM) per-
Chapter Reports, continued

formance venue, including the grounds and several performance spaces, and a virtual tour of digitized materials from their archives.

Viewing of Serge Prokofiev Archive at Columbia University's Rare Book and Manuscript Library.

Goals:
Planning for a joint meeting with Atlantic MLA chapter to be held at Rutgers – New Brunswick in October 2017.

Creation of scholarship fund to send a student or new music library professional to the annual MLA conference.

Archiving of content from an older version of the GNYMLA website.

Traditionally member presentations have not been a regular feature of GNYMLA chapter meetings; however, going forward we plan to have member presentations as part of at least one of our semi-annual chapter meetings.

Midwest Chapter
Keith Cochran, chair

Officers:
Chair: Keith Cochran, Indiana University
Past-Chair: Sheri Stormes, Butler University
Secretary/Treasurer: James Procell, University of Louisville
Newsletter Editor: Abbey Thompson, Northern Illinois University
Webmaster: Elizabeth Hill Cribbs, Kansas City Public Library

Website address: http://mlamidwest.org/

Other Communication Resources:
Midwest Notebook (newsletter), published in January, May, and September each year.

Electronic Discussion List: MWMLA-L (List owner, Paula Hickner, University of Kentucky)

Dues: $12 regular members; $6 students

Operating Account:
Total account balance: $12,403.86
(this includes scholarship funds)

Membership: 82 (71 regular and 11 students)

Committees:

Standing Committees
Bylaws (Chair: Beth Christensen, St. Olaf College)
Membership (Chair: Paula Hickner, University of Kentucky)
Program (Chair: Sheri Stormes, Butler University)
Publications (Chair: Rob DeLand, VanderCook College of Music)

Special Committees
Cataloging (Chair: Patty Falk, Bowling Green State University)

Public Services (Chair: Robert Delvin, Illinois Wesleyan University)
Scholarship (Co-Chair: Robert Delvin, Illinois Wesleyan University, and Andi Beckendorff, Luther College)

Technology, Archives, Preservation, and Sound (Chair: Emma Dederick, Indiana University)

Chapter Meetings:
Louisville, KY (October 15-17, 2015)
Bloomington IL (October 13-15, 2016)

Activities:
The chapter sponsored an afternoon break with Graeter’s ice cream and Cincinnati Opera performers during the 2016 MLA national meeting in Cincinnati.

During the 2016 national meeting, we also met as a chapter to discuss the upcoming meeting in Bloomington, IL.

The chapter joined its membership renewal program to the national one over the summer of 2016. This pilot program allows participants to pay their chapter dues concurrent with the national dues.

We continue to sponsor two scholarship programs, one for students (the Phyllis J. Schoonover Scholarship), the other for support staff (the Leslie Troutman Scholarship). For the meeting in 2015, we awarded 3 students the Schoonover Scholarship, and 1 support staff the Troutman Scholarship.

Goals:
The Midwest Chapter has been conducting oral history interviews with members for a number of years. We will discuss where we are in the project and when we can expect to complete it.

Continue to work on increasing membership. Attend-
Chapter Reports, continued

ance and membership has declined for a number of years. Although I do not think we can recover the number of members and attendees we had 15 years ago, we want the chapter to continue to be a vital part of MLA.

Mountain Plains Chapter
Christopher Mehrens, chair

Officers (2016–2018):
Chair: Christopher Mehrens
(Arizona State University)
Vice Chair/Chair Elect: Myrna Layton
(Brigham Young University)
Past Chair: Daryll Stevens (Colorado College)
Secretary-Treasurer: Janice Bunker
(Brigham Young University)
Member-at-Large: Woody Colahan
(University of Denver)
Newsletter Editor (Conventional Title): Myrna Layton
(Brigham Young University)
Chapter Archivist: Laurie Eagleson (University of Arizona)
Chapter Webmaster: Laurie Eagleson (University of Arizona)

Website address: http://intranet.library.arizona.edu/users/eagleson/mpmla/

Other communication resources: Newsletter; Chapter Listserv

Chapter Dues (May to May): Regular Members: $10.00; Student Members: $5.00
Operating Account (as of June 30): $7,199.34
Membership Numbers (as of June 30): 29 (seven new members since June 2015)

Chapter Committees or other working groups:
Chapter Board (Chair, Vice Chair/Chair Elect, Past Chair, Secretary-Treasurer, Member-at-Large, Newsletter Editor)

Membership Committee (at least three persons serving two-year terms, chaired and appointed by the Vice Chair/Chair-Elect)

Chapter Meetings (dates and locations): University of Northern Colorado, May 20–21, 2016
MLA National Meeting, Orlando, February 23,

2017 (Chapter Dinner)
University of Nebraska-Lincoln, May 19–20, 2017

Activities:
MPMLA Oral History Project (headed by Woody Colahan)

Goals:
Move forward with the integration of chapter membership renewals with the national organization.
Continue chapter outreach to librarians and library students throughout the states and province represented by the MPMLA.
Investigate the possibility officially adding the province of Saskatchewan to the chapter.
Begin the collection of interviews of past MPMLA members for the MLA Oral History Project.
Update the chapter bylaws.
Plan the next chapter meeting in Nebraska.

New England Chapter
Zoe Rath, chair

Officers
The officers changed at the spring 2016 chapter meeting on June 3, 2016.

2015–2016 Officers:
Chair: Zoë Rath
Vice-Chair/Chair-Elect: Laura Stokes
Past Chair: Kerry Masteller
Secretary-Treasurer: Sharon Saunders
Member-at-Large: Christopher Schiff
Newsletter Editor: Maryalice Perrin-Mohr
Web Editor: Sarah Hunter

Archivist: Sofia Becerra-Licha

2016–2017 Officers:
Chair: Laura Stokes
Vice-Chair/Chair-Elect: Jared Rex
Past Chair: Zoë Rath
Secretary-Treasurer: Sharon Saunders
Member-at-Large: Jonathan Manton
**Chapter Reports, continued**

Newsletter Editor: Maryalice Perrin-Mohr  
Web Editor: Sarah Hunter  
Archivist: Sofía Becerra-Licha  
Website address  
http://nemla.musiclibraryassoc.org/

Other communication resources (Newsletter, Facebook, blog, listserv, etc.)  
Google Group listserv: NEMLA-L

Our newsletter, New England Quarter Notes, is published quarterly on our website; back issues can be found in the Internet Archive  
YouTube account: https://www.youtube.com/user/NEMLA12  
Twitter: @NEMLA5

Dues:  
Regular: $12.00  
Student/Retired: $6.00  
Institutional: $16.00  
Three-year option for Regular Members: $36.00

Operating Account (as of June 30):  
As of June 30, 2016, our operating account held the following balances:  
Savings: $4,004.96  
Checking: $3,066.55  
Total: $7,071.51

Membership numbers (as of June 30):  
As of June 30, 2016, we had 62 active members.

Chapter Committees or other working groups:  
Publications committee  
Instruction committee  
Education and outreach committee  
Technical services committee  
Nominating committee  
Program committee  

Oral history committee  
Chapter Meetings (dates and locations):  
Fall 2015: October 16, 2015: College of the Holy Cross, Worcester, MA  
Spring 2016: June 3, 2016: Harvard University, Cambridge, MA  
Fall 2016 (upcoming):  
October 14, 2016: Bennington College, Bennington, VT

Activities:  
The chapter as a whole met twice: in the fall at Holy Cross (attendance: 48), and in the spring at Harvard (attendance: 59).  
We also held a successful annual chapter dinner at the MLA national meeting in Cincinnati (attendance: 24)

In the spring of 2016, the NEMLA membership voted on two newly open positions. The results of the election were:  
Vice-Chair/Chair Elect: Jared Rex  
Member-at-Large: Jonathan Manton  
Marci Cohen agree to chair the Oral History committee.  
Sofía Becerra-Licha did extensive work on the chapter's electronic records management, cleaning up and reorganizing our shared file system.  
Maryalice Perrin-Mohr continued to assemble and promote our “Free Fun Summer Events in New England” list as a service to the community.  
Sarah Hunter worked to clean up the NEMLA member listserv, including reconciling temporary accounts that had been created due to email address conflicts.

Goals:  
Over the next year, the board plans to review the 2012 Officers handbook to include updated and expanded procedures where needed, particularly with regard to getting new members of the board up to speed on the workings of the chapter.

In addition, the board plans to update the website to reflect the current committees and to make it easier to find information about their activities and functions. We hope that this will generate more interest among NEMLA members in participating in those committees.
Chapter reports, continued

Jonathan Manton (as the chair of the Education and Outreach committee) is rethinking how we handle first-time attendees at meetings with regard to welcoming them, encouraging them to join the chapter, and providing support throughout the meeting.

Our fall meeting is planned for Bennington College in October.

At the summer board meeting, the board voted yes on considering the possibility of moving our chapter membership system to the integrated membership system run by MLA's central offices. We will be making inquiries with other chapters about their experience with the changeover process and also proposing the idea to the chapter membership for feedback at the Fall 2016 meeting.

The Oral History committee plans to purchase a recorder and transcription software with the remaining funds allocated for the Oral Histories project and to begin taking new oral histories.

In the Fall of 2016, Sofia Becerra-Licha is planning the transfer of the NEMLA physical archives to MLA.

**New York State/Ontario Chapter**

**Linda Blair, chair**

Officers (this is for the July 1, 2015-June 30, 2016 MLA Fiscal Year):

Chair: Edward Komara, SUNY Potsdam
Past Chair: Linda Blair, Eastman School of Music
Vice Chair/Chair Elect: Houman Behzadi, University of Toronto
Secretary-Treasurer: Beth Anne Kelly, Cornell University
Publicity & Outreach Coordinator: none
Newslettre Editor: none
Webmaster: Jennifer Vaughn, Syracuse University
Website address: [http://www.musiclibraryassoc.org/mpage/nyso](http://www.musiclibraryassoc.org/mpage/nyso)

Dues: $10 per year
Operating Account: as if October 30, 2016, $3,311.03 US, and $813.59 Canadian.
Membership numbers (as of October 2015): 34

Chapter Committees or other working groups: none
Chapter Meetings (dates and locations): Sidney Cox Library of Music and Dance, Cornell University, October 12, 2015
Activities: Fall chapter meeting, Cornell University, October 12, 2015; Chapter breakfast meeting, Music Library Association national meeting, Cincinnati, OH, March 5, 2016.
Goals: Plan for Fall 2016 chapter meeting at the University of Toronto.

**Pacific Northwest Chapter**

**John Vallier, chair**

Officers (this is for the July 1, 2015-June 30, 2016 MLA Fiscal Year):

Chair: John Vallier, University of Washington
Past Chair: Ann Shaffer, University of Oregon
Vice Chair/Chair Elect: Verletta Kern, University of Washington
Secretary-Treasurer: Bill Blair, University of Victoria
Publicity & Outreach Coordinator: Ann Shaffer, University of Oregon
Newsletter Editor: Ann Shaffer, University of Oregon
Webmaster: Verletta Kern, University of Washington
Website address: [https://pnwmla.wordpress.com/](https://pnwmla.wordpress.com/)

Dues: $20 per year
Operating Account: At June 30th, the account was at $2660.53 Canadian $ which is roughly 2047.61 U.S.$.
Membership numbers (as of June 30, or a good guess): 25

Chapter Committees or other working groups: Oral History Group

Chapter Meetings (dates and locations): Seattle, WA (UW and Seattle Public Library) August 5 and 6
Activities: Coordinating and hosting a joint West Coast MLA Chapters meeting.
Goals: Reinvigorate the Oral History Group and its mission to collect interviews of PNWMLA members,
increase outreach to build membership, and plan for next chapter meeting in Alaska.

Southwest Chapter
Chris Durman, chair

Officers: Chair: Chris Durman (University of Tennessee), Past Chair: Renée McBride (University of North Carolina-Chapel Hill); Secretary-Treasurer: Amy Strickland (University of Miami); Members-at-Large: Liza Weisbrod (Auburn University); Sonia Archer-Capuzzo (Freelance Cataloger and Lecturer, Greensboro, NC)

Newsletter Editors: Shelley Rogers (University of West Georgia); Grover Baker (Middle Tennessee State University)

Web Editor: Jake Schaub (Vanderbilt University)

Archivist: David Hursh (East Carolina University)

Chapter web site: http://semla.musiclibraryassoc.org/

Email distribution list: semla-l@listserv.uga.edu


Dues: Regular: $15, Students: $5, Retired: $5, Institutional: $20

Operating Account: As of August 31, 2016:
$3,824.79 (checking)
$22,500.21 (savings)
$1,699.42 (Paypal)

Total: $28,024.42

Membership numbers: We believe that we currently have 64 members, but only 47 of them had renewed by June 30th.

Chapter Committees or other working groups:
2016 Program Committee: Liza Weisbrod, Chair (Auburn University); Laura Williams (Duke University); Jaro Szurek (Samford University)

2016 Nominating Committee: Sonia Archer-Capuzzo, Chair (Freelance Cataloger and Lecturer, Greensboro, NC); Lindsay Million (Center for Popular Music, Middle Tennessee State University); Steve Burton (Kennesaw State University)

2016 Local Arrangements Committee: Laura Williams, Chair (Duke University); Sarah Griffin (Duke University); Elizabeth Hobart (Pennsylvania State University); Carson Holloway (Duke University); Lynne Jaffe (At Your Service: Library Contract Cataloging); Paul Sommerfeld (Duke University); Cheryl Thomas (Duke University); Julia Thompson (Chatstaff and North Carolina Opera)

2016 Pauline Shaw Bayne Travel Grant Committee: Renée McBride, Chair (University of North Carolina-Chapel Hill); Jennifer Laski (Elizabeth City State University); John Rivest (Shorter University)

2016 SEMLA Best of Chapters Nomination Committee: Renée McBride, Chair (University of North Carolina-Chapel Hill); Carey Huddleston (Kennesaw State University); Lina Sheahan (Belmont University)

Chapter Meetings:
Annual Meeting: University of Georgia, Athens, GA, October 29-31, 2015

Interim business meeting: Cincinnati, OH, March 3, 2016

Chapter Activities:
SEMLA’s Oral History project which has been focused on under the leadership of Renée McBride is now up-to-date. Most of the remaining interviews with past SEMLA Chairs have been completed and transcribed with the assistance of a MLA Chapter Grant which allowed SEMLA to hire a transcriptionist. SEMLA now plans to publish the individual interviews in Breve Notes beginning with an interview with Pauline Shaw Bayne which was published in the April 2016 issue.

The 2015 Pauline Shaw Bayne Travel Grant was awarded to Carey Huddleston (Cataloger and Public Service Assistant, Performing Arts Library, Kennesaw State University) and David Tenenholtz (MSIS Graduate Student and Carolina Academic Library Associate, Music Library, The University of North Carolina-Chapel Hill). The 2015 Pauline Shaw Bayne Travel Grant Committee was composed of Chris Durman, Chair (University of Tennessee); Patrick Fulton (Cleveland Institute of Music); and Jean Wald (Stetson University).

The 2016 Annual Meeting of SEMLA was planned to be a joint meeting with the Atlantic Chapter of the Music Library Association (ATMLA) in Durham, NC. On Wednesday, March 23rd, 2016, the North Carolina General Assembly passed what many have called the most anti-LGBT legislation in the country, House Bill 2 (HB2). On March 31, David King (Chair of ATMLA), Laura Williams (Local Arrangements Chair), and I received an e-mail from MLA President
Chapter reports, continued

Michael Rogan stating the MLA Board’s interest in attending our joint meeting, but also mentioning that they had begun to hear of other associations pulling their meetings out of North Carolina in response to HB2 and inquiring what concerns, discussions, and/or actions our chapter boards were considering.

After researching the impacts of the HB2 legislation, being offered an alternate meeting location by the College of William and Mary in Williamsburg, VA, and discussing the possibility of moving the Meeting with David King and the SEMLA Board, it was decided that it was necessary to poll both the SEMLA and ATMLA membership separately to include the members in these important decisions. The results of these discussions and polls led the SEMLA Board to choose to hold the organization’s Annual Meeting at Durham and the ATMLA Board to choose to hold their Annual Meeting in Williamsburg.

In June, Elizabeth Hobart, SEMLA’s Web Editor for the last 4 years, announced that she had accepted a position at Penn State University and was leaving the Southeast Chapter. A call for a new Web Editor was made over SEMLA-l and after considering several candidates, the SEMLA Board decided to appoint Jacob Schaub (Vanderbilt University) as the new SEMLA Web Editor. His appointment began on July 1, 2016.

Chapter Goals:

Increase awareness of SEMLA’s oral history interviews by publishing transcriptions of the interviews as a recurring feature in Breve Notes: Newsletter of the Southeast Chapter of the Music Library Association. This supports the MLA Strategic Plan in the following ways:

Organizational Excellence, Objective 2: Improve access to information by and about the Association to meet the needs of members and other interested parties.

Value of the Profession, Objective 1: Increase the visibility of MLA among library and music organizations, individual scholars, musicians and librarians.

Education, Objective 1: Increase enrollment in MLA-sponsored training and professional development programs.


Texas chapter
Maristella Feustle, chair

Chair: Maristella Feustle, Music Special Collections Librarian; University of North Texas Music Library

Past Chair: John Brower, Head of Public Services
Lee Davis Library, San Jacinto College Central

Vice Chair / Chair-Elect: Keith Chapman, Music Catalog Librarian; Rice University

Secretary/Treasurer: Mary Dumont Brower, Music Librarian; Rice University

Website address: [http://tmla.musiclibraryassoc.org/about/annual-reports](http://tmla.musiclibraryassoc.org/about/annual-reports)

Other communication resources: TMLA-L listserv, chapter newsletter

Dues: Student $7.00; Individual $10.00; Institutional $20.00

Operating Account: $5403.81 (Wells Fargo)

Membership numbers: 27

Chapter Committees or other working groups:

Membership
Keith Chapman, co-chair
Bruce Hall, co-chair
Mary Brower

Texas Composers Database
Maristella Feustle
Stephanie Lewin-Lane

Oral Histories
Chapter reports, continued

Donna Arnold
Constitution & Bylaws Review
Mary Brower
Bruce Evans
Keith Chapman
Michelle Hahn

Chapter Meeting Travel Grant Task Force
Mary Brower
Maristella Feustle
Jean Harden

Chapter Meetings:
March 3, 2016, Cincinnati OH (business meeting at MLA annual meeting)
October 16-17, 2015, Austin, TX

Activities and goals:
Membership: The selection of Hardin-Simmons University in Abilene as the site of the 2016 chapter meeting reflects an interest in reaching prospective membership outside of the I-35 and I-45 corridors, improving access to meetings for those residing farther west.

Goal: A list of institutions and librarians to invite directly has been generated and invitations will be sent in September.

Database: The Texas Composers’ Database is on schedule to be populated with information for the initial set of names by the October 7-8 meeting in Abilene, TX.

Goal: With this first phase complete, the committee and interested members will decide next steps at the meeting in Abilene, including infrastructure and future expansion.

The chapter archives have still not been received from the University of Maryland. Goal: status report and action plan for Chapter meeting in October.

The Board report follows on the next page.
**Board report**

The MLA Board met five times in fiscal year July 2015 -June 2016:

- July 29, 2015, online
- September 17-18, 2015, Lexington, Kentucky
- November 19, 2015 online
- March 1-6, 2016 Cincinnati, Ohio
- June 9-11, 2016 Middleton, Wisconsin

**Transitions:**
At the annual meeting in Cincinnati, Michael Colby completed his term of office as Vice President/Past President, and Mark McKnight became Vice President/President-Elect. Damian Iseminger, Tracey Rudnick, and John Shepard completed their Board member-at-large terms, succeeded by Assistant Fiscal Officer Hermine Vermeij, Assistant Parliamentarian Suzanne Eggleston Lovejoy, and Assistant Planning and Reports Officer Gerry Szymanski. Paul Cary completed his term as Administrative Officer, and Janelle West became Assistant Administrative Officer.

**Budget:**
At its Middleton meeting, the Board approved a balanced budget for FY 2016-2017, with an increase of $10 for Regular member dues, $5 for Student and Paraprofessional members, and $20 for Sustaining members due to declining membership. Honoraria continue to be in a transition period between the current structure and the structure recommended in 2014 by the Special Officers and Editors Honoraria Task Force.

Registration rates for members and exhibitors for the 2017 annual meeting in Orlando, Florida were set at the same levels as 2016. No discount rates for exhibitor inserts will be available for 2017.

IAML dues for 2017 were set at the same level as 2016.

**Actions:**
The Board approved a one-year extension to the 4-year contract with A-R Editions as the association’s Business Office.


The category of Associate Member was eliminated as a membership option.

The meeting of Chapter Chairs during the MLA annual meeting was restored.

The setting of all awards was moved to the national meeting. All awards are calculated based on amounts derived from the calendar year earnings and are awarded in the upcoming fiscal year.

A pilot program for accepting chapter dues payment on the MLA website was introduced.

The online version of the Administrative Handbook was moved to a microsite on the MLA website.

Language was added to the Administrative Handbook to explicitly state that Roundtable coordinators are appointed by the President.

Clarifications on the definitions of budget and extraordinary disbursements were added to the Administrative Handbook.

An official Advertising Policy was adopted, as was an amendment to the Conference Registration Refund Policy.

Working Groups were created as a separate class from Task Forces.

**Endorsements:**
The Board endorsed two statements:

- Comments for Graduate Standards Review of the National Association of Schools of Music (NASM), drafted by the NASM Graduate Standards Review Task Force
- Comments to the United States Copyright Office Notice Of Inquiry: "Software-Enabled Consumer Products Study: Notice and Request for Public Comment", drafted by the Legislation Committee

Committees, Roundtables, Task Forces, and Working Groups:
The charge for the Public Libraries Committee was revised.

The BIBFRAME Working Group was created from the task force.

Differentiated roles between the Web Manager and the Web Committee were defined.

One task force was created during the year: NASM Graduate Standards Review Task Force

Five search committees were formed and completed ti
**Board report**

Assistant Administrative Officer; Linda Blair, chair; Janelle West appointed

Assistant Convention Manager; Bonna Boettcher, chair; Wendy Sistrunk appointed

Copyright Website Editor; Kathleen DiLaurenti, chair; Marci Cohen appointed

MLA Technical Reports Editor; Jim Cassaro, chair; Jonathan Sauceda appointed

Web Manager; Jennifer Matthews, chair; Katie Buehner appointed

Eight task forces completed their work during the year:

BIBFRAME Task Force, Kimmy Szeto, chair

Digital Audio Proposal Task Force, John Vallier, chair

Genre/Form Task Force, Nancy Lorimer, chair

MLA Services Review Task Force, Michael Rogan, chair

MOUG/MLA OCLC Search and Discovery Task Force, Michael Duffy, chair

NASM Graduate Standards Review Task Force, David Hunter, chair

Notes Contract Working Group, Tracey Rudnick, chair (now as a working group in the current definition of the term)

Open Access Publications Working Group, Bonna Boettcher, chair

Three previously appointed task forces and workgroups continued their work:

Future of the Basic Music Library Task Force, Darwin Scott, chair

Music Discovery Requirements Update Task Force, Jessica Harvey, chair

Task force final reports are posted on the Ad Hoc Reports page on the MLA site.

Submitted by Lisa Shiota, Recording Secretary

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**2016 Board of Directors**

President
Michael Rogan

Vice President/President-Elect
Mark McKnight

Recording Secretary
Lisa Shiota

Administrative Officer
Paula Hickner

Assistant Administrative Officer
Janelle West

Members-at-Large 2015-2017
Andrew Justice
Laura Moody
Darwin Scott

Members-at-Large 2016-2018
Suzanne Eggleston Lovejoy
Gerry Szymanski
Hermine Vermeij
# MUSIC LIBRARY ASSOCIATION
## STATEMENTS OF FINANCIAL POSITION
### June 30, 2016 and 2015

### ASSETS

<table>
<thead>
<tr>
<th>Type</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
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</tr>
<tr>
<td>Cash and cash equivalents</td>
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<td>$504,307</td>
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<tr>
<td>Accounts receivable</td>
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<td>23,135</td>
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<td>Royalty receivable</td>
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<td>Inventories</td>
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<td>5,848</td>
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<td>Prepaid expenses</td>
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<td>Total current assets</td>
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<td><strong>INVESTMENTS</strong></td>
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<td>Investments in mutual funds:</td>
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<tr>
<td>Unrestricted</td>
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<td>825,135</td>
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<td>Temporarily restricted</td>
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<td>323,363</td>
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<tr>
<td>Total investments in mutual funds</td>
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<td><strong>EQUIPMENT, NET</strong></td>
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<td><strong>WEBSITE COSTS, NET</strong></td>
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<td><strong>TOTAL ASSETS</strong></td>
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<td>$1,731,416</td>
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### LIABILITIES AND NET ASSETS

<table>
<thead>
<tr>
<th>Type</th>
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<th>2015</th>
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<td><strong>CURRENT LIABILITIES</strong></td>
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<td>Accounts payable</td>
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<td>Customer prepayments</td>
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<td>Total current liabilities</td>
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<tr>
<td><strong>NET ASSETS</strong></td>
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<td></td>
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<tr>
<td>Unrestricted</td>
<td>1,183,657</td>
<td>1,184,014</td>
</tr>
<tr>
<td>Temporarily restricted</td>
<td>358,615</td>
<td>323,363</td>
</tr>
<tr>
<td>Total net assets</td>
<td>1,542,272</td>
<td>1,507,377</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES AND NET ASSETS</strong></td>
<td>$1,593,627</td>
<td>$1,731,416</td>
</tr>
</tbody>
</table>
## MUSIC LIBRARY ASSOCIATION

### STATEMENT OF ACTIVITIES

*Year ended June 30, 2016*

<table>
<thead>
<tr>
<th>Changes in net assets:</th>
<th>Unrestricted</th>
<th>Temporarily restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public support and revenues:</td>
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<td></td>
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</tr>
<tr>
<td>Contributions</td>
<td>$17,795</td>
<td>$32,584</td>
<td>$50,379</td>
</tr>
<tr>
<td>Dues</td>
<td>163,156</td>
<td>0</td>
<td>163,156</td>
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<tr>
<td>Sales of publications</td>
<td>115,586</td>
<td>0</td>
<td>115,586</td>
</tr>
<tr>
<td>Conventions</td>
<td>144,002</td>
<td>0</td>
<td>144,002</td>
</tr>
<tr>
<td>Interest and dividends</td>
<td>41,763</td>
<td>9,090</td>
<td>50,853</td>
</tr>
<tr>
<td>Realized and unrealized gain (loss) on investments, net</td>
<td>(47,217)</td>
<td>3,244</td>
<td>(43,973)</td>
</tr>
<tr>
<td>Other</td>
<td>10,988</td>
<td>0</td>
<td>10,988</td>
</tr>
<tr>
<td>Net assets released from restriction:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payment of awards</td>
<td>9,666</td>
<td>(9,666)</td>
<td>0</td>
</tr>
<tr>
<td>Total public support and revenues</td>
<td>455,739</td>
<td>35,252</td>
<td>490,991</td>
</tr>
</tbody>
</table>

### Expenses:

| Program services:                                          |              |                        |        |
| Advocacy                                                   | 30,808       | 0                      | 30,808|
| Publications                                               | 68,690       | 0                      | 68,690|
| Conventions                                                | 134,560      | 0                      | 134,560|
| Awards                                                     | 9,666        | 0                      | 9,666|
| Member services                                            | 31,062       | 0                      | 31,062|
| Total program services                                     | 274,786      | 0                      | 274,786|

| Supporting services:                                       |              |                        |        |
| Management and general                                     | 181,310      | 0                      | 181,310|
| Total expenses                                             | 456,096      | 0                      | 456,096|

| Change in net assets                                       | (357)        | 35,252                 | 34,895|

| Net assets, beginning                                      | 1,184,014    | 323,363                | 1,507,377|
| Net assets, ending                                         | $1,183,657   | $358,615               | $1,542,272|
MUSIC LIBRARY ASSOCIATION
STATEMENT OF ACTIVITIES
Year ended June 30, 2016

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| Expenses:             |              |                        |       |
| Program services:     |              |                        |       |
| Advocacy              | 30,808       | 0                      | 30,808 |
| Publications          | 68,690       | 0                      | 68,690 |
| Conventions           | 134,560      | 0                      | 134,560 |
| Awards                | 9,666        | 0                      | 9,666  |
| Member services       | 31,062       | 0                      | 31,062 |
| Total program services| 274,786      | 0                      | 274,786 |

| Supporting services:  |              |                        |       |
| Management and general| 181,310      | 0                      | 181,310 |
| Total expenses        | 456,096      | 0                      | 456,096 |
| Change in net assets  | (357)        | 35,252                 | 34,895 |
| Net assets, beginning | 1,184,014    | 323,363                | 1,507,377 |
| Net assets, ending    | $ 1,183,657  | $ 358,615              | $ 1,542,272 |

SVA Certified Public Accountants, S.C. has audited MLA’s financial statements and provided a report. The accompanying notes (not provided here) are an integral part of these financial statements. The statement shown here is only an excerpt. A public copy of the statements is available from the MLA Business Office.
--Paula Hickner, Administrative Officer