



BURLINGTON BOARD OF HEALTH

61 Center Street

Burlington, MA 01803

Tel: 781-270-1955 Fax: 781-273-7687



Public Health
Prevent. Promote. Protect.

Pre-Demolition/Pre-Renovation Inspection Checklist

FEE: \$10.00

Property Location/Description:	Address:		
	For Commercial / Industrial Properties describe the location of renovation activities (i.e. floor, suite, etc):		
	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial		
	What year was the building constructed?		
Form Prepared By:	Name: Address:	E-mail:	Phone Number:
Contractor (if different from above):	Name: Address:	E-mail:	Phone Number:
Property Owner:	Name: Address:	E-mail:	Phone Number:
Description of work to be completed:			

REQUIREMENTS:

1. An asbestos survey report from a Massachusetts Licensed Asbestos Inspector is required for all properties. As of June 20, 2014, MassDEP revised the asbestos regulations including a clarification that all renovations and demolitions require an asbestos survey prior to site work. Specifically, owners/operators need to determine all asbestos containing materials that are present at the site and whether or not those materials will be impacted by the proposed work prior to conducting any renovation or demolition activity. An asbestos survey is required regardless of the age of the building. *A letter from the property owner or manager may not be substituted for an asbestos survey.*

310 CMR 7.15 "Survey Requirements...owner/operator of a facility...shall, prior to conducting any demolition or renovation,...engage an asbestos inspector to thoroughly inspect the facility...where the demolition or renovation will occur to identify the presence, location and quantity of any ACM...and to prepare a written asbestos survey report." (Asbestos Inspector means a person certified by the Commonwealth; Asbestos Survey Report means a written report resulting from a thorough inspection using EPA approved procedures...to determine whether materials to be worked on, renovated or demolished...contain asbestos.)
2. If the project consists of the renovation of a home, school, or childcare facility constructed prior to 1978, where lead paint will be disturbed, the contractor conducting the renovation must be a licensed Lead-Safe Renovation Contractor with the Massachusetts Department of Labor Standards (copy of certification must be provided).
3. If the entire structure is to be demolished, a full inspection of the site building and property and exterior baiting for rodents must be conducted by a Massachusetts Licensed Pesticide Applicator. A plot plan showing the site boundaries, site buildings, and location of bait traps is required.
4. The Board of Health may request disposal/recycling records. All documentation must be submitted either upon submittal of application or within fourteen (14) days after the initiation of renovation/demolition activities.
5. Checklist and \$10.00 fee payable to the Town of Burlington.

October, 2014



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PRE-DEMOLITION/PRE-RENOVATION INSPECTION CHECKLIST

Section	Status (check all that apply)			Common Sources
	Not Present	Known or Suspected Present		
		Not Impacted	Will Be Removed	
1. ASBESTOS - Provide a copy of the asbestos survey report and final air clearance report with the submittal of this form. Asbestos abatement must be performed by a MA licensed asbestos abatement contractor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ▪ Pipe, boiler, or tank insulation materials ▪ Suspended ceiling panels ▪ Caulking, glazing materials ▪ Roofing and siding materials
2. ABANDONED CHEMICALS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ▪ Gasoline & Oils ▪ Paints & Thinners ▪ Pesticides, and Herbicides ▪ Cleaning Products
3. COOLANT GASES (ex. Freon) – Proof / receipt of refrigerant recycling is required with submittal.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ▪ Air-conditioning & refrigeration systems
4. BATTERIES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ▪ Emergency lighting and large equipment
5. FUEL / STORAGE TANKS (Above & Below Ground) - A copy of the Fire Department Tank Removal Permit and scrap yard recycling receipt is required with submittal.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ▪ Ancillary to emergency generators, heating / furnace systems, chemical / product storage
6. HYDRAULIC FLUIDS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ▪ Door closers ▪ Hydraulic elevator reservoir tanks and associated piping
7. DIELECTRIC FLUIDS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ▪ Electrical transformers ▪ Lighting ballasts ▪ Capacitors
8. LEAD PAINT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. MERCURY CONTAINING PRODUCTS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ▪ Fluorescent lamps (including green tipped tubes) ▪ Thermostats, Switches, Silent Light Switches, Manometers, and Natural Gas Meters ▪ Ballasts
10. BUILDING COMPONENTS CONTAMINATED BY FORMER SITE OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11. RADIOACTIVE MATERIALS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ▪ Self-illuminative exit signs and emergency lighting ▪ Smoke detectors (certain models)

Mercury containing products are accepted for recycling from Burlington residents at no cost at the Board of Health Office. The Board of Health also sponsors a low-cost quarterly recycling event for businesses with larger quantities of universal wastes. Contact the Board of Health office for additional information. Office hours are Monday, Tuesday, Thursday 8:30 am - 4:30 pm, Wednesday 8:30 am - 7:00 pm, and Friday 8:30 am - 1:00 pm.

NOTE: Failure to properly assess the hazardous building components described in this form and/or provide requested documentation to the Board of Health may cause delays in the issuance of a Town of Burlington Building Permit. The Board of Health reserves the right to conduct a pre-demolition/pre-renovation inspection.

Signature of Person Completing Form

Date