

SOUTHWEST CHAPTER AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES
General Membership Meeting
Dolphins Ballroom, Monterey Plaza Hotel, Monterey, CA
9 a.m. Wednesday, February 3, 2016

MEETING MINUTES

1. Call to order and Verification of Quorum

- a. President Smith called the meeting to order at 9:00 a.m. and after a count, noted that a quorum of both Executive and Corporate members were present.

2. Accept Minutes from the General Membership Meeting held July 27 and July 29 at the San Jose Marriott, San Jose, CA

- a. **ACTION:** Malta made a motion to approve the July 27 and July 29 General Membership meeting minutes. Dikun seconded the motion, which passed unanimously.

3. President's Report

- a. President Smith reported:
 - i. Topics discussed at AAAE's 2016 Airport Issues Conference and noted a \$100,000 donation was made to the AAAE Foundation.
 - ii. The Board of Directors succession plan.
 - iii. KCA's contract for association management is up for renewal this year. The Board of Directors will be reviewing the contract and services.
 - iv. With the purchase of new technology equipment, the chapter agreed to donate old equipment to NWAAGE.
 - v. Rod Dinger was appointed as the chapter's AAAE Nominating Committee Representative.

4. Election of Representatives to AAAE Positions

- a. Immediate Past President Peterson announced there was two candidates and invited both to address the group, after which Peterson facilitated the election by paper ballot.

5. Executive Director's Report

- a. Membership Report
 - i. Executive Director Herring referenced the report included in the handout packet. She noted that as of January 1, 2016 there were a total of 467 members. During Sunday's Board of Directors meeting, six Academic, eight Associate, 11 Corporate and five Executive members were approved.

6. 2nd Quarter Financial Report

- a. First Vice President Mascaro referenced the balance sheet and profit and loss statement included in the handout packet. He reported:
 - i. SWAAAE currently has \$212,251.28 in total assets.
 - ii. The accounts payable amount of \$3,397.01 is a KCA invoice for association management services and conference supplies which will be paid next month.
 - iii. A majority of the winter conference expenses, as well as the total income, will be reported in quarter three.

7. Bylaw Amendments

- a. President Smith reported on behalf of Second Vice President Stout and referenced the report included in the handout packet. **ACTION:** Husband made a motion to approve the amended Bylaws. McNamee seconded the motion, which passed unanimously.

8. Policy Decisions

- a. President Smith reported on behalf of Second Vice President Stout and referenced the report included in the handout packet. **ACTION:** Malta made a motion to approve the revised Policy Decisions. The motion was seconded, which then passed unanimously.

9. AAAE Update

- a. A discussion took place on current topics which included an app based training initiative, UAS and the mobile delivery of training solutions. Bewley noted the U.S. Contract Tower Association meeting was later the same day and encouraged those in attendance to participate.
- b. Husband reported on contract tower bill updates.
- c. Makovsky reported on AAAE financial and scholarship opportunities.

10. Committee Reports

- a. Membership Committee
 - i. Committee Chair Maples reported the committee was reviewing the bylaws in order to propose a recommended change to membership types to the Board in April.
- b. Accreditation
 - i. Committee Chair Maples noted the Board of Examiners position was up for election in a few months. Immediate Past President Peterson will be reaching out to available candidates
- c. Legislative
 - i. Committee Chair Pfeifer reported three out of the four state legislators were in session and the current bills that were being introduced. Pfeifer noted SWAAE supported the Arizona bill as it related to charter schools.
- d. Time and Place
 - i. First Vice President Mascaro reported:
 1. The next Board of Directors meeting will take place on April 1 in Henderson, NV.
 2. The 70th Annual Summer Conference is scheduled for July 24-27 in Henderson, NV at Green Valley Ranch.
 3. The 2017 Winter Conference is scheduled for January 30-February 1 in Monterey, CA.
 4. The 71st Annual Summer Conference will be hosted by John Wayne Airport in Orange County, CA.
- e. Historical Committee
 - i. President Smith reported current Committee Chair Bryan will be stepping down as chair; a replacement will be required.

11. Announce Results of Election

- a. Immediate Past President Peterson reported Todd McNamee was elected as the chapter's AAAE Secretary/Treasurer candidate and Scott Malta was elected as AAAE Director.

12. Member Comments

- a. Spencer Dickerson reported on ATC corporation bill and contract towers.
- b. Jonathan Hudson thanked Conference Chair Wiggins for a very successful 2016 Winter Conference.
- c. A discussion took place on conducting a regional parody study.
- d. Scott Malta thanked Mead & Hunt for their sponsorship of the new digital conference signage.

13. Adjourn

- a. **ACTION:** Malta made a motion to adjourn the meeting at 9:45 a.m. Maples seconded the motion, which passed unanimously.

Respectfully submitted: Cathy Herring, SWAAAE Executive Director